



ऑयल इंडिया लिमिटेड  
(भारत सरकार का उद्यम)  
**Oil India Limited**  
(A Government of India Enterprise)

**CONTRACTS DEPARTMENT**  
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**EXPRESSION OF INTEREST (EOI) NO.**  
**EOI/DRLG/G/007/2022-23**  
**DATED 19.03.2023**

**FOR**

**CHARTER HIRE OF 2 NOS. MINIMUM 3000HP CAPACITY**  
**DRILLING RIG PACKAGES WITH A PROVISION FOR HIRING**  
**ONE ADDITIONAL RIG.**

**1. PREAMBLE:**

Oil India Limited (OIL), a Government of India Enterprise under the Ministry of Petroleum and Natural Gas, is presently engaged in Exploration, Production and Transportation of Crude Oil and Natural gas in the States of Assam, Arunachal Pradesh, Andhra Pradesh, Nagaland, Odisha, Rajasthan and Tripura in India. Its Field Head Quarter (FHQ) is at Duliajan, Dibrugarh, Assam, India and Corporate Office is in Noida, UP, India. Over last decade, OIL has ventured in different parts of globe and currently spanned over nine overseas countries.

Its operations are largely based in the north-eastern parts of India i.e., in Assam and Arunachal Pradesh but have also extended its activities in different parts of India particularly in Andhra Pradesh, Odisha and Rajasthan. OIL is gearing up to increase its current crude oil production capacity to 4+ MMTPA by drilling a greater number of exploration and development wells in PEL-ML-OIL Block-(Assam), PML-Ningru Block (Arunachal Pradesh), NELP Blocks & OALP Assam.

In this connection OIL has planned its Tentative Drilling Plan (TDP) for the next 3 years with a target to drill 50 – 60 no. of wells per year which is approximately 170,000 m per year. To achieve its exploration & production

target, OIL intends to hire two or more no. of Drilling Rigs of minimum 3000HP capacity on charter hire basis which are readily available in the country.

View above, OIL invites Expression of Interests (EOIs) from reputed and established E&P Service Providers meeting the pre-qualification criteria as detailed below to know the present availability of rigs in India for early mobilization and to achieve OIL's above requirement.

## **2. PRE-QUALIFYING CRITERIA (PQC) & DOCUMENTS TO BE SUBMITTED:**

The Service Provider should furnish the following documents as part of their EOI:

### **2.1 IDENTIFICATION OF RIGS:**

Service Provider should provide a list of all 3000 HP Drilling Rigs available with them indicating the respective vintage & residual life of the rigs. They should also provide the latest TPI certificates of the rigs available with them as per format enclosed as **PROFORMA-I**.

### **2.2 TECHNICAL CRITERIA:**

#### **(a) EXPERIENCE OF PROVIDING DRILLING SERVICES:**

Service Provider should list out their experiences (as per format enclosed as **Annexure-I**) towards the following during the last 7 years reckoned from the publication of this EOI along with documentary evidence towards the same:

- (i)** Contracts executed for providing drilling services with minimum one number of 3000 HP capacity Rig on charter hire basis for a period of minimum 01 year against a single Contract.
- (ii)** Drilling of a total of at least five (5) nos. oil/gas wells with drilling rig of 3000 HP rig capacity, out of which at least one well should be of minimum 4500 m (MWD) depth and one well atleast with a displacement of more than 2000 meter.
- (iii)** The offered Rigs should be in operation for minimum 03 months at a stretch in last 05(Five) years reckoned from the original EOI closing date, in case of already available rig. However, in case of rigs with less than 05 (five) years of vintage, this clause will not be applicable.

- (iv) Service Provider must have experience for operation and maintenance of Top Drive of the Rig.

**Note:** If the Service Provider does not have experience, then the Service Provider shall have to confirm that in the event of award of contract, maintenance support of the 'Top Drive' will be provided from the manufacturer of the 'Top Drive' throughout the contract period. A notarized 'Memorandum of understanding (MOU)' between the manufacturer and the Service Provider shall have to be submitted along with the EOI in support of the maintenance of the 'Top Drive' system.

**(b) VINTAGE:**

- b.1.** The offered rig package should not be more than **fifteen (15) years** old as on the original EOI closing date. Documentary proof in respect of vintage should be submitted.

For Vintage calculation, oldest item(s) among of the following to be considered:

- (i) Mast & Sub-structure,
- (ii) Drawworks,
- (iii) Mud Pumps,
- (iv) Top Drive System,
- (v) Rig Engines and
- (vi) Power Control Room (PCR)

- b.2.** Service Provider s must submit the certificate of year of manufacture from the rig manufacturer / OEM as documentary evidence for vintage.

- (i)** In case of offered rigs where vintage of the Mast and Sub-Structure is more than 15 years as on the original EOI closing date, the Mast and Sub-Structure shall be CAT IV inspected as per API RP 4G and re-certified by the OEM (Original Equipment Manufacturer) to meet the tender requirements. The Service Provider must submit the CAT IV Inspection Report (which must not be more than 05 years old as on the EOI closing date) and re-certification by OEM along with the EOI.

- (ii) In case inspection and re-certification of Mast and Substructure has not been done as on EOI closing date, the Service Provider must submit an Undertaking (as per Proforma-XI) alongwith the technical EOI confirming that the Mast and Sub-Structure shall be CAT IV inspected as per API RP 4G and re-certified by the OEM (Original Equipment Manufacturer) to meet the tender requirements prior to mobilization of the same, in case of award of contract.
- (iii) Re-certification done by OEM as stated in (i) and (ii) above, shall remain valid for the minimum duration of the Contract i.e. 3 +1 years from the date of completion of mobilization.

**b.3.)** However, for Draw-works, Mud Pumps, Rig Engines, PCRs and Top Drives, the vintage of 15 years shall prevail, and Service Provider must submit the certificate of year of manufacture from the rig manufacturer/ OEM as documentary evidence for vintage along with the EOI.

**Note:** A Manufacturer/OEM Certificate must furnish the below mentioned information in any format decided by the issuer: (i) The certificate must be on the letterhead of the Manufacturer/OEM. (ii) Year of Manufacturing of the equipment for which the certificate is being provided. (iii) TPI verification.

**(c) RESIDUAL LIFE:**

The offered drilling rig should have a minimum residual life of seven (7) years as on the original EOI closing date. The Service Provider should submit a certificate in original from any one of the following inspection agencies as per **Form-1 (Proforma-II)** in case of award of contract and inspection is to be carried out on or after the date of publication of EOI by Company:

- (i) M/s Bureau Veritas.
- (ii) M/s Det Norske Veritas
- (iii) M/s Lloyd's
- (iv) M/s Oil Field Audit Services
- (v) M/s ABS

The last date of inspection by TPI Agency indicated in the TPI Certificate should not be older than 6 months as on original date of EOI closing and should be verified by Third Party Inspection Agency

### **2.3 SERVICE PROVIDERS QUOTING UNDER THE FOLLOWING CATEGORIES:**

EOIs of those Service Providers who themselves do not meet the experience criteria as stipulated in Clause No. 2.2 of the EOI, can also quote under the categories listed below:

#### **2.3.1. EOI FROM JOINT VENTURE (JV) COMPANY:**

(a) In case the Service Provider is Joint Venture Company, they must be registered in India and incorporated under the Companies Act 2013 and any amendment thereunder. JV agreement along with the share holding pattern to be submitted failing which EOI shall be outrightly rejected. They should meet the technical qualification requirements as under:

- (i) The JV on its own shall meet the experience criteria as per **Clause No. 2.2**
- or
- (ii) Any member of the JV having a stake of at least 26% in the JV, on its own shall meet experience requirement as per **Clause No. 2.2.**

#### **Note:**

- A.** In case of (ii) above, an undertaking from the Joint Venture partner, based on whose experience the JV seek qualification, shall be submitted with the techno commercial EOI stating that they shall maintain minimum 26% shareholding in the JV till the execution of the contract failing which EOI shall be outrightly rejected. Similarly, under such a situation the contract shall be liable for termination, if already awarded.
- B.** Experience of the JV or its member (as the case may be) relying on the experience of its supporting company/subsidiary/co-subsubsidiary/sister subsidiary /parent/ holding/affiliating/ associate company or through any other arrangement like technical collaborator for meeting the technical criteria shall not be considered for evaluation.

**(b) Constitution of Joint Venture:** The members of the JV should not be more than three. If after submission of EOI, a JV leader effects any alterations/changes in the constitution or replacement or inclusion or expulsion of any partner(s)/member(s) of the Joint Venture which had originally submitted the EOI, the EOI of such a JV shall be liable for rejection. Similarly, under such a situation the contract shall be liable for termination, if already awarded.

**(c)** Members of the JV are not allowed to quote separately/independently / or through any other arrangement like part of any other JV or Subsidiary/ Parent company/ co subsidiary against this tender. All the EOIs received in such case shall be summarily rejected. Further, all EOIs from parties with technical support from the same Principal shall be rejected.

### **2.3.2 EOI SUBMITTED ON THE BASIS OF THE TECHNICAL EXPERIENCE OF THE PARENT/SUBSIDIARY COMPANY:**

Offers of those Service Provider s (other than JV) who themselves do not meet the experience criteria as stipulated in Clause No. **2.2.** above can also be considered provided the primary Service Provider is a wholly owned subsidiary company of the parent company **[supporting company] or** parent company can also be considered on the strength of its wholly owned subsidiary **[supporting company]**. However, the parent/subsidiary company (as the case may be) of the Service Provider should on its own meet the experience as stipulated in **Clause 2.2** and should not rely for meeting the experience criteria on its sister subsidiary/co-subsidiary company or through any other arrangement like technical collaboration agreement. In that case as the subsidiary company is dependent upon the experience of the parent company or vice-versa with a view to ensure commitment and involvement of the parent/subsidiary company for successful execution of the contract, the participating Service Provider should enclose an agreement (as per format enclosed as **PROFORMA-V** between the parent and the subsidiary company or vice-versa and Parent/Subsidiary Guarantee (as per format enclosed as **PROFORMA-VI** from the parent/subsidiary company to OIL for fulfilling the obligation under the Agreement, along with the EOI. The subsidiary status/stakeholding should not change during the execution of the contract (if awarded), otherwise the contract shall be liable for termination.

**Note: Wholly owned subsidiary** company referred above should not have more than 2 shareholders of which one of the shareholders should only be a nominee of the Holding or Ultimate Holding company.

**2.3.3 EOI SUBMITTED ON THE BASIS OF THE TECHNICAL EXPERIENCE OF SISTER SUBSIDIARY/CO-SUBSIDIARY COMPANY:**

Offers of those Service Providers who themselves do not meet the technical experience criteria as stipulated in **Clause No. 2.2** above can also be considered based on the experience of their Sister Subsidiary/Co-Subsidiary company (Supporting Company) within the ultimate parent/holding company subject to meeting the conditions as stipulated below:

- (a) The sister subsidiary/co-subsubsidiary company and the Service Provider company are both directly or indirectly wholly owned subsidiaries of an ultimate parent/holding company.
- (b) The sister subsidiary/co-subsubsidiary company on its own meets the technical experience criteria laid down in **Clause No. 2.2** above and not through any other arrangement like technical collaboration etc.
- (c) With a view to ensure commitment and involvement of the ultimate parent/holding company for successful execution of the contract, the participating Service Provider must submit an agreement enclosed as **PROFORMA-VII**, as per format furnished, between them, their ultimate parent/holding company, along with the technical EOI.

In the situations mentioned in **Clause No. 2.3.2 & 2.3.3** above, following conditions are required to be fulfilled/documents to be submitted:

- (i) Undertaking by the supporting company to provide a Performance Security (as per format and instructions enclosed as **PROFORMA-VIII**), equivalent to 50% of the value of the Performance Security which is to be submitted by the Service Provider, in case the supported company is the successful Service Provider. In cases where foreign based supporting company does not have permanent establishment in India, the Service Provider can furnish performance security for an amount which is sum of performance security amount to be submitted by the Service Provider and performance security amount required to be submitted by the supporting company. In such case Service

Provider shall furnish an undertaking that their foreign based supporting company is not having any permanent establishment in India in terms of Income Tax Act of India.

- (ii) Undertaking from the supporting company to the effect that in addition to invoking the performance security submitted by the contractor, the performance security provided by supporting company shall be invoked by OIL due to non-performance of the contractor.

**2.4.** Service Provider s quoting under the categories as mentioned under **Clause nos. 2.3.2 & 2.3.3** above should provide the respective services including key personnel for a minimum duration of 50% of the contract period during execution of the contract. A declaration as per **PROFORMA-IX** in this respect to be submitted as part of technical EOI.

**2.5.** Any party who is extending support by way of entering into MOU/JV etc. with another party shall not be allowed to submit an independent EOI against this tender. Under such situation both the EOIs shall be rejected.

## **2.6. HSE CRITERIA**

Service Provider should have a HSE management system approved by the CEO or highest position of the company. Alternatively, if Service Provider has any certification like ISO/OHSA/ISRS, that will substantiate the aforesaid requirement.

## **2.7. FINANCIAL CRITERIA:**

- a) The Service Provider must have annual financial turnover from operation as below in any of the preceding three (3) financial years reckoned from the original EOI closing date as per the Audited Annual Reports:
  - (i) Minimum INR 102.18 Crores or US\$ 13.54 Million for Service Providers quoting for 01(one) Rig.
  - (ii) Minimum INR 204.36 Crores or US\$ 27.08 Million for Service Providers quoting for 02(two) Rigs.

[Annual Financial Turnover of the Service Provider from operations shall mean: "Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services



rendered, or both, by the company (Service Provider) during a financial year” as per the Companies Act, 2013 Section 2 (91).]

- b)** The Net Worth of Service Provider must be positive for the accounting year preceding the original EOI closing date.

[Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium – Aggregate value of accumulated losses (excluding revaluation reserves) – deferred expenditure – Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation".]

- c)** Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original EOI closing date (If Central Board of Direct Taxes (CBDT) grants any extension, the same will be applicable) and the Financial Statements of the preceding financial/ accounting year are not available with the Service Provider , then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial/ accounting year excluding the preceding financial / accounting year will be considered. However, the Service Provider has to submit an Affidavit/Undertaking certifying that the balance sheet/Financial Statements for the financial year \_\_\_\_\_ (as the case may be) has actually not been audited as on the Original EOI closing date as per format enclosed vide **PROFORMA-IV**

**d) Notes to Clause No. 2.7:**

- i)** For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the EOI:

- a)** Audited Balance Sheet along with Profit & Loss account.

**OR**

- b)** A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), as per format prescribed in **PROFORMA-III**

- ii)** In case the Service Provider is a Central Govt. Organization/PSU/State Govt. Organization/SemiState Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of

Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, Service Provider to provide documentary evidence for the same.

- iii) In case the Audited Balance sheet and Profit Loss Account submitted along with the EOI are in currencies other than INR or US\$, the Service Provider shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate (with Valid UDIN) is to be submitted by the Service Provider regarding converted figures in equivalent INR or US\$. Else, the Audited Balance Sheet and Profit & Loss Account shall be evaluated by considering the BC selling rate declared by State Bank of India (on the date on which the Audited Balance Sheet and Profit & Loss Account is signed) for conversion to INR.

#### **2.7.1. JOINT VENTURE AND SUBSIDIARY**

- (a) If the Service Provider is an Incorporated Joint Venture (JV) Company and does not meet financial criteria (**Clause Nos. 2.7**) by itself, it can submit the EOI based on the financial strength of its JV member having more than 50% stake in the JV Company and the following need to be complied/submitted:
  - (i) An undertaking from the Joint Venture partner, based on whose experience the JV seek financial qualification, shall be submitted with the techno commercial EOI stating that they shall maintain minimum 50% shareholding in the JV till execution of the contract is accomplished.
  - (ii) A certificate from the statutory Auditor of the JV company on the shareholding pattern of the JV.
- (b) In case, the Service Provider is a **subsidiary company** (should be a wholly owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits EOI based on the financial strength of its parent/ultimate parent/holding company, the following needs to be complied/submitted:
  - (i) the parent/ ultimate parent / holding company (supporting company) should meet the Financial Evaluation Criteria stipulated in **Clause Nos. 2.7** above.

(ii) Corporate Guarantee **(as per Proforma-X)** on parent / ultimate parent / holding company's (supporting company) letter head signed by an authorized official undertaking that they would financially support their subsidiary company for executing the project / job in case the same is awarded to them, and

(iii) A certificate from the statutory Auditor of the Service Provider as well as of the parent/ ultimate/ holding parent company (supporting company) to establish the relationship and equity percentage holding between Service Provider and the supporting company. The certificates should be duly certified by the Company Secretary or one of the Directors of the company concerned.

**Note:** The above certificate should not be more than 30 days old as on the original EOI closing date.

### **3. BRIEF SCOPE OF WORK**

To drill onshore wells **through hiring of 02 (two) Nos. of Diesel Electric Drilling Rig (ACSCR or AC-VFD) of capacity 3000HP (Minimum) with provision for one additional rig** with associated equipment/tools & services for an initial period of 03 (three) years with a provision for extension by another 01 (one) year or part thereof under same terms and conditions and at mutually agreed rates but not higher than the existing rates.

The wells will be vertical/deviated. Well depths are expected to be up to 6500 Mtrs. Depths of the wells may somewhat increase or decrease at the discretion of the Company within the rated capacity of the rig. The Rig package under this contract shall be deployed mainly in OIL's OPERATIONAL areas of upper Assam and some parts of Arunachal Pradesh. However, the company reserves the right to engage the Contractor for providing Rig Services, during the tenure of the contract, anywhere in its other operational areas in India.

#### **a) BRIEF TECHNICAL SPECIFICATION**

##### **i) MAST AND SUBSTRUCTURE:**

- ❖ Self-elevating or Box-on-Box type sub-structure having telescopic lift-up mast with clear height in the range of 152 ft. to 158 ft.
- ❖ Minimum Static hook load capacity of 1,500,000 lbs. (680 MT) with 14 lines strung on traveling block.

- ❖ Minimum setback load capacity of 800,000 lbs. (363 MT)
- ❖ Minimum Racking Capacity of 6850 metre of combination String

**ii) DRAW-WORKS:**

Input horsepower rating should not be less than 3000 HP. In case the rig is rated any other unit, the Service Provider must provide the unit converted into HP duly certified by the OEM or signed by the CEO of the organisation.

**iii) ROTARY TABLE**

Rotary table as per API Spec. 7K with minimum 37½" opening and static load capacity of 680 MT, with independent rotary drive.

**iv) TOP DRIVE UNIT:**

One (1) 750 Short Ton (680 MT or 1,500,000 lbs) rated Portable Electric Top Drive Unit complete with all required accessories, tools, controls (TDS drillers console & TDS Control house), cables, connectors, fittings, etc.

**v) SLUSH PUMPS:**

03 (Three) nos. 2200 HP (minimum) each, 7500 psi rated Slush pumps

**vi) SUCTION AND DELIVERY SYSTEM:** Each item shall be at-least 7500 psi WP rating.

**vii) POWER PACK:**

Diesel electric **AC-SCR or AC-VFD** system complete with the following:

- a) Minimum 5 (Five) Nos. diesel fuel driven Oilfield engines each having minimum 1000 HP rating to meet the maximum power requirements of the Rig at the maximum possible load.
- b) Smart power system with minimum emission

**viii) BOP STACK AND WELL CONTROL EQUIPMENT**

- a) 01 (one) 1000 psi rated Drilling Diverter system complete with all necessary fittings
- b) 01 (one) 21.1/4" / 20.3/4", 2M or 3M Annular BOP
- c) 01 (one) 20.3/4" x 3M or 21.1/4" x 2M single RAM BOP with sets of blind rams, 13.3/8" & 5.5" pipe ram.
- d) 01 (one) 13.5/8" x 10M Annular/Spherical BOP (with adapter of 15 M)
- e) 01 (one) 13.5/8" x 15M Annular/Spherical BOP (Optional)
- f) 01 (One) double ram BOP, 13.5/8" x 10M
- g) 01 (One) double ram BOP, 13.5/8" x 15M
- h) 01 (One) single ram BOP, 13.5/8" x 10M
- i) 01 (One) single ram BOP, 13.5/8" x 15M
- j) 01 (One) double ram BOP 7.1/16" x 10M
- k) 01 (One) double ram BOP 7.1/16" x 15M
- l) Drilling Spool, Spacer spool, Change Spool with all accessories for nipple- up of above BOPs to be provided.
- m) One set of 3.1/16" x 10,000 psi choke manifold rigidly supported, with two each of manually and hydraulically operated chokes.
- n) One set of 3.1/16" x 15,000 psi choke manifold rigidly supported, with two each of manually and hydraulically operated chokes.
- o) 01 (one) accumulator & Control Unit for BOP, 3000 Psi WP to suit BOP stack of minimum 3nos of 13.5/8 x15M Ram BOP & 1 no of 13.5/8 x15 M Annular BOP and choke & kill manifold.
- p) High pressure well killing pump:
- q) All Other well control accessories & testing unit.

**ix) ALL TUBULARS AND HANDLING TOOLS**

**x) MUD SYSTEM:** A mud system having an active capacity of minimum 2000 BBLs with reserve capacity of minimum 1000 BBLs.

**xi) DRILLING INSTRUMENTATION & COMMUNICATION SYSTEM**

- a) Automation like automated power catwalk, Rough Neck etc
- b) Two reliable independent communication system for 24 x 7 uninterrupted communication with Duliajan
- c) Casing Running Tool (CRT) and Tubing Running Tool (TRS) system.
- d) Digital T-Card system (optional)

**xii) VISUAL ARRANGEMENT**

- a) CCTV network having transmitting capability through mobile application to a place advised by OIL.
- b) Audio-visual system for high resolution video conferencing between the location and Drilling Services office 24 x 7

**xiii) MANAGED PRESSURE DRILLING**

Capable of accommodating own or third party MPD tools and equipment on intimation.

**xiv) EFFLUENT TREATMENT PLANT / EFFLUENT MANAGEMENT PLANT:**

The Service Provider may have own or third-party EFFLUENT TREATMENT PLANT / EFFLUENT MANAGEMENT PLANT:

The effluent management plant should have the following packages:

- a) Vertical cuttings dryer package along with centrifuge.
- b) Re-cycle service package.
- c) Chemical separation unit/ Flocculation Unit.
- d) De-watering unit
- e) RO-Unit
- f) Oil Skimmer.

#### **4.0 MOBILIZATION SCHEDULE:**

Oil India expects the mobilization shall be completed within 150 days. Since, Rig to be hired is to be used in time driven project and provision for incentives will be kept and hence Service Provider should quote their best mobilization schedule.

#### **5.0 GENERAL NOTES:**

- (i) All documents submitted along with the offer must be self-certified by the Service Provider and should be clear & legible.
- (ii) The EOI is liable to be ignored in case of submission of any misleading / false representation by the Service Provider.
- (iii) OIL INDIA LIMITED reserves the right to ignore any or all EOIs and also to curtail/enhance the scope of work stated above, if required, without assigning any reason thereof.

#### **6.0 SUBMISSION OF EOI:**

- 6.1 Interested Service Providers are invited to submit their EOI at our e-mail ID: [eoicontracts@oilindia.in](mailto:eoicontracts@oilindia.in); [contracts@oilindia.in](mailto:contracts@oilindia.in) or [buburaj\\_brahma@oilindia.in](mailto:buburaj_brahma@oilindia.in) within **31.03.2023**.
- 6.2 The EOI(s) may also be uploaded in Parties' FTP server/ File sharing website (portal) and the link(s) may be provided to us at our e-mail within above specified period.
- 6.3 OIL reserves the right to (a) accept or reject any/all EOI(s) submitted by parties (b) cancel the process at any time without any liability and assigning any reason thereof.

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## **ANNEXURE-I**

### Experience of Vendor

(Details of jobs completed during last seven years reckoned for the date of publication of this EOI)

[illegible]

(Add lines as required)

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**PROFORMA-I**

| <b>Service Provider s are requested to provide following details in brief</b> |                                                                                                                                                                                                              |                                    |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>Sl. No.</b>                                                                | <b>Description</b>                                                                                                                                                                                           | <b>Service Provider's response</b> |
| 1                                                                             | Rig Name                                                                                                                                                                                                     |                                    |
| 2                                                                             | Rig Make & Model                                                                                                                                                                                             |                                    |
| 3                                                                             | Rig Capacity - input Horse Power (HP)                                                                                                                                                                        |                                    |
| 4                                                                             | Year of manufacture                                                                                                                                                                                          |                                    |
| 5                                                                             | Present owner of rig package                                                                                                                                                                                 |                                    |
| 6                                                                             | If Service Provider is not the present owner or original purchaser of the rig package then Service Provider has to provide documentary proof of ownership transfer from original purchaser to present owner. |                                    |
| 7                                                                             | Present location of rig package                                                                                                                                                                              |                                    |
| 8                                                                             | Present status of rig                                                                                                                                                                                        |                                    |
| 9                                                                             | Vintage of rig particularly following major equipment:                                                                                                                                                       |                                    |
|                                                                               | (a) Mast & Sub-structure                                                                                                                                                                                     |                                    |
|                                                                               | (b) Draw Works 3000 HP                                                                                                                                                                                       |                                    |
|                                                                               | (c) Slush (Mud) Pumps- 2200HP (3 nos.);7500 PSI                                                                                                                                                              |                                    |
|                                                                               | (d) Top Drive System (TDS) – 750 T                                                                                                                                                                           |                                    |
|                                                                               | (e) Rig Engines (5 nos.): Min:1000 HP                                                                                                                                                                        |                                    |
|                                                                               | (f) Power Control Room (PCR)                                                                                                                                                                                 |                                    |
|                                                                               | (g) BOPs                                                                                                                                                                                                     |                                    |
|                                                                               | (h) Solid Control Equipment – Shale Shaker, Desander, Desilter & Mud Cleaner.                                                                                                                                |                                    |
| 10                                                                            | Earliest Mobilization time to Duliajan, Dibrugarh, Assam                                                                                                                                                     |                                    |

**PROFORMA-II****Form-1****Date:** \_\_\_\_\_

**DRILLING RIG INSPECTION CERTIFICATE**  
**(SEPARATE CERTIFICATE TO BE ISSUED FOR EACH RIG)**  
**(TO BE ISSUED BY TPI AGENCY)**  
**FOR OLD RIGS**

The following rig and equipment were inspected physically on \_\_\_\_\_ (date) and certified as under:

| <b>Sl. No.</b> | <b>Description</b>                                                 | <b>Details</b>                                 |                                      |                                                                      |                     |                          |                              |
|----------------|--------------------------------------------------------------------|------------------------------------------------|--------------------------------------|----------------------------------------------------------------------|---------------------|--------------------------|------------------------------|
| 1.0            | Identification No. of rig                                          |                                                |                                      |                                                                      |                     |                          |                              |
| 2.0            | Current location of the rig (Detailed address telephone & Fax No.) |                                                |                                      |                                                                      |                     |                          |                              |
| 3.0            | Present owner of the rig (Detailed address, telephone & Fax No.)   |                                                |                                      |                                                                      |                     |                          |                              |
| 4.0            | Details of rig / equipment inspected                               | Details of rig / equipment offered with ID No. | Model /HP/ Capacity/ Pressure Rating | <b>Present Condition</b><br>(Whether meets the tender specification) | Year of manufacture | Residual life (in years) | Remarks of Certifying Agency |
| 4.1 (a)        | Mast<br>Make:<br><br>Model:<br>Capacity in MT:                     |                                                |                                      |                                                                      |                     |                          |                              |

|            |                                                                                                                                                                      |  |  |  |  |  |  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
|            | Height from ground level (in Ft):                                                                                                                                    |  |  |  |  |  |  |
| 4.1<br>(b) | (b) Sub Structure:<br><br>Capacity in MT:<br><br>Height from ground level (in Ft):<br><br>Clear height under rotary beams (i.e. clearance below rotary table) in ft: |  |  |  |  |  |  |
| 4.2<br>(a) | Rig engine:<br><br>Nos. of engine:<br><br>Make:<br><br>Model:<br><br>H.P.:                                                                                           |  |  |  |  |  |  |
| 4.2<br>(b) | Generators:<br><br>No. of Generators:<br><br>Make:<br><br>Model:<br><br>H.P                                                                                          |  |  |  |  |  |  |
| 4.2<br>(c) | Rig Compressors (Cold Start):<br><br>Make:<br><br>Model:<br><br>H.P.:                                                                                                |  |  |  |  |  |  |

|            |                                                                                                                                    |  |  |  |  |  |  |
|------------|------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
| 4.2<br>(d) | Rig Compressors<br>(Reciprocating/Screw<br>Type):<br><br>Make:<br><br>Model:<br><br>H.P.:                                          |  |  |  |  |  |  |
| 4.3<br>(a) | Draw works:<br><br>Type:<br><br>Make:<br><br>Model:<br><br>H.P.                                                                    |  |  |  |  |  |  |
| 4.3<br>(b) | Eddy Brake/Disc<br>Brake/Auxiliary Brake:                                                                                          |  |  |  |  |  |  |
| 4.4        | Rotary Table:<br><br>Make:<br><br>Model:<br><br>Static and rotating<br>capacity (in MT):<br><br>Rotary Table opening<br>(in Inch): |  |  |  |  |  |  |
| 4.5        | Traveling Block:<br><br>Make:<br><br>Model:<br><br>Capacity in MT:                                                                 |  |  |  |  |  |  |
| 4.6        | Crown Block:<br><br>Make:                                                                                                          |  |  |  |  |  |  |

|            |                                                                                                                                        |  |  |  |  |  |  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
|            | Model:<br>Capacity in MT:                                                                                                              |  |  |  |  |  |  |
| 4.7        | Swivel:<br>Make:<br>Model:<br>Capacity in MT:<br>Pressure rating (Kg/sq. cm):                                                          |  |  |  |  |  |  |
| 4.8<br>(a) | RAM BOPs:<br>Make:<br>Model:<br>Size:<br>Pressure rating:<br>Type: Single / Double Ram<br>Manual locking: (Y/N)<br>Operating Pressure: |  |  |  |  |  |  |
| 4.8<br>(b) | ANNULAR BOPs:<br>Make:<br>Model:<br>Size:<br>Pressure rating:<br>Operating Pressure:                                                   |  |  |  |  |  |  |
| 4.8<br>(c) | BOP Control unit:<br>Make:                                                                                                             |  |  |  |  |  |  |

|            |                                                                                                                    |  |  |  |  |  |  |
|------------|--------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
|            | Model:<br>Accumulator Capacity:<br>Pressure rating:<br>No. of remote controls:                                     |  |  |  |  |  |  |
| 4.8<br>(d) | Choke & Kill Manifold                                                                                              |  |  |  |  |  |  |
| 4.8<br>(e) | Remote BOP Panel                                                                                                   |  |  |  |  |  |  |
| 4.8<br>(f) | Remote Choke Panel                                                                                                 |  |  |  |  |  |  |
| 5.1<br>(a) | Mud Pumps:<br>Make:<br>Model:<br>No. of Pumps:<br>Max Pressure rating:<br>Discharge rate at<br>specified pressure. |  |  |  |  |  |  |
| 5.1<br>(b) | Super Charge pump                                                                                                  |  |  |  |  |  |  |
| 5.1<br>(c) | Linear Motion Shale<br>Shaker                                                                                      |  |  |  |  |  |  |
| 5.1<br>(d) | Desander                                                                                                           |  |  |  |  |  |  |
| 5.1<br>(e) | Desilter                                                                                                           |  |  |  |  |  |  |
| 5.1<br>(f) | Degasser                                                                                                           |  |  |  |  |  |  |
| 5.1<br>(g) | Centrifuge                                                                                                         |  |  |  |  |  |  |

|            |                                                                                                                                                                                                                                                                   |  |  |  |  |  |  |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
| 5.1<br>(h) | Liner Motion Mud<br>Cleaner                                                                                                                                                                                                                                       |  |  |  |  |  |  |
| 5.1<br>(i) | Stand Pipe Manifold                                                                                                                                                                                                                                               |  |  |  |  |  |  |
| 5.1<br>(j) | Rotary Hose                                                                                                                                                                                                                                                       |  |  |  |  |  |  |
| 6.0        | TOP DRIVE Unit:<br><br>Make:<br><br>Model:<br>Capacity in MT:<br><br>Pressure Rating:                                                                                                                                                                             |  |  |  |  |  |  |
| 7.0        | Electrical Items viz.<br>alternators, drilling &<br>auxiliary motors,<br>Control PCRs (SCR /<br>VFD house), MCC,<br>cable system, etc.                                                                                                                            |  |  |  |  |  |  |
| 8.0        | Drilling<br>Instrumentation:<br><br>a) Weight Indicator<br><br>Make:<br><br>Model/Type:<br><br>Range:<br><br>b)Drillers Console<br>instruments<br><br>List of all instruments<br>along with Make, Model<br>& Range<br><br>c)Advanced<br>Instrumentation<br>System |  |  |  |  |  |  |

|     |                                                                                                                   |  |  |  |  |  |  |
|-----|-------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
|     | Make:<br>Model:<br>d) Online Gas Monitoring System<br>Make:<br>Model:<br>e) Rig Intercom System<br>Make:<br>Model |  |  |  |  |  |  |
| 9.0 | Overall Rig Package                                                                                               |  |  |  |  |  |  |

Certification:

- i) NDT of Mast & Substructure:
- ii) Refurbishment, if any, with date and details of refurbishment.
- iii) The rig after due inspection, is found in good operating / working conditions.



**PROFORMA-III**

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON  
THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the  
audited financial statements of  
M/s..... (Name of the Service Provider)  
for the last 03 (Three) completed accounting years up to  
..... **(As the case may be)** are correct.

| <b>YEAR</b> | <b>TURN OVER</b> | <b>NET WORTH</b> |
|-------------|------------------|------------------|
|             | In INR           | In INR           |
|             |                  |                  |
|             |                  |                  |
|             |                  |                  |

Place:

Date:

Seal:

Membership Number:

Registration  
Signature

Number:

**PROFORMA-IV**

**ON THE OFFICIAL PAD OF THE SERVICE PROVIDER TO BE EXECUTED BY  
THE**

**AUTHORIZED SIGNATORY OF THE SERVICE PROVIDER**

**Certificate of Compliance of FINANCIAL CRITERIA:**

I ..... the authorized signatory(s) of  
..... (Company or firm name with address) do hereby solemnly affirm  
and declare / undertake as under:

**The balance sheet/Financial Statements for the financial year  
\_\_\_\_\_ (as the case may be) has actually not been audited as on  
the Original EOI Submission Date.**

Place: .....

Date: .....  
of the authorized

Signature

Signatory

Note: Please note that any declaration having date after the EOI Closing Date will not be considered and will be rejected. This certificate is to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original EOI closing date.

**PROFORMA-V**

**FORMAT OF AGREEMENT BETWEEN SERVICE PROVIDER AND THEIR PARENT COMPANY/SUBSIDIARY COMPANY/SISTER-SUBSIDIARY/CO-SUBSIDIARY/ MEMBER OF SAME NETWORK OR MEMBER OF SAME GLOBAL FIRM (As the case may be)**

**(TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)**

This agreement made this \_\_\_\_ day of \_\_\_\_ month \_\_\_\_ year by and between M/s \_\_\_\_\_ (Fill in the Service Provider 's full name, constitution and registered office address) hereinafter referred to as Service Provider on the first part and M/s. \_\_\_\_\_ (Fill in full name, constitution and registered office address of Parent Company/Subsidiary Company) hereinafter referred to as "Parent \_\_\_\_\_ Company/Subsidiary \_\_\_\_\_ Company/Sister-Subsidiary/Co-Subsidiary/Member of same network or Member of same global firm (Delete whichever not applicable)" of the other part:

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their tender No. \_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ (Service Provider ) intends to EOI against the said tender and desires to have technical support of M/s \_\_\_\_\_ [Parent Company/Subsidiary Company -(Delete whichever not applicable)] and whereas Parent Company/Subsidiary Company (Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the services as required by the Service Provider for successful execution of the contract, if awarded to the Service Provider .

Now, it is hereby agreed to by and between the parties as follows:

1. M/s. \_\_\_\_\_ (Service Provider ) will submit an offer to OIL for the full scope of work as envisaged in the tender document as a main Service Provider and liaise with OIL directly for any clarifications etc. in this context.
2. M/s. \_\_\_\_\_ (Parent Company/Subsidiary Company (Delete whichever not applicable)) undertakes to provide technical support and expertise, expert manpower and procurement assistance and project management to support the Service Provider to discharge its obligations as per the Scope of work of

the tender/ Contract for which offer has been made by the Parent Company/Subsidiary Company (Delete whichever not applicable) and accepted by the Service Provider .

3. This agreement will remain valid till validity of Service Provider 's offer to OIL including extension if any and till satisfactory performance of the contract in the event the contract is awarded by OIL to the Service Provider.

4. It is further agreed that for the performance of work during contract period Service Provider and Parent Company/Subsidiary Company (Delete whichever not applicable) shall be jointly and severely responsible to OIL for satisfactory execution of the contract.

5. However, the Service Provider shall have the overall responsibility of satisfactory execution of the contract awarded by OIL.

In witness whereof the parties hereto have executed this agreement on the date mentioned above.

For and on behalf of  
(Service Provider)

For and on behalf of  
(Parent Company/Subsidiary Company (Delete whichever not applicable))

M/s.  
Witness:  
1)  
2)

M/s.  
Witness:  
1)  
2)

**PROFORMA-VI**

**PARENT COMPANY/SUBSIDIARY COMPANY GUARANTEE** *(Delete whichever not applicable)*

**(TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)**

**DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s ..... (mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... hereinafter called “the Guarantor” which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

**WHEREAS**

M/s Oil India Limited, a company duly registered under the Companies Act 1956, having its Registered Office at Duliajan in the State of Assam, India, hereinafter called “OIL” which expression shall unless excluded by or repugnant to the context thereof, be deemed to include its successor and assigns, invited tender number ..... for ..... on ..... M/s ..... (mention complete name), a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... (give complete address) hereinafter called “the Company” which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successor and permitted assigns, have, in response to the above mentioned tender invited by OIL, submitted their EOI number ..... to OIL with one of the condition that the Company shall arrange a guarantee from its parent company guaranteeing due and satisfactory performance of the work covered under the said tender including any change therein as may be deemed appropriate by OIL at any stage. The Guarantor represents that they have gone through and understood the requirement of the above said tender and are capable of and committed to provide technical and such other supports as may be required by the Company for successful execution of the same.

The Company and the Guarantor have entered into an agreement dated ..... as per which the Guarantor shall be providing technical and such other

supports as may be necessary for performance of the work relating to the said tender.

Accordingly, at the request of the Company and in consideration of and as a requirement for OIL to enter into agreement(s) with the Company, the Guarantor hereby agrees to give this guarantee and undertakes as follows:

1. The Guarantor (Parent Company/**Wholly owned Subsidiary Company (Delete whichever not applicable)**) unconditionally agrees that in case of non-performance by the Company of any of its obligations in any respect, the Guarantor shall, immediately on receipt of notice of demand by OIL, take up the job without any demur or objection, in continuation and without loss of time and without any cost to OIL and duly perform the obligations of the Company to the satisfaction of OIL.
2. The Guarantor agrees that the Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Company.
3. The Guarantor shall be jointly with the Company as also severally responsible for satisfactory performance of the contract entered between the Company and OIL.
4. The liability of the Guarantor, under the Guarantee, is limited to the 50% of the annualized contract price entered between the Company and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Company.
5. The Guarantor represents that this Guarantee has been issued after due observance of the appropriate laws in force in India. The Guarantor hereby undertakes that the Guarantor shall obtain and maintain in full force and effect all the governmental and other approvals and consents that are necessary and do all other acts and things necessary or desirable in connection therewith or for the due performance of the Guarantor's obligations hereunder.
6. The Guarantor also agrees that this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of ....., India.

7. The Guarantor hereby declares and represents that this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
8. The Guarantor represents and confirms that the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

For & on behalf of (Parent Company/Subsidiary Company (Delete whichever not applicable))

Witness:

1. Signature \_\_\_\_\_  
Full Name \_\_\_\_\_  
Address \_\_\_\_\_

M/s \_\_\_\_\_  
Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Common seal of the  
Company \_\_\_\_\_

Witness:

2. Signature \_\_\_\_\_  
Full Name \_\_\_\_\_  
Address \_\_\_\_\_

**PROFORMA-VII**

**FORMAT OF AGREEMENT BETWEEN SERVICE PROVIDER, THEIR SISTER SUBSIDIARY/CO-SUBSIDIARY COMPANY AND THE ULTIMATE PARENT/HOLDING COMPANY OF BOTH THE SERVICE PROVIDER AND THE SISTER SUBSIDIARY/CO-SUBSIDIARY** (Strike out whichever is not applicable between Ultimate Parent and Holding Company. Similarly strike out whichever is not applicable between Sister Subsidiary and Co-subsidiary Company)

(IN CASE OF INDIAN SERVICE PROVIDER TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)

This agreement made this \_\_\_\_ day of \_\_\_\_ month \_\_\_\_ year by and between M/s. \_\_\_\_\_ (Fill in Service Provider 's full name, constitution and registered office address) \_\_\_\_\_ hereinafter referred to as "Service Provider" of the first part and

M/s. \_\_\_\_\_ (Fill in full name, constitution and registered office address of Sister Subsidiary/Co-subsidiary Company of the Service Provider ) herein after referred to as "Sister Subsidiary/ Co-subsidiary" of the second part and M/s. \_\_\_\_\_ (Fill in the full name, constitution and registered office address of the Ultimate Parent/Holding Company's of both the subsidiaries) hereinafter referred to as "Ultimate Parent/ Holding Company" of the third part.

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their tender No. \_\_\_\_\_ for \_\_\_\_\_ and M/s. \_\_\_\_\_ (Service Provider ) intends to EOI against the said tender and desires to have a technical support of M/s. \_\_\_\_\_ (Sister Subsidiary/Co-subsidiary Company) and Sister Subsidiary/Co-subsidiary Company represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the services as required by the Service Provider for successful execution of the contract, if awarded to the Service Provider .

Now, it is hereby agreed to by and between all the three parties as follows:

1. M/s. \_\_\_\_\_ (Service Provider ) will submit an offer to OIL for the full scope of work as envisaged in the tender document.
2. M/s. \_\_\_\_\_ (Sister Subsidiary/Co-subsidiary Company) undertakes to provide technical support and expertise and expert manpower, material, if any, to support the Service Provider to discharge its obligations as per the Scope of work of the tender / Contract for which offer has been made by the Service Provider .



3. This agreement will remain valid till validity of Service Provider 's offer to OIL including extension if any and also till satisfactory performance of the contract in the event the EOI is accepted and contract is awarded by OIL to the Service Provider.
4. Sister Subsidiary/ Co-subsidiary Company unconditionally agrees that in case of award of contract to the Service Provider , if the Service Provider is unable to execute the contract, they shall, immediately on receipt of notice by OIL, take up the job without any demur or objection, in continuation without loss of time and without any extra cost to OIL and duly perform the obligations of the Service Provider /Contractor to the satisfaction of OIL.
5. The Ultimate Parent/Holding Company also confirms and undertakes that the commitment made by the Sister Subsidiary/ Co-subsidiary company in providing the technical support and technical expertise and expert manpower to support the Service Provider for execution of the contract are honoured.
6. The Ultimate Parent/Holding Company also takes full responsibility in getting the contract executed through the Sister subsidiary/ Co-subsidiary company in case the Service Provider /Contractor is unable to execute the contract.
7. In witness whereof the parties hereto have executed this agreement on the date mentioned above.

For and on behalf of  
(Service Provider )

M/s.  
Witness

1)  
2)

For and on behalf of  
(Sister Subsidiary/ Co-  
subsidiary)

M/s.  
Witness

1)  
2)

For and on behalf of  
(Ultimate Parent /  
Holding Company)

M/s.  
Witness

1)  
2)

**Note:** In case of contracts involving - (a) manufacture/supply (b) installation and commissioning (c) servicing and maintenance of any equipment, as the EOIding company can draw on the experience of their multiple subsidiary sister/Co-subsidiary company (ies) specializing in each sphere of activity, i.e. (a) manufacture/supply (b) installation and commissioning (c) servicing and maintenance, therefore, in that case, the above format shall be signed by all the sister/Co-subsidiary company(ies) and necessary modifications may be made in the above format to include all sister subsidiaries.

**PROFORMA-VIII**

**FORM OF PERFORMANCE BANK GUARANTEE BY SUPPORTING  
COMPANY**

**To**  
**M/s OIL INDIA LIMITED (OIL)**  
**CONTRACTS DEPARTMENT**  
**DULIAJAN, ASSAM, INDIA, PIN-786602**

WHEREAS \_\_\_\_\_ (Name and address of Contractor) (hereinafter called "Contractor", which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees) had undertaken, in pursuance of Contract No. \_\_\_\_\_ to execute ----- (Brief Description of the Work) (hereinafter called "the Contract").

Further, M/s \_\_\_\_\_ (Name of the ultimate parent) having its registered/head office at \_\_\_\_\_ is the **"Ultimate Parent"** of **"Supporting Company"** M/s..... (Name of the supporting company with address)/M/s..... (Name of the Contractor with address, in case experience is taken from the ultimate parent) (hereinafter referred to as the 'SUPPORTING COMPANY'/ **"ULTIMATE PARENT"**, which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees). Based on the experience/technical strength of the **"Supporting Company"/ "Ultimate Parent"** (whichever is applicable), the CONTRACTOR has qualified for award of contract and has agreed to provide complete technical and other support to the CONTRACTOR for successful completion of the contract as mentioned above, entered between OIL and the CONTRACTOR and OIL having agreed that the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, shall furnish to OIL a performance guarantee for Indian Rupees/US\$ ..... towards providing complete technical and other support to the CONTRACTOR for successful completion of the contract as mentioned above,

AND WHEREAS we have agreed to give the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, such a Bank Guarantee; NOW THEREFORE we hereby affirm

that we are Guarantors on behalf of the **“ULTIMATE PARENT/SUPPORTING COMPANY”**, up to a total of (Amount of Guarantee in figures) \_\_\_\_\_ (in words \_\_\_\_\_), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor / **ULTIMATE PARENT/SUPPORTING COMPANY** before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_.

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:

BANK EMAIL ID:

BANK TELEPHONE NO:

IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_

Designation \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Witness \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Note:**

The Bank Guarantee issuing bank branch shall ensure the following:

- a. The Bank Guarantee issued by the bank shall be routed through SFMS platform as per the following details:
  - i) “MT 760/MT 760 COV” for issuance of bank guarantee.
  - ii) “MT 760/MT 767 COV” for amendment of bank guarantee.

**Note: The above message/intimation shall be sent through SFMS by the BG issuing bank branch to ICICI BANK LTD., Duliajan Branch; IFS Code – ICIC0000213; SWIFT Code – ICICINBBXXX; Branch Address: Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602.**

- b. Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank of India shall not be acceptable.

**PROFORMA-IX**

**DECLARATION FORMAT**

(As per Notes to Clause No. 2.4)

[On Service Provider 's Letter Head]

To,

M/s OIL INDIA LIMITED,  
CONTRACTS DEPARTMENT,  
DULIAJAN, ASSAM, INDIA, PIN-786602

Dear Sir,

This has reference to your EOI No. .... Dated ..... 20\_\_ on the subject  
.....

We.....(Name of the Company) confirm that we will engage/deploy the services including the key personnel of the Subsidiary/Parent /Sister Subsidiary/Co-subsidiary company experience (strike out whichever is not applicable) on whose strength we are meeting the tender's Technical requirement as per the tender qualifying criteria.

Signature

(Name & Designation of Authorized person)

**PROFORMA-X**

**PARENT/ULTIMATE PARENT/HOLDING COMPANY'S CORPORATE  
GUARANTEE TOWARDS FINANCIAL STANDING  
(Delete whichever not applicable)**

(TO BE EXECUTED ON COMPANY'S LETTER HEAD)

**DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s ..... (mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... hereinafter called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No. \_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ (Service Provider ) intends to EOI against the said tender and desires to have Financial support of M/s \_\_\_\_\_ [Parent/Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the Service Provider for qualifying and successful execution of the contract, if awarded to the Service Provider .

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Service Provider is a subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original EOI closing date.
3. The Guarantor have an annual financial turnover of minimum INR .....(or equivalent USD ..... ) during any of the preceding 03(three) financial/accounting years reckoned from the original EOI closing date.

4. **Net worth** of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Service Provider for executing the project/job, in case the same is awarded to the Service Provider.

The Guarantor represents that:

- (a) This Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Service Provider.
- (b) The liability of the Guarantor, under the Guarantee, is limited to the 50% of the annualized contract price entered between the Service Provider and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Service Provider.
- (c) This Guarantee has been issued after due observance of the appropriate laws in force in India.
- (d) This Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.
- (e) This Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
- (f) The Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

For and on behalf of  
(Service Provider)

For and on behalf of  
(Parent/Ultimate Parent / Holding Company  
(Delete whichever not applicable))

Witness:

1.

2.

Witness:

1.

2.

**PROFORMA-XI**

**(To be submitted on Service Provider's letter head)**

**To,  
HOD (DRILLING SERVICES)  
OIL INDIA LIMITED  
DULIAJAN – 786602**

**SUB: UNDERTAKING REGARDING CAT IV INSPECTION OF MAST AND SUB-STRUCTURE OF RIG WITH VINTAGE BEYOND 15 YEARS.**

Sir,

We hereby undertake to conform to the followings prior to mobilization of Mast and Sub-structure, in case the contract is awarded to us:

1. The Mast and Sub-structure shall be **CAT IV** Inspected as per API RP 4G and re-certified by the OEM (Original Equipment Manufacturer) to meet the tender requirement.
2. Re-certification done by OEM shall remain valid for the minimum duration of the contract i.e. 3+1 years from the date of completion of mobilization.

The CAT IV Inspection Report and re-certification by OEM shall be submitted for acceptance by OIL prior to mobilization of the Mast and Sub-structure.

Your faithfully,

**Authorise Person's Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Seal of the Service Provider:**