



ऑयल इंडिया लिमिटेड  
(भारत सरकार का उद्यम)  
**Oil India Limited**  
(A Government of India Enterprise)

*Conquering Newer Horizons*

---

**Gabon Project, La Sablière, Immeuble FIDJI, (près de l'ancienne Cour Constitutionnelle)**  
**Tel : +(241) - 01442992, E-mail: [oilgabonproject@gmail.com](mailto:oilgabonproject@gmail.com); BP:23134 Libreville, Gabon**

---

**NOTICE INVITING GLOBAL EXPRESSION OF INTEREST (EOI)**

Oil India Limited (OIL) along with its partner Indian Oil Corporation Limited (IOCL) both under the Ministry of Petroleum & Natural Gas, Govt. of India invites Expression of Interest (EOI) from reputed and established E&P Service Providers/Contractors meeting the pre-qualification criteria for short listing and issue of tender documents to hire the following services in connection with exploratory drilling of two wells in Block Shakthi-II (G4-245) in Gabon.

- (i) EOI No: **EOI/OIL/GABON/CEMENTING & LINER HANGER/08/2019** for Hiring of Cementing and Liner Hanger Services including supply of all equipment, manpower, materials and consumables.
- (ii) EOI No: **EOI/OIL/GABON/PMC/07/2019** for Hiring Well Drilling Project Management, Supervision & Monitoring services.

Interested Parties/Contractors/Service Providers having relevant experience and expertise are invited to submit their EOI(s) at our e-mail id: [oilgabonproject@gmail.com](mailto:oilgabonproject@gmail.com) within **28<sup>th</sup> February'2019** upto 14:00 Hrs. (GST), followed by hard copies of the same in sealed envelopes super-scribing "EOI No. .... for..... (Brief Description of the service) for exploratory drilling campaign in Block Shakthi-II (G4-245) in Gabon" through courier/post at the following address:

**GENERAL MANAGER (GABON PROJECT)**  
**OIL INDIA LIMITED, GABON PROJECT**  
**La Sablière, Immeuble FIDJI, (près de l'ancienne Cour Constitutionnelle)**  
**BP:23134 Libreville, Gabon, Tel : +(241)-01 44 29 92,**  
**E-mail: [oilgabonproject@gmail.com](mailto:oilgabonproject@gmail.com)**

The respective details, pre-qualification Criteria, etc. for above are available at Company's website: [www.oil-india.com](http://www.oil-india.com) (Under the tab For Vendor - Expression of Interest). OIL shall not be held responsible for any late submission of EOI. OIL reserves the right to (a) accept or reject any/all EOIs submitted by parties (b) cancel the process at any time without any liability and assigning any reason thereof to the applicants. All corrigenda, addenda, amendments, time extension, clarifications etc to the EOI will be hosted on OIL's website (oil-india.com) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website to keep themselves updated.

~~~~~



ऑयल इंडिया लिमिटेड  
(भारत सरकार का उद्यम)  
**Oil India Limited**  
(A Government of India Enterprise)

*Conquering Newer Horizons*

---

Gabon Project, La Sablière, Immeuble FIDJI, (près de l'ancienne Cour Constitutionnelle)  
Tel : +(241) – 01 44 29 92, E-mail: oilgabonproject@gmail.com; BP:23134 Libreville, Gabon

---

## EXPRESSION OF INTEREST (EOI)

EOI/OIL/GABON/ PMC/07/2019 DATED 28.01.2019

FOR

**CONSULTANCY SERVICE FOR WELL DRILLING PROJECT MANAGEMENT, SUPERVISION & MONITORING SERVICES**

Oil India Limited (OIL) along with its partner Indian Oil Corporation Limited (IOCL) invites Expression of Interest (EOI) from reputed and established E&P Service Providers/Vendors/Contractors meeting the pre-qualification criteria as detailed below for empanelment/short listing and issue of tender documents for **“Consultancy service for well drilling project management, supervision & monitoring services”** to drill two (2) exploratory vertical wells with a provision of extension to another one well in Block Shakthi-II (G4-245) in Gabon for its Phase-II exploratory drilling campaign.

The Block Shakthi-II (G4-245) was awarded to a consortium of M/s Oil India Limited (OIL) & M/s Indian Oil Corporation Limited (IOCL), both Government of India Company under the administrative control of Ministry of Petroleum and Natural Gas, where OIL is operator, plan to drill two exploratory drilling wells of TD: 2570 m & 1950 m in the on-land exploratory Block Shakthi-II(G4-245), located within interior sub-basin Gabon, under administrative guidelines of Gabon’s Direction Generale des Hydrocarbures(DGH) with a total surface area of 3761.25 SQ.KM. This block has rivers, lakes, marshy land, national parks and undulating surface. A national highway N-1 is passing through this block is a life line for this area as most of villages, small town fall along this route. This block is covered by forest with thick vegetation.

### 2.0 LOCATION OF THE AREA:

OIL, the operator, plan to drill two vertical exploratory wells in Loc. C & Loc. LE in the on-land exploration Block Shakthi-II(G4-245). The distance between the two locations is approximately 25 Km by road.

- The wells to be drilled are approximately 190 km & 175 km away by road from Libreville, Gabon. for Loc. C & Loc. LE respectively and are approximately 95 km & 80 km respectively by road from Lambarene towards Libreville.
- The nearest major airport to the location is Libreville (about 190 kilometres away); with seaports at Libreville & Port Gentil and River Port at Lambarene.

- Drilling is to be started tentatively by July/August 2019.
- The wells are located within the Interior Sub-basin and are in forest area.
- The TD of the wells are Loc. C=2570 m & Loc. LE=1950 m.
- Wells are expected to be normally pressured and the bottom hole temperature is estimated to be 88 Deg C at 2570 metre in Loc. C and 76 Deg C at 1950 metre in Loc. LE.
- Target formations are the N'Dombo and M'Vone.
- The Sub-surface pressure at the reservoir is expected to be nearly hydrostatic.
- Mud loss is not ruled out in the unconsolidated shallower formations.

### 3.0 GENERALIZED STRATIGRAPHY / LITHOLOGY OF BLOCK SHAKTHI-II:

Table-1: General Stratigraphy/Lithology of Shakthi Block

|                  | Age         | Group      | Formation        | Thickness(m) | Lithology                                                                 |
|------------------|-------------|------------|------------------|--------------|---------------------------------------------------------------------------|
| Cretaceous       | Albian      |            | Madiela+Ezanga   | 100          | Sand with carbonate                                                       |
|                  | Aptian      | Ezanga     |                  | 100          | High proportion of soluble salt                                           |
|                  |             | N'zemeasso | Coniquet Sst     | 130-150      | Shale                                                                     |
|                  |             |            |                  |              | Sandstone                                                                 |
|                  |             |            |                  |              | Cross bedded Sst                                                          |
|                  |             |            |                  |              | Alternating shale & cross bedded Sst                                      |
|                  | Berriasian  | N'Toum     | Bikele Sst       | 150-200      | Black color schist/shale                                                  |
|                  |             | Remboue    | Benguin Sh       |              |                                                                           |
|                  |             |            | Schistese Sh     | 100          | Brown color schist/shale                                                  |
|                  |             |            | Bifoun Sh        |              |                                                                           |
|                  |             |            | Schistese Bruns  | 83-365       | Sandstone & shale                                                         |
|                  |             |            | Foroue Plage Sst |              |                                                                           |
| Jurassic         | Hauterivian | Kango      | Bikoume Sh       | 400          | Bluish Shale                                                              |
|                  | Valanginian |            | Bokou Sh         | 400-500      | Bluish Shale                                                              |
|                  | Berriasian  |            | Kekele Sst       | 50-100       | Sst transition                                                            |
|                  |             | N'Dombo    | N'Dombo Sst      | 125-200      | Conglomerate at bottom and cross bedded coarse to medium gr Sst at top    |
|                  |             | M'Vone     | M'Vone Sh/Sst    | 100-200      | Fluvial Sst (40-100) at bottom covered by violet coloured claystone.      |
| Permian          |             | Agola      | Agoula           | 200-300      | Glacial conglomerate bituminous schists carbonate, red claystone and Sst. |
| Late Precambrian |             | Noya       | Noya             | 300-2000     | Complex sediments, glacial Sst, shale & reddish fluvial-lacust Sst        |
| Precambrian      |             |            |                  | Basement     |                                                                           |

### 3.1 EXPECTED FORMATION TOPS OF THE LOCATIONS:

(A) Expected Formation Tops of the Loc. C are presented in the table below:

Ground Level Elevation above Sea level =28.65 m

Drill floor elevation above sea level = 37.65 m.

Considering Drill Floor Elevation above Ground Level= 9.0 m

**Table-2: Formation Tops of Loc. C**

| Formation     | TVDSS (m) | TVD (m BDF) |
|---------------|-----------|-------------|
| Madiela/Como  | -28.65    | 9           |
| Benguie       | 308       | 345         |
| Bifoun        | 520       | 560         |
| Forou Plage * | 1155      | 1195        |
| Bikoume       | 1170      | 1210        |
| Bokue         | 1720      | 1760        |
| N'Dombo**     | 2350      | 2390        |
| TD            | 2530      | 2570        |

Note: \*\*Primary Target; \*Secondary Target

(B) Expected Formation Tops of Loc. LE (Lassa East-1) are presented in the table below:

Ground Level Elevation above Sea level =37.07 m

Drill floor elevation above sea level = 46.07 m.

Considering Drill Floor Elevation above Ground Level= 9.0 m

**Table-3: Formation Tops of Loc. LE**

| Formation          | Depth (m) TVDSS | Depth (m) TVDBDF |
|--------------------|-----------------|------------------|
| Bifoun             | -37.07          | 9.0              |
| Forou Plage *      | 225             | 270              |
| Bikoume            | 266             | 310              |
| Bokue              | 730             | 775              |
| N'Dombo**          | 1250            | 1295             |
| M'Vone*            | 1440            | 1485             |
| Agoula             | 1610            | 1655             |
| Base Agoula        | 1880            | 1925             |
| <b>Total Depth</b> | <b>1900</b>     | <b>1950</b>      |

Note: \*\*Primary Target; \*Secondary Target

3.2 **CASING/LINER, CEMENTING & MUD POLICY:** In brief the casing, cementing & mud policy of the two wells to be drilled are as below:

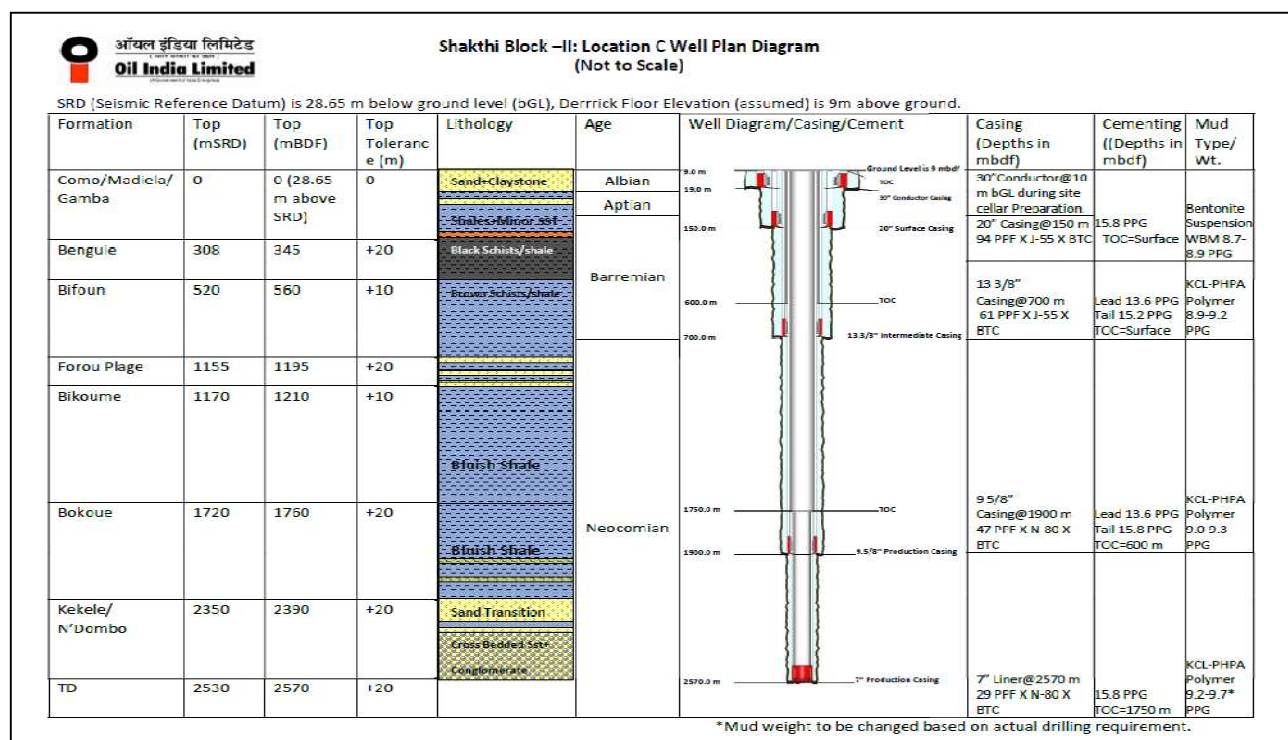


Figure-1: Casing, Cementing & Policy of Loc. C (4 Stage Completion)

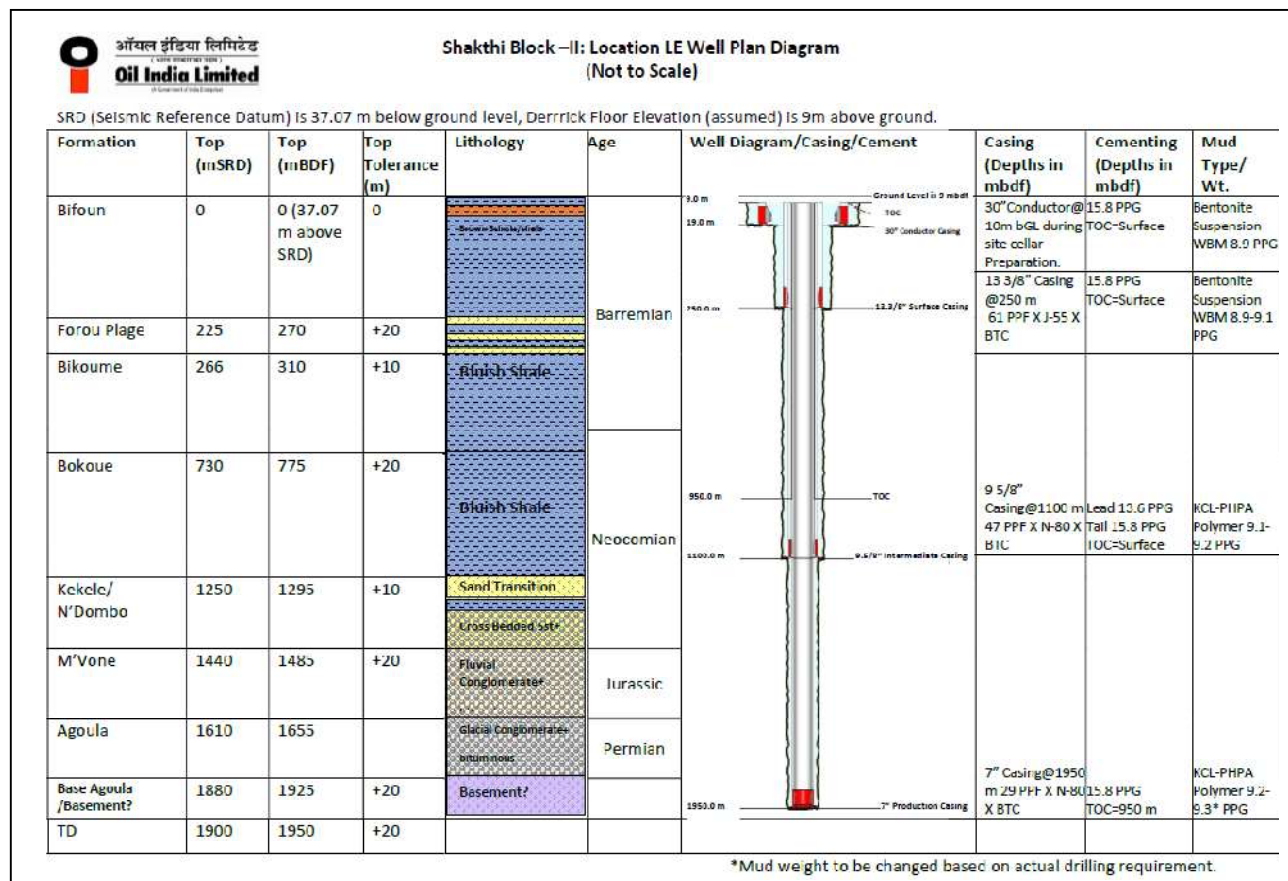


Figure-2: Casing, Cementing & Mud Policy of Loc. LE (3 Stage Completion)

**Table-4: SUMMERY OF CASING, CEMENTING & MUD POLICY**

| Casing/<br>Liner                            | Hole size | Casing Size               | Loc:LE   | Loc:C     | Cement                     | Mud-WBM                          |
|---------------------------------------------|-----------|---------------------------|----------|-----------|----------------------------|----------------------------------|
| Surface casing                              | 26"       | 20", J-55 x 94ppfxBTC     | -----    | 0-150     | Up to surface              | 8.7-8.9ppg Bentonite Suspension. |
| Intermediate Casing                         | 17.1/2"   | 13.3/8", J-55 x61 ppfxBTC | 0-250    | 0-700     | Up to surface              | 8.6-8.9 ppg polymer mud*         |
| Production Casing                           | 12.1/4"   | 9.5/8",N-80 x 47 ppfxBTC  | 0-1100   | 0-1900    | Up to surface              | 8.9-9.3 ppg Polymer mud          |
| Production Liner                            | **8.1/2"  | 7", N-80 x 29 ppfxBTC     | 950-1950 | 1750-2570 | 100 m inside 9.5/8" casing | 9.3-9.5 ppg Polymer mud          |
| Production tubing:3.1/2"X12.95 ppf EUExN-80 |           |                           | 1950     | 2570      | -----                      | 2% KCl brine                     |

\* Bentonite Suspension mud will be used for drilling 17.1/2" hole for Loc. LE.

\*\*Hole enlargement to 9.3/4"/9.7/8" by under reamer.

#### 4.0 **BRIEF SCOPE OF WORK:**

- 4.1 The Contractor shall carry out the following as part of the Well Drilling Project Management, Supervision & Monitoring Services in two Phases as per internationally accepted standard practices to support OIL in the drilling campaign to drill two (2) exploratory vertical wells in the Block Shakthi-II(G4-245). It will be the single point responsibility of the Service provider/Contractor to obtain all statutory clearance from DGH and other government authorities of Gabon. Company will provide necessary help and assistance in this regard.

#### 4.2.1 **SERVICE REQUIREMENT:**

##### (I) **PHASE-I:**

##### **(a) Well-Site Supervision & Monitoring Services during execution of drilling operation:**

The Service Provider/Contractor shall be responsible for the supervision, coordination, execution and evaluation of the drilling and testing operations according to the drilling programs and in consultation with OIL's representative. The Contractor should provide 24 hours supervision at the well site throughout the contract period for drilling, completion, testing and all other essential/inevitable activities of the wells. The Contractor should ensure that the job be executed as per approved drilling & testing program in an effective and safe manner without any harm to equipment, personnel or the environment. The Contractor should supervise the operations at the well-site by deploying competent well site Drilling Supervisor (DS) and Drilling Engineer (DE) who must have adequate practical and theoretical knowledge, experience, expertise and confidence in on-shore 4-stage casing completion drilling operations in order to meet the requirements of the services. The DS will give written instructions and the sequence of operations to the Rig Contractor's Rig Manager/Tool Pusher and to all relevant service providers present on the rig in consultation with company's representative, and will supervise if the instruction are being followed as per the advice. The well site DS is responsible to authorize all operational plans at the well site.



**(b) QHSE:**

- (i) Ensure Health, Safety and Environment policies, standards and procedures of Operator and all statutory procedures are implemented at the rig-site.
- (ii) Ensure that safety meetings are held on the rig for the entire well-site team.
- (iii) Ensure that the Emergency Response Plans are in place and understood by all at the rig site.

**(c) PLANNING AND COORDINATION:**

- i. Forecast and plan all requirements as per the drilling program (equipment, personnel, supplies, and services).
- ii. Ensures material requests are issued in a timely manner to avoid disruption of operation.
- iii. Prepare standard equipment list in a timely manner for each phase of the well.
- iv. Plan, Schedule and call-out other services required for drilling and completing the well.
- v. Preparation of weekly plan in consultation with Company representative, and service provider representatives.
- vi. In the event of any problem on the well or delays in operations, the contractor should directly provide solution after consultation with well engineering team of OIL.
- vii. Co-ordinate the drilling program operations with representatives of all other service providers to ensure compliance with work programs, project procedure and other contractual requirements.
- viii. Responsible to ensure proper well control procedures are in place and to prepare bridging documents as and when required.
- ix. Providing, securing and operating local yard, base facilities, warehouse etc. as per requirement.

**(d) COMMUNICATION:**

- I. To be the focal point for all the project participants on site and responsible for coordination with OIL's representatives.
- II. Report on daily and as and when required basis.
- III. Prepare and communicate the daily drilling report (DDR).
- IV. Document within 24 hours for any incidents or failures.
- V. Liaison with Government authorities whenever required.

**(e) PERFORMANCE AND COST MONITORING:**

- I. Evaluate results versus goals and performance of service companies.
- II. Record daily well cost.
- III. Control and maintain an inventory of well material and well consumables transferred to and from rig, coordinate with base personnel of OIL's Project Office at all times.
- IV. Monitor the non-productive time and technical performance of the rig.
- V. Suggest any needs for corrective actions in operations to assure a process of continuous improvement.
- VI. Compile all reports including but not limited to IADC reports, pressure test charts, daily drilling/ testing reports, casing tallies, tubing tallies, End of Well Reports etc, to be handed over to OIL.

- VII. The team will monitor the daily well progress and advise necessary changes/ deviations to be made from the well design and well program during the course of execution.
- VIII. To review and advise changes, if any, to be incorporated in the well design and well program for the next successive wells to be drilled after completion of the 1st well under the contract.

**(II) PHASE-II:**

**(A) CLOSE OUT:**

The Closeout Phase shall comprise the detailed documentation of operations conducted and the final status of the drilled wells. On completion of operations a full set of well reports, together with a lessons learnt database, will be generated for future reference. A post well operations review to include the following:

1. General Well Data
2. End of well reports
3. Lessons Learnt
4. Brief Summary of Operations
5. Comparison of planned v/s actual time as per Drilling Progress Chart.
6. Rig efficiency analysis.
7. Casing and tubing tallies
8. Lost time analysis
9. Cost reconciliation report including summary by section, variance explanation, and cost reduction recommendations.
10. Leak of Test (if any conducted) and pressure testing of all casing and tubing
11. Bit Records and drilling BHAs
12. Mud Recap
13. Cementing Reports
14. Well Complications and equipment failures.

These Reports will be submitted to Company (OIL) in hardcopy as well as digital format for each drilled well. In addition, the Closeout Phase will include close out of all other contracts related to drilling services. Company (OIL) shall be the sole proprietor of all the data generated at the wells and it should be handed over to OIL in proper format (Hardcopy & Digital Format) and completeness.

**(B) DELIVERABLES:**

- (i) Well Completion report & Lessons learned after each well. Fishing report (if any), cost reconciliation report for each well.
- (ii) Well Test Interpretation Reports.
- (iii) All daily reports viz. daily drilling report, daily geological report. After completion of each report, the Consultant shall submit a draft of the same to COMPANY (OIL) for review and comments. The contractor shall submit the final report of the same incorporating Company's comments.
- (iv) Daily cost of the wells.
- (v) All reports should be made available in English and French.



### 4.3 PERSONNEL:

The Consulting Firm/Contractor shall be responsible for and required to provide the services mentioned here under through deployment of a team of qualified Engineers/Managers/Supervisors for the services mentioned in para 4.2 (I)(For Phase-I) & 4.2(II)(For Phase-II), above. The educational qualification & experience criteria is mentioned in Table-I below:

**Table-I:**

| <b>Well Site Supervision and Monitoring</b>   |                                                                        |                                                                                                                   |                                                                                                                                                                                                        |
|-----------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Position</b>                       | <b>Station/Duty</b>                                                    | <b>Qualification</b>                                                                                              | <b>Experience</b>                                                                                                                                                                                      |
| Base Operation Manager                        | At Base Office of OIL- 8.00 hrs/day (But 24 hrs x7 days on call basis) | Graduate Engineer in Petroleum/Mechanical/Mining/ Electrical/Chemical OR, Master of Science in Geology/Geophysics | Shall be E&P Company trained and should have experience of at least 15 years in Drilling Operation.                                                                                                    |
| Drilling Supervisor                           | At well site- 12 hrs day shift (But 24 hrs x 7 days on call basis)     | Graduate or Diploma in Science or Engineering                                                                     | 1. Shall have minimum experience of 10 years as Drilling Supervisor.<br>2. Shall have valid IWCF certificate (Supervisor level).<br>3. Shall have detailed knowledge on HSE standards                  |
| Drilling Engineer                             | At well site – 12 hrs night shift.                                     | Graduate or Diploma in Science or Engineering                                                                     | 1. Shall have minimum experience of 5 years as Driller.<br>2. Shall have valid IWCF certificate (Level-II).<br>3. Shall have detailed knowledge on HSE standards.                                      |
| Production Engineer/ Well Completion Engineer | Call out basis on well site                                            | Graduate or Diploma in Science or Engineering (Preferably Petroleum Engineering)                                  | 1. Shall have minimum experience of 10 years in completion and well testing assignments (operations - interpretation) in onshore areas.<br>2. Shall have detailed knowledge training on HSE standards. |
| QHSE Supervisor                               | At well site                                                           | Graduate in Science (Preferably in Environmental Science/Fire Engineering)                                        | Shall have minimum 5 years of working experience in drilling operations.                                                                                                                               |
| Materials and Logistics Supervisor            | At well site                                                           | Graduate or Diploma in Science or Engineering                                                                     | Shall have minimum 10 years of working experience in drilling operations                                                                                                                               |

#### 4.4 **OTHER INFORMATIONS:**

1. It is envisaged to use Charter Hired AC-SCR/AC-VFD Drilling Rig of capacity 1400 HP (Min) with TDS to carry out drilling up to a depth of 2600 m.
2. All other related services – Supply of consumables, Mud Engineering Services, Cementing Services, Liner Hanger Lowering & Setting Services, Wire Line Logging Services, MLU, DST & SPT, Coring (On call out basis), Deviation Drilling (On call out basis) etc. are also going to be hired through EOI & Tender.
3. The tentative commencement date for the Operations Phase shall be intimated 45 days in advance by Company and actual commencement date shall be intimated 15 days before commencement of operation.

#### 5.0 **PRE-QUALIFYING CRITERIA:**

The Vendor/Contractor/Service Provider must fulfil the following minimum prequalifying criteria to be eligible for empanelment/short-listing and issue of tender document by Company for Project Management of well supervision & monitoring during execution of drilling operation in Exploratory Wells Service Contract.

##### 5.1 **TECHNICAL:**

- 1) Service Provider/Bidder must be an oil and gas consultancy firm with experience in providing Project Management of well supervision & monitoring during execution of drilling operation in Exploratory Wells.
- 2) Service Provider/Bidders must have completed Project Management Consultancy Service contract for at least two (02) wells involving well-site supervision & monitoring during execution phase to E&P operators in previous seven (7) years to be reckoned from the EOI publication date having single contract value equal or more than **US\$ 997612** (US \$ Nine Hundred Ninety Seven Thousand Six Hundred Twelve).
- 3) Service Provider/Bidder must have experienced & competent personnel for well-site supervision.
- 4) Service Provider/Bidder must have requisite QHSE policy in place which should meet established international oil & gas industry standards.
- 5) In support of the experience, the Service Provider/Bidder must furnish details of the projects / wells including depths, pressures, project duration, name of clients, contact details etc. as per **ANNEXURE-I**.
- 6) The Service Provider/Bidder must deploy an integrated team of Base Operations Manager, Well Site Drilling Supervisors, Drilling Engineer, QHSE Supervisor and Production Engineer/Well Completion Engineer during the execution phase having the experience as mentioned under "Experience Criteria for Personnel".
- 7) Service Provider/Bidder to provide names and bio-data of the team members along with the EOI/Technical Bid.

##### 5.2 **FINANCIAL CRITERIA:**

- (i) The Vendor/Contractor/Service Provider shall have **Annual financial turnover** of minimum **US\$ 997612** (US \$ Nine Hundred Ninety Seven Thousand Six Hundred Twelve) during any of the preceding 03 (three) financial/accounting years reckoned from the original EOI publication date.
- (ii) **Net worth** of Vendor/Contractor/Service Provider must be positive for preceding financial/accounting year.
- (iii) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the EOI publishing date and the Financial Statements of the

preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year ..... has actually not been audited so far'.

**NOTE:**

(a) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the EOI:

i) A certificate issued by a practicing Chartered /Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE-III**

**OR**

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign Vendor/Contractor/Service Provider, self-attested/digitally signed printed published accounts are also acceptable.

(iv) In case the Audited Balance Sheet and Profit Loss Account submitted along with the EOI are in currencies other than US\$, the Vendors/Contractors/Service Providers shall have to convert the figures in equivalent US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate is to be submitted by the bidder regarding converted figures in equivalent US\$.

**6.0 DOCUMENTS / INFORMATIONS:**

The Vendor/Contractor/Service Provider must furnish the following documents as part of their EOI in support of fulfilling all the above pre-qualifying criteria, failing which the EOI will be rejected.

(a) Experience of Vendor/Service Provider: Rendering Well Drilling Project Management, Supervision & Monitoring Services – Statement to be furnished by service provider/vendor in a tabular form along with copies of contracts / work orders and completion certificates /payment certificates issued by the clients, as per format in **ANNEXURE-I**.

(b) Details of current work in hand and other contractual commitments of the Vendor are also to be submitted in tabular form as per **ANNEXURE-II**.

(c) An undertaking that the Vendor has the key personnel meeting the requisite qualification & experience as indicated herein and can deploy them for job execution in the event of an Agreement vide **ANNEXURE-IV**.

(d) **Financial Turnover of Vendor:** Statement to be furnished as per **ANNEXURE-III** for the last three (3) accounting years, preceding the date of publication of EOI.

**7.0 GENERAL NOTES:**

(i) All documents submitted alongwith the EOI must be self certified by the Vendor/Contractor/Service Provider and should be clear & legible.

- (ii) All certificates and documentary evidences required to be submitted in support of Para 6.0 [(a) to (d)] above should be clearly legible and in English. If any certificate is submitted other than English language, it should be translated to English by a certified translator. Illegible and incomplete certificates or documents will not be considered for evaluation.
- (iii) The EOI is liable to be ignored in case of submission of any misleading / false/inconsistent representation by the Vendor/Contractor/Service Provider. Accordingly, service provider/vendor to submit the Undertaking of authenticity of information/documents submitted as per **ANNEXURE-V**.
- (iv) A Pre-Bid conference will be held to explain the requirements of Company in details with the short listed/interested Bidders through the EOI for exchange of views/clarifications.
- (v) Vendor/Contractor/Service Provider must agree to abide by the law of Gabon for all purposes.
- (vi) In case of award of contract, the Service Provider/Contractor if imports the equipment etc. on re-export basis, the Contractor shall ensure for re-export of the equipment and all consumables and spares (except those consumed during the contract period) and complete all documentation required. The Contractor should arrange for re-export of equipment within the period of notice of de-mobilization issued by the Company. If the re-export is not completed within the specified period, customs duty, penalty etc. levied by customs authorities for such delay shall be to Contractor's account and same will be deducted by the Company from Contractor's bills and security deposit.
- (vii) OIL INDIA LIMITED reserves the right to ignore any or all EOIs and also to curtail/enhance the scope of work stated above, if required, without assigning any reason thereof.

## **8.0 SUBMISSION OF EOI:**

- 8.1 Interested Parties/Vendors/Contractors/Service Providers having relevant experience and expertise (details are available at OIL's website-[www.oil-india.com](http://www.oil-india.com) OR <http://oil-india.com/NExpressionOfInterest>) are invited to submit their EOI(s) at our e-mail id: **oilgabonproject@gmail.com** within **28<sup>th</sup> February'2019**, followed by hard copies of the same in sealed envelopes super-scribing "**EOI for CONSULTANCY SERVICE FOR WELL DRILLING PROJECT MANAGEMENT, SUPERVISION & MONITORING SERVICES for exploratory Drilling in Gabon**" through courier/post/safe-hand to the below address:

**GENERAL MANAGER (GABON PROJECT)**  
**OIL INDIA LIMITED, GABON PROJECT**  
**La Sablière, Immeuble FIDJI, (près de l'ancienne Cour Constitutionnelle)**  
**BP:23134 Libreville, Gabon, Tel : +(241)-01442992,**  
**E-mail: oilgabonproject@gmail.com**

Vendor/Contractor/ Service Provider may also upload their offer in their FTP server/File sharing website (portal) and the link(s) may be provided to us at our e-mail within the above specified period.

- 8.2 Oil India Limited reserves the right to (a) either accept or reject any/all EOIs; (b) cancel the process, without assigning any reasons whatsoever

\*\*\*\*\*

**ANNEXURE - I****EXPERIENCE STATEMENT OF SERVICE PROVIDER**

Detail of Experience in providing **CONSULTANCY SERVICE FOR WELL DRILLING PROJECT MANAGEMENT, SUPERVISION & MONITORING SERVICES** during last 7 (seven) years preceding EOI publication date.

| SI No | Contract No | Name & Contact details of Client | Place of operation | Depth of wells | Commencement of contract | Completion of contract |
|-------|-------------|----------------------------------|--------------------|----------------|--------------------------|------------------------|
|       |             |                                  |                    |                |                          |                        |
|       |             |                                  |                    |                |                          |                        |
|       |             |                                  |                    |                |                          |                        |
|       |             |                                  |                    |                |                          |                        |

N.B: Please add rows as required.

\*\*\*\*\*

**ANNEXURE – II****DETAILS OF CURRENT WORK IN HAND AND OTHER CONTRACTUAL COMMITMENTS OF SERVICE PROVIDER / VENDOR / CONTRACTOR:**

| SI No | Contract No | Name & Contact details of Client | Place of operation | Depth of wells | Commencement of contract | Completion of contract |
|-------|-------------|----------------------------------|--------------------|----------------|--------------------------|------------------------|
|       |             |                                  |                    |                |                          |                        |
|       |             |                                  |                    |                |                          |                        |
|       |             |                                  |                    |                |                          |                        |
|       |             |                                  |                    |                |                          |                        |

N.B: Please add rows as required.

\*\*\*\*\*

## CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder/ Vendors/Contractors/Service Providers) for the last three (3) completed accounting years upto .....**(as the case may be)** are correct.

| YEAR | TURN OVER<br>(In US \$ Million)* | NET WORTH<br>(In US \$ Million)* |
|------|----------------------------------|----------------------------------|
|      |                                  |                                  |
|      |                                  |                                  |
|      |                                  |                                  |

\*Rate of Conversion (if used any): USD 1.00 = Currency .....

Place:

Date:

Seal:

Membership No. :

Registration Code:

Signature

⌘⌘⌘⌘⌘⌘⌘⌘⌘⌘⌘⌘

**ANNEXURE-IV**

Format of undertaking by Bidders towards key personnel meeting the requisite qualification & experience and can deploy them for job execution in the event of an Agreement.

(To be typed on the letter head of the bidder)

Ref. No. \_\_\_\_\_

Date \_\_\_\_\_

**Sub: Undertaking for Key Personnel with requisite qualification & experience for deployment in the event of an Agreement**

**Ref: Your EOI/tender No.** \_\_\_\_\_ **Dated** \_\_\_\_\_

To,  
The GM-GABON PROJECT  
GABON PROJECT,  
OIL, LIBREVILLE(GABON)

**Sir,**

With reference to our offer/quotation against your above-referred EOI/tender, we hereby undertake that we have the key personnel meeting the requisite qualification & experience and can deploy them for job execution in the event of an Agreement.

We also agree that, in case any of the information/documents submitted by us are found to be false/inconsistent, OIL has right to reject our EOI/bid at any stage and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No. :

Place :

Date :

(Affix Seal of the Organization here, if applicable)



Format of undertaking by Bidders towards submission of authentic information/documents  
(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

**Sub: Undertaking of authenticity of information/documents submitted**

**Ref: Your EOI/tender No.** \_\_\_\_\_ **Dated** \_\_\_\_\_

To,  
The GM-GABON PROJECT  
GABON PROJECT,  
OIL, LIBREVILLE(GABON)

**Sir,**

With reference to our quotation against your above-referred EOI/tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the EOI/tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our EOI/bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No. :

Place :

Date :

(Affix Seal of the Organization here, if applicable)