

**OIL INDIA LIMITED**  
(A Government of India Enterprise)  
P.O. Duliajan, Pin – 786602  
Dist-Dibrugarh, Assam

**CORRIGENDUM NO. 1 dated 05.11.2022 to GEM Bid Number GEM/2022/B/2566622 dated 22-09-2022 for 'Hiring of services for complete cleaning and de-siltation of 02 (Two) leader drains in Duliajan OIL Township'.**

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This Corrigendum is issued against the referred tender to notify the following changes:

1. The following documents have been newly uploaded in GEM Portal as replacements of the existing:

- i) **Revised Pre-Qualification Criteria (PQC)**
- ii) **Revised Schedule/Bill of Quantity: (BOQ)**
- iii) **Revised Price Bid Format**

All other terms and conditions of the Bid Document remain unchanged. Details can be viewed at [www.oil-india.com](http://www.oil-india.com)

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**REVISED PRE QUALIFICATION CRITERIA (PQC)**

**BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)**

**BID EVALUATION CRITERIA (BEC)**

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids shall be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements shall have to be particularly met by the Bidders without which the same shall be considered as non-responsive and will not be considered for evaluation. All the documents related to BEC shall be submitted along with the Technical Bid.

**1.0 TECHNICAL CRITERIA:**

**1.1 EXPERIENCE:**

The bidder must have experience in successfully executing/completing at least 01 (One) ‘**SIMILAR WORK**’ of minimum value of **Rs. 24,22,260.00 (Rupees Twenty-Four Lakh Twenty Two Thousand Two Hundred Sixty)** only, under single contract during the last 07 (Seven) years reckoned from the original bid closing date in Central Govt./State Govt./Public Sector Undertaking/State Govt. Enterprise/Public Limited Company.

**Notes to BEC Clause 1.1 above:**

- A)** "SIMILAR" nature of work mentioned in 1.1 means:  
**“Experience in carrying out Upkeepment/Sanitation Services”.**
- B)** The bidder must submit a notarised undertaking on non-judicial stamp paper as per **PROFORMA-XIV** regarding compliance of Minimum wage, PF, ESIC & Bonus as per the applicable acts.
- C)** For proof of requisite experience (refer Clause No. 1.1, the following documents/photocopy (self-attested/attested) must be submitted along with the bid:
- i) Contract document/LOA/VO showing details of work,  
AND
  - ii) Job Completion Certificate showing:
    - a) Gross value of job done
    - b) Nature of job done and Work Order No./Contract No.
    - c) Contract period and date of completionOR
  - iii) SES (Service Entry Sheet)/Certificate of Payment (COP) issued by the company indicating the following:
    - a) Work Order No./Contract No.
    - b) Gross value of jobs done
    - c) Period of service
    - d) Nature of service
- D)** Only Letter of Intent (LOI)/Letter of Award (LOA) and/or Work Order(s), Job Completion certificate are not acceptable as evidence of experience. However, if Letter of Intent

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(LOI)/Letter of Award (LOA) and/or Work Order(s) are issued from OIL, then the same shall be considered as evidence subject to successful verification with OIL's own records of execution.

- E)** Mere award of contract(s) shall not be counted towards experience. Successful completion of the awarded contract(s) to the extent of volume & value, as stipulated respectively under Clause Nos. 2.1 shall only be treated as acceptable experience.
- F)** Following work experience shall also be taken into consideration:
- i) If the prospective bidder is executing similar work which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.
  - ii) In case the start date of the requisite experience is beyond the prescribed 07 (Seven) years reckoned from the original bid closing date but completion is within the prescribed 07 (Seven) years reckoned from the original bid closing date. However, the value of Similar Work done must be requisite within the prescribed 07 (Seven) years period from the original bid closing date.
  - iii) If the prospective bidder has executed a contract in which similar work is a component of the contract.
- In case the document submitted as per **Para C, i), ii) & iii)** above are not sufficient to establish the value/quantity/period of the similar work experience submitted as per **Para F, i), ii) & iii)** above, the bidder shall also have to submit the breakup of the works executed under such contract(s) clearly indicating the value/quantity/period of SIMILAR work which should be certified by the end user or a certificate issued by a practicing Chartered/Cost Accountant Firm (with Membership Number & Firm Registration Number).
- G)** Experience of executing similar work through 'sub-contracting' shall not be considered for evaluation.
- H)** SIMILAR work executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting BEC.

**2.0 FINANCIAL CRITERIA:**

- 2.1 Annual Financial Turnover of the bidder during any of preceding 03 (Three) financial/accounting years from the original bid closing date should be at least **Rs. 14,53,360.00 (Rupees Fourteen Lakh Fifty Three Thousand Three Hundred Sixty only).**
- 2.2 Net worth of the bidder must be Positive for the preceding financial/accounting year.

Note:

- i. Annual Financial Turnover of the bidder from operations shall mean: 'Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year' as per the Companies Act, 2013 Section 2 (91).

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- ii. Net worth shall mean: 'Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation'.

**Notes to BEC Clause No. 2.0:**

- a. For proof of Annual Turnover & Net worth, any one of the following documents/photocopies must be submitted along with the bid:
- (i) Audited Balance Sheet along with Profit & Loss account.  
OR
- (ii) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), as per format prescribed in **PROFORMA-XI**.

Note: Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice.

- b. Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an undertaking (format enclosed as **PROFORMA-VIII**) in support of the same along with their technical bid as per.
- c. In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- d. In case the bidder is a Government Department, they are exempted from submission of document mentioned under para **a.** and **b.** above.
- e. Bid shall be rejected if not accompanied with adequate documentary proof in support of Annual Turnover and Net Worth as mentioned in Para 2.1 & 2.2.

**3.0 COMMERCIAL EVALUATION CRITERIA:**

- 3.1 The bids are to be submitted in Single Stage under Two Bid System i.e. Un-priced Techno-Commercial Bid and Price Bid separately. The Un-priced techno-commercial bid (or Technical bid) must comprise of all the technical documents substantiating the previous experience, financial & technical credentials of the bidder and any other document as asked for in the bid document. **There should not be any indication of price in the Technical bid; otherwise, the bid shall be rejected straightway.**

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- 3.2 **Bidders must fill the 'PRICE BIDDING FORMAT/FINANCIAL DOCUMENT' and compute all-inclusive (including GST) bid value. This all-inclusive (including GST) bid value is to be entered against the 'OFFER PRICE' field in the GeM portal. The duly filled 'PRICE BID/FINANCIAL DOCUMENT' in electronic form must be submitted by the bidders through GeM Portal only along with the Financial Bid. Any Financial Bid without the duly filled Price Bid shall be liable for rejection.]**

**Note: The breakup of the quoted/offered price i.e. the duly filled Price Bid Format MUST NOT be uploaded with the technical bid; otherwise the bid shall be rejected straightway.**

- 3.3 The quantities shown against each item in the BOQ shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual quantity consumed, as the case may be.
- 3.4 The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above shall be treated as non-responsive and rejected.
- 3.5 Bid Security is not applicable against this tender. However, bidders shall submit along with their bid a signed **"Bid Security Declaration" (PROFORMA-V)** accepting that, if they withdraw or modify their bids during the period of validity; or if they are awarded the contract and they fail to sign the contract; or if they fail to submit performance security before the deadline defined in the NIT; they shall be suspended for the period of two years. This suspension of two years shall be automatic without conducting any enquiry.
- 3.6 Any bid received in the form of Physical document/Telex/Cable/Fax/E-mail shall not be accepted.
- 3.7 Bids shall be typed or written in indelible ink. Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initialed by the authorized signatory. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
- 3.8 Any bid containing false statement shall be rejected and action shall be taken by Company as per bid document.
- 3.9 There should not be any indication of price in the Un-priced Techno-Commercial Bid. A bid will be straightway rejected if this is given in the Un-priced Techno-Commercial Bid.
- 3.10 Bid received with validity of offer less than **150 (one hundred fifty) days** from the date of Technical Bid opening shall be rejected. Bidder must submit a declaration regarding bid validity as per the format prescribed in **PROFORMA-I**.
- 3.11 Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer shall be rejected:
- (i) Firm price
  - (ii) Bid Security Declaration

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- (iii) Period of validity of Bid
- (iv) Price Schedule
- (v) Performance Bank Guarantee/Security deposit
- (vi) Delivery/Completion Schedule
- (vii) Scope of work
- (viii) Guarantee of material/work
- (ix) Liquidated Damages clause
- (x) Tax liabilities
- (xi) Arbitration/Resolution of Dispute Clause
- (xii) Force Majeure, Liability, Termination, Withholding
- (xiii) Applicable Laws
- (xiv) Specifications
- (xv) Integrity Pact

3.12 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “**Integrity Pact**” of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature shall be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

**4.0 PRICE EVALUATION CRITERIA:**

- 4.1 Price bids shall be opened in respect of only the techno-commercially acceptable bidders whose bids have been found to be substantially responsive. A substantially responsive bid is one that meets the terms and conditions of the Tender and/or the acceptance of which bid shall not result in indeterminate liability on OIL.
- 4.2 Bidders are required to quote for all the items in the BOQ. In case the bidder does not quote against any of the line items, the total bid value shall be considered as inclusive of the cost of the particular service/item.
- 4.3 The bidders are advised not to offer any discount/rebate separately and to offer their prices in the BOQ after considering discount/rebate, if any.
- 4.4 Conditional and unsolicited discount shall not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition shall be considered for computing the contract price.
- 4.5 In case of identical overall lowest offered rate by more than 01 (one) bidder, the selection shall be made in accordance with GeM GTC.
- 4.6 The inter-se-ranking of the techno-commercially acceptable bidders shall be determined on the basis of overall lowest cost basis (L1-offer) i.e. considering the total bid value including applicable GST (CGST & SGST/UTGST or IGST) that the bidders mention in the “OFFERED PRICE” field of the GeM portal.
- 4.7 Based on the evaluation of techno-commercially qualified bidders, the job shall be awarded to the L-1 bidder.

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- 4.8 OIL shall prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.

However, in case any unregistered bidder is submitting their bid, their prices shall be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same shall be considered for evaluation of bid as per evaluation methodology of tender document.

- 4.9 Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) shall be considered as inclusive of all taxes including GST.

When a bidder mentions taxes as extra without specifying the rates & amount, the offer shall be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/Contracts shall be binding on the bidder.

- 4.10 Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & the bids shall be evaluated based on total price including GST.

- 4.11 Quoted unit rates against each Line Item of the price bidding format shall be considered only upto 02 (two) decimal places without rounding off for evaluation.

**5.0 GENERAL:**

- 5.1 In case bidder takes exception to any clause of bidding document not covered under BEC-BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by company. The loading so done by the company shall be final and binding on the bidders. No deviation shall however be accepted in the clauses covered under BEC/BRC.

- 5.2 Bidders should provide self-attested copies of GST Registration Certificate, PAN Card, ESIC registration (if applicable), P.F. Registration Number OR Declaration (Declaration by applicant that provisions of Provident Fund Act are not applicable to them. In case P.F. is required to be deposited later on, the same shall be deposited by the bidder (applicant). In case successful bidder doesn't have P.F. Code at the time of bidding and PF Act is applicable on him/her, the same has to be provided by him/her before signing of contract agreement and issue of Work Order by OIL.

- 5.3 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC-BRC also and such clarifications fulfilling the BEC-BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer shall be shall be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.

- 5.4 If any of the clauses in the BEC/BRC contradict with other clauses of bidding document elsewhere, the clauses in the BEC-BRC shall prevail.

- 5.5 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.

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- 5.6 OIL shall not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and shall not entertain any correspondence in this regard.
- 5.7 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

**6.0 PURCHASE PREFERENCE CLAUSE:**

- 6.1 **PURCHASE PREFERENCE TO MSE BIDDERS:** Purchase Preference to Micro and Small Enterprises is applicable for this tender. Bidders seeking benefits, under Purchase Preference Policy (MSE) shall have to be registered for that item under the NIC group code under Udyam Registration or UAM as mentioned in the ITB.

**Documentation required to be submitted by MSEs:** Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DL-E-16062021-227649 dated 16.06.2021 and No. CG-DL-E-19012022-232763 dated 19.01.2022 issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till 30<sup>th</sup> June'2020 shall continue to be valid only up to the **31<sup>st</sup> day of March, 2022 or subsequent amendments, if any.**

The bidder claiming the MSE status (MSE-General, MSE-SC/ST, MSE-Woman) against this tender has to submit the following documents along with the technical bid for availing the benefits applicable to MSEs.

- i. Udyam Registration Number with Udyam Registration Certificate  
or
- ii. Proof of registration with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or Udyog Aadhaar registration or registration with any other body specified by Ministry of MSME.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe or Woman entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST/Woman entrepreneur should also be enclosed.

- 7.0 COMPLIANCE OF THE COMPETITION ACT, 2002:** The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation the provisions of the Act shall attract penal action under the Act.

- 8.0 CHECKLIST FOR BEC-BRC:** Enclosed as BEC/BRC CHECKLIST. To be submitted along with the technical bid.

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**REVISED SCHEDULE/BILL OF QUANTITY: (BOQ)**

**DESCRIPTION OF WORK/SERVICE: Hiring of services for complete cleaning and de-siltation of 02 (Two) leader drains in Duliajan OIL Township, for a period of 02 (Two) years.**

**1.0** The rate to be quoted by the bidder against item no. 10 shall include the following:

- i. Minimum wage rate (Basic + VDA) as on original bid closing date and provisions for future enhancements in minimum wages as notified by the Government of India.
- ii. Following Statutory benefits as per Labor Wages regarding P.F, ESI and Bonus along with associated charges and contribution (like Admin Charge, EDLI etc.) shall also be applicable.
- iii. Other charges/cost including overheads, profit, insurance, IME (Initial Medical Examination) and handling charge.
- iv. Cost of supply of materials required for successful execution of the services for the entire contract duration.

<b>Sl No.</b>	<b>Description of Items</b>	<b>Unit</b>	<b>Qty.</b>	<b>Unit Rate in Rs. (Excl GST)</b>	<b>Total Rate in Rs. (Excl GST)</b>
10	De-siltation of two leader drains	MON (Month)	24		

**2.0 Supply of PPE items:**

The Contractor shall have to provide proper safety items (PPE) to its engaged crew. Without proper PPE, the crew/and labourers shall not be allowed to work. Company shall reimburse the cost of the PPE to the contractor on actual upon submission of documentary proof up to the maximum limit shown in the table below. However, the contractor shall ensure that their engaged labourers are always equipped with proper PPE.

Following list of PPE items are to be provided by contractor under the contract for a period of 02 (Two) years:

<b>Sl No.</b>	<b>Description of Items</b>	<b>Unit</b>	<b>Total qty. required for 02 (Two) years</b>	<b>Maximum rate per unit for reimbursement in INR (excl GST)</b>
10	Safety boots (22 pairs for 01 year Hence, 44 pairs for 02 years).	PAIR	44	1,992.00
20	Gum boots (1 pair per person for 02 years)	PAIR	22	404.00
30	Rain coats (1 no. per person for 02 years)	Nos.	22	491.00
40	PVC dotted hand gloves (03 pairs per person.	PAIR	132	14.50

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	For 22 persons 66 pairs/year, Hence, 132 pairs for 02 years)			
50	Disposal breathing masks (02 masks per person per month For 22 persons/year=528 nos. Hence, for 2 years= 1056 nos.).	Nos.	528	10.50

**3.0 Supply of materials:**

The contractor shall provide the following materials for entire contract duration against each location:

<b>Sl No.</b>	<b>Description of Items</b>	<b>Unit</b>	<b>Total qty. required for 02 (Two) years</b>
10	Daoli	Nos.	88
20	Kodali	Nos.	44
30	Fork	Nos.	88
40	Scruizer	Nos.	4
50	Shovel	Nos.	88
60	Bucket	Nos.	88

The cost of the above materials shall be included against line item no. 10 i.e. 'De-siltation of two leader drains'.

**4.0 Payment Terms:**

The total estimated Contract Price against schedule of work, quantities & rates of this Contract is inclusive of all statutory liabilities viz. Corporate Income Tax, Personal Tax, etc. and GST. The Company shall pay the Contractor only for actual work done at the all-inclusive rates set down in schedule of work, quantities & rates of this Contract.

Payment shall be made, not often than monthly, up to 100% of the value of work done. Final payment shall be made only after satisfactory completion of the work. Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement after being checked and certified correct by the Company's authorized representative.

End of Section-IV

## REVISED PRICE BID FORMAT

<b>OIL INDIA LIMITED</b> <b>(A Government of India Enterprise)</b> <b>Duliajan, Assam</b>								
<b>DESCRIPTION OF WORK/SERVICE: Hiring of services for complete cleaning and de-siltation of 02 (Two) leader drains in Duliajan OIL Township, for a period of 02 (Two) years.</b>								
<b>PRICE BID FORMAT: E-TENDER No.</b>								
<b><u>NAME OF BIDDER</u></b>								
<b><u>Bidder's GST No.</u></b>								
<b><u>SAC/HSN Code</u></b>								
Item No.	Description of Services (For detailed description of Services Refer SOQ)	UOM	Estimated Quantity	Rate (Rs.) to be quoted Excluding GST	Applicable GST Rate in %	Applicable GST (Select from Drop down List)	Total Amount (Rs.) Excluding GST	Total Amount (Rs.) Including GST
			A	B	C		D = A * B	E = D+(D * C)
10	De-siltation of two leader drains	MON	24				0.00	0.00
<b>Grand Total Cost (Rs)</b>							<b>0.00</b>	<b>0.00</b>
								<b>The above total cost should be maintained under "Total Bid Value" in the E-Tender Portal</b>

### **REVISED PRICE BID FORMAT**

1. Quoted unit rates against each Line Item of the price bidding format shall be considered only upto 2 decimal places without rounding off for evaluation.
2. The price/rate(s) quoted by the bidders shall be inclusive of all taxes except GST (i.e. IGST or CGST and SGST/UTGST as applicable in case of interstate supply or intra state supply respectively and Cess on GST, if applicable) on the final services. However, GST rate (including cess) to be provided in the respective places in the Price Bid.
3. Price Bids shall be evaluated on overall lowest cost to OIL (L-1 offer) basis i.e. considering total quoted price for all services including applicable GST(CGST & SGST/UTGST or IGST) that the bidder mentions in the "OFFERD PRICE" field of GeM platform.
4. OIL will prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet. However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same will be considered for evaluation of bid as per evaluation methodology of tender document.
5. Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.
6. Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & The bids will be evaluated based on total price including GST.
7. Refer to GCC for detail of GST
8. Refer to SOQ for Item detail Description
9. Bidders are required to quote for all the items as per Price Bid Format; otherwise the offer of the bidder will be straightway rejected.