



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)


Ref: OIL/SEC/45/ IT
27.10.2017

From : Shri S.K.Senapati, Compliance Officer / Company Secretary
To : DGM (IT)

Sub: Closure of 'Trading Window'

Enclosed herewith is a copy of the Circular / Notice issued for closing the 'Trading Window' w.e.f **30.10.2017 to 12.11.2017** as explained in it.

We request you to arrange to put on the **Website 'www.oil-india.com' and the Intranet of OIL on 27.10.2017** as required under the "Code of Conduct to Regulate, Monitor and Report Trading by Insiders" of the Company and Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015.


(S.K.Senapati)
Chief General Manager (CS & Legal)



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CIRCULAR / NOTICE – CLOSURE OF TRADING WINDOW

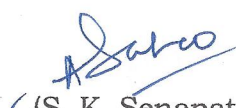
To : All Directors / KMPs / Designated Employees / Connected Persons

From : Shri S.K.Senapati, Compliance Officer / Company Secretary

OIL/SEC/45/ IT

27.10.2017

1. Notice is hereby given that the 'Trading Window (dealing in shares of the Company)' will remain closed from **30.10.2017 to 12.11.2017** in view of the Board Meeting scheduled to be held on **10.11.2017** to approve Financial Results for the Second Quarter and Half-year ended 30.09.2017.
2. Pursuant to OIL's Code of Conduct to Regulate, Monitor and Report Trading by Insiders and SEBI (Prohibition of Insider Trading) Regulations 2015, Directors / KMPs / Designated Employees / Connected Persons shall not deal in any transaction involving purchase or sale of OIL's Shares either in their own name or in the name of their immediate relatives during the Window Closure Period.
3. Any contravention of the above would attract penal actions as per the above regulations.
4. *All Designated Employees¹ / Connected Persons² / Directors / KMPs including their immediate relatives are informed not to trade in the shares of OIL during the above period.*
5. In case of any exigency / clarifications, please contact the undersigned.


(S. K. Senapati)
Chief General Manager (CS & Legal)
Email : sksenapati@oilindia.in

Note 1 : "Designated Employees" means:

- i. All General Managers and above
- ii. All Heads of the Spheres
- iii. All Executives working in Company Secretary, Public Relations, Planning, Corporate Affairs, Business Development and Finance & Accounts Department
- iv. All Executives working in Secretariat of Chairman & Managing Director , Functional Directors, RCE and Chief Vigilance Officer

Note 2 : "Connected Persons" as defined in SEBI (PIT) Regulations, 2015