

**OIL INDIA LIMITED
CONTRACTS DEPARTMENT
DULIAJAN**

NOTIFICATION

Ref. No. CONT/CIV/995/2016

Date: 05/07/2016

It has been decided by OIL to undertake upgradation of eligible and interested B, C and D class Civil contractors registered with OIL in its Field Headquarters (Duliajan) in a selective manner to the next higher classes provided they fulfil the eligibility criteria as mentioned in the enclosed documents with this notification. Accordingly, upon fulfilling the eligibility criteria, 30% of existing Class "D", 25% of existing Class "C" and 20% of existing Class "B" contractors will be considered for upgradation to next higher Classes.

2.0 This opportunity is being provided to all the contractors, who are interested for upgradation to next higher classes subject to meeting the prescribed criteria. Accordingly, applications are invited from **interested existing contractors**, registered with OIL in its Field Head Quarter (Duliajan), in Sealed Envelopes for Up-gradation of registration from Class 'D' to Class 'C', Class 'C' to Class 'B' & Class 'B' to Class 'A'.

3.0 Alongwith the applications, showing the interest for upgradation, the contractors registered under Class 'D', 'C' & 'B' are required to submit necessary documents as detailed in last column of Annexure-I, Annexure-II & Annexure-III, as enclosed with this Notification, respectively within 20-08-2016 to DGM- Contracts, Contracts Department, Oil India Limited, Duliajan, Dibrugarh, Assam, Pin-786602.

4.0 In addition to para 3.0, all the interested Contractors have to submit self-attested photocopy of the following mandatory documents:

- Permanent Account Number (PAN) issued by the Income Tax Department, Govt. of India.
- Office address with Telephone facility (Mobile Phone/ Land line), within the district of Dibrugarh, Tinsukia & Sivasagar and for Contractors from Arunachal Pradesh within the district of Changlang.
- Email-ID of Proprietor / POA holder.
- Bank account number with scheduled commercial bank.

4.1 **It may be noted that no request for upgradation will be considered without submission of the above mentioned mandatory documents/information.**

5.0 Duly filled in application in sealed envelope super scribing applicant's name, OIL vendor Code, Address & OIL registration number with all relevant certificates /documents as stated above should reach the office of DGM- Contracts, Contracts Department, Oil India Limited, Duliajan, Dibrugarh, Assam, Pin-786602 on or before 20-08-2016 upto 15:30 Hrs. The applications should be complete in all respect and no clarification/ correspondence will be made in this regard. No application/documents/request will be entertained after the above



stipulated date and time. OIL will not be responsible for delay, loss or non-receipt of applications sent by post within scheduled time as above and OIL will not entertain any correspondence in this regard.

6.0 After carrying out necessary scrutiny of submitted documents, the eligible bidders will be shortlisted in accordance with the marks scored by them and upgradation will be accorded to 30% of existing Class "D", 25% of existing Class "C" and 20% of existing Class "B" contractors to the next higher class.

7.0 All interested OIL Registered Civil Works Contractors are hereby once again requested to go through the details of required documents carefully and submit your applications, complete in all respect within 15:30 Hrs of 20/08/2016.


DGM-Contracts (Civil)

05-07-16.

From Class D to Class C**Top 30% Scorers will be Up-graded**

Sl. No.	Criteria	Evaluation	Marks	Proof of Documents
1	Experience from date of registration in OIL	No. of years in D-class in OIL	1 Mark per year (complete year)	Certificate / letter of registration in OIL
2	Civil Tender Jobs awarded in OIL from the date of registration in OIL till Notice Publish date.	Total no. of tender jobs of value upto ₹ 7 lakh	3 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
3	Civil Tender Jobs awarded in OIL from the date of registration in OIL till Notice Publish date.	Total no. of tender jobs of value above ₹ 7 lakh to ₹ 40 lakh	4 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
4	Civil Tender Jobs awarded in OIL from the date of registration in OIL till Notice Publish date.	Total no. of tender jobs of value above ₹ 40 lakh	6 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
5	Participated in Civil Miscellaneous Maintenance Contracts (MMC) within last three MMC.	No. of Civil MMC in which they have participated in last three MMC	• 5 Marks per MMC for Participation • No mark for Non-participation	OIL to assess
6	Deduction for debarment in OIL since 2006	No. of times debarred	Deduction 15 Marks for each debarment	OIL to assess



From Class D to Class C

7	Highest Educational qualification of proprietor /partners.	- Below HSLC OR - Above HSLC but below graduation OR - Graduate OR Engineering diploma other than Civil - Civil Engineering Diploma - M.Sc. / MA / M. Com or any other non-technical Master degree/ B.E./B.TECH (other than Civil) - B.E./B.TECH (Civil)	- Below HSLC: No mark - HSLC but below graduation: 5 marks - Graduate OR Engineering diploma other than Civil : 7 marks - Civil Engineering Diploma : 10 marks - M.Sc. / MA / M.Com or any other non-technical Master degree/ B.E./B.TECH (other than Civil): 15 marks - B.E. / B.TECH (Civil): 20 marks	Pass certificate from Recognised Board / University.
8	Average annual turnover for last three financial / accounting years.	Average annual turnover of Firm	Upto 1 Lakh : no mark Above ₹ 1 Lakh to ₹ 4 Lakh : 5 marks Above ₹ 4 Lakh to ₹ 12 Lakh: 7 marks Above ₹ 12 Lakh : 10 marks	Certificate issued by a practicing Chartered / Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover. OR Audited Balance Sheet along with Profit & Loss account Note: If the last date of last financial / accounting year falls within last six months of notice publish date

From Class D to Class C

					and the financial statements of the last financial / accounting year have not been prepared, then such contractors may submit the above financial documents for the previous three financial / accounting years excluding the last financial / accounting year.
9	Recorded misconduct.	No. of Recorded Misconduct	Deduction 10 Marks for each Misconduct		OIL to assess
10	Total value of work done in current (running) Civil MMC till the date of notification	Value of work done more than the zonal average value (yes / no)	If yes, add 3 marks		OIL to assess

FROM CLASS 'C' TO CLASS 'B'Top 25% Scorer will be Up-graded

Sl. No	Criteria	Evaluation	Marks	PROOF OF DOCUMENTS
1	Experience in C- Class in OIL	No. of years in C-class in OIL	1 Mark per year (complete year)	Certificate / letter of registration in 'C' class or document of upgradation to 'C' class in OIL
2	Civil Tender Jobs awarded in OIL from the date of Up-gradation to C Class in OIL / Registration in C Class in OIL till Notice Publish date.	Total no. of tender job of value upto ₹ 25 Lakh	3 Marks per Tender Job	LOI / Work Order / Job Completion Certificate
3	Civil Tender Jobs awarded in OIL from the date of Up-gradation to C Class in OIL / Registration in C Class in OIL till Notice Publish date.	Total no. of tender job of value above ₹ 25 Lakh to ₹ 80 Lakh	4 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
4	Civil Tender Jobs awarded in OIL from the date of Up-gradation to C Class in OIL / Registration in C Class in OIL till Notice Publish date.	Total no. of tender job of value above ₹ 80 Lakh	6 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
5	Experience in Building/ bridge/RCC Overhead tank works in tender Jobs from the date of Up-gradation to C Class in OIL / Registration in C Class in OIL till Notice Publish date.	Any Building / RCC bridge / RCC overhead tank contract job	Irrespective of the number of such jobs executed, the following maximum marks (additional) will be given to such contractor 1. Upto ₹ 20 Lakh : 2 Marks 2. Above ₹ 20 Lakh: 3 Marks	LOI/ Work Order/ Job Completion Certificate

FROM CLASS 'C' TO CLASS 'B'

6	Participated in Civil Miscellaneous Maintenance Contracts (MMC) within last three MMC.	No. of Civil MMC in which they have participated in last three MMC	5 Marks per MMC for Participation - No mark for Non-participation	OIL to assess
7	Deduction for debarment since 2006	No. of times debarred in OIL	Deduction 15 Marks for each debarment	OIL to assess
8	Highest Educational qualification of proprietor /partners	1. Below HSLC OR 2. Above HSLC but below graduation OR 3. Graduate OR Engineering diploma other than Civil 4. Civil Engineering Diploma 5. M.Sc. / MA / M.Com or any other non-technical Master degree/B.E./B.TECH (other than Civil) 6. B.E./B.TECH (Civil)	1. Below HSLC: No mark 2. HSLC but below graduation: 5 marks 3. Graduate OR Engineering diploma other than Civil : 7 marks 4. Civil Engineering Diploma : 10 marks 5. M.Sc. / MA / M.Com or any other non-technical Master degree/ B.E./B.TECH (other than Civil): 15 marks 6. B.E. / B.TECH (Civil): 20 marks	Pass certificate from Recognised Board / University.
9	Average annual turnover for last three financial / accounting years:	Average annual turnover of Firm	Upto ₹ 4 Lakh: no mark Above ₹ 4 Lakh to ₹ 12 lakh: 5 marks Above ₹ 12 Lakh to ₹ 24 lakh: 7 marks Above ₹ 24 Lakh : 10 marks	Certificate issued by a practicing Chartered/ Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover. OR Audited Balance Sheet

FROM CLASS 'C' TO CLASS 'B'

				along with Profit & Loss account
				Note: If the last date of last financial / accounting year falls within last six months of notice publish date and the financial statements of the last financial / accounting year have not been prepared, then such contractors may submit the above financial documents for the previous three financial / accounting years excluding the last financial / accounting year.
10	Total value of work done in current (running) Civil MMC till the date of notification	Value of work done more than the zonal average value (yes / no)	If yes, add 3 marks	OIL to assess

From Class 'B' to Class 'A'
Top 20% Scorer will be Up-graded

ANNEXURE - III

Sl. No	Criteria	Evaluation	Marks	PROOF OF DOCUMENTS
1	Experience in B- Class in OIL	No. of years in B-class in OIL	1 Mark per year (complete year)	Certificate / letter of registration in 'B' class or document of upgradation to 'B' class in OIL
2	Civil Tender Jobs awarded in OIL from the date of Up-gradation to B Class in OIL / date of registration in B class in OIL till Notice Publish date.	Total no. of tender job of value upto ₹ 50 Lakh	3 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
3	Civil Tender Jobs awarded in OIL from the date of Up-gradation to B - Class in OIL / date of registration in B class in OIL till Notice Publish date.	Total no. of tender job of value above ₹50 Lakh to ₹160 Lakh	4 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
4	Civil Tender Jobs awarded in OIL from the date of Up-gradation to B - Class in OIL / date of registration in B class in OIL till Notice Publish date.	Total no. of tender job of value above ₹160 Lakh	6 Marks per Tender Job	LOI/ Work Order/ Job Completion Certificate
5	Experience in Building/ bridge / RCC Overhead tank works in tender Jobs from the date of Up-gradation to B Class in OIL / date of registration in B class in OIL till Notice Publish date	Any Building / RCC bridge / RCC overhead tank contract job	Irrespective of the number of such jobs executed, the following maximum marks (additional) will be given to such contractor 1. Upto ₹ 20 Lakh: 2 Marks 2. Above ₹ 20 Lakh: 3 Marks	LOI/ Work Order/ Job Completion Certificate

From Class 'B' to Class 'A'

6	Participated in Civil Miscellaneous Maintenance Contracts (MMC) within last three MMC.	No. of Civil MMC in which they have participated in last three MMC	• 5 Marks per MMC for Participation • No mark for Non-participation	OIL to assess
7	Deduction for debarment since 2006	No. of times debarred in OIL	Deduction 15 Marks for each debarment	OIL to assess
8	Highest Educational qualification of proprietor /partners	1. Below HSLC OR 2. Above HSLC but below graduation OR 3. Graduate OR Engineering diploma other than Civil 4. Civil Engineering Diploma 5. M.Sc. / MA / M.Com or any other non-technical Master degree/ degree/B.E./B.TECH (other than Civil) 6. B.E./B.TECH (Civil)	1. Below HSLC: No mark 2. HSLC but below graduation: 5 marks 3. Graduate OR Engineering diploma other than Civil : 7 marks 4. Civil Engineering Diploma : 10 marks 5. M.Sc. / MA / M.Com or any other non-technical Master degree/ B.E./B.TECH (other than Civil): 15 marks 6. B.E. / B.TECH (Civil): 20 marks	Pass certificate from Recognised Board / University.
9	Average annual turnover for last three financial / accounting years	Average annual turnover of Firm	Upto ₹ 12 Lakh : no mark Above ₹ 12 Lakh to ₹ 24 Lakh: 5 marks Above ₹ 24 Lakh to ₹ 48 Lakh : 7 marks Above ₹ 48 Lakh : 10 marks	Certificate issued by a practicing Chartered/ Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover. OR Audited Balance Sheet along with Profit & Loss

From Class 'B' to Class 'A'

				account Note: If the last date of last financial / accounting year falls within last six months of notice publish date and the financial statements of the last financial / accounting year have not been prepared, then such contractors may submit the above financial documents for the previous three financial / accounting years excluding the last financial / accounting year.
10	Total value of work done in current (running) Civil MMC till the date of notification	Value of work done more than the zonal average value (yes / no)	If yes, add 3 marks	OIL to assess
11	Equipments in his/her/their own name with operator in good running conditions: a. Concrete Mixture Machine b. Static roller/ Vibratory Roller c. Dumper/Truck d. Hydraulic Excavator e. Heavy Duty Crane f. Hot Mix Plant g. Paver	Equipments of his/her/their own firm name. (maximum 1 mark per type of equipment)	a. Concrete Mixture Machine b. Static roller/ Vibratory Roller c. Dumper/Truck d. Hydraulic Excavator e. Heavy Duty Crane f. Hot Mix Plant g. Paver }	Self-attested photocopy of Registration certificate.

1 mark per type of equipment