

To  
The Secretary  
Oil India Pension Fund,  
Accounts Department,  
Oil India Limited,  
Duliajan, Assam-786602

Date : \_\_\_\_\_

SUB : Joint Life Pension Claim against Annuity Bond No. ....

Of ..... ; Ex OIL ID .....

Dear Sir,

This is to inform you that my husband / wife Late .....,  
who was a pensioner of OIPF, had expired on ..... Please arrange to release the joint life  
pension against the above annuity. I am enclosing herewith NEFT mandate for joint life pension and  
also enclosing attested copy of death certificate, photo identity certificate and PAN Card.

You are requested to do the needful to release the pension at the earliest.

Thanking you.

Yours faithfully

( \_\_\_\_\_ )

Signature of Joint Annuitant

Mobile No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

FULL ADDRESS.OF NOMINEE.

NAME :	C/o :	
VILL. / TOWN:	P.O. :	
DIST. :	STATE :	PIN :

- Encl: 1) 2 nos. attested photocopy of Death Certificate  
2) NEFT Mandate duly filled and signed  
3) Photocopy of the first page of Bank Passbook  
4) Photo-Identity Certificate issued by Gram Panchayat / Municipality / Voter's ID  
5) Photocopy of PAN Card

To,  
The Branch Manager (P&GS)  
L.I.C Of India, P&GS Unit, Guwahati Divisional Office  
"Jeevan Prakash",  
S.S. Raod, Fancy Bazar,  
Guwahati (Assam)

Ref. : Option for NEFT Payment (Direct Credit to Bank A/C)

Dear Sir,

I am interested to receive my annuity amount through NEFT system. For this purpose I furnish below the required details and enclosing a photocopy of Bank Pass book:

1. Name of the Annuitant :-
2. Ex- OIL ID :-
3. Master Policy Annuity No :- 26114 / .....
4. PAN No. :-
5. Bank Name :-
6. Bank Address :-
7. Account type: Current/Savings :-
8. Account No (Single) :-
9. Bank IFS Code :-
10. Bank MICR Code :-
11. Tel. No/Mobile No. (Annuitant) :-
12. E-mail ID (Annuitant) :-

Kindly arrange to transfer my Annuity amount as per above details through NEFT system.

Date: -

-----  
Signature of the Annuitant

---

This is to certify that Name, Bank A/C No & Branch, IFS Code, MICR code given above is correct as per our records.

Date: -

-----  
Signature of Bank official with  
Office Seal