



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

Conquering Newer Horizons

NEF PROJECT

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Sub: Invitation for Expression of Interest (EOI)
(EOI NO.: OIL/NEF/EOI/028/2015)

Subject: Invitation for Expression of Interests (EOIs) to empanel/short-list Civil Engineering firms/Contractors/Service Providers to issue Tender Document for consideration of Rate Contracts for a period of two (2) years in connection with carrying out miscellaneous Civil jobs of petty nature including construction, repairing and maintenance etc. on as & when required basis within Company's operational areas in Mizoram.

1.0 INTRODUCTION :

OIL INDIA LIMITED (OIL), a Government of India Enterprise under the Ministry of Petroleum and Natural Gas, is a premier up-stream Oil Company engaged in the business of Exploration, Production & Transportation of Crude Oil & Natural Gas as well as production of LPG, having its Headquarter at Duliajan, Assam in India. Its operations are largely based in the north-eastern parts of India particularly in Mizoram, Assam and Arunachal Pradesh, but have also extended its activities in different parts of India and abroad. In connection with its ongoing drilling activities in the state of Mizoram under NELP-VI Block: MZ-ONN-2004/1), OIL's NEF Project invites Expression of Interests (EOIs) from reputed local Civil Engineering firms/ Contractors meeting the pre-qualification criteria as mentioned below for empanelment/short listing. Contractors/Vendors who have their offices in Mizoram and are in similar business as briefed in "Scope of Work" below shall only be eligible for short-listing against this invitation, provided they establish their credential as per the "Pre-Qualifying Criteria" set-out herein.

2.0 SCOPE OF WORK :

- 2.1 As part of its exploration programme in the state of Mizoram, Company is planning to drill around five (5) exploratory wells, for which the approach roads and well plinths etc. are being constructed at designated locations in the districts of Aizawl, Serchip, Mamit & Lunglei in Mizoram. Company has also established a temporary Stores/Pipe Yard at Sairang near Aizawl and opened an Office premise in Aizawl. For the purpose of carrying out minor/ miscellaneous Civil Engineering ancillary works from time to time as & when required at well sites, approach roads, stores/pipe yard, office-cum-transit house and/or any other place in Mizoram related to Company's operations, it is intended to empanel few Civil Engineering firms/Contractors operating

in the state, for an initial period of two (2) years through rate contracts, so that such jobs can be executed expeditiously to ensure uninterrupted drilling operations. The period of empanelment/Rate Contract may be extended by one more year at the option of Company.

- 2.2 Based on the responses against this invitation for EOI, the firms/vendors/contractors shall be short-listed by Company subjecting to the Pre-Qualifying Criteria mentioned below and formal Tender incorporating detailed terms & conditions shall be issued to such short-listed parties only for entering into Rate Contracts. Company intends to award more than one Rate Contracts for the purpose and job allocations as and when required shall be in fair and logical manner, preferably on rotation basis.
- 2.3 The empanelment/short-listing of firms/vendors/contractor against this invitation shall not automatically confer any right to the parties for award of rate contract or issue of work-order by Company.

3.0 ESTIMATED COST:

The total volume of miscellaneous civil jobs in Mizoram related to minor constructions, repairing & maintenance in FY 2015-2016 & FY 2016-2017 has been estimated to be in the order of INR 2.00 Crore (Rupees Two Crore) only. Depending on the requirement of works as and when envisaged during the pendency of empanelment/rate contract, Work-orders shall be issued to the party (ies) by Company (preferably on rotation) for job execution as per prevailing Schedule of Rates of Mizoram PWD.

4.0 PRE-QUALIFYING CRITERIA :

Interested Civil Engineering Firms/Contractors meeting the following requirements are requested to submit their EOI/applications alongwith the information & documents as mentioned below, based on which short-listing/empanelment shall be done by Company for issue of Tender Document to enter into the Rate Contracts.

- (a) **Experience:** The firm/vendor should have successfully executed **similar works*** as under for any Central/ State Govt. Departments like CPWD, State PWD, MES or Public Sector Undertakings like OIL, ONGCL, IOCL & GAIL etc. during the last five (5) years preceding to the date of submission of EOI/application.
- (i) Three (3) similar works/contracts each valuing not less than INR 20.00 Lakh (Rupees Twenty Lakh) only.
or
- (ii) Two (2) similar works/contracts each valuing not less than INR 25.00 Lakh (Rupees Twenty Five Lakh) only.
or
- (iii) One (1) similar completed work/contract valuing not less than INR 40.00 Lakh (Rupees Forty Lakh) only.

***Similar works** mean any of the following nature of jobs:

- i) Construction of new civil works in hilly/mountainous terrain.
ii) Repairing, widening and improvement of existing hilly/mountainous road involving sufficient quantity of earth work.
iii) Site development/site preparation work in hilly/mountainous terrain.

- iv) RCC Foundation/ Boundary wall/ RCC Building in hilly/mountainous terrain involving sufficient quantity of earth work.

List of works already executed during last five (5) years should be furnished as per enclosed ANNEXURE-I alongwith the application/EOI, supported by copy of Contracts/work-orders and completion certificates against each such work issued by the appropriate authority i.e., Executive Engineer or higher authority for Govt. organizations and Chief Engineer/Chief Manager or higher authority for Public Sector undertaking, showing:

- Brief description of the work
 - Contract No. / Work order No.
 - Gross value of work done
 - Completion time (duration)
 - Date of starting
 - Date of completion
- (b) **Bank Account:** The firm/vendor must have a bank account in any scheduled/ nationalised bank. Copy of Pass Book or a cancelled cheque must be submitted alongwith the application/EOI.
- (c) **Financial Standing:** The average annual turnover of the firm/vendor for the last three (3) accounting years should not be less than INR 15.00 lakh (Rupees Fifteen Lakh). Balance Sheet or Profit & Loss Accounts for the last three years should be submitted alongwith the application/EOI. In lieu of above, a Banker's certificate from any scheduled/nationalised bank or a certificate issued by a practicing Chartered Accountant certifying sound financial position of the vendor/firm as above must be submitted.
- (d) **VAT Registration:** The firm/vendor is required to submit documentary evidence of their VAT registration.
- (e) **PAN:** The firm/vendor must possess Pan (permanent Account Number) and submit a copy of PAN Card issued in their name.
- (f) **Service Tax:** The firm/vendor is required to submit documentary evidence of their Service Tax registration.
- (g) **PF Code:** The firm/vendor should furnish their PF Code number issued by appropriate authority.
- (h) **Plants & Equipment :** The list of major items of construction plants & equipment owned by the vendor/firm must be furnished as per enclosed **ANNEXURE-II** alongwith Copies of necessary documents evidencing the ownership; like valid registration certificate, purchase document etc. of the said plants & equipment. The Vendor/Firm/ Contractor to deploy at least one number each of Excavator, Tandem/Smooth Wheel Roller and Tipper/Dumper (Truck). The applicant may either own or lease or procure the above minimum requirement of Plants & equipment.
- (i) Copy of original document defining the constitution or legal status of the firm, place of registration and principal place of business etc. must be furnished with the EOI/application.

- NOTE:** To qualify for short-listing against this invitation, the firm/vendor/contractor must meet all the requirements mentioned under Srl. No. (a) to (j) including the statutory requirements under Srl. No. (d) to (g) above. Company reserves the right to reject such applications/EOIs against which the documentary evidences to this effect are not received. However, in regards to the statutory requirements under Srl. No. (d) to (g), Company may consider provisional empanelment of such party (ies), whose EOI/application is accompanied with an undertaking in non-judicial stamp paper that the documentary proof with respect to these registrations shall be submitted within one month from the date of EOI/application. Provisional empanelment of any such party, if done, shall automatically stand cancelled in case the documentary proof for any of these registrations is not received by Company within one month as undertaken.

5.1 The EOI/Application together with the required information/documents as mentioned in para 4.0 above should be submitted in a sealed envelope super-scribing “EOI No. OIL/NEF/EOI/028/2015 for petty Civil Engineering works in NELP-VI block: MZ-ONN-2004/1 in Mizoram” should reach the following address **latest by 15.00 hrs. (IST) on 8th September, 2015.**

- 5.2 EOI may be sent by post/courier service or delivered personally at the tender box placed in the office of NEF Project, Oil India Ltd, Duliajan-786602, Assam. However, Oil India Ltd will not be responsible for any delay in receipt or non-receipt of the same.
- 5.3 If however the above date happens to be a Holiday/Bandh at Duliajan, EOI shall be received up to the next working day till 15.00 hrs.(IST).

- (i) All the copies of documents submitted alongwith the EOI should be clear, legible and self-certified by the authorised representative of the Applicant.
- (ii) OIL INDIA LIMITED (OIL) reserves the right to physically check the original documents/certificates, copies of which are submitted alongwith the EOI.

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ANNEXURE - I**Details of work performed in last 5 (Five) years ending 31-08-2015**

Project Name/ Client/ Description of work (including place & state)	Contract No. & Date	Value of Contract	Date of Issue of Work-order	Stipulated Period of completion	Actual date of completion	Remarks Reasons for delay

ANNEXURE - II**LIST OF PLANTS/EQUIPMENT**

Type of Equipment Minimum Requirement	Excavator	Tandem/ smooth wheeled roller	Tipper/Dumper(Truck)				
Quantity							

ANNEXURE - III**Details of works in hand as on date**

Project Name/ Client/ Description of work (including place & state)	Contract No. & date	Value Of Contract	Date of Issue of Work-order	Stipulated Period of completion	Actual date of completion	Remarks Reasons for delay

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