



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

CIN: L11101AS1959GOI001148

Email: investors@oilindia.in, Website: www.oil-india.com

Regd. Office: P.O. Duliajan, Distt. Dibrugarh, Assam – 786 602

ADDENDUM TO THE NOTICE OF 63rd ANNUAL GENERAL MEETING OF THE COMPANY

Notice is hereby given that pursuant to the provisions of Section 160 of the Companies Act, 2013 (“Act”) read with Rule 13 of the Companies (Appointment and Qualifications of Directors) Rules, 2014 and in terms of requirement of Section 152 of the Companies Act, 2013, the following item of business is added in the aforesaid Notice as Item No. 63.07. This addendum shall be deemed to be an integral part of the original Notice dated 26th August, 2022 and the notes provided therein.

SPECIAL BUSINESS

63.07. Appointment of Shri Ashok Das [DIN: 09631932] as Director (Human Resources) of the Company

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Sections 149, 152, and other applicable provisions if any, of the Companies Act, 2013 (the Act), rules made thereunder Shri Ashok Das [DIN: 09631932], who was appointed as Director (Human Resources), by the President of India vide Letter No. CA-31014/1/2021-PNG (37607) dated 02nd September, 2022 and subsequently inducted as an Additional Director in terms of Section 161 of the Companies Act, 2013 [designated as Director (Human Resources)] by the Board of Directors of the Company w.e.f 02nd September, 2022 to hold office upto the date of this Annual General Meeting and in respect of whom, the Company has received a notice in writing under Section 160 of the Companies Act, 2013 proposing his candidature as a Director, be and is hereby appointed as Director (Human Resources) of the Company on the terms and conditions determined by the Govt. of India and shall be liable to retire by rotation.”

By order of the Board
For Oil India Limited
Sd/-
(A.K. Sahoo)
Company Secretary
M. No. ACS 12385

Place: Noida
Date: 06.09.2022

Notes

The Explanatory Statement pursuant to Section 102(1) of the Act, in respect of the special business proposed to be transacted at the ensuing 63rd AGM, is annexed hereto and forms part of the Notice.

Explanatory statement

ITEM NO. 63.07

Shri Ashok Das [DIN: 09631932] was appointed as Director (Human Resources) of the Company by the President of India vide letter no. CA-31014/1/2021-PNG (37607) dated 02nd September, 2022 issued by Ministry of Petroleum and Natural Gas and subsequently inducted as an Additional Director [designated as Director (Human Resources)] by the Board of Directors w.e.f 02nd September, 2022 to hold office upto the date of this Annual General Meeting. The Company has received a notice in writing pursuant to the provisions of Section 160 of the Companies Act, 2013, proposing the candidature of Shri Ashok Das for the office of Director (Human Resources). Shri Ashok Das, if appointed, will be liable to retire by rotation. The terms and conditions regulating the appointment are determined by the Government of India.

Shri Ashok Das is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and has given his consent to act as a Director.

None of the Director (s) / Key managerial personnel of the Company except Shri Ashok Das is interested or concerned in the resolution.

The Board recommends the resolution for your approval.

BRIEF PROFILE / INFORMATION OF DIRECTOR BEING APPOINTED

Name of Director	Date of Birth	Date of Appointment	No. of Shares held	Qualification(s) and Experience in Specific Functional Areas	Directorship held in other Companies including Companies incorporated outside India	Membership/ Chairmanship of Board Committees of all Companies in which he is Director
Shri Ashok Das	07.12.1964	02.09.2022	5944 Shares	<p>Shri Ashok Das is a Graduate in Political Science and Master in Business Administration (MBA). Shri Das began his career as an Executive Trainee with OIL in 1989 and over the span of more than three decades, he played a pivotal role in shaping OIL's Human Resource functions like Talent Acquisition, Performance Management, Compensation Management, Employee Relations, Wage Negotiations, Training & Development, HRIS, Employee Engagement etc. Shri Das was Executive Director (HR) at OIL prior to taking over as Director (HR) of the Company.</p> <p>Known for his performance-focused people-centric leadership style, Shri Das has successfully managed HR functions in OIL and has taken several progressive HR initiatives like introduction of IT-enabled HR practices, streamlining of HR systems & policies to enhance transparency, objectivity & fairness. He led the HR team in designing and implementing Online Performance Management System. Shri Das has also led several Corporate Social Responsibility initiatives at OIL and is instrumental in setting up of the Skill Development Institute in Guwahati, a first of its kind institute in Northeast India.</p> <p>An alumnus of Cotton College and Gauhati University, Shri Das is a former national level footballer and a theatre artiste with several awards & accolades.</p>	NIL	<p>Oil India Limited – Member,</p> <ul style="list-style-type: none"> • Stakeholders' Relationship Committee