

Instructions for claiming Dividend put on Hold due to Non-compliance of KYC Details

As per extant SEBI Guidelines, Dividend payable to Shareholders whose folios are not KYC Complaint, are put on hold. Such Dividend can be realised on updation of KYC Details with the Company/RTA (Registrar and Transfer Agent). Following details needs to be updated:

1. PAN (Aadhar seeded)
2. Choice of Nomination
3. Address
4. Mobile Number
5. Email Address
6. Bank Account Details
7. Specimen Signature

You are requested to submit form ISR-1, ISR-2, ISR-3/SH-14, as the case may be along with all annexures. Link for downloading above forms is as below:-

<https://www.oil-india.com/investor-services/71>

Further, Bonus Shares of all Physical Shareholders are also on hold as per extant guidelines of SEBI, which prohibits issuance of shares in Physical Mode. Accordingly, all shareholders (holding shares in Physical Mode) are requested to open a Demat Account and claim their Bonus Shares by filling Form ISR-4. Details of such shareholders are as below:-

[https://www.oil-india.com/files/2024-11/Unclaimed Shares Bonus Issue 2024 as on 25-10-2024.pdf](https://www.oil-india.com/files/2024-11/Unclaimed%20Shares%20Bonus%20Issue%202024%20as%20on%2025-10-2024.pdf)

We would like to inform that any Dividend which remained unpaid for consecutive period of seven years, is liable to be transferred to IEPF Authority along with the underlying shares. Hence, all shareholders are requested to kindly go through the following section of OIL Website to get the information regarding their unpaid dividend and to claim the same.

<https://www.oil-india.com/unclaimed-dividends-shares>

Following are the contact details of Company as well as RTA

1. Company Details:-

Company Secretary
Oil India Limited
Plot No19, Sector-16A
Film City, Noida
Uttar Pradesh-201301.
Email:- investors@oilindia.in

2. RTA Details:-

KFin Technologies Limited
Selenium Building, Tower-B, Plot No. - 31 & 32,
Financial District Nanakramguda, Serilingampally,
Hyderabad, Rangareddi Telangana, India 500032
E-mail:-einward.ris@kfintech.com