बिड संख्या/Bid Number: GEM/2026/B/7965096

दिनांक /Dated: 28-08-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	30-09-2026 11:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	30-09-2026 11:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Oil India Limited
संगठन का नाम/Organisation Name	Oil India Limited
कार्यालय का नाम/Office Name	Oil India Limited
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :buyer23.oil.up@gembuyer.in Buyer Email id: con8.mpng.as@gembuyer.in
कुल मात्रा/Total Quantity	12
वस्तु श्रेणी /Item Category	L P Booster Compressor 20, 000SCMD , L P Booster Compressor 40, 000 SCMD
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	L P Booster Compressor 40,000 SCMD
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Circuit Breakers for DC Operation, Disconnectors (Isolators) for Working Voltage Up to and Including 1 kV Conforming To IS/IEC 60947 (Part 3)
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	• Screw Compressor
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	2977 Lakh (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	L P Booster Compressor 20, 000SCMD
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	Yes
Inspection to be carried out by Buyers own empanelled agency	Yes
Type Of Inspection	Pre Dispatch
Name of the Empanelled Inspection Agency/ Authority	Board of Officers
Payment Timelines	Payments shall be made to the Seller within **30** days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation

बिड विवरण/Bid Details	
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	ICICI
Schedule 1 ईएमडी राशि/EMD Amount (In INR)	6900000
Schedule 2 ईएमडी राशि/EMD Amount (In INR)	7500000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	ICICI
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	22

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(d).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

GM-FA
Oil India Limited, Duliajan, Assam 786602. Email : pallab_hazarika@oilindia.in; Details of Beneficiary : OIL INDIA, Bank Name : ICICI BANK LTD, Branch Name :Duliajan, IFSC Code ICIC0000213, Unique identifier code (Field 7037) : OIL503988890, Company name : Oil India Limited Type of Account :Current
(Gm-fa)

विभाजन/Splitting

विभाजन/Splitting Applied	Yes

बोलीदाताओं की अधिकतम संख्या, जिनके बीच ऑर्डर विभाजित किया जा सकता है। / Maximum No. Of Bidders Amongst Which Order May Be Split	2
विभाजन मानदंड इस बात पर आधारित है कि कौन सी क्वांटिटी को वितरित किया जाएगा / Split Criteria based on which quantity will be distributed	Subject to matching L1 price

एमआईआई के लिए आरक्षित / Reserved for Make In India products

एमआईआई के लिए आरक्षित / Reserved for Make In India products	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Bid reserved for Make In India products: : Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. However, eligible micro and small enterprises will be allowed to participate. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
3. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as

defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. **Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their authorized representatives**

An independent third party Professional Inspection Body can help buyer in mitigating buyer’s risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer .If so requested and accepted by the seller , initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer . For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative /inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer’s decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/**Pre-Bid Date and Time**	प्री-बिड स्थान/**Pre-Bid Venue**
07-09-2026 09:00:00	NOIDA

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / **Evaluation Method** (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / **Evaluation Schedules**	वस्तु/श्रेणी / **Item/Category**	मात्रा / **Quantity**
Schedule 1	L P Booster Compressor 20, 000scmd	7
Schedule 2	L P Booster Compressor 40, 000 Scmd	5

L P Booster Compressor 20, 000SCMD (7 pieces)

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document	Download

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./**S.No.**	परेषिती/रिपोर्टिंग अधिकारी /**Consignee Reporting/Officer**	पता/**Address**	मात्रा /**Quantity**	डिलीवरी के दिन/**Delivery Days**
1	Ratandeep Gogoi	786602,Oil India Limited, Duliajan, Assam	7	300

L P Booster Compressor 40, 000 SCMD (5 pieces)

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document	Download

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ratandeep Gogoi	786602,Oil India Limited, Duliajan, Assam	5	300

Buyer added Bid Specific Additional Scope of Work

क्र.सं./S.No.	Document Title	Description	रिवर्स प्रभार के अनुसार जीएसटी/Applicable i.r.o. Items
1	TECHNICAL SPECIFICATION View	TECHNICAL SPECIFICATION	L P Booster Compressor 20, 000SCMD(7)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of

Single Bid / Proprietary Article Certificate (PAC) Buying.

3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

MATERIALS DEPARTMENT
P.O. Duliajan, Dist. Dibrugarh
ASSAM, PIN – 786 602, INDIA

FORWARDING LETTER & INSTRUCTION TO BIDDERS

OIL INDIA LIMITED (OIL) is a premier National Oil Company engaged in the business of Exploration, Production and Transportation of Crude Oil and Natural gas. A Maharatna Company under the Ministry of Petroleum and Natural gas, Government of India (GOI), with its Headquarters at Duliajan, Assam. Duliajan is connected by Air with nearest Airport at Dibrugarh, 45 km away.

In connection to its operations, OIL invites **DOMESTIC COMPETITIVE BIDS** from competent and experienced bidders through GEM portal for the items mentioned below. You are invited to submit your most competitive bid on or before the scheduled bid closing date and time through GEM portal. For your ready reference, few salient points of the Tender are highlighted below.

TENDER INFORMATION SUMMARY

1A	Bid Security	:	**Applicable** Bid Security if submitted in the form of BG/e-PBG must be valid at least for a period of 6 months from the date of original bid closing date of the tender i.e. valid upto 31.03.2027 ***NOTE:*** **Original Bank Guarantee will have to be submitted directly to OIL on or before the Bid closing date and time, failing which the bid may be rejected.**
1B	Bid Security Declaration	:	Not Applicable
2	Performance Guarantee	:	**Applicable @ 5 % of Order value for PO value more than Rs. 10.00 Lakhs**
3	Integrity Pact	:	Applicable
4	MSE Purchase Preference	:	Applicable
5	PPP-MII Purchase Preference	:	Applicable
6	Preference to domestically manufactured Iron and Steel product (DMI&SP Policy)	:	Not Applicable
7	Document Verification by independent third party inspection agencies	:	Applicable *(Detailed in clause 47 of under CC: General Notes to Bidders of Annexure – A)*
8	Restrictions on procurement from a bidder of a country which shares a land border with India	:	Applicable
9	Sustainable Development (SD) and Environment, Social & Governance (ESG) Policy	:	Applicable
10	OIL's Banning policy	:	Applicable
11	Pre - despatch inspection	:	Applicable
12	Third party inspection (TPI)	:	Not Applicable
13	Installation & Commissioning	:	Applicable
14	Training	:	Applicable
15	Annual Maintenance Contract	:	Not Applicable

16	OIL's PR No.	:	1429982. FP-07 ***Quote this reference number for all correspondence with OIL.***

LIST OF ANNEXURES/PROFORMAS

ANNEXURES		
Annexure - I	:	Technical Specifications, Scope of Work, Special terms & Conditions etc.
Annexure - II	:	Price Break up
Annexure - III	:	Bid Evaluation Criteria / Bid Rejection Criteria (BEC/BRC)
Annexure - IV	:	Technical & Commercial Checklist
Annexure - V	:	General Conditions of Contract (GCC) & Special Conditions of Contract (SCC) for procurement of Goods
Annexure - VI	:	Bid Evaluation Matrix (Technical Specification)
Annexure - VII	:	Bid Evaluation Matrix (Bid Evaluation Criteria)
Annexure - VIII	:	Policy for providing preference to Domestically Manufactured Iron & Steel Products (DMI & SP)
Annexure - IX	:	General Conditions of Contract *(For all services to be rendered including AMC)*
PROFORMAS		
Proforma - A	:	Format for undertaking towards compliance of Financial Criteria
Proforma - B	:	Format for Annual Turn Over and Net Worth Certificate
Proforma - C	:	Format for Corporate Guarantee towards Financial Standing
Proforma - D	:	Format for Integrity Pact
Proforma – E(I), E(II), E(III)	:	Formats for undertaking towards compliance of restriction on procurement from a bidder of a country which shares a land border with India
Proforma - F	:	Format for Performance Security
Proforma – G A	:	Format for Bid Security
Proforma – G B	:	Format for Bid Security Declaration
Proforma - H	:	Format for undertaking towards submission of authentic information/ documents
Proforma - I	:	Format for Authorization letter For attending Tender Opening
Proforma – J	:	Format for Exception / Deviation
Proforma – K	:	Format for Undertaking For Local Content
Proforma - L	:	Format for Power of Attorney / Authorization letter (Regarding authority for submission of bid)
Proforma – M	:	Format for Bidders financial standing
Proforma – N1 Proforma – N2	:	Format for declaration that bidder is not under holiday list/delisted/blacklisted/debarred Format for declaration of NCLT / NCLAT /DRT /DRAT/ Court Receivership/ Liquidation
Proforma – O	:	Format for Inspection Certificate to be issued by Independent Inspection Agencies against Document Verification Clause
Proforma – P	:	Format for Bank Guarantee linked with Advance Payment
Proforma -Q	:	Format for Insurance surety bond for Bid security and Performance security
Proforma -R	:	Format for Sustainable Development (SD) and Environment, Social & Governance (ESG) Policy
Proforma -S	:	Format for Document Verification by independent third party inspection agencies

ANNEXURE – I

TECHNICAL SPECIFICATION/SCOPE OF WORK/SPECIAL TERMS & CONDITIONS

Item No	**Item Description**	Total Qty (In Nos)
1	LP Booster Compressor, Capacity (SCMD) 20,000	7 Nos
2	LP Booster Compressor, Capacity (SCMD) 40,000	5 Nos
3	INSTALLATION &COMMISSIONING	1 AU

AA) TECHNICAL SPECIFICATIONS

For item specifications and detailed scope of work kindly refer ANNEXURE –I (bellow)

TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)

Clause Number	**DESCRIPTION**	**TO BE FILLED BY THE BIDDER** **Relevant Location of their Bid to support the remarks / compliance** **(Reference of Document name / Serial number / Page number of bid for documentary evidence**
	AB - GENERAL TERMS AND CONDITIONS.	
1.	The items shall be brand new, unused & of prime quality. Also, the party has to confirm to provide warranty that the product supplied will be free from all defects & fault in material, workmanship & manufacturing and shall be in full conformity with ordered specifications. This clause shall be valid for 12 months from date of installation & commissioning. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. The bidder must confirm the same while quoting.	
2	Make & Model to be quoted compulsorily for the items. Bidder should forward relevant Catalogue, Drawing, and Literature (in printed form only) indicating the quoted items along with the technical bid.	
3.	The Bidder shall submit their bid in tabular form as per Annexure – I: Technical Specification & Annexure – III: Bid Rejection Criteria above.	
4.	**PAYMENT TERMS –** a) 80% of material cost (excluding commissioning spares) shall be paid on completion of Delivery at destination within 30 days.	

	b) Balance 20% of material cost (excluding commissioning spares) & 100% of Installation & commissioning & training charges shall be paid on completion of Installation & commissioning & training. c) 100% of cost of commissioning spares shall be paid after receipt and acceptance at destination within 30 days.	
5.	Bidder to sign and submit completely filled up Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.	
6.	Bidder should categorically confirm in the technical bid to deliver the items as per delivery schedule mentioned in the tender.	
7	In case the bidder has satisfactorily executed development order (i.e. including satisfactory inspection and Field Trial Testing) for each of similar tendered item of same or higher capacity in the past in OIL/ONGCL, then the bidder does not have to satisfy past supply experience criteria of BEC in OIL provided the specification of items matches to that of OIL.	
8	Delivery: Materials must be delivered within delivery date mentioned in the tender. Unloading at Oil India Limited, Duliajan, Assam: All the Goods in the GeM shall be offered on Free Delivery at Site basis including unloading. HOWEVER, OIL SHALL PROVIDE CRANE FOR UNLOADING OF ITEMS ONLY. Supplier shall depute adequate crew, who has experience of unloading of items at Destination (Duliajan) with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point. The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling the items.	
9	The bidder should indicate the name of the manufacturer, the country of origin and port of dispatch of the materials.	
10	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.	
11	Any statutory variation (increase/decrease) in the rate of Excise duty/Sales tax/ GST / Customs Duty or any statutory levy and Exchange rate after the closing date of tenders/revised priced bid, as the case may be, but within the contractual delivery/completion period will be to the account of OIL subject to documentary evidence. However, any increase in Excise duty/Sales tax/ GST / Customs Duty or any statutory levy and Exchange rate after the expiry of the scheduled date of delivery shall be to the supplier's account. Any decrease in Excise duty/Sales tax/ GST / Customs Duty or any statutory levy and Exchange rate shall be passed on to OIL.	
12	Order of Precedence- In the event of any conflict between the clauses of documents of the tender, following order of precedence shall apply: 1. BEC / BRC. 2. Technical specifications. 3. Special terms and conditions. 4. General terms and conditions.	

	5. Special conditions of contract (SCC). 6. GeM General terms and conditions (GCC).	
13	As per MoPNG notification no. FP-20013/2/20 l 7-FP-PNG-Part (4) (E- 41432) dated 26.03.2024, Local value addition through services such as transportation, insurance, installation, commissioning, training and after sales services support like AMC/ CMC etc. shall not be considered in local content calculation for the tendered item. Bidders to take note of the same while calculating Local content for the tendered item.	
14	Clarification of Bids / Shortfall Documents. During evaluation and comparison of bids, OIL may, at its discretion, ask the bidder for clarifications on the bid. The request for clarification shall be given in writing by email/registered/speed post, asking the bidder to respond by a specified date, and also mentioning therein that, if the bidder does not comply or respond by the date, his bid will be evaluated based on the submission. Depending on the outcome, such bids are to be ignored or considered further. No change in prices or substance of the bid shall be sought, offered or permitted. No post-bid clarification at the initiative of the bidder shall be entertained. The shortfall information/documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. (Example: if the Permanent Account Number, registration with GST has been asked to be submitted and the tenderer has not provided them, these documents may be asked for with a target date as above). So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered. For example, if the bidder has submitted a supply order without its completion/performance certificate, the certificate can be asked for and considered. However, no new supply order should be asked for so as to qualify the bidder.	
15.	Sustainable Development (SD) and Environment, Social & Governance (ESG) Policy. Consequent to the implementation of Sustainable Development (SD) and Environment, Social & Governance (ESG) Policy in OIL, effective from 28.08.2024. For purchase orders value INR 20 Crores and above the successful bidder shall be required to submit a duly filled ESG Questionnaire in the prescribed format within fifteen (15) calendar days from the date of issue of purchase order. Failure to submit the completed ESG Questionnaire within the stipulated timeline may be treated as non-compliance with contractual obligations and dealt with accordingly. The ESG Questionnaire, along with an Explanatory Note for guidance, is provided as Proforma - R of the tender document.	

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BB: PRE-BID CONFERENCE:

a) Pre-Bid Conference is scheduled to be held at **OIL INDIA LIMITED, NOIDA, UP** tentatively **07.09.2026 & 08.09.2026** to explain the requirements of OIL in details to the interested prospective Bidders and to understand bidders' perspective including exchange of views/clarifications, if any, on the Scope of Work, Bid Rejection/Bid Evaluation Criteria and other terms & conditions of the Tender.

Bidders interested to attend the pre-bid conference as above must send their confirmation to: Mr. Tuhin Roy, Deputy General Manager Materials (FD), Oil India Limited, P.O. Duliajan–786602, ASSAM, E-mail: tuhin_roy@oilindia.in at least 2 (Two) days prior to the date of pre-bid conference.

Those bidders who send their confirmation for participation at least 2 (Two) days prior to date of pre-bid conference shall be allowed to attend the pre-bid conference.

b) The prospective bidders shall submit their queries against tender conditions, through e-mail at least 2 (Two) days prior to the date of pre-bid conference. OIL expects that the Bidders should comply to the tender conditions in Toto. However, clarifications/exceptions /deviations, if required any, should be brought out by the bidders prior to or during the Pre-Bid Conference only. After processing these suggestions, as a sequel to the pre-bid conference, Company shall communicate the changes/modifications in this regard, if agreed any, through an addendum to tender document in e-portal and thereafter Company shall be at liberty to reject all such non-compliant Bids.

c) Maximum Three (3) representatives from each prospective bidder (authorized to participate in the tender), shall be allowed to participate in the pre-bid conference. All costs associated to attend the pre-bid conference by Bidders representatives shall be borne by the interested Bidders.

d) Details :

Pre Bid Queries/ Clarifications on the Tender	To submit through e-mail addressed to tuhin_roy@oilindia.in.
Date of Pre-bid Conference	**07.09.2026 & 08.09.2026**
Venue	**OIL INDIA LIMITED, NOIDA, UP**
Last date for receipt of Pre-bid participation confirmation	05.09.2026
Time of Pre-bid Conference	09.00 Hours (IST)

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PRICE BREAK UP

A) PRICE BREAK UP OF ITEMS WHOSE COST IS TO BE INCLUDED IN "GEM PRICE SCHEDULE"

	Item No 1 LP Booster Compressor 20,000 SCMD	Item No 2 - LP Booster Compressor 40,000 SCMD
(A) Total cost of 1 (One) No. Compressor Package including GST @ 18% (In INR) (excluding Commissioning spares)		
(B) Quantity (In Nos)	7 Nos	5 Nos
(C) Total FOR Duliajan value including GST @ 18% (In INR) (A X B)		
(D) Installation & Commissioning and Training charges including GST @ 18% (In INR)		
(E) Grand Total FOR Duliajan value including GST @ 18% + Training , Installation & Commissioning charges (C + D) (In INR)		

B) PRICE BREAK UP OF ITEMS WHOSE COST IS NOT TO BE INCLUDED IN "GEM PRICE SCHEDULE"

Item no.	Item Description	Qty	Unit Price including GST @ 18% (In Rs)	Total Price including GST @ 18% (In Rs)
1	Cost of Commissioning spares of Item No 1- LP Booster Compressor 20,000 SCMD (Shall be considered for evaluation)	1 set		
2	Cost of Commissioning spares of Item No 2 - LP Booster Compressor 40,000 SCMD (Shall be considered for evaluation)	1 set		
3	Recommended spares (Shall not be considered for evaluation)			

Notes:

1. ***Price break-up to be provided as above, if asked for in the tender.***
2. ***Bidders should fill up, sign and upload this price break up under "Financial documents" of GEM Priced bid only. The price breakup should not be uploaded under GEM Technical bid as it shall lead to rejection of the bid.***

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ANNEXURE - III

BID EVALUATION CRITERIA (BEC)

The bids shall in general conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the goods offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the bids, without which the same will be considered as non-responsive and be rejected.

Clause No	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable) TO BE FILLED BY THE BIDDER
	BEC- TECHNICAL: A 1.0 The Compressor Unit shall conform to API 11 P of 1989/ ISO 13631. The bidder shall furnish the technical information in API packaged data sheet of API Standard 11P /ISO13631. A 2.0 The gas compressor package skid shall be either concrete filled type suitable for installation on relatively soft gravel packed area without concrete foundation or with conventional foundation with anchor bolts. A 3.0 Bidders must quote for full quantity of same make and model of Natural Gas Compressors and other ancillaries/accessories against each capacity of compressors i.e. LPB (Low Pressure Booster) 20,000 & 40,000 SCMD A 4.0 The bidder shall offer only the Natural Gas compressor frame/model which are proven for applications of Field Gas Gathering / pipelines compression. At least 3 (three) such compressors each of minimum **110** KW capacity or more should have operated 8000 hours individually and satisfactorily. Documentary evidence in support of the above shall be submitted along with the bid in the form of valid purchase order copies, invoice/ performance report/ inspection report / bill of lading etc. B. BIDDER'S QUALIFICATION CRITERIA: B 1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of reciprocating Gas Compressors as per API 11P /ISO 13631 OR	

	B 1.2 The bidder shall be an Authorized packager/ **Authorized Dealer/ Authorized Distributor** of the OEM of the Natural Gas Compressor Manufacturer. Note: a) Bidders other than OEMs i.e. **Authorized** packager/ **Authorized** Dealer/ **Authorized** Distributor of the Natural Gas Compressor OEM must submit a valid Authorization letter and backup warranty from the compressor manufacturer OEM as per format enclosed herein vide APPENDIX-B1. b) The Authorization letter must be duly sealed & signed by the Manufacturer of compressor on their official letter head. c) The packager shall categorically confirm in their technical bid that there will be no change of the proposed OEM after submission of the bid. C. BIDDERS' PAST SUPPLY EXPERIENCE: C 1.1 In case the Bidder is an Original Equipment Manufacturer (OEM) of Reciprocating Gas Compressors, following criteria shall be met by the Bidder: For Item 1, the bidder shall have the experience of successful Engineering, Manufacturing, Packaging, Supply, Installation and commissioning of at least 4 (Four) such units against item No. 1 (i.e. Low Pressure Booster Compressor 20,000 SCMD) Natural Gas Engine Driven Separable High Speed (As per API 11P /ISO 13631) Reciprocating Natural Gas Compressor Units of minimum duty **driver rating of 110 KW** (the supplied units should have operated 8000 hours individually) in last Ten (10) years preceding the original bid closing date of this tender to any E&P company or service provider to an E&P company or Natural Gas Transportation Company. For Item 2, the bidder shall have the experience of successful Engineering, Manufacturing, Packaging, Supply, Installation and commissioning of at least 3 (Three) such units against item No. 2 (i.e. Low Pressure Booster Compressor 40,000 SCMD) Natural Gas Engine Driven Separable High Speed (As per API 11P /ISO 13631) Reciprocating Natural Gas Compressor Units of minimum duty **driver rating of 215 KW** (the supplied units should have operated 8000 hours individually) in last Ten (10) years preceding the original bid closing date of this tender to any E&P company or service provider to an E&P company or Natural Gas Transportation Company. Documentary evidence(s) in this regard must be submitted along with the Technical Bid as per Para C 1.5. C 1.2 In case the Bidder is an Authorized packager/ Authorized Dealer/ Authorized Distributor of the Original Equipment Manufacturer (OEM) of Gas Compressor, following criteria shall be met by the Bidder: For Item 1, the bidder shall have the experience of successful Packaging, Supply, Installation and commissioning of at least 4 (Four) such units against item No. 1 (i.e. Low Pressure Booster Compressor 20,000 SCMD) Natural Gas Engine Driven Separable High Speed (As	

	per API 11P /ISO 13631) Reciprocating Natural Gas Compressor Units of minimum duty **driver rating of 110 KW** (the supplied units should have operated 8000 hours individually) in last Ten (10) years preceding the original bid closing date of this tender to any E&P company or service provider to an E&P company or Natural Gas Transportation Company. For Item 2, the bidder shall have the experience of successful Packaging, Supply, Installation and commissioning of at least 3 (Three) such units against item No. 2 (i.e. Low Pressure Booster Compressor 40,000 SCMD) Natural Gas Engine Driven Separable High Speed (As per API 11P /ISO 13631) Reciprocating Natural Gas Compressor Units of minimum duty **driver rating of 215 KW** (the supplied units should have operated 8000 hours individually) in last Ten (10) years preceding the original bid closing date of this tender to any E&P company or service provider to an E&P company or Natural Gas Transportation Company. Documentary evidence(s) in this regard must be submitted along with the Technical Bid as per Para C 1.5. C 1.3 In case the Bidder is an authorized Packager / Authorized dealer/ Authorized Distributor of the Natural Gas Compressor OEM and does not meet the past supply experience criteria C 1.2 above, then the bidder may take support of the experience of the Natural Gas Compressor OEM. In such case the bidder i.e. the Authorized Packager /Authorized Dealer/ Authorized Distributor of the OEM must have the experience of successfully carrying out supply, **installation and commissioning** of at least (3) Three nos. of Gas Compressor Packages of minimum 110 KW rating in last (10) Ten years from the Original Bid Closing Date. and their OEM shall meet Clause no C 1.1. Documentary evidence(s) in this regard must be submitted along with the Technical Bid as per Para C 1.5 C 1.4 **IN CASE BIDS ARE SUBMITTED ON THE BASIS OF TECHNICAL EXPERIENCE OF THE PARENT/SUBSIDIARY COMPANY:** Offers of those bidders who themselves do not meet the past supply experience criteria as stipulated in clause no. C 1.1 & 1.2 above can also be considered provided the bidder is a subsidiary company of the parent company (supporting company, which holds more than fifty percent of the paid-up equity share capital of the bidder) who fulfils the experience criteria. Similarly, bid from parent company can also be considered on the strength of requisite experience of its subsidiary [supporting company, in which the bidder holds more than fifty percent of the paid-up equity share capital]. However, the parent/subsidiary company (as the case may be) of the bidder should on its own meet the experience as stipulated in the BEC and should not rely for meeting the experience criteria on its sister subsidiary/co-subsidiary company or through any other arrangement like Technical Collaboration agreement etc.	

	In case of bidder who is a subsidiary company dependent upon the experience of the parent company or vice-versa with a view to ensure commitment and involvement of the parent/subsidiary company (Supporting Company) for successful execution of the contract, the participating bidder should enclose a Parent/Subsidiary Agreement (as per format Proforma B3 enclosed) and also a parent/subsidiary Guarantee (as per format Proforma B4 enclosed) to OIL for fulfilling the obligation under the Agreement, along with the technical bid. Note: In case of above, the supporting company shall not be allowed to submit their separate/independent bid against this tender. In such case, all such bids shall be rejected. Also, bids having technical support from the same entity shall be rejected. Further, the bidders shall submit following: a) A certificate from the statutory Auditor of the bidding company to establish the relationship and equity percentage holding between bidding company and the supporting company. The certificate should be duly concurred/endorsed by the Company Secretary or one of the Directors of the company concerned. The certificate should not be more than 30 days old as on the original bid closing date. b) Undertaking should be submitted by the supporting Company [on whose strength/support the bidder is bidding] that in the event of placement of Purchase order they shall provide additional Performance Security (as per Proforma-B5) equivalent to 50% of the value of the Performance Security which is to be submitted by the bidding company in case the bidding company is the successful bidder. In cases where supporting company do not have Permanent Establishment in India, the bidding company can furnish Performance Security equivalent to 150% of the value of the Performance Security which is to be submitted by the bidding company. In such case the bidding company shall furnish an undertaking that their supporting company is not having any Permanent Establishment in India in terms of Income Tax Act of India. c) Undertaking from the supporting company to the effect that in addition to invoking the performance security submitted by the bidding company, the performance security provided by supporting company shall be invoked by OIL due to non-performance of the bidding company. C 1.5 NOTES TO BIDDER REGARDING EXPERIENCE CRITERIA. The following documentary evidence to substantiate above experience records of the Bidder must be submitted along with the technical bid, failing which the Bid shall be treated as incomplete and rejected: (a) Copy of Purchase order(s)/contract(s) awarded by Client(s) along with True copies of Original Completion report/performance certificate from the clients mentioning the Operating Running Hours (on Client's/User's official letter head with signature & stamp) duly notarized by Government Notary. (b) The detailed scope of works with technical specification. The Bidder has the onus of submitting required documents to fulfil the experience criteria. And (c) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s)	

	– Copy of Bill of Lading OR Copy of Consignee delivery receipts/challans OR Copy of Tax Invoice/Excise Gate Pass issued under relevant Act/rules OR Copy of Commercial Invoice/Payment Certificate. C 1.6 The date of purchase order(s)/contract(s) need not be within Ten (10) years preceding the original bid closing date of the Tender, but execution/ supply of required quantity must be within Ten (10) years preceding the original bid closing date of this tender. C 1.7 The service provider to an E&P company shall mean company who has bought the tender item (Gas Compressor package) and has provided service to an E&P company utilizing the tender item (Gas Compressor Package). C 1.8 In case experience credentials is submitted for past supply to a service provider, the submitted documents should clearly indicate name of the E&P Company for which the tender item has been utilized. On the contrary, a declaration from the service provider (on their official letter head with signature & stamp) is also acceptable as experience credential. C 1.9 In case of extension to the scheduled Bid Closing date of this tender, if any, the Original Bid closing Date shall be considered for evaluation of Bids. D. Bidders shall categorically confirm that installation and commissioning of the compressor packages with all accessories shall be carried out by their competent personnel at OIL's installations in and around Duliajan, Assam (India) and its adjoining fields/ out step locations. The units will be installed as replacement in the existing stations as well as in new installations. E. The bidder shall warrant that in the event of an order, all product(s) supplied shall be new and free from all defects and fault in material, workmanship, & manufacture and shall be in full conformity with the applicable API specification. The clause shall be valid for 12 months from the date of successful commissioning of the units or 18 months from the date of shipment whichever is earlier. F. The bidder shall have single point responsibility for designing, engineering, packaging, supply, installation and commissioning of the complete package. G. The bidder shall have to provide process guarantee that the Gas Compressor Package will meet the tender technical requirements. H. AWARD CRITERIA: The Techno commercially acceptable L1 bidder shall be ascertained as per policy for purchase preference to MSE and PPP-MII bidders and thereafter splitting of tender quantity shall be done. Items of the tender will be split item wise between L1 and L2 bidder in the ratio of 60:40, subject to the L2 bidder matching their FOR Destination price with L1 bidder.	

	For Item No 1 (20,000 SCMD) 60% quantity (5 Nos.) would be awarded on L1 Bidder and remaining 40% (2 Nos.) on other Techno commercially acceptable bidder (L2, L3… and so on in that order) For Item No 2 (40,000 SCMD) 60% quantity (3 Nos.) would be awarded on L1 Bidder and remaining 40% (2 Nos.) on other Techno commercially acceptable bidder (L2, L3… and so on in that order) In the event of single Techno commercially acceptable bidder scenario or refusal by other Techno commercially acceptable bidders (L2, L3…) to match with L1 rate, purchase order for full quantity of Item no 1 (7 Nos.) and Item No 2 (5 Nos.) may be placed on the L1 Bidder.	

A.2 BEC <u>FINANCIAL</u>

1.0 The bidder must have annual financial turnover from Operations of minimum **INR 29.77 Crores** in any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender.

[Annual Financial Turnover of the bidder from Operations shall mean - "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91).]

2.0 "Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original bid closing date of the tender.

[Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation"]

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying **<u>(PROFORMA - A)</u>** that 'the balance sheet/Financial Statements for the financial year….. (As the case may be) has actually not been audited so far'.

<u>Note:</u>

a) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the technical bid:-

(i) A certificate issued by a practicing Chartered/ Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual Turnover & Net worth as per format prescribed in (PROFORMA – B).

OR

(ii) Financial Statements (Audited Balance Sheet & Profit & Loss account **along with all the schedules/notes forming part of the Balance sheet & Profit and Loss Account**) audited by the auditors appointed under the statute like Companies Act etc. wherever applicable. In cases where the bidding/ supporting company (as applicable) are not required to prepare Audited Financial Statements as per the Law of the Land of the country of the bidding/supporting company as applicable, the bidder shall provide documentary evidence for the same along with a certificate from a practicing Chartered Accountant or equivalent to this effect. The bidder must also submit the financial statement as per the accounting standards of the country of the bidding/supporting company as the case may be, duly certified by the practicing-chartered accountant or equivalent.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US$, the bidder shall have to convert the figures in equivalent INR or US$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US$.

5.0 In case the Bidder is subsidiary company (should be a wholly owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ultimate parent/holding company, then following documents need to be submitted:

(i) Turnover of the parent/ultimate parent/holding company (supporting company) should be in line with Para **A.2 (1.0)** above.
(ii) Net Worth of the parent/ultimate parent/holding company (supporting company) should be positive in line with Para **A.2 (2.0)** above
(iii) Corporate Guarantee **(PROFORMA - C)** on parent/ultimate parent/holding company's (supporting company) letter head signed by an authorized official undertaking that they would financially support their wholly owned subsidiary company for executing the project/job in case the same is awarded to them.
(iv) A certificate from the Statutory Auditor of the bidding company to establish the relationship and equity percentage holding between bidding company and the supporting company. The certificate should be duly concurred/endorsed by the Company Secretary or one of the Directors of the company concerned.

The above certificate should not be more than 30 days old as on the original bid closing date.

A3. **BEC - COMMERCIAL:**

1.0 Bids are invited under SINGLE STAGE TWO BID SYSTEM. Bidders should upload Techno-Commercial Bid (Unpriced Bid) and Priced Bid separately at the designated fields assigned in GeM Portal. Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid. The "Unpriced Bid" shall contain all techno-commercial details except the prices/costs. Bidder not complying with above submission procedure will be rejected.

2.0 The prices/rates offered against the tender must remain firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price condition shall be treated as non-responsive and rejected. No discount whatsoever should be quoted separately. Rates/prices quoted must be net of all discounts.

3.0 Bids received in physical form shall be rejected (except the documents specifically called for in hard copies, if any). Also, modifications to bids received after the bid closing date & time shall not be entertained.

4.0 Bids containing incorrect/ false/misleading statement(s) shall be rejected.

5.0 Validity of the bid shall be minimum 90 days from the date of actual Bid Closing Date. Bids with lesser validity shall be straightway rejected.

6.0 Successful bidder will be required to furnish Performance Bank Guarantee @ 5 % of the order value within 30 days of receipt of Letter of Award. The Performance Security must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement.

The Performance Security must be valid for a period as called for in the tender document. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected. (Please refer Annexure – III: GENERAL NOTES TO BIDDERS)

7.0 Bids must be accompanied by Bid Security for the amount as mentioned in the tender document and shall be in the prescribed format (PROFORMA – G) if submitted in the form of Bank Guarantee (BG). Bid Security may also be paid through online payment mode. Bid Security must be submitted within the scheduled Bid Closing date and time of the Tender. The amount of Bid Security (EMD) must be strictly as specified in the tender document.

Bid Security if submitted in the form of BG/e-PBG must be valid at least for a period of 6 months from the date of original bid closing date of the tender. Bid shall be rejected without further reference, if the Bid Security (EMD) is not received strictly as above, except where exempted. OIL will not assume any responsibility whatsoever for submission of deficient/faulty Bid Security or for delay/non-delivery of the same. (Please refer Annexure – III: GENERAL NOTES TO BIDDERS)

8.0 Bid must be uploaded together with the Integrity Pact (If applicable against the tender) and the same must be duly signed digitally. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact, their bid shall be rejected straightway. (Please refer Annexure – III: GENERAL NOTES TO BIDDERS)

9.0 Bidders shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

i) Liquidated Damages
ii) Warranty/Guarantee of material
iii) Arbitration / Resolution of Dispute
iv) Force Majeure
v) Applicable Laws.

10.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

a) Validity of bid shorter than the validity indicated in the Tender.
b) In case the party refuses to sign Integrity Pact.
c) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
d) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

11.0 The items of the tender are splitable hence evaluation of Item 1 & 2 shall be done item-separately.

12.0 The bidder shall submit an undertaking/declaration as per Proforma N1 confirming that they have read and understood OIL's Banning Policy and that, neither they nor any of their allied concerns or partners or associates or directors, or proprietors involved in any capacity, are currently on OIL's Holiday/Banning List. Further, the bidder shall confirm that neither they nor any of their aforementioned entities have, during the last three years, been involved in any transgression with any company conforming to the Transparency International (TI) approach or with any Public Sector Enterprise of India that could justify exclusion from the tender process. The bidder shall also disclose details of all such allied entities, if any, as required under the Banning Policy.

13.0 Document Verification by independent third-party inspection agencies.

Oil India Limited (OIL) has engaged 17 (Seventeen) Independent Inspection Agencies to verify and certify various documents submitted by the bidders required against BEC of the tender (Details already provided in Annexure -V of Tender, Clause 31.0)

13.1 Bidders are required to have their following documents verified and certified by any one of the empanelled Independent Third-Party Inspection Agencies listed above:

(i) Technical Criteria: all the documents requested under technical BEC
(ii) General Requirement: Bidder's Certificate of Incorporation, if applicable.

The Inspection Certificate, duly issued by the selected agency, must be submitted along with the Technical Bid. All costs related to verification and certification by the Third-Party Inspection Agencies shall be borne solely by the respective bidders. Payments in this regard shall be made directly by the bidders to the Inspection Agencies. OIL shall not be held responsible for any payment-related dispute between the bidders and the inspection agencies.

13.2 The verified and certified documents (as mentioned in para 13.1 above) must be submitted along with the Technical Bid. Any bid submitted with un-verified supporting documents shall not be considered. However, in case a bidder submits its bid along with all relevant supporting documents as per BEC/BRC without getting all/some of them verified by the designated Independent Inspection agency, such bid can be provisionally considered, provided it is accompanied by an Undertaking by the Bidder on their official letterhead towards submission of the duly verified and certified copies/ Inspection Certificate within 07 (Seven) days from the actual date of bid opening to be sent to address**: Office of CGM-MATERIALS, Materials Department, Oil India Limited, Duliajan -786602, Assam, India and copy of the verified documents to email id : tuhin_roy@oilindia.in**. No reminders or clarifications will be issued by the Company in this regard, and failure to submit the verified/ certified documents within the stipulated time shall result in outright rejection of the bid, at the sole risk and responsibility of the bidder. If a bidder does not submit the undertaking towards submission of third party certification within 7 days from date of Bid Closing date, but certified document reaches us within the cut-off date of above seven (7) days, then such bids shall be considered.

13.3 An Undertaking from Independent Inspection Agencies for Document Verification as per **(Proforma – S)** should be submitted alongwith the Technical bid.

14.0 Purchase Preference Clause:

Purchase Preference to Micro and Small Enterprises (MSE) falling within the price band of L1+15% and Purchase Preference Policy Linked with Local Content (PP-LC) falling within the price band of L1+20% shall be applicable to this tender.

14.1 Purchase Preference to MSE Bidders:

Purchase Preference to Micro and Small Enterprises is applicable to this tender. Bidders seeking benefits, under Purchase Preference Policy (MSE) shall have to be registered for that item under the NIC group code under Udyam Registration or UAM. Purchase Preference is meant for procurement of only goods produced by MSEs. However, traders/ distributors/ sole agent/ Works Contract are excluded from the purview of Purchase Preference.

(i) In case participating MSE quote price within price band of L1+15%, such MSE shall be considered for award of contract by bringing down their price to L1 price in a situation where L1 price is from someone other than an MSE. After matching 100% tender quantity shall be awarded to them.
(ii) In case of more than one such MSE qualifying for 15% purchase preference, 100% tender quantity shall be awarded to lowest eligible MSE amongst the MSEs qualifying for 15% purchase preference.

Documentation required to be submitted by MSEs: Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette Notification No. **CG-DL-E-26062020-220191** dated **26.06.2020** and Amendment vide Gazette Notification no. CG-**DL-E-16062021-227649 dated 16.06.2021** and **No. CG-DL-E-19012022-232763 dated 19.01.2022** and **CG-DL-E-06052022-235600 dated 06.05.2022** issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES, and any amendment thereof.

The bidder claiming the MSE status (MSE-General, MSE-SC/ST, MSE-Woman) against this tender has to submit Udyam Registration Number with Udyam Registration Certificate along with the technical bid for availing the benefits applicable to MSEs.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe or Woman entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST/Woman entrepreneur should also be enclosed.

14.2 Purchase Preference Policy (PPP-MII):

Purchase preference under Public Procurement (Preference to Make in India) Order, 2017-Revision P-45021/2/2017-PP (BE-II)-Part (4) Vol. II dated 19.07.2024 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India and as amended time to time with modifications as notified vide MoPNG Order No. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26.04.2022 and FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26.03.2024 (including subsequent amendments thereof, if any) shall be applicable for this Tender. Bidders are advised to check the provisions of the said notifications for their eligibility to bid and seek benefits for Purchase preference, accordingly. The margin of purchase preference shall be 20%.

14.3 Concurrent Application of Purchase Preference Policies:

If the quantities under this tender are splitable than Public Procurement Policy for MSE Order 2012 and PP(MII) Order 2017 as per Order No. F.1/4/2021-PPD

dated 18.05.2023 issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Govt. of India and any subsequent amendment thereto shall be applicable. Bidders are advised to refer to the said Order for further detail. In case of concurrence application of Purchase Preference Policies, the preference order shall be as mentioned below:

Preference Order	**Category of Bidder**
1st Preference	MSE Class-I Local Supplier
2nd Preference	MSE but Non- Class-I Local Supplier
3rd Preference	Non-MSE but Class-I Local Supplier
4th Preference	Non-MSE Non- Class-I Local Supplier

Note: Further if multiple bidders are falling under a 'category of bidder', the purchase preference for price matching shall be given to MSEs falling within the price band of L1+15%. Purchase preference shall be given in the following order of preference:

1. SC/ST Women-owned MSEs
2. SC/ST owned MSEs
3. Women-owned MSEs
4. Other MSEs

All other guidelines issued in respect of benefits to MSEs shall prevail. Bidder claiming above relaxation/ exemption need to submit necessary documentary proof of their eligibility along with their techno-commercial bid. The certificate must be valid on the bid closing date.

15.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

16.0 Submission of Forged Documents:

Bidders should note that Company (OIL) may verify authenticity of all the documents /certificates / information submitted by the bidder(s) against the tender. In case at any stage of tendering process or Contract execution etc., if it is established that bidder has submitted forged documents / certificates / information towards fulfilment of any of the tender / contract conditions, Company shall immediately reject the bid of such bidder(s) or cancel / terminate the contract besides taking action as per OIL's Banning Policy dated 6th January 2017, available in the OIL's website. Accordingly, service provider/vendor to submit the Undertaking of authenticity of information/documents.

17.0 Land Border Sharing:

Bidders should submit an Undertaking that, their bid is compliant to Order No. F.No. 6/18/2019-PPD dated 23.07.2020 issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, Govt. of India (including subsequent amendments thereto, if any), regarding restrictions on procurement from a bidder of a country which shares land border with India.

18.0 <u>Compliance of The Competition Act, 2002:</u> The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation of the provisions of the Act shall attract penal action under the Act.

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Appendix -B1

Format of Authorization & Backup Warranty (To be typed on the letter head of the Manufacturers)

Ref. No Date

To,
The HOD-Materials
Materials Deptt,
<u>OIL, Duliajan</u>

Sir,

We, M/s..... (Name & address of the Manufacturer) hereby authorize M/s..... (Name & address of the Bidder) to submit their Bid against Tender No..... floated by OIL INDIA LIMITED (OIL) for supply tendered goods, which will be manufactured by us. As we do not participate directly against such tendering process, we authorize M/s. ..... (name of the Bidder) to participate as our only Sole Selling Agent/Dealer/Distributer/Supply House (strike out whichever is not applicable) against the tender.

We hereby guarantee the supply through M/s..... (name of the Bidder) in the event of placement of purchase order by OIL and shall provide all back-up supports as may be necessary including for the quality & workmanship of supplied materials.

This authorization and back-up warrantee/guaranty shall remain valid throughout the execution by M/s. ..... (Name of the Bidder) including the defect liability period, in the event of an order by OIL on them.

Yours faithfully,
For (Name of the manufacture)

Name & Signature of Authorized signatory:

Designation :

Phone No.

Place :

Date :

Seal of the Manufacturer:

****

Proforma – S

PROFORMA FOR UNDERTAKING FROM THIRD PARTY DOCUMENT VERIFICATION INSPECTION AGENCY
(To be submitted on official letter head)

TO,

GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Sir,

SUB : OIL's tender No. …….

M/s_____having registered office at _____intend to participate in the above referred tender of OIL INDIA LIMITED.

The tender conditions stipulated that the bidder shall submit documents pertaining to Bid Evaluation Criteria (BEC), duly verified and certified by designated independent Third Party Document Verification Inspection Agency.

In this regard , this is to certify that copies of documents pertaining to Bid Evaluation Criteria (BEC), submitted to us by the bidder M/s _____have been verified and certified by us with originals and found to be genuine and authentic. We have signed and stamped on the copies of all the verified and certified documents having_____nos. pages.

Note: In the event of any requirement, OIL reserves the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL.

Thanking you,

Authorised Person's Signature:_____

Name:_____

****

ANNEXURE B3

FORMAT OF AGREEMENT BETWEEN BIDDER AND THEIR PARENT COMPANY/ SUBSIDIARY COMPANY (As the case may be)

[TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)

This agreement made this _____day of _____month_ year by and between M/s……..(Fill in the Bidder's full name, constitution and registered office address) hereinafter referred to as bidder on the first part and M/s. _ (Fill in full name, constitution and registered office address of _____Parent Company/Subsidiary Company, as the case may be) hereinafter referred to as "Parent Company/Subsidiary Company (Delete whichever not applicable)" of the other part:

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their tender no _____for_____ and M/s _____ (Bidder) intends to bid against the said tender and desires to have technical support of M/s ___ [Parent Company/Subsidiary Company-(Delete whichever not applicable)] and whereas Parent Company/ Subsidiary Company (Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the services as required by the bidder for successful execution of the Purchase order, if awarded to the bidder.

Now, it is hereby agreed to by and between the parties as follows:

1. M/s. _____(Bidder) will submit an offer to OIL for the full scope of work as envisaged in the tender document as a main bidder and liaise with OIL directly for any clarifications etc. in this context.

2. M/s. _____ (Parent Company/Subsidiary Company (Delete whichever not applicable) undertakes to provide technical support and expertise, expert manpower and procurement assistance and project management to support the bidder to discharge its obligations as per the Scope of work of the tender/ Purchase Order for which offer has been made by the Parent Company/Subsidiary Company (Delete whichever not applicable) and accepted by the bidder.

3. This agreement will remain valid till validity of bidder's offer to OIL including extension if any and till satisfactory performance of the Purchase Order in the event the Purchase Order is awarded by OIL to the bidder.

4. It is further agreed that for the performance of work during Purchase Order period bidder and Parent Company/Subsidiary Company (Delete whichever not applicable) shall be jointly and severely responsible to OIL for satisfactory execution of the Purchase Order.

5. However, the bidder shall have the overall responsibility of satisfactory execution of the Purchase Order awarded by OIL.

In witness whereof the parties hereto have executed this agreement on the date

mentioned above.

For and on behalf of (Bidder)	For and on behalf of (Parent ompany/Subsidiary Company (Delete hichever not applicable)
M/s. _____ Witness: 1) 2)	M/s. _____ Witness: 1) 2)

****

ANNEXURE B4

PARENT COMPANY/SUBSIDIARY COMPANY GUARANTEE

(Delete whichever not applicable)

(**TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED**)

DEED OF GUARANTEE

THIS DEED OF GUARANTEE executed at……this … … . day of ….. by M/s ……..(mention complete name) a company duly organized and existing under the laws of ……..(insert jurisdiction/country), having its Registered Office at ……. hereinafter called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS

M/s Oil India Limited, a company duly registered under the Companies Act 1956, having its Registered Office at Duliajan in the State of Assam, India, hereinafter called "OIL" which expression shall unless excluded by or repugnant to the context thereof, be deemed to include its successor and assigns, invited tender number……for …… on ..M/s…… (mention complete name), a company duly organized and existing under the laws of …… (insert jurisdiction/country), having its Registered Office at …… (give complete address) hereinafter called " the Company" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successor and permitted assigns, have, in response to the above mentioned tender invited by OIL, submitted their bid number …… to OIL with one of the condition that the Company shall arrange a guarantee from its parent company guaranteeing due and satisfactory performance of the work covered under the said tender including any change therein as may be deemed appropriate by OIL at any stage.

The Guarantor represents that they have gone through and understood the requirement of the above said tender and are capable of and committed to provide technical and such other supports as may be required by the Company for successful execution of the same.

The Company and the Guarantor have entered into an agreement Dated ……. as per which the Guarantor shall be providing technical and such other supports as may be necessary for performance of the work relating to the aforementioned tender.

Accordingly, at the request of the Company and in consideration of and as a requirement for OIL to enter into agreement(s) with the Company, the Guarantor hereby agrees to give this guarantee and undertakes as follows:

1. The Guarantor (Parent Company/ ***Subsidiary Company (Delete whichever not applicable***) unconditionally agrees that in case of non- performance by the Company of any of its obligations in any respect, the Guarantor shall, immediately on receipt of notice of demand by OIL, take up the job without any demur or objection, in continuation and without loss of time and without any

cost to OIL and duly perform the obligations of the Company to the satisfaction of OIL.

2. The Guarantor agrees that the Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Company.

3. The Guarantor shall be jointly with the Company as also severally responsible for satisfactory performance of the Purchase Order entered between the Company and OIL.

4. The liability of the Guarantor, under the Guarantee, is limited to the 50% of the annualized Purchase Order price entered between the Company and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Company.

5. The Guarantor represents that this Guarantee has been issued after due observance of the appropriate laws in force in India. The Guarantor hereby undertakes that the Guarantor shall obtain and maintain in full force and effect all the governmental and other approvals and consents that are necessary and do all other acts and things necessary or desirable in connection therewith or for the due performance of the Guarantor's obligations hereunder.

6. The Guarantor also agrees that this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of India.

7. The Guarantor hereby declares and represents that this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.

8. The Guarantor represents and confirms that the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

For & on behalf of (Parent Company/Subsidiary Company (Delete whichever not applicable)

Witness: 1. Signature _____ Full Name _____ Address _____ 2. Signature _____ Full Name _____ Address _____	M/s _____ Signature _____ Name _____ Designation _____ Common seal of the Company ___

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PROFORMA–B5

FORMAT OF PERFORMANCE BANK GUARANTEE BY SUPPORTING COMPANY

To
M/s OIL INDIA LIMITED (OIL)
MATERIALS DEPARTMENT
DULIAJAN, ASSAM, INDIA, PIN-786602

WHEREAS _____ (Name and address of Contractor) (hereinafter called "Contractor", which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees) had undertaken, in pursuance of Contract No. _____ to execute ----------(Brief Description of the Work)(hereinafter called "the Contract").

Further, M/s _____ (Name of the ultimate parent) having its registered/head office at _____ is the "**Ultimate Parent**" of "**Supporting Company**" M/s.....(Name of the supporting company with address)/M/s.....(Name of the Contractor with address, in case experience is taken from the ultimate parent) (hereinafter referred to as the 'SUPPORTING COMPANY'/ "ULTIMATE PARENT", which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees). Based on the experience/technical strength of the **"Supporting Company"/ "Ultimate Parent"** (whichever is applicable), the CONTRACTOR has qualified for award of contract and has agreed to provide complete technical and other support to the CONTRACTOR for successful completion of the contract as mentioned above, entered between OIL and the CONTRACTOR and OIL having agreed that the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, shall furnish to OIL a performance guarantee for Indian Rupees/US$ ..... towards providing complete technical and other support to the CONTRACTOR for successful completion of the contract as mentioned above,

AND WHEREAS we have agreed to give the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, up to a total of (Amount of Guarantee in figures) _____ (in words _____), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor / **ULTIMATE PARENT/SUPPORTING COMPANY** before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the _____day of _____.

The details of the Issuing Bank and Controlling Bank are as under:

Issuing Bank:

BANK FAX NO:
BANK EMAIL ID:
BANK TELEPHONE NO:
IFSC CODE OF THE BANK:

Controlling Office:

Address of the Controlling Office of the BG issuing Bank:
Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS _____
Designation _____
Name of Bank _____
Address _____
Witness _____
Address _____

Date: _____
Place: _____

Note:
The Bank Guarantee issuing bank branch shall ensure the following:

a. The Bank Guarantee issued by the bank shall be routed through SFMS platform as per the following details:

i "MT 760/MT 760 COV" for issuance of bank guarantee.
ii "MT 760/MT 767 COV" for amendment of bank guarantee.

Note: The above message/intimation shall be sent through SFMS by the BG issuing bank branch to ICICI BANK LTD., Duliajan Branch; IFS Code – ICIC0000213; SWIFT Code – ICICINBBXXX; Branch Address: Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602.

b. Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank of India shall not be acceptable.

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ANNEXURE-IV

TECHNICAL & COMMERCIAL CHECKLIST

A. COMMERCIAL CHECKLIST:

Sl. No.	Requirement	Bidder's Response
1	Whether quoted as manufacturer?	
2	Whether quoted as OEM Dealer/Supply House?	
3	If quoted as OEM Dealer/Supply House -	
	a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer/supply House for the product offered?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
4	Whether agreed to the tender warranty clause of the tender?	
5	Whether submitted EMD/Bid Security / Bid Security Declaration as per tender requirement?	
5.1	EMD/Bid Security (Amount & Validity)	
6	EMD/Bid Security exemption certificate with Validity	
7	Whether quoted a firm delivery period as per the tender requirement?	
8	Whether confirmed to submit PBG as asked for in tender?	
9	Whether confirmed Bid Validity as per the tender requirement?	
10	Whether confirmed Payment Terms as per the tender?	
11	Whether quoted as MSE unit? If yes, whether necessary document submitted?	
12	Whether submitted Integrity Pact duly signed and sealed as per **PROFORMA – D?** *(If applicable as per the tender)*	
13	Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020(order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the office memorandum and submit their offers accordingly, wherever applicable. In this regard, bidders must submit duly sealed & signed undertaking as per format provided vide, **PROFORMA – E(I), E(II) & E(III)** along with the technical bid. Whether uploaded along with the bid?	
14	Whether indicated the country of origin for the items quoted? Please mention the "Country of origin" under Remarks here.	
15	Whether submitted format of undertaking by bidders towards submission of authentic information/ documents as per **PROFORMA - H**	
16	Whether indicated 'Local Content' required as per PPP-MII Policy?	
	Local content amount and percentage. Details of locations at which the local value addition is made.	
17	Whether indicated the import content in Price Bid?	
18	Whether submitted past supply experience purchase order copy and proof of successful execution required for fulfilling Experience criteria clause of BEC-Technical.	
19	Whether submitted bidders past supplies proforma for similar items. PO No. which has been submitted for fulfilling Experience criteria clause of BEC-Technical.	

20	Whether submitted the profile and other documents of the company for verification (viz. Annual reports, Memorandum of Association, Article of Association etc.)	
21	Name of Manufacturer	
22	Place of Despatch	
23	Name, Address, Phone No & E-mail id of Bidder	
24	Bank details of Bidder	
25	Whether submitted Proforma – J - Format for Exception / Deviation	
26	Whether submitted Proforma – K - Format for Undertaking For Local Content	
27	Whether submitted Proforma – L - Format for Power of Attorney / Authorization letter (Regarding authority for submission of bid)	
28	Whether submitted Proforma – M - Format for Bidders financial standing	
29	Whether submitted Proforma – N1 Format for declaration that bidder is not under holiday list/delisted/blacklisted/debarred Proforma N2 - Format for declaration of NCLT / NCLAT /DRT /DRAT/ Court Receivership/ Liquidation	
30	Whether submitted Proforma – R Format for Sustainable Development (SD) and Environment, Social & Governance (ESG) Policy	
31	Whether submitted declaration for Document Verification by independent third party inspection agencies (PROFORMA – S)	

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BIDDERS PAST SUPPLIES PROFORMA FOR SIMILAR ITEMS.

Sl No.	PO No and date	Name & Address of Client	Description in Details	Documentary Evidence of successful completion	Date of completion	Remarks

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ANNEXURE – V- General Conditions of Contract (GCC) & Special Conditions of Contract (SCC) for procurement of Goods

GEM GENERAL TERMS & CONDITIONS (GEM GTC) FOR PROCUREMENT OF GOODS

1.0 The bid is governed by GeM GENERAL TERMS & CONDITIONS (GeM GTC) prevalent on the bid closing date of tender.

SPECIAL CONDITIONS OF CONTRACT (SCC) FOR PROCUREMENT OF GOODS

The SPECIAL CONDITIONS OF CONTRACT (SCC) shall supersede the GeM General terms & conditions (GeM GTC).

1.0 Bidders shall submit their offer mentioning pointwise compliance/noncompliance to all the terms & conditions, BEC/BRC, Specifications etc. Any deviation(s) from the tender terms & conditions, BEC/BRC, Specifications etc. should be clearly highlighted specifying justification in support of deviation.

2.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected. However, bidder(s) must note that there should not be any additional financial involvement arising out of such post tender clarifications.

3.0 The Bidder to submit following Technical Evaluation Sheet along with technical bid -

Annexure – VI: Bid Evaluation Matrix (Technical Specification)
Annexure – VII: Bid Evaluation Matrix (Bid Rejection Criteria)

4.0 INTEGRITY PACT

OIL shall be entering into an Integrity Pact, **if applicable** with the bidders as per format enclosed vide **PROFORMA - D** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact have been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

OIL's Independent External Monitors at present are as under:

Shri Radhakrishna Kini A, IPS (Retd.)
Ramjaipal Nagar Gola Road PS,
Rupaspur, Patna - 801503
Mob No. 9971722727
E-mail: arvkini2004@yahoo.co.in & arvkini2004@gmail.com

Shri Ajit Mohan Sharan, IAS (Retd.)
Former Secretary, Ministry of Ayush, Govt. of India
E-mail: ams057@gmail.com

Dr. Ved Prakash, ITS (Retd.)
Flat No. 902, Plot No. GH-26,
Rainbow Apartments, Sector-43,
Gurgaon-122009
Mob No.9810546996
E-mail: ved60prakash@gmail.com

4.1 In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact.

4.2 In the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required, the organizations may adopt any mediation rules for this purpose. In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organisation may take further action as per the terms and conditions of the contract.

5.0 MICRO AND SMALL ENTERPRISES (MSE)

Categorisation and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DL-E-16062021-227649 dated 16th June, 2021 , CG-DL·E-21032025-261838 elated 21.03.2025 issued by Ministry of Micro, Small and Medium Enterprises.

The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:

Udyam Registration Number with Udyam Registration Certificate.

Note: *In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.*

5.1 For availing benefits of Purchase Preference under Public Procurement Policy, the interested MSE Bidders must ensure that they are the manufacturer of tendered item(s) and registered with the appropriate authority for the said item(s). The technical offer of such MSE Bidders must include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Purchase Preference of 15% (fifteen percent) shall be extended to the eligible MSE Bidder (i.e. Manufacturer of tendered goods for procurement) over non-MSE L1 Bidder and PO shall be awarded for full tender quantity on such MSE bidder, subject to matching their quoted rates/costs with non-MSE L1 Bidder.

6.0 PREFERENCE TO MAKE IN INDIA (MII)

Department for Promotion of Industry and Internal Trade (DPIIT), has issued the revised 'Public Procurement (Preference to Make in India), Order 2017" vide Order no. No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. Bidders are requested to go through the policy and its subsequent amendments, if any, and take note of the same while submitting their offer.

7.0 DOMESTICALLY MANUFACTURED IRON & STEEL PRODUCTS (DMI & SP):

Steel Policy notified vide Notification No. CG-DL-E-01042025-262208 dated 01.04.2025 and as amended from time to time by Ministry of Steel, Government of India is applicable against this tender. The detailed policy may be referred in Ministry's website. Also, refer **ANNEXURE – VIII** to this tender in this regard.

8.0 RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY SHARING LAND BORDER WITH INDIA:

Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 and amended vide O.M. No. F.7/10/2021-PPD (1) dated 23.02.2023 (order public procurement no. 4) from Procurement Policy Division, Department of Expenditure, Ministry of Finance forwarded by Department of Public Enterprises vide O.M. No. F. No. DPE/7 (4)/2017-Fin dated 24.02.2023 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the following clauses and submit their offers accordingly wherever applicable.

(1) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority [Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)]. Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority to be eligible to bid in this tender.

(2) "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

(3) "Bidder (or entity) from a country which shares a land border with India" for the purpose of this Order means:

a. An entity incorporated, established or registered in such a country; or
b. A subsidiary of an entity incorporated, established or registered in such a country; or
c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
d. An entity whose beneficial owner is situated in such a country; or
e. An Indian (or other) agent of such an entity; or
f. A natural person who is a citizen of such a country; or
g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

(4) The beneficial owner for the purpose of para (3) above will be as under:

(i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together,

or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation:

a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five percent of shares or capital or profits of the company.

b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements.

(ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

(iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

(iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

(v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

(5) An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

(6) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

(7) **Validity of Registration**: The registration should be valid at the time of submission of bid and at the time of acceptance of bid. If the bidder was validly registered at the time of acceptance/placement of order, registration shall not be a relevant consideration during contract execution.

(8) **Undertaking regarding compliance**: The bidders are required to provide undertakings as per **PROFORMA – E(I), PROFORMA – E(II) & PROFORMA – E(III)** along with their bid towards compliance of the above guidelines for participation in this tender. If the undertakings given by a bidder whose bid is accepted is found to be false, this would be a ground for debarment/action as per OIL's Banning Policy and further legal action in accordance with law.

9.0 SETTLEMENT OF DISPUTES AND ARBITRATION:

9.1. ARBITRATION (APPLICABLE FOR SUPPLIER/CONTRACTOR OTHER THAN PSU/GOVT. DEPARTMENTS AND MSMEs):

9.1.1. Except as otherwise provided elsewhere in the purchase order, if any dispute, difference, question or disagreement arises between the parties or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the consequent purchase order/contract or breach thereof which parties are unable to settle mutually or through mutually appointed Outside Expert Committee (OEC), the same shall be referred to Arbitration as provided hereunder:

9.1.2. A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 days' notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.

9.1.3. The number of arbitrators and the appointing authority shall be as under:

Claim Amount (excluding claim for interest and counter claim, if any)	**Number of Arbitrator**	**Appointing Authority**
Upto Rs.5.00 Crore	Not Applicable	Not Applicable
Above Rs.5.00 Crore and Upto Rs. 25 Crore	Sole Arbitrator	OIL
Above Rs. 25 Crore	Three Arbitrators	One Arbitrator by each party and the 3rd Arbitrator, who shall be the Presiding Arbitrator, by the two Arbitrators.

9.1.4. The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.

9.1.5. If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same; otherwise, he shall precede de novo.

9.1.6. Parties agree that neither shall be entitled for any pre-reference or pendente-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.

9.1.7. If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties.

9.1.8. Each party shall be responsible to decide for the travel and stay etc. of the arbitrator pointed by it. Claimant shall also be responsible for planning for travel/ stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties.

9.1.9. In case of sole arbitrator, OIL shall make all necessary arrangements for his travel, stay and the expenses incurred shall be shared equally by the parties.

9.1.10. The Arbitration shall be held at the place from where the contract /purchase order has been awarded. However, parties to the contract / purchase order can agree for Venue of Arbitration, different from the place of arbitration within India for the convenience of all concerned.

9.1.11. The fees to arbitrator(s) shall be governed by the Fourth Schedule of the Arbitration and Conciliation Act, 1996. The fees to the arbitrator(s) and secretarial expenses shall be paid in following manner:

(i) 20% of the fees on submission of Statement of Claim and Counter Claim by the Claimant and Respondent respectively
(ii) 20% of the fees on completion of pleadings
(iii) 20% of the fees on commencement of the hearing
(iv) 40% of the Fees on conclusion of hearing and before passing of final award.

However, subject to agreement by the Parties, the arbitrator(s) may determine a lump sum amount to be paid towards arbitrator's fees and secretarial expenses by the parties on commencement of the proceedings, which is to be adjusted against first instalment of payment, as prescribed in sl.(ii) above.

9.1.12. The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.

9.1.13. Subject to aforesaid, provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.

9.1.14. It is agreed and undertaken by the Parties that irrespective of country of origin of the SELLER, the arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996 and under no circumstances, the proceedings shall be construed as International Arbitration.

9.2. <u>ARBITRATION (APPLICABLE IN CASE OF PURCHASE ORDER AWARDED ON CPSE AND GOVT. DEPARTMENTS/ORGANIZATIONS):</u>

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.

The Committee of Secretaries at the First level (tier) shall finalise its decision within 3(three) months after having received the reference/notice in writing regarding the dispute from the concerned aggrieved party.

Any party aggrieved with the decision of the Committee at the First level (tier) may prefer an appeal before the Cabinet Secretary at the Second level (tier) within 15 days from the date of receipt of decision of the Committee at First level, through its administrative Ministry/Department, whose decision will be final and binding on all concerned.

The Arbitration and Conciliation Act 1996 shall not be applicable to the Arbitration under this clause.

9.3. ARBITRATION (APPLICABLE TO MICRO, SMALL AND MEDIUM ENTERPRISE)
In the event of any dispute or difference relating to, arising from or connected with the Purchase Order, efforts shall be made to resolve the dispute(s) amicably by mutual consultation and in case such dispute(s) cannot be resolved through mutual consultation, then same shall be resolved through the procedure as prescribed in Section-18 of the Micro, Small and Medium Enterprises Development Act, 2006

10.0 RESOLUTION OF DISPUTES THROUGH CONCILIATION BY OUTSIDE EXPERT COMMITTEE (OEC):
(Not applicable in cases valuing less than Rs 25 lakhs)

10.1. If any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the purchase order/contract or breach thereof which parties are unable to settle mutually, subject to consent of the Seller, the Purchaser at its discretion may first refer to conciliation through Outside Expert Committee (OEC) to be constituted by CMD, OIL as provided hereunder.

10.2. The party desirous of resorting to conciliation shall send a notice of 30 (thirty) days to the other party of its intention of referring the dispute for resolution through OEC. The notice invoking conciliation shall specify all the points of disputes with details of the amount claimed to be referred to OEC and the party concerned shall not raise any new issue thereafter.

10.3. CMD, OIL shall nominate three outside Experts, one each from Financial/commercial, Technical and Legal fields from the Panel of Outside Experts maintained by OIL who shall together be referred to as OEC (Outside Experts Committee).

10.4. Parties shall not claim any interest on claims/counterclaims from the date of notice invoking conciliation till execution of settlement agreement, if so arrived at. In case, parties are unable to reach a settlement, no interest shall be claimed by either party for the period from the date of notice invoking conciliation till the date of OEC recommendations in any further proceeding.

10.5. The Proceedings of the OEC shall be broadly governed by Part III of the Arbitration and Conciliation Act, 1996 including any modifications thereof.

10.6. The parties shall be represented by their in-house employees/executives. No party shall bring any advocate or outside consultant/advisor/agent. Ex-officers of OIL who have handled the matter in any capacity directly or indirectly shall not be allowed to attend and present the case before OEC on behalf of Contractor. However, ex- employees of parties may represent their respective organizations.

10.7. OEC shall hear both the parties and recommend possible terms of settlement between the parties. The recommendations of OEC shall be non-binding and the parties may decide to accept or not to accept the same or may accept part of the recommendation. Parties shall be at liberty to accept the OEC recommendation with any modification they may deem fit.

10.8. Where recommendations are acceptable to both the parties, a settlement agreement will be drawn up in terms of the OEC recommendations or with such modifications as may be agreed upon by the parties. The settlement agreement shall be signed by both the parties. This settlement agreement shall have the same legal status and effect as that of an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal under Section 30 of the Arbitration and Conciliation Act, 1996.

10.9. OIL will share all other guidelines regarding reconciliation through OEC with the supplier when it resorts to settlement through OEC. Both parties agree to adhere to these guidelines.

10.10. All the expenditure incurred in the OEC proceedings shall be shared by the parties in equal proportion. The parties shall maintain account of expenditure and present to the other for the purpose of sharing on conclusion of the OEC proceedings.

If the parties are not able to resolve the dispute through OEC or do not opt for conciliation through OEC, the party may invoke arbitration clause as provided in the contract / purchase order.

It is expected to conclude a case by OEC within 8-10 weeks. The place of conciliation shall be Guwahati for all purchase orders issued from the Field HQ, Duliajan and Pipeline HQ, Guwahati, whereas, New Delhi shall be the Place of Conciliation for all other Purchase Orders issued by other spheres of OIL.

Solicitation or any attempt to bring influence of any kind on either OEC Members or PURCHASER is completely prohibited in conciliation proceedings and PURCHASER reserves the absolute right to close the conciliation proceedings at its sole discretion if it apprehends any kind of such attempt made by the SELLER or its representatives.

11.0 EXCLUSIONS

Parties agree that following matters shall not be referred to conciliation or arbitration or OEC:

i) Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to initiate any proceedings for suspension or debarment or banning, or decision to suspend or to ban or to debar business dealings with the Bidder / Seller and/or with any other person involved or connected or dealing with bid / contract / bidder / Supplier.
ii) Any claim, difference or dispute relating to, connected with or arising out of OIL's decision under the provisions of Integrity Pact executed between OIL and the Bidder / Supplier.
iii) Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to comply with any order or directive of any statutory or government authority.

12.0 TAX COLLECTIBLE AT SOURCE (TCS):

Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/ equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (IH) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:

a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. And

b. Total supply of goods to OIL in FY …….. (As applicable) exceeds Rs. 50 Lakh and

c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and

d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.

However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (I H) of Income tax Act, 1961.

13.0 GST:

Bidders are requested to quote the actual rate of applicable GST.

The items covered in this Tender shall be used by Oil India Limited in the Petroleum Exploration License (PEL) and Mining Lease (ML) areas and hence **GST @18%** will be applicable as per Govt. Policy in vogue.

~~**Note**: *Successful bidder shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate on receipt of request from OIL or at least **30 days** prior to their readiness for despatch, whichever is earlier. Further, successful bidder shall affect dispatch only on receipt of relevant certificates/ shipment clearance from OIL, failing which all related liabilities shall be to supplier's account.*~~

14.0 APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:

OIL's Banning Policy, 2023 will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/ vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.

The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of

such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/ Award of Work.

14.1 The bidder shall fill up and submit proforma of declaration of Blacklisting / Holiday Listing/ NCLT / NCLAT /DRT /DRAT/ COURT RECEIVERSHIP/ LIQUIDATION (as per Proforma – N) along with the technical bid).

15.0 PERFORMANCE SECURITY

Successful bidder will be required to furnish a Performance Bank Guarantee @5% of the order value with validity as mentioned in the tender document. The Performance Security shall be in the form of, Insurance Surety Bonds, account payee Bank Draft/Cashier's cheque/Banker's cheque/NEFT/RTGS/ Electronic fund transfer to designated account of OIL or Fixed Deposit Receipt (FDR) (account OIL INDIA LIMITED) or Bank Guarantee (including e-Bank Guarantee) or irrevocable Letter of Credit (LC). The Performance Security must be submitted exactly as per **PROFORMA – F**. Bidder must confirm the same in their Technical Bid.

The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details:

(i) MT 760/MT 760 COV for issuance of bank guarantee.
(ii) MT 760/MT 767 COV for amendment of bank guarantee.

[Order Number should reflect in the SFMS text under MT 760/MT 760 COV]

The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address.: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam - 786602. The Bank details are as under:

Bank Details of Beneficiary	
Bank Name	ICICI BANK LTD.
Branch Name	DULIAJAN
Branch Address	KUNJA BHAVAN, DAILY BAZAAR, DULIAJAN, DIBRUGARH, ASSAM - 786602
IFSC Code	ICIC0000213
Unique identifier code (Field 7037)	OIL503988890
Company name	Oil India Limited

The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.

15.1 Performance Security shall be issued from any scheduled Indian Bank or any branch of an International Bank situated in India and registered with the Reserve Bank of India as scheduled foreign Bank in case of domestic suppliers.

15.2 Bank Guarantees issued by a Bank in India should be on non-judicial Stamp Paper/Franking receipt of requisite value, as per Indian Stamp Act, purchased in the name of the Banker or the Seller.

15.3 Bank Guarantee with condition other than those mentioned in OIL's prescribed format shall not be accepted.

15.4 The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address, Code Nos. of the authorized signatory with full name and designation and Branch Code.

15.5 The Performance Security shall be payable to Purchaser as compensation for any breach or loss resulting from Supplier's failure to fulfil its obligations under the Purchase Order/Contract. In the event of such default on the part of Seller, the Performance Security shall be encashed unconditionally, and the proceeds thereof shall be forfeited without any further reference to the Seller. In such an eventuality, the Seller shall be liable to face penal actions including debarment as per OIL's Banning Policy, 2023.

15.6 The Performance Security shall be discharged by Purchaser not later than 30 days following its expiry after completion of obligations under the order/contract. In the event of any extension to the contractual validity or delay in supply/ execution or extension of Warranty Period of the Purchase Order/Contract, validity of the Performance Security shall be extended by the Seller/Contractor by the equivalent period.

15.7 The Performance Security shall not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Performance Security.

15.8 Failure of the successful Bidder to comply with the requirements of above clauses shall constitute sufficient grounds for annulment of the award and forfeiture of their Bid Security or Performance Security. The defaulting party shall also be debarred from business as per OIL's Banning Policy, 2023.

15.9 In case, the Performance Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the Purchase Order placed on the bidder shall be treated as cancelled forthwith and the bidder shall be banned from participating in future tenders in accordance with the provisions of Company's Banning Policy, 2023. Further, the Bid Security submitted by such bidder shall be invoked without any further reference, besides other penal action, as the Company may think appropriate.

15.10 In case Annual Maintenance Contract (AMC) is required and OIL intends to enter into a separate contract with the successful bidder for AMC, the Successful bidder must undertake to submit separate Performance Security against the AMC at the applicable rate & validity to be stipulated in the contract. (5% of annualized contract value valid for three months beyond entire execution period).

15.11 INSTRUCTIONS FOR FURNISHING "PERFORMANCE SECURITY DEPOSIT" BY "INSURANCE SURETY BOND"

a) The Insurance Surety Bond shall be from an Insurer as per guidelines issued by Insurance Regulatory and Development Authority of India (IRDAI).

b) The Company shall be the Creditor, the Contractor shall be the Principal debtor and the Insurance company/Insurer shall be the Surety in respect of the Insurance Surety Bond to be issued by the Insurer.

c) The Insurance Surety Bond should be on Non-Judicial stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the state(s) where the

Insurance Surety Bond is submitted or is to be acted upon or the rate prevailing in State where the Insurance Surety Bond is executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Contractor /Insurer issuing the Insurance Surety Bond.

d) The expiry date and values should be arrived at in accordance with instructions provided in the "Forwarding Letter" of the Tender.

e) The Insurance Surety Bond by Contractors will be given from Insurer as specified in the Tender.

f) A letter from the issuing insurer of the requisite Insurance Surety Bond confirming that the said Insurance Surety Bond / all future communication relating to the Insurance Surety Bond shall be forwarded to the Purchaser at its address as mentioned at "ITB".
g) Contractor must indicate the full postal address of the Insurer along with the Insurer 's
E-mail / Phone from where the Insurance Surety Bond has been issued.

h) Contractor must indicate Name, Address, Contact number and official Email ID of the Controlling Office of the Surety Issuing Branch or any web portal link, from whom /where the Surety Bond can be got confirmed by the Company.

16.0 BID SECURITY:

If Bid Security /Earnest Money Deposit (EMD) is applicable. Bids must be accompanied by Bid Security for the amount as mentioned in the tender *or an equivalent amount in freely convertible currency and shall be in the form of Insurance Surety Bonds/DD/FDR (account OIL INDIA LIMITED)/NEFT/RTGS/Electronic fund transfer to designated account of OIL/online payment through OIL's e-portal/Bank Guarantee (BG) (including e-Bank Guarantee) in OIL's prescribed format* **(PROFORMA – GA)** *or as an irrevocable Letter of Credit (L/C) from any of the following Banks (Refer GeM GTC for details).*

In case of the Bid Security is submitted in the form of Bank Guarantee, scanned copy of Bank Guarantee shall be uploaded by the bidder in the online bid and **Original Bank Guarantee will have to be submitted directly to OIL on or before the Bid closing date and time, failing which the bid may be treated as incomplete and may lead to rejection of the bid by OIL without making any reference to the bidder**.

The Original Bid Security shall be submitted manually in sealed envelope **superscribed** with tender no., tendered item detail and due date to: **GM-MATERIALS, MATERIALS DEPARTMENT, KIND ATTENTION – TUHIN ROY, Dy GENERAL MANAGER, OIL INDIA LIMITED, DULIAJAN- 786602, ASSAM.**

In case of Online payment of Bid Security, bidder shall provide the Online transaction details in their online bid as proof of submission of Bid Security to OIL. The online payment of Bid Security amount should be received in OIL's bank account on or before the Bid closing date and time failing which the offer will be rejected outright without any further reference.

OIL's Bank account Details for Online submission of Bid Security	
Name	Oil India Limited

Bank	State Bank of India
Branch	Duliajan
Account Number	10494832599
Account Type	Current
IFSC Code	SBIN0002053

16.1 Bid Security shall be issued from any scheduled Indian Bank or any branch of an International Bank situated in India and registered with the Reserve Bank of India as scheduled foreign Bank in case of domestic suppliers.

16.2 Bank Guarantee issued by a scheduled Bank in India at the request of some other non-scheduled Bank in India shall not be accepted.

16.3 Bank Guarantees issued by a Bank in India should be on non-judicial Stamp Paper/Franking receipt of requisite value, as per Indian Stamp Act, purchased in the name of the Banker or the Seller.

16.4 Bank Guarantee with condition other than those mentioned in OIL's prescribed format/GeM Bank Guarantee format shall not be accepted.

16.5 The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address, Code Nos. of the authorized signatory with full name and designation and Branch Code.

16.6 The bidders will extend the validity of the Bid Security, if and whenever specifically advised by OIL, at the bidder's cost.

16.7 The Bid Security shall not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Bid Security.

16.8 In case, the Bid Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the bid submitted by the concerned bidder shall be rejected and the bidder shall be banned from participating in future tenders in accordance with the provisions of OIL's Banning Policy. Further, the Bid Security submitted by such bidder shall be invoked without any further reference, besides other penal action, as OIL may think appropriate.

16.9 In case of Bank Guarantee, the Bank Guarantee issuing bank branch must ensure the following:

The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details:

(i) MT 760/MT 760 COV for issuance of bank guarantee.
(ii) MT 760/MT 767 COV for amendment of bank guarantee.

[Tender Number should reflect in the SFMS text under MT 760/MT 760 COV]

The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602. The Bank details are as under:

Bank Details of Beneficiary	
Bank Name	ICICI BANK LTD.
Branch Name	DULIAJAN
Branch Address	KUNJA BHAVAN, DAILY BAZAAR, DULIAJAN, DIBRUGARH, ASSAM – 786602
IFSC Code	ICIC0000213
Unique identifier code (Field 7037)	OIL503988890
Company name	Oil India Limited

The bidder shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.

16.10 The Bid Security of the unsuccessful bidders will be returned after finalization of tender whereas the Bid Security of the successful bidder will be discharged on such bidder's furnishing the Performance Security to OIL against the Purchase Order secured by the bidder within the stipulated time frame. The successful bidder will, however, extend validity of the Bid Security till such time the Performance Security is furnished.

16.11 For timely return of Bid Security, bidders shall submit following details alongwith their technical bid.

- For Bank Guarantee((BG): Name, Email id, Phone number and Address where the Bid Security is to be returned by Courier.
- Online payment: Name, Email id, Phone number and Bank details (Bank Name, Branch Name, Branch Address, IFSC Code, Unique identifier code, Company name) where the Bid Security amount shall be returned by Online transfer.

In case of non-submission of above details, return of Bid Security may be delayed.

16.12 If Bid Security /Earnest Money Deposit (EMD) is not applicable. Instead of EMD /Bid Security, all the bidders shall be required to sign a "Bid Security Declaration" accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the NIT/ Purchase order, they shall be suspended for the period of 2 (two) years. This suspension of two years shall be automatic without conducting any enquiry. Bidders shall submit "Bid Securing Declaration" as per enclosed PROFORMA - GB along with their Technical bids.

16.13 INSTRUCTIONS FOR FURNISHING "BID SECURITY DEPOSIT" BY "INSURANCE SURETY BOND"

a) The Insurance Surety Bond shall be from an Insurer as per guidelines issued by Insurance Regulatory and Development Authority of India (IRDAI).

b) The Company shall be the Creditor, the Bidder shall be the Principal debtor and the Insurance company/Insurer shall be the Surety in respect of the Insurance Surety Bond to be issued by the Insurer.

c) The Insurance Surety Bond should be on Non-Judicial stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the state(s) where the Insurance Surety Bond is submitted or is to be acted upon or the rate prevailing in State where the Insurance Surety Bond is executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Bidder/Insurer issuing the Insurance Surety Bond.

d) The expiry date and values should be arrived at in accordance with instructions provided in the "Forwarding Letter" of the Tender.

e) The Insurance Surety Bond by bidders will be given from Insurer as specified in the Tender.

f) A letter from the issuing insurer of the requisite Insurance Surety Bond confirming that the said Insurance Surety Bond / all future communication relating to the Insurance Surety Bond shall be forwarded to the Purchaser at its address as mentioned at "ITB".

g) Bidder must indicate the full postal address of the Insurer along with the Insurer 's E-mail / Phone from where the Insurance Surety Bond has been issued.

h) Bidder must indicate Name, Address, Contact number and official Email ID of the Controlling Office of the Surety Issuing Branch or any web portal link, from whom /where the Surety Bond can be got confirmed by the Company.

16.14 Submission of Bid Security and Performance Security in the form of Electronic Bank Guarantee (e-BG)

Oil India Ltd. has now adopted Electronic Bank Guarantee (e-BG) for Bid Security and Performance Security in addition to the existing provisions. Electronic Bank Guarantee (e-BG) is a digitally signed BG issued by banks which is transmitted directly from banks to beneficiaries in electronic form through a platform provided by National E-Governance Services Limited (NeSL).

Submission of Bid Security/Performance Security, as applicable, in the form of Electronic bank Guarantee (e-BG) is also acceptable:

Sl. No.	Bank Name	Sl. No.	Bank Name
1	AU Small Finance Bank	18	Indian Bank
2	Axis bank	19	Indian Overseas Bank
3	Bank of Baroda	20	Induslnd Bank
4	Bank of India	21	Karnataka Bank
5	Bank of Maharashtra	22	Karur Vysya Bank
6	Canara Bank	23	Kotak Mahindra Bank
7	Central Bank of India	24	Punjab and Sind bank
8	City Union Bank	25	Punjab National Bank
9	DBS Bank	26	RBL Bank
10	DCB Bank	27	Standard Chartered

11	Dhanlaxmi Bank	28	State Bank of India
12	Federal bank	29	South Indian Bank
13	HDFC Bank	30	Tamilnad Mercantile Bank Ltd
14	HSBC Bank	31	UCO Bank
15	ICICI Bank	32	Union Bank of India
16	IDBI Bank	33	Yes Bank
17	IDFC First Bank		

Beneficiary details for issue of e-BG are:

Sl. No.	**Particulars**	**Details**
1	Name	Oil India Limited
2	PAN	AAACO2352C
3	Date of Incorporation	18-02-1959
4	Email ID	tuhin_roy@oilindia.in
5	Mobile No.	9954487595
6	Local Address	Materials Department, Oil India Limited, Duliajan, Assam-786602
7	Registered Address	Duliajan, Dibrugarh, Assam-786602

17 FINANCING OF TRADE RECEIVABLES OF MICRO AND SMALL ENTERPRISES (MSEs) THROUGH TRADE RECEIVABLES DISCOUNTING SYSTEM (TREDS) PLATFORM.

Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL , M/s A TREDS Ltd. (Invoice Mart), M/s Mynd Solutions Private Limited, M/s C2FO Factoring Solutions Private Limited, M/s. KredX Platform Private Limited. The list of approved/authorized entities is as under:

Sl. No	Name of the Approved/ Authorised Entity	TReDS Payment System Approved/ Authorised
1	M/s Receivables Exchange of India Limited (RXIL)	RXIL
2	M/s A TREDS Ltd	INVOICE MART
3	M/s Mynd Solutions Private Limited,	Mlxchange
4	M/s C2FO Factoring Solutions Private Limited,	C2treds
5	M/s. KredX Platform Private Limited	DTX

MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting/electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.

i) MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration

charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.

ii) MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.

iii) OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

Note:

(i) Buyer means OIL who has placed Purchase Order/ Contract on a MSE Vendor (Seller).
(ii) Seller means a MSE vendor, who has been awarded Purchase Order/ Contract by OIL (Buyer).

18 UNLOADING FOR BULKY/HEAVY ITEMS:

All the Goods in the GeM shall be offered on Free Delivery at Site basis including unloading. **HOWEVER, OIL SHALL PROVIDE CRANE FOR UNLOADING OF BULKY/HEAVY ITEMS ONLY**. Supplier shall depute adequate crew, who has experience of unloading of such items at Destination (Duliajan) with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point.

The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling the items.

18.14 OIL reserves the right to divert any truck / trailer originally booked for a particular destination to nearby areas within a distance of 50 km from Duliajan.

19 UNLOADING OF TUBULARS:

All the Goods in the GeM shall be offered on Free Delivery at Site basis including unloading. **HOWEVER, OIL SHALL PROVIDE CRANE FOR UNLOADING OF TUBULARS ONLY**. Supplier shall depute adequate crew, who has experience of unloading of tubulars, at Destination (Duliajan) with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point. **THE ONLY RESPONSIBILITY OF THE CREW TO BE DEPUTED BY THE SUPPLIER IS TO FASTEN/FIX CRANE'S HOOK SLING TO BUNDLES ON THE LOADED VEHICLE**. Once the hook sling is securely fastened

complying to the safety instructions, OIL's Crane shall lift and unload tubulars from the vehicle. Following points are to be noted and complied in this connection:

(a) Supplier to ensure that height of the loaded tubular is below the cabin height of the vehicle for safe off-loading.
(b) Supplier to ensure that tubular bundles are securely fastened by very strong material to withstand the rigors of road transportation and capable of lifting by Crane. In the case tubular bundles are found loosened and/or tubulars found completely resting on the side support/bales of vehicle in way that it may free fall upon unshackling, OIL will not unload such vehicle due to safety reasons.

The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling tubulars.

19.14 OIL reserves the right to divert any truck / trailer originally booked for a particular destination to nearby areas within a distance of 50 km from Duliajan.

20 UNLOADING OF CONSIGNMENT RECEIVED THROUGH RAIL:
Unloading of consignment from Railway Wagons at Destination **(Duliajan)** shall be completely in OIL's scope.

21 QUANTITY TOLERANCE FOR TUBULARS:
Bidders should note that, in the event of order, quantity tolerance of +0%/-2% of order quantity will be applicable.

22 SET-OFF:
Any sum of money due and payable to the Seller (including Security Deposit refundable to them) under any purchase order may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of any other purchase order made by the Seller with Oil India Limited (or such other person or persons contracting through Oil India Limited).

23 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:
If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/ Performance Security shall be forfeited and necessary action as per OIL's Banning Policy, 2023 shall be taken, besides the legal action. In this regard, bidders are requested to submit an Undertaking as per **PROFORMA - H** along with their offer failing which their offer shall be liable for rejection.

24 GENERAL CONDITIONS OF CONTRACT FOR SERVICES (ANNEXURE - IX)

General Conditions of Contract FOR SERVICES (GCC - SERVICES) shall be applicable for all services to be rendered including AMC (as and when entered into).

25 **MODIFICATION/AMENDMENT OF TENDER DOCUMENT**: At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s)/Addendum(s). Bidders are expected to take the Corrigendum(s)/ Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/Addendum(s) published by OIL shall be sent to the Bidders.

26 **THIRD PARTY INSPECTION (TPI) (if to be arranged by OIL).**

a) OIL shall arrange for inspection (TPI) of the materials through OIL's nominated Third Party Inspection Agency at Bidder's/Manufacturer's plant/premises as per the broad Scope of Work mentioned the tender. All cost towards the engagement of Third Party Inspection Agency shall be borne by OIL. **BIDDER SHALL NOT QUOTE/INCLUDE THE COST OF THIRD PARTY INSPECTION IN THEIR OFFER**. However, Bidder shall extend all necessary facility to the satisfaction of Third Party Inspection Agency for smooth conduct of the inspection.

b) Bidder shall clearly indicate in the technical bid the place/plant where Third Party Inspection of the materials shall be conducted, in the event of an order.

c) Supplier shall convey to OIL the production schedule within 02(two) weeks from the date of Letter of Award (LOA)/Purchase order so that OIL can deploy the TPI agency to carry out inspection at bidder's/manufacturer's premises accordingly. Additionally, Supplier shall send a notice in writing/e-mail to the OIL at least 15 days in advance specifying the exact schedule and place of inspection (TPI) as per the Purchase Order and OIL upon receipt of such notice shall notify to the supplier the date and time when the materials would be inspected by OIL nominated TPI Agency. **Manufacturer QAP for Third Party Inspection must be submitted by the bidder after placement of order.**

d) The supplier shall provide, without any extra charge to OIL, all materials, tools, labour and assistance of every kind which the OIL nominated TPI Agency may demand for any test or examination required at supplier's premises. The supplier shall also provide and deliver sample from the material under inspection, free of charge, at any such place other than their premises as the TPI Agency may specify for acceptance tests for which the supplier does not have the facilities for such tests at their premises. In the event of testing outside owing to lack of test facility at supplier's premises, the supplier shall bear cost of such test, if any.

e) The supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the OIL nominated TPI Agency.

f) Unless otherwise provided for in the Purchase Order, the quantity of materials expended in test will be borne by supplier.

g) The decision of the Third Party Inspection Agency nominated by OIL regarding acceptance/rejection of material shall be final and binding on the supplier.

h) Upon successful completion of the TPI and acceptance of the TPI reports by OIL, Bidder/Supplier shall be intimated by OIL for dispatch of the materials. The materials should be despatched only after receipt of dispatch clearance from OIL.

i) Acceptance of the TPI reports and receipt of dispatch intimation from OIL do not absolve the bidder from any warranty obligations or waive the bidder from OIL's right for rejection of the materials after receipt at site.

j) Notwithstanding clauses contained herein above, in the event the materials under inspection fails to conform to purchase order specification and are rejected by OIL nominated Third Party Inspection agency, OIL may recover all cost incurred for re-inspection of the materials from the supplier.

26.1 THIRD PARTY INSPECTION (TPI) (if to be arranged by Supplier).

Supplier shall arrange for inspection (TPI) of the materials through OIL's empaneled Third Party Inspection Agency at Bidder's/Manufacturer's plant/premises as per the broad Scope of Work mentioned the tender. All cost towards the engagement of Third Party Inspection Agency shall be borne by Supplier. At present, there are six OIL's empaneled Third Party Inspection Agency as under:

(i)M/s. Lloyds
(ii)M/s. BureauVeritas
(iii)M/s. RITES
(iv)M/s IR CLASS System and Solutions Private Limited
(v)M/s. Tuboscope Vetco
(vi)M/s. DNV MES India Private Limited

27 DOCUMENTATION (FOR DOMESTIC/INDIGENOUS SUPPLIERS):

27.1 Preparation and submission of proper documents by Seller is one of the very important requirements. The Seller must strictly follow the instructions.

27.2 Seller shall ensure that all the documents have clear reference of OIL's Purchase Order number.

27.3 Seller shall forward the documents, as mentioned below, by courier service immediately after the dispatch is made:

(I) **WHERE PAYMENT AGAINST DIRECT SUBMISSION OF DESPATCH DOCUMENTS TO COMPANY**:

A)	General Manager (A/P), Finance & Accounts Department Oil India Limited, Duliajan, PIN - 786602	i) Bill in original + one copy. ii) Copy of the C-Note/RR. iii) Copy of Mill Inspection Certificate, if any. iv) Copy of Third-Party Inspection Certificate, if any. v) Copy of Delivery Challan. vi) Copy of TPI Declaration vii) Copy of Tax Invoice. viii) Copy of packing list.

		ix) Documentary evidence of payment of Customs Duty, if any.
B)	DGM - Materials (Receiving), Materials Department Oil India Limited, Duliajan, PIN - 786602	i) Clear Consignee copy of RR/C-Note - Original + 1 copy. ii) Copy of Tax Invoice. iii) Delivery Challan (Original). iv) Packing list (Original). v) Mill inspection certificate, if any (Original). vi) Copy of Third-Party Inspection certificate, if any. vii) Copy of TPI Declaration viii) Warranty Certificate (Original)
C)	Chief Manager Materials (FP) Materials Department Oil India Limited, Duliajan, PIN - 786602	One set consisting copies of all the documents as mentioned in (B) above.

Note: ***Where payment term is after receipt and acceptance of materials, the complete set of documents meant for General Manager (A/P) as indicated in (A) above should be submitted to Dy. General Manager Materials (Receiving).***

28.0 FORCE MAJEURE:

28.1 In the event of either party being rendered unable by Force Majeure to perform any obligations required to be performed by them under the purchase order the relative obligations of the party affected by such force majeure shall upon notification to the other party be suspended for the period during which force majeure event lasts. The cost and loss sustained by the either party shall be borne by the respective parties.

28.2. The term force majeure as employed herein shall mean Acts of God such as earthquake, hurricane, typhoon, flood, volcanic activity etc.; war (declared /undeclared); riot, revolts, rebellion, terrorism, sabotage by persons other than the SELLER's Personnel; fires, explosions, ionizing radiation or contamination by radio-activity or noxious gas, if not caused by SELLER's fault; declared epidemic/pandemic or disaster; acts and regulations of respective Govt. of the two parties, namely the PURCHASER and the SELLER and civil commotions, lockout not attributable to the SELLER.

28.3. Upon occurrence of such cause(s) and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party by a registered letter duly certified by the statutory authorities immediately but not later than 7(seven) days of the alleged beginning and ending thereof giving full particulars and satisfactory evidence in support of its claim.

28.4. Time for performance of the relative obligations suspended by the force majeure shall then be extended by the period for which such cause lasts. The extension of time shall be the sole remedy of the Seller for any delay under this clause and the Seller shall not be entitled in addition to or in lieu of such extension to claim any damages or compensation on any account whatsoever

whether under the law governing contracts or any other law in force, and the Seller hereby waives and disclaims any and all contrary rights.

28.5. If the force majeure conditions persist for a period exceeding two (2) months, the Purchaser reserves the right to cancel the purchase order in full or in part.

29.0 SIGNING OF BIDS:

Bids are to be submitted online in GeM portal. The bid including all uploaded documents shall be signed by duly authorized representative of the bidder holding a Power of Attorney to bind the Bidder to the contract. The letter of authorisation (as per Proforma-L) shall be indicated by written Power of Attorney accompanying the Bid.

30.0 BIDDERS FINANCIAL STANDING:

The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking (as per Proforma-M) to this effect with bid.

31.0 **CERTIFICATION OF DOCUMENTS BY INDEPENDENT THIRD-PARTY INSPECTION AGENCIES (TPIA)**:

31.1 Oil India Limited (OIL) has engaged the following 17 (Seventeen) Independent Inspection Agencies for a period of 04 (Four) years up to 06.06.2028 to verify and certify various documents submitted by the bidders required against BEC of the tender:

Sl. No.	Name of Independent Inspection Agency	Contact E-mail ID
i.	M/s. Alfred H Knight India Private Limited	a. rkjain@ahkgroup.com; b. pradeep.mathur@ahkgroup.com ; c. info@ ahkgroup.com
ii.	M/s. TUV India Private Limited	a. noida@tuv-nord.com b. mumbai@tuv-nord.com c. salim@tuv-nord.com
iii.	M/s Conformity India International Private Limited	a. mktg@ciindia.in
iv.	M/s Ravi Energic Private Limited	a. baroda@ravienergic.com b. tpia@ravienergic.com
v.	M/s SGS India Private Limited	a. dhaval.vora@sgs.com b. sgs.india@sgs.com
vi.	M/s Assure Quality Management Certification Services Private Limited	a. aqmcs@aqmcs.com
vii.	M/s. IRCLASS Systems and Solutions Private Limited	a. industrial_services@irclass.org b. Bhavesh.satam@irclass.org
viii.	M/s. TÜV Rheinland (India) Pvt. Ltd.	a. Shailesh.deotale@ind.tuv.com b. Kaushal.gohil@ind.tuv.com c. info@ind.tuv.com d. ravi.kumar@ind.tuv.com

ix.	M/s Gulf LIoyds (India) Ltd.	a. contact@gulfIloyds.com b. inspection@gulfIloyds.com
x.	M/s Baltic Testing India Pvt. Ltd.	a. office@balticcontrolindia.com
xi.	M/s Sanmarg Engineering Validation & Assessment	a. Amitra@sanmargeva.com
xii.	M/s Meenar Global Consultants LLP	a. sales@mgellp.in
xiii.	M/s Rites Limited	a. nrinspn@rites.com b. info@rites.com c. sbu.ninsp@rites.com
xiv.	M/s Bureau Veritas (India) Private Limited	a. bvindia.corporate@bureauveritas.com
xv.	M/s TUV SUD South Asia Private Limited	a. Hemant.chavan@tuvsud.com b. Jayashree.rane@tuvsud.com
xvi.	M/s Adornment Engineers India Private Limited	a. jks@adornmentengineers.com
xvii.	M/s TCRC Inspections Pvt. Ltd.	a. admin@tereinspections.com b. ashismallick@teregroup.com c. tenders@teregroup.com

31.2 Bidders are required to have their following documents verified and certified by any one of the empanelled Independent Third-Party Inspection Agencies listed above:

(i) Technical Criteria: all the documents requested under technical BEC.
(ii) Financial Criteria: Line of Credit, if incorporated in the Tender
(iii) General Requirement: Bidder's Certificate of Incorporation, if applicable.

The Inspection Certificate, duly issued by the selected agency, must be submitted along with the Technical Bid. All costs related to verification and certification by the Third-Party Inspection Agencies shall be borne solely by the respective bidders. Payments in this regard shall be made directly by the bidders to the Inspection Agencies. OIL shall not be held responsible for any payment-related dispute between the bidders and the inspection agencies.

31.3 **The verified and certified documents (As mentioned in Para 31.2 above) must be submitted along with the Technical Bids.** Any bid submitted with un-verified supporting documents shall not be considered. However, in case a bidder submits its bid along with all relevant supporting documents as per BEC without getting all/some of them verified by the designated Independent Inspection agency, such bid can be provisionally considered, provided it is accompanied by an Undertaking by the Bidder on their official letterhead towards submission of the duly verified and certified copies and Inspection Certificate within Seven (07) days from the actual date of bid opening. **No reminders or clarifications will be issued by the Company in this regard, and failure to submit the verified/ certified documents within the stipulated time shall result in outright rejection of the bid, at the sole risk and responsibility of the bidder.**

31.4 The methodology of verification/certification of documents followed by the agencies is broadly as under, but not limited to:

(a) It is the sole responsibility of the bidders intending to participate in the tender to thoroughly understand the requirements of the tender, particularly the documents required under BEC. The bidders must present all relevant documents to any of the empanelled third-party certifying agencies for verification/certification. The TPI Agencies shall verify the authenticity of the documents only. They will not verify whether the documents produced by the bidder are sufficient for meeting the requirements of the tender or not. Neither OIL nor the Inspection Agencies shall be responsible for the selection or appropriateness of the documents submitted for verification. It is entirely the bidder's responsibility to ensure that the appropriate documents are verified/certified in support of BEC compliance.

(b) The concerned Independent Third-Party Inspection Agencies shall depute their qualified/competent inspector to the Bidder's premises to check the original documents and certify the copies which the bidder shall submit along with their bids.

(c) On issuance of the Inspection Certificate to the bidder, TPI agency should share a copy of the same to concerned Purchase Officer through email directly (Email ID: tuhin_roy@oilindia.in). OIL will reserve the right to ask the inspection agencies to verify the documents with source, if required, at no extra cost to OIL. Verification/ Certification of documents by OIL's empanelled third-party inspection agencies shall not automatically make the bidder techno-commercially-acceptable or eligible for award of contract.

Notes:

(i) Bidder's self-declared undertakings, Audited Balance Sheet & Profit-loss statement and/or CA certificate having UDIN are not required to be verified by the TPI agency. If any documents, LOI/LOA/Contracts, etc., submitted towards BEC/BRC experience criteria are issued by Oil India Limited, such documents need not be verified by TPI agency. If any documents, LOI/LOA/Orders/Contracts etc., submitted towards BEC are issued by Oil India Limited, such documents need not be verified by TPI agency.

(ii) Undertaking from TPI Agency as per format (**Proforma-S)** enclosed should be submitted along with the Bid.

(iii) In case of clarifications sought by OIL against BEC, supporting documents (historical in nature) to those submitted in the original bid will also have to be verified from the same TPI agency which has originally verified their bid documents. OIL shall categorically mention the documents that are to be submitted with TPI verification in the clarification sought. In case the bidder fails to submit the TPI verified documents, as sought by OIL, as part of their clarification, their offer will be liable for rejection.

32.0 Clarification of Bids / Shortfall Documents.

During evaluation and comparison of bids, OIL may, at its discretion, ask the bidder for clarifications on the bid. The request for clarification shall be given in writing by email/registered/speed post, asking the bidder to respond by a specified date, and also mentioning therein that, if the bidder does not comply or respond by the date, his bid will be evaluated based on the submission. Depending on the outcome, such bids are to be ignored or considered further. No change in prices or substance of the bid shall be sought, offered or permitted. No post-bid clarification at the initiative of the bidder shall be

entertained. The shortfall information/documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. (Example: if the Permanent Account Number, registration with GST has been asked to be submitted and the tenderer has not provided them, these documents may be asked for with a target date as above). So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered. For example, if the bidder has submitted a supply order without its completion/performance certificate, the certificate can be asked for and considered. However, no new supply order should be asked for so as to qualify the bidder.

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PROFORMA – A

FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA
(*ON THE OFFICIAL PAD OF THE BIDDER TO BE EXECUTED BY THE AUTHORIZED SIGNATORY OF THE BIDDER*)

Ref: Clause No. A.2 (3.0) - Financial Criteria of the BEC
Tender No.: _____

I ……. the authorized signatory(s) of……(Company or firm name of address) do hereby affirm and declare as under:-

The balance sheet/Financial Statements for the financial year _____ (as the case may be) has actually not been audited as on the Original Bid closing Date.

Place :…….
Date :……. **Signature of the authorized signatory**

Note: ***This certificate are to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.***

****

PROFORMA – B

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years up to ..... **(as the case may be)** are correct.

YEAR	**TURN OVER** In INR (Rs.) Crores	**NET WORTH** In INR (Rs.) Crores

Annual Financial Turnover of the bidder from operations shall mean: "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91).

Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium – Aggregate value of accumulated losses (excluding revaluation reserves) – deferred expenditure – Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation"

Place:
Date:
UDIN:
Seal:

Membership Code & Registration No.:
Signature

NOTE: ***As per the guidelines of ICAI, every practicing CA is required to mention Unique Document Identification Number (UDIN) against each certification work done by them. Documents certified by CA without UDIN shall not be acceptable.***

****

PROFORMA – C

PARENT/ ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE TOWARDS FINANCIAL STANDING (Delete whichever not applicable)
(TO BE EXECUTED ON COMPANY'S LETTER HEAD)

DEED OF GUARANTEE

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s .....(mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at.....herein after called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No..... for.....and M/s.....(Bidder) intends to bid against the said tender and desires to have Financial support of M/s..... [Parent / Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the bidder for qualifying and successful execution of the contract, if awarded to the bidder.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Bidder is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an annual financial turnover of minimum INR..... Cr or USD ..... during any of the preceding 03(three) financial/ accounting years reckoned from the original bid closing date.
4. Net worth of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Bidder for executing the project/job, in case the same is awarded to the Bidder.
6. The Guarantor represents that:
   (a) this Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Bidder.
   (b) the liability of the Guarantor, under the Guarantee, is limited to the 100% of the order value between the Bidder and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Bidder.
   (c) this Guarantee has been issued after due observance of the appropriate laws in force in India.
   (d) this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.

(e) this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
(f) the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

for and on behalf of (Parent/Ultimate Parent/ Holding Company) (Delete whichever not applicable) Witness: 1. 2.	for and on behalf of (Bidder) Witness: 1. 2.

****

PROFORMA – D

INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for ----------. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

(i) No employee of the Principal, personally or through family members, will in connection with the tender for, or during execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.

(ii) The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process.

(iii) The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officers and in addition can initiate disciplinary actions.

Section: 2 -Commitments of the Bidder~~/Contractor~~

(1) The Bidder commits itself to take all measures necessary to prevent corruption. During his participation in the tender process, the Bidder commits himself to observe the following principles:

(i) The Bidder will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during subsequent contract execution, if awarded.

(ii) The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

(iii) The Bidder(s) will not commit any offence under the relevant Anticorruption Laws of India, further, the Bidder(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

(iv) The Bidder will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(v) Bidders to disclose any transgressions with any other public/government organization that may impinge on the anti-corruption principle. The date of such transgression, for the purpose of disclosure by the bidders in this regard, would be the date on which cognizance of the said transgression was taken by the competent authority. The period for which such transgressions (s) is/are to be reported by the bidders shall be the last **three years** to be reckoned from date of bid submission. The transgression (s), for which cognizance was taken even before the said period of three years, but are pending conclusion, shall also be reported by the bidders.

(vi) The Bidder(s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the Bidder(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, all the payments made to the Indian agent/ representative have to be in India Rupees only.

(vii) Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/ IPC Act;

(2) The Bidder will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process, for such reason.

1. If the Bidder has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 2 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.

3. If the Bidder can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.

4. A transgression is considered to have occurred if in light of available evidence, no reasonable doubt is possible.

5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties or as mentioned in Section 9 - Pact Duration whichever is later. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

Section 4 -Compensation for Damages

(1) If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder can prove and establish that the exclusion of the Bidder from the tender process has caused no damage or less damage than the amount or the liquidated damages, the Bidder shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

(1) The Bidder declares that no previous transgression occurred in the last 3 years with any other company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

(1) The Principal will enter into Pacts on identical terms with all bidders.

(2) The Bidder undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

(3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

(1) The Principal appoints competent and credible Independent External Monitor (IEM) for this Pact.

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

(3) The Bidder accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Bidder. The Bidder will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

(4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an

impact on the contractual relations between the Principal and the Bidder. The parties offer the Monitor the option to participate in such meetings.

(5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder to present its case before making its recommendations to the Principal.

(6) The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

(7) If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

(8) The word 'Monitor' would include both singular and plural.

(9) In case of any complaints referred under IP Program, the role of IEMs is advisory and the advice of IEM is non-binding on the Organization. However, as IEMs are invariably persons with rich experience who have retired as senior functionaries of the government, their advice would help in proper implementation of the IP.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

(1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact. In case of sub-contracting, the principal contractor shall be solely responsible for the adherence to the provisions of IP by the sub-contractor(s).

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

TUHIN ROY **For the Principal** Date : Place :	**.....** **For the Bidder/Contractor** Witness 1: ..... Witness 2: .....

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PROFORMA – E(I)

UNDERTAKING TOWARDS COMPLIANCE OF PROVISIONS FOR RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES LAND BORDER WITH INDIA

(To be typed on the letter head of the bidder)

Ref. No_____
Date:_____

Tender No. _____Date:_____

OIL INDIA LIMITED
MATERIALS DEPARTMENT,
DULIAJAN, ASSAM, INDIA

Dear Sirs,

We, M/s _____, have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and are eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory
Name:
Designation:
Phone No.
Place:
Date:
(Affix Seal of the Organization here, if applicable)

PROFORMA – E(II)

UNDERTAKING FOR WORKS INVOLVING POSSIBILITY OF SUB-CONTRACTING

(To be typed on the letter head of the bidder)

Ref. No_____
Date:_____

Tender No. _____Date:_____

OIL INDIA LIMITED
MATERIALS DEPARTMENT,
DULIAJAN, ASSAM, INDIA

Dear Sirs,

We, M/s _____ , have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such-countries, we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and is eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,
For (type name of the firm here)

Signature of Authorized Signatory
Name:
Designation:
Phone No.
Place:
Date:
(Affix Seal of the Organization here, if applicable)

PROFORMA – E(III)

ADDITIONAL UNDERTAKING BY BIDDER IN CASES OF SPECIFIED TRANSFER OF TECHNOLOGY

(To be typed on the letter head of the bidder)

Ref. No_____
Date:_____

Tender No. _____Date:_____

OIL INDIA LIMITED
MATERIALS DEPARTMENT,
DULIAJAN, ASSAM, INDIA

We, M/s _____, have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. We certify that we do not have any ToT arrangement requiring registration with the competent authority.

OR

We, M/s _____, have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. We certify that we have valid registration to participate in this procurement. *[Evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory
Name:
Designation:
Phone No.
Place:
Date:

(Affix Seal of the Organization here, if applicable)

PROFORMA – F

FORMAT FOR PERFORMANCE BANK GUARANTEE

To,
GENERAL MANAGER – MATERIALS (HOD)
OIL INDIA LIMITED, MATERIALS DEPARTMENT,
DULIAJAN, ASSAM, INDIA, PIN – 786602

WHEREAS……
……(Name and address of Contractor) (hereinafter called "Contractor") had undertaken, in pursuance of Contact No…… to execute (Name of Contract and Brief Description of the Work) …… (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee as security for compliance with Contractor's obligations in accordance with the Contract.

AND WHEREAS we (May incorporate the Bank Name) have agreed to give the Contractor such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the Contractor, up to a total of (Amount of Guarantee in figures)…… (in words …… ……), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or arguments, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the ……day of……

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:
   BANK FAX NO:
   BANK EMAIL ID:
   BANK TELEPHNE NO:
   IFSC CODE OF THE BANK:

B. Controlling Office:
   Address of the Controlling Office of the BG issuing Bank:
   Name of the Contract Person at the Controlling Office with Mobile No. and e-mail address:

Notwithstanding anything contained herein:

(a) Our liability under this Bank Guarantee shall is restricted up to Rs……
(b) This guarantee shall be valid till ……
(c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ……(Date of Expiry of BG PLUS one year claim period).
(d) At the end of the claim period that is on or after……(Date of expiry of……the Bank Guarantee Plus Minimum of 1 year claim period shall be stipulated) all your rights under this Guarantee shall stand extinguished and we shall be discharged from all our liabilities under this Guarantee irrespective of receipt of original Bank Guarantee duly discharged, by Bank.

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS……
Designation:……
……
Name of the Bank:……
……
Address:……
……

****

UNDERTAKING BY VENDOR ON SUBMISSION OF BANK GUARANTEE

To,

Oil India Limited,
Materials Department,
Duliajan, Assam - 786602

We, M/s…….. are submitting the Bid Security/Performance Security (strike out whichever not applicable) in favour of Oil India Limited, Duliajan in the form of bank guarantee bearing Reference No……for an amount of INR……valid
up to …….. as per terms and conditions of Tender / Contract No……

BG issuing bank details:

Bank: Branch: IFS Code:	
Contact Details E-mail Addresses:	Mobile No.: Telephone No.: Fax No.:
Correspondence Address H No/Street/City:	State: Country: Pin Code:

Declaration:

We have arranged to send the confirmation of issuance of the bank guarantee via SFMS portal through our bank using the details mentioned in the tender and hereby confirming the correctness of the details mentioned.

Authorized Signature:

_____

Name:

_____

Vendor Code:

_____

Email ID:

_____

Mobile No.:

_____

Enclosure: Original bank guarantee

PROFORMA – G (A)

BID SECURITY FORM

To:
M/s. OIL INDIA LIMITED,
MATERIALS DEPARTMENT

Whereas……(hereinafter called 'the Bidder') has submitted their Bid No. ……. dated…… against OIL INDIA LIMITED, DULIAJAN, ASSAM, INDIA (hereinafter called the Purchaser) 's Tender No. ……for the supply of ……
… (hereinafter called 'the Bid') KNOW ALL MEN by these presents.

That we …… of ……having our registered office at …… (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of …… for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank this ……day of ……

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,

or

2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
   a) fails or refuses to accept the order; or
   b) fails or refuses to furnish the performance security

or

3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/Email) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of any of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including …… (Bidder to indicate specific date as

mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:
BANK EMAIL ID:
BANK TELEPHONE NO.:
IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:
Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

Notwithstanding anything contained herein:

a) Our liability under this Bank Guarantee shall is restricted up to Rs ..... .
b) This guarantee shall be valid till .....
c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ..... (Date of Expiry of BG PLUS one year claim period).
d) At the end of the claim period that is on or after ..... (Date of expiry of the Bank Guarantee Plus Minimum of 1 year claim period shall be stipulated) all your rights under this Guarantee shall stand extinguished and we shall be discharged from all our liabilities under this Guarantee irrespective of receipt of original Bank Guarantee duly discharged, by Bank.

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS _____
Designation: _____
Name of Bank: _____
Address: _____

Date: _____
Place: _____

******

PROFORMA – G (B)

BID SECURITY DECLARATION

To,

M/s. Oil India Limited
……,
……

Sub:
……
…
Tender
No:…….

Dear Sir,

After examining/reviewing provisions of above referred tender documents (including all corrigendum/ Addenda), we M/s. …… (Name of Bidder) have submitted our offer/bid no……

We, M/s ……. (Name of Bidder) hereby understand that, according to your conditions, we are submitting
this Declaration for Bid Security.

We understand that we will be put on watch list/holiday/banning list (as per policies of OIL INDIA in this regard), if we are in breach of our obligation(s) as per following:

(a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

(b) having been notified of the acceptance of our Bid by the OIL INDIALIMITED during the period of bid validity:

(i) fail or refuse to execute the Contract, if required, or
(ii) fail or refuse to furnish the Contract Performance Security, in accordance provisions of tender document.
(iii) Fail or refuse to accept 'arithmetical corrections' as per provision of tender document.

(c) having indulged in corrupt/fraudulent/collusive/coercive practice as per procedure.

Place:
Date:

[Signature of Authorized Signatory of Bidder]

Name:
Designation:
Seal:

****

PROFORMA - H

FORMAT OF UNDERTAKING BY BIDDERS TOWARDS SUBMISSION OF AUTHENTIC INFORMATION/DOCUMENTS

(To be typed on the letter head of the bidder)

Ref. No_____ Date _____

To,

General Manager (Materials)
Materials Department
Oil India Limited, Duliajan

Sub: Undertaking of authenticity of information/documents submitted
Ref: Your tender No._____ Dated _____

Sir,

With reference to our quotation no. ..... dated..... against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory

Name:
Designation:
Phone No.
Place:
Date:

(Affix Seal of the Organization here, if applicable)

ANNEXURE – VI

BID EVALUATION MATRIX (TECHNICAL) **(TO BE FILLED IN BY BIDDER DULY SIGNED)**
TECHNICAL SPECIFICATIONS

****

ANNEXURE – VII

BID EVALUATION MATRIX (BID REJECTION CRITERIA) **(TO BE FILLED IN BY BIDDER DULY SIGNED)**			
BID EVALUATION CRITERIA			
Clause Number	**DESCRIPTION**	**BIDDER'S RESPONSE (Complied / Not Complied /Deviation /Not Applicable)**	**TO BE FILLED BY THE BIDDER** **Relevant Location of their Bid to support the remarks / compliance** **(Reference of Document name / Serial number / Page number of bid for documentary evidence)**
A.1	**BRC - TECHNICAL**		

****

PROFORMA - I

PROFORMA OF AUTHORISATION LETTER FOR ATTENDING TENDER OPENING

Ref No. Date

TO,
GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Dear Sir,

Sub: OIL's Tender No. _____

For _____Mr _____has been authorized to be present at the time of opening of above tender due on at on my/our behalf.

Yours faithfully

Signature of Bidder

Name: Designation :

For & on behalf of :

Copy to: Mr _ _ _ _ _ _ for information and for production before the (MM) at the opening of bids.

****

PROFORMA – J

EXCEPTION / DEVIATION PROFORMA

OIL expects the bidders to fully accept the terms and conditions of the bidding documents. However, should the bidder experience some exception and deviations to the terms of the bidding documents, the same should be indicated here and put in unpriced bid. In order to be considered responsive, Bidder's offer must specifically include the following statement :

(a) We certify that our offer complies with all NIT requirements and specifications without any deviations.

Or

(b) We certify that our offer complies with all NIT requirements and specifications with the following deviations :

Clause No. of Bidding Document	Full compliance/ not agreed	Exception/ deviations taken by the Bidders	Remarks

Signature of the Bidder

Name :

Seal of the company

****

PROFORMA – K

UNDERTAKING FOR LOCAL CONTENT
(To be submitted in the letter head of the bidder).

Tender No. _____

We, _____ (Name of the bidder) have submitted Bid against Tender No. _____-dated _____ for _____.

We hereby undertake that we meet the mandatory minimum local content requirement as per the provision of Public Procurement (Preference to Make in India) Order, 2017 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India as revised vide Order No. P45021/2/2017-PP (BE-II) dated 16th September 2020 (and as amended time to time) with modifications as notified vide MoP&NG Order No. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26th April 2022 (including subsequent amendments thereof, if any). The percentage of Local Content is _____%.

We further declare that the percentage of Local content for the tendered Goods/Services has been calculated in conjunction with the directive issued by Ministry of Petroleum and Natural Gas vide notification no. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26.03.2024.

For and on behalf of _____
Authorized signatory _____
Name _____
Designation _____
Contact No. _____

****

PROFORMA - L

LETTER OF AUTHORITY

TO,
GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Dear Sir,

Sub: OIL's Tender No. _____

We _____of _____ confirm that Mr. _____ (Name and address) is authorised to represent us to Bid, negotiate and conclude the agreement on our behalf with you against OIL's Tender No. _____for any commercial /Legal purpose etc.

We confirm that we shall be bound by all and whatsoever our said representative shall commit.

Authorised Person's Signature: _____
Name: _____
Designation: _____

Yours faithfully,
Signature:
Name & Designation _____
For & on behalf of _____

Note: This letter of authority shall be on printed letter head of the Bidder and shall be signed by a person competent and having the power of attorney (power of attorney shall be annexed) to bind such Bidder.

****

Proforma – M
UNDERTAKING FOR BIDDERS FINANCIAL STANDING

TO,
GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Dear Sir,

Sub: OIL's Tender No. _____

We, _____ (Name of the bidder) have submitted Bid against Tender No. _____dated _____**.** We hereby undertake that we are not under liquidation, court receivership or similar proceedings, we are not bankrupt.

For and on behalf of _____
Authorized signatory _____
Name _____
Designation _____
Contact No. _____

****

Proforma – N1

DECLARATION THAT BIDDER IS NOT UNDER HOLIDAY LIST/DELISTED/BLACKLISTED/DEBARRED

To,
GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

TENDER NO. _____

Tender Description: _____

Sub: Undertaking/Declaration regarding Holiday List, debarment etc.

Ref: Tender No. _____

a) We, _____ (Name of the bidder) solemnly affirm that we have read and understood OIL's Banning Policy as available at OIL's website https://www.oil-india.com/banning-policy and accept the Banning Policy in toto without any demur, protest, reservations and agree to be bound by the said Policy.

b) We, hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debarring us/them from carrying on business dealings with OIL.

c) We, also hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, have not been involved in any previous transgressions in the last 3 years with any other company in any country conforming to the TI (Transparency International) approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

d) We, disclose the following allied concerns, partners or associates or directors or proprietors involved in any capacity in terms of the definition of Allied firms given in the "Banning Policy" of Oil India Limited:

Sl. No.	**Name**	**Address**	**PAN No.**	**GST No.**	**OIL Vendor Code**

Place: _____
Date: _____

_____
(Name & Signature of the authorized signatory of the bidder)

****

Proforma – N2

PROFORMA OF DECLARATION OF NCLT / NCLAT /DRT /DRAT/ COURT RECEIVERSHIP/ LIQUIDATION

TO,
GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Dear Sir,

Sub: OIL's Tender No. _____

We hereby declare that we are not undergoing insolvency resolution process or liquidation or bankruptcy proceeding as on date. In respect of corrupt or fraudulent practice (s), except as indicated below:-

(Here give particulars of blacklisting or holiday listing and /or inquiry and in the absence thereof state "NIL")

In understood that if this declaration is found to be false in any particular , Oil India Limited shall have the right to reject my / our bid, and if the bid has resulted in a contract, the contract is liable to be terminated without prejudice to any other right or remedy (include blacklisting or holiday listing) available to Oil India Limited.

For and on behalf of _____
Authorized signatory _____
Name _____
Designation _____
Contact No. _____

****

Proforma - O

PROFORMA FOR UNDERTAKING FROM THIRD PARTY DOCUMENT VERIFICATION INSPECTION AGENCY

(To be submitted on official letter head)

TO,
GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Sir

SUB : OIL's tender No. …….

M/s_____having registered office at _____intend to participate in the above referred tender of OIL INDIA LIMITED.

The tender conditions stipulated that the bidder shall submit documents pertaining to Bid Evaluation Criteria / Bid Rejection Criteria (BEC / BRC), duly verified and certified by designated independent Third Party Document Verification Inspection Agency.

In this regard , we hereby certify that copies of documents pertaining to Bid Evaluation Criteria / Bid Rejection Criteria (BEC / BRC), submitted to us by the bidder. M/s _____have been verified and certified by us with originals and found to be genuine and authentic. We have signed and stamped on the copies of all the verified and certified documents having_____nos. pages.

Note: In the event of any requirement, OIL reserves the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL.

Thanking you,

Authorized Person's Signature:_____

Name:_____

****

Proforma – P

FORMAT FOR BANK GUARANTEE LINKED WITH ADVANCE PAYMENT

TO,
OIL INDIA LIMITED, DULIAJAN - 786 602 ASSAM, INDIA

WHEREAS.....(Name of the Seller) (herein after called 'the Seller') has undertaken, in pursuance of Order No.....dated...../...../..... to supply..... (description of Goods and Services) hereinafter called 'the Contract'.

AND WHEREAS it has been stipulated by you in the said Contract that the Seller shall furnish you with a Bank Guarantee from a recognized Bank for the sum specified therein as security for advance payment in accordance with the Contract.

AND WHEREAS we have agreed to give the Seller a Guarantee:

THEREFORE, we hereby affirm that we are Guarantors responsible to you, on behalf of the seller, upto a total
of.....
(Amount of the Guarantee in words and figures) and we undertake to pay you, upon first written demand declaring the Seller to be in default under the contract and without cavil or argument and sum or sums within the limits of.....
.....
..... (Amount of
Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee is valid until the ..... day of .....

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the guarantors

Date ……..

…… Witness

****

Proforma – Q

PROFORMA OF "INSURANCE SURETY BOND" FOR "BID SECURITY"

(To be stamped in accordance with the Stamp Act)

To **M/s OIL INDIA LIMITED,** **Address:** **PIN- XXXXXXX**	**Insurance Surety Bond (ISB) No.**	
	Date of ISB	
	ISB Valid up to (Expiry date)	
	Claim period up to (indicate date of expiry of claim period which includes minimum three months from the expiry date)	
	Stamp Sl. No./e-Stamp Certificate No.	

WHEREAS, (Name of Bidder) _____ (hereinafter called "the Bidder") has submitted their offer Dated _____ for the provision of certain services (hereinafter called "the Bid") against OIL INDIA LIMITED, Duliajan, Assam, India (hereinafter called the Company's) Tender No. _____ KNOW ALL MEN BY these presents that we _____ (Name & address of the "Insurer") _____ having our registered office at _____ (hereinafter called " Insurer "), its successors and assignees, unconditionally and irrevocably undertake to pay forthwith to the Company an amount of Rs. …… (Rupees ……. only) (hereinafter referred to as the "Surety Bond") as our primary obligation without any demur, reservation, recourse, contest or protest and without reference to the Bidder, if the Bidder shall fail to fulfil or comply with all or any of the conditions mentioned below or referred in the Tender document in this regards.

Any such written demand made by the Company stating that the Bidder is in default of the due and faithful fulfilment and compliance with the aforesaid conditions shall be final, conclusive and binding on the Surety, Insurer.

SEALED with the said Insurer this _____day of _____20 _____

THE CONDITIONS of these obligations are:

1. If the Bidder withdraws their Bid within its original/extended validity; or

2. The Bidder modifies/ revises their bid suomoto; or

3. The Bidder does not accept the contract; or

4. The Bidder does not furnish Performance Security Deposit within the stipulated time as per tender/contract; or

5. If it is established that the Bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice.

NOW, THEREFORE, the Surety Insurer hereby, unconditionally and irrevocably, guarantees and affirms as follows:

1. The Surety Bond shall not be affected by any change in the constitution or winding up of the Bidder or the Surety Insurer or any absorption, merger or amalgamation of the Bidder or the Surely Insurer with any other person.

2. In order to give full effect to this Surety Bond, the Company shall be entitled to treat the Surety Insurer as the principal debtor:

3. The Surety Insurer declares that it has the power to issue this Surety Bond and discharge the obligations contemplated herein, the undersigned is duly authorised and has full power to execute this Surety Bond for and on behalf of the Surety Insurer.

4. Notwithstanding anything contained herein:

a) The Insurer's liability under this Insurance Surety Bond shall not exceed (currency in figures) . . . . . (currency in words only).

b) This Insurance Surety Bond shall remain in force upto _____ and any extension(s) thereof; and

c) The Surety insurer shall be released and discharged from all liability under this Insurance Surety Bond unless a written claim or demand is issued to the insurer on or before the midnight of ..... (indicate date of expiry of claim period which includes minimum **three months** from the expiry of this Insurance Surety Bond) and any extension(s) thereof. If a claim has been received by us within the said date, all the rights of Company under this Insurance Surety Bond shall be valid and shall not cease until we have satisfied that claim.

In witness whereof the insurer, through its authorized officer, has set its hand and stamp on this

_____day of_____20____at_____.

Witness: **Issuing Authority:**

.....

.....

(Signature) Signature of the Authorised Signatory)

.....

.....

(Name) (Name)

.....

.....

(Designation & official address) (Designation with Insurer Stamp)

Authorised Vide

Power of Attorney No.....

Date.....

INSTRUCTIONS FOR FURNISHING "BID SECURITY DEPOSIT" BY "INSURANCE SURETY BOND"

a) The Insurance Surety Bond shall be from an Insurer as per guidelines issued by Insurance Regulatory and Development Authority of India (IRDAI).

b) The Company shall be the Creditor, the Bidder shall be the Principal debtor and the Insurance company/Insurer shall be the Surety in respect of the Insurance Surety Bond to be issued by the Insurer.

c) The Insurance Surety Bond should be on Non-Judicial stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the state(s) where the Insurance Surety Bond is submitted or is to be acted upon or the rate prevailing in State where the Insurance Surety Bond is executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Bidder/Insurer issuing the Insurance Surety Bond.

d) The expiry date and values should be arrived at in accordance with instructions provided in the "Forwarding Letter" of the Tender.

e) The Insurance Surety Bond by bidders will be given from Insurer as specified in the Tender.

f) A letter from the issuing insurer of the requisite Insurance Surety Bond confirming that the said Insurance Surety Bond / all future communication relating to the Insurance Surety Bond shall be forwarded to the Purchaser at its address as mentioned at "ITB".

g) Bidder must indicate the full postal address of the Insurer along with the Insurer's E-mail / Phone from where the Insurance Surety Bond has been issued.

h) Bidder must indicate Name, Address, Contact number and official Email ID of the Controlling Office of the Surety Issuing Branch or any web portal link, from whom / where the Surety Bond can be got confirmed by the Company.

PROFORMA OF "INSURANCE SURETY BOND" FOR "PERFORMANCE SECURITY"

(To be stamped in accordance with the Stamp Act)

To **M/s OIL INDIA LIMITED,** **Address:** **PIN- XXXXXXX**	**Insurance Surety Bond (ISB) No.**	
	Date of ISB	
	ISB Valid up to (Expiry date)	
	Claim period up to (indicate date of expiry of claim period which includes minimum three months from the expiry date)	
	Stamp Sl. No./e-Stamp Certificate No.	

WHEREAS, (Name and address of Contractor) _____ (hereinafter called "Contractor") had undertaken, in pursuance of Contact No. _____ to execute (Name of Contract and Brief Description of the Work) _____ (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with an Insurance Surety Bond (ISB) as security for compliance with Contractor's obligations in accordance with the Contract.

AND WHEREAS we (May incorporate the Insurer) have agreed to give the Contractor such an Insurance Surety Bond; NOW THEREFORE we hereby affirm that we are Insurer on behalf of the Contractor, up to a total of (Amount of ISB in figures) _____ (in words _____), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we, undertake to pay you, upon your first written demand stating the default/breach committed by the Contractor without cavil or arguments, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this ISB, and we hereby waive notice of such change, addition or modification.

NOW, THEREFORE, the Surety Insurer hereby, unconditionally and irrevocably, guarantees and affirms as follows:

1. The Surety Bond shall not be affected by any change in the constitution or winding up of the Contractor or the Surety Insurer or any absorption, merger or amalgamation of the Contractor or the Surely Insurer with any other person.

2. In order to give full effect to this Surety Bond, the Company shall be entitled to treat the Surety Insurer as the principal debtor.

3. The Surety Insurer declares that it has the power to issue this Surety Bond and discharge the obligations contemplated herein, the undersigned is duly authorised and has full power to execute this Surety Bond for and on behalf of the Surety Insurer.

4. Notwithstanding anything contained herein:

a) The Insurer's liability under this Insurance Surety Bond shall not exceed (currency in figures) ..... (currency in words only) . . . . .

b) This Insurance Surety Bond shall remain in force upto _____ and any extension(s) thereof; and

c) The Surety insurer shall be released and discharged from all liability under this Insurance Surety Bond unless a written claim or demand is issued to the insurer on or before the midnight of

..... (indicate date of expiry of claim period which includes minimum **three months** from the expiry of this Insurance Surety Bond) and any extension(s) thereof. If a claim has been received by us within the said date, all the rights of Company under this Insurance Surety Bond shall be valid and shall not cease until we have satisfied that claim.

In witness whereof the insurer, through its authorized officer, has set its hand and stamp on this

_____day of_____20___at _____.

Witness: **Issuing Authority:**

.....

.....

(Signature) Signature of the Authorised Signatory)

.....

.....

(Name) (Name)

.....

.....

(Designation & official address) (Designation with Insurer Stamp)

Authorised Vide

Power of Attorney No.....

Date.....

INSTRUCTIONS FOR FURNISHING "PERFORMANCE SECURITY DEPOSIT" BY "INSURANCE SURETY BOND"

a) The Insurance Surety Bond shall be from an Insurer as per guidelines issued by Insurance Regulatory and Development Authority of India (IRDAI).

b) The Company shall be the Creditor, the Contractor shall be the Principal debtor and the Insurance company/ Insurer shall be the Surety in respect of the Insurance Surety Bond to be issued by the Insurer.

c) The Insurance Surety Bond should be on Non-Judicial stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the state(s) where the Insurance Surety Bond is submitted or is to be acted upon or the rate prevailing in State where the Insurance Surety Bond is executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Contractor / Insurer issuing the Insurance Surety Bond.

d) The expiry date and values should be arrived at in accordance with instructions provided in the "Forwarding Letter" of the Tender.

e) The Insurance Surety Bond by Contractors will be given from Insurer as specified in the Tender.

f) A letter from the issuing insurer of the requisite Insurance Surety Bond confirming that the said Insurance Surety Bond / all future communication relating to the Insurance Surety Bond shall be forwarded to the Purchaser at its address as mentioned at "ITB".

g) Contractor must indicate the full postal address of the Insurer along with the Insurer's E-mail / Phone from where the Insurance Surety Bond has been issued.

h) Contractor must indicate Name, Address, Contact number and official Email ID of the Controlling Office of the Surety Issuing Branch or any web portal link, from whom / where the Surety Bond can be got confirmed by the Company.

****

Proforma – R

Format for Sustainable Development (SD) and Environment, Social & Governance (ESG) Questionnaire.

Explanatory Note-ESG Questionnaire for Suppliers & Vendors

1 Emissions Reporting

What are Greenhouse Gas (GHG) Emissions?

Greenhouse gas (GHG) emissions refer to gases that trap heat in the Earth's atmosphere, contributing to global warming and climate change. These include carbon dioxide (CO2), methane (CIL), and nitrous oxide (N2O), among others. GHG emissions are generated from various sources, such as burning fossil fuels, industrial activities, and deforestation.

What are Scope 1 and Scope 2 Emissions?

- **Scope 1 Emissions:** Direct emissions from sources owned or controlled by your company (e.g., fuel combustion in company-owned vehicles, boilers, and generators).
- **Scope 2 Emissions:** Indirect emissions from purchased electricity, steam, heating, and cooling consumed by your company. These emissions occur at the power generation source but are attributed to your business due to electricity consumption.

How to Calculate GHG Emissions?

Emissions are typically calculated using the following formula:
GHG Emissions (kg CO2e) = Consumption data x Emission Factor

- **Consumption Data:** Fuel consumption (liters), electricity use (kWh), etc.
- **Emission Factor:** Standard values published by organizations like the IPCC

Examples:

1. **Fuel Consumption-Based Calculation (Scope 1):**
   - If you use 1,000 liters of diesel in company vehicles, and the emission factor for diesel is 2.68 kg CO2e per liter, your emissions are: 1,000x2.68=2,680 kg CO2e
2. Electricity Consumption-Based Calculation (Scope 2):
   - If your facility consumes 5,000 kWh of electricity, and the emission factor for your electricity provider is 0.4 kg $C0_2e$ per kWh, your emissions are: 5,000x0.4=2,000 kg $C0_2e$

Sample Responses:

Question	Sample Response
What was the GHG emission for FY24	**a)** Scope 1: 10,500 kg CO2e **b)** Scope 2: 8,200 kg CO2e
What was the GHG emission per unit revenue for FY24?	a) Scope 1: 2.5 kg CO2e per INR 1,000 revenue

	b) Scope 2: 1.8 kg CO2e per INR 1,000 revenue

Questionnaire for vendors and suppliers			Response
1. Emissions	What was the GHG emission for the last financial year ?	a) Scope 1 GHG emissions (kg CO_2e)	
		b) Scope 2 GHG emissions (kg CO_2e)	
	What was the GHG emission per unit of revenue for the last financial year?	a) Scope 1 GHG emissions (kg CO_2e)	
		b) Scope 2 GHG emissions (kg CO_2e)	
2. Decarbonization strategy & targets	Do you have a Net Zero target? If yes, please state the year		
	Do you have an emissions reduction target? If yes, are the targets absolute emissions based, or intensity based?		
	Please state the target for reduction in next financial year	a) Scope 1 GHG emissions/emissions intensity	
		b) Scope 2 GHG emissions/emissions intensity	
	Please provide information on a few decarbonization initiatives undertaken (describe the initiatives and their respective impact)		
3. Waste & Water Mgt.	Do you have any initiatives for waste management including solid wastes, liquid wastes and hazardous waste?		
	Do you have any initiatives for water management including monitoring of water consumption and withdrawals, and if applicable, treatment of wastewater?		

4. Disclosures	Are your current emissions verified? If yes, please name the assuring body	
	Are your emissions targets validated (eg: SbTi)? If yes, please name the methodology	
	Are you rated by any of the ESG rating agencies? If yes, please specify the agency and rating	

Suppliers and vendors may refer to the explanatory note for any questions or clarifications pertaining to any of the questions above.

2 Decarbonization Strategy & Targets

Net Zero and Emission Reduction Targets

- **Net Zero Target:** A Net Zero target refers to a commitment to reducing emissions to as close to zero as possible, with residual emissions offset by carbon capture or other means. OIL would like to know if your organization has set any targets of becoming net zero, and if so, what is the targeted year.

- **There are 2 types of defining the target:**

  Absolute Reduction: A fixed percentage decrease in emissions over a period (e.g., 10% reduction by 2030).
  Intensity-Based Reduction: Reduction in emissions per unit of production or revenue (e.g., 15% reduction per product by 2025).

Sample Responses:

Question	Sample Response
Do you have a Net Zero target? If yes, please state the year	Yes, by 2040
Do you have an emissions reduction target? If yes, are the targets absolute emissions based, or intensity based?	Yes, we aim for an absolute 40% reduction by 2030, and 100% by 2040
Please state the target for reduction in FY24.	a) Scope 1: 10% absolute reduction b) Scope 2: 10% absolute reduction
Please provide information on a few initiatives undertaken (describe the initiatives)	Afforestation EV inclusion Electrification of gas-based equipment Renewable energy setup
How much of the reduction targets have been achieved till date? (eg: more than 80% achieved, less than 20% etc)	~5 % reduction has been achieved

3. Waste & Water

Management Waste

Management

Initiatives

In order to answer the question regarding waste management initiatives, vendors and suppliers may mention few of the initiatives that their organizations have undertaken that may include (but are not limited to):

- Recycling and reusing materials
- Proper disposal of hazardous waste

- Reducing landfill waste through composting or waste-to-energy programs

Water Conservation Initiatives

Similar to the waste management initiatives, in order to answer the question regarding water conversation initiatives, vendors and suppliers may mention few of the initiatives that their organizations have undertaken that may include (but are not limited to):

- Monitoring water consumption with meters
- Installing water-efficient fixtures
- Treating wastewater before discharge

Sample Responses:

Question	**sample Response**
Do you have any initiatives for waste management including solid wastes, liquid wastes and hazardous waste?	Yes, we recycle 60% of our production waste and have SOPs in place for proper dispose of hazardous materials.
Do you have any initiatives for water management including monitoring of water consumption and withdrawals, and if applicable, treatment of wastewater?	Yes, we have meters to monitor water withdrawals and have a wastewater treatment process.

4. Disclosures

Verification & **Validation of Emissions Data**

- **Current emissions verification:** There are certain third-party agencies that verify an organization's emissions. These organizations provide independent assessments to ensure transparency and accuracy in emissions reporting. Verification by such agencies enhances credibility and aligns businesses with best sustainability practices. In case your organization's current emissions are validated by such a third-party agency, please specify the name of such an agency.

- **Emissions target validation:** If you have a target of reducing your carbon footprint, certain organizations validate the roadmap of achieving a lower carbon footprint. In case you have prepared a roadmap and submitted it to SBTi or Transition Pathways Initiatives, and have received certificates that have validated the targets, please specify the agency that has validated your targets.

- **ESG Ratings:** Certain agencies assess organizations based on their disclosures, monitoring capabilities, and control measures, among other factors. Some of these agencies, such as CDP and S&P, are globally recognized for their ratings. If your organization has received a rating from any of these agencies, please specify the agency's name and your assigned rating.

Sample Responses:

Question	**Sample Response**

Are your current emissions verified? If yes, please name the assuring body	Yes, verified by XYZ agency
Are your emissions targets validated (eg: SbTi)? If yes, please name the methodology	Yes, validated by SBTi
Are you rated by any of the ESG rating agencies? If yes, please specify the agency and rating	Yes, CDP rating: D.

****

Proforma – S

PROFORMA FOR UNDERTAKING FROM THIRD PARTY DOCUMENT VERIFICATION INSPECTION AGENCY
(To be submitted on official letter head)

TO,

GM- MATERIALS
MATERIALS DEPARTMENT
P.O. DULIAJAN, PIN-786602
DIST. DIBRUGARH, ASSAM, INDIA

Sir,

SUB : OIL's tender No. …….

M/s_____having registered office at _____intend to participate in the above referred tender of OIL INDIA LIMITED.

The tender conditions stipulated that the bidder shall submit documents pertaining to Bid Evaluation Criteria (BEC), duly verified and certified by designated independent Third Party Document Verification Inspection Agency.

In this regard , this is to certify that copies of documents pertaining to Bid Evaluation Criteria (BEC), submitted to us by the bidder M/s _____have been verified and certified by us with originals and found to be genuine and authentic. We have signed and stamped on the copies of all the verified and certified documents having_____nos. pages.

Note: In the event of any requirement, OIL reserves the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL.

Thanking you,

Authorised Person's Signature:_____

Name:_____

****

TECHNICAL SPECIFICATION FOR GAS ENGINE DRIVEN GAS COMPRESSOR PACKAGES

1.0 GENERAL

OIL INDIA LIMITED invites tender for Turnkey implementation of Design, Manufacture, Fabrication, Package, Test, Supply, Erection and Commissioning of Gas Engine driven Separable Reciprocating Gas Compressor Packages as under to be installed in different Gas Compressor Stations (GCSs) of OIL INDIA LIMITED, Duliajan in Upper Assam region of India. Each GCS will have one no. Gas Compressor package as below:

1.1 Design Parameter:

Item No.	Unit	Qty	Duty of Compressors	Capacity (SCMD)	Design Pressure (Gauge) (Kg/cm^2)		Design Temp. (Deg C)
					Suction	Discharge	Suction
1.	No.	7	LP Booster Compressor	20,000	1.50	25.00	50
2.	No.	5	LP Booster Compressor	40,000	1.50	25.00	50

Note:

The above duty conditions (capacities) are at normal rated operating speed of **1200 or 1500 rpm** and after considering other conditions/factors such as altitude, maximum gas temperature, ambient temperature etc.

The quantity requirement against each duty of compressor may be increased/ decreased at the time of order placement.

1.2 Operating Data Sheet (Range)

The gas pressures (both suction and discharge) for the units are likely to fluctuate as shown in the Table-B below. Bidders are required to furnish Capacity availability and other details like HP requirement of the packages at different combinations and the compressor package shall be designed taking the extreme operating conditions.

Table: B

Item No.	Unit	Qty	Equipment Description	Cont. Operating Pressure (gauge) (KG / CM^2)					
				Suction Range			Discharge Range		
				MIN	NOR	MAX	MIN	NOR	MAX
1.	No.	12	LP Booster Compressor	1.00	1.50	2.50	14.00	20.00	25.00

MIN : Minimum, NOR: Normal operating , MAX: Maximum.

COMPOSITION OF FUEL GAS & GAS TO BE COMPRESSED

The composition of gas to be compressed in each case is shown in the following schedule (typical composition). The natural gas is to be considered fully saturated with water vapour in the suction, at the suction pressure and temperature condition and hence while computing compressor BHP, it is to be taken in to account. Fuel gas is tapped from the suction gas system.
The Inlet gas to be considered wet gas, saturated with water

Table-C

Component	Low Pressure Booster Compressor % Volume (approx.)
Methane	80.0 – 90.0
Ethane	5.0 – 3.0
Propane	2.0-1.5
Butane	2.4 – 1.2
Pentane +	
Co2, N2 Water Vapor etc.	

2.0 SCOPE

Compliance with the requirements of this specification does not relieve the vendor of furnishing gas engine driven reciprocating compressors along with its accessories of proper design, meeting all the specified rated operating and service conditions.

The intent of this specification is to describe the minimum acceptable parameters for the design, manufacture and packaging of the Reciprocating gas compressors packages. It is not the intent of Company to deviate from good engineering practice. The absence of any specifications shall imply that the best engineering practices shall prevail, utilizing the best quality workmanship and new materials. Where different standards are specified, the most

stringent shall apply.

3.0 DEFINITIONS

OWNER/ OIL: OIL INDIA LIMITED

Vendor / Supplier: Party (ies), which manufactures and/or supplies material, equipment and services to perform the duties as specified in the scope of supply.

Shall: Indicates a mandatory requirement.

Should: Indicates a strong recommendation to comply with the requirements of this document.

4.0 CODES AND STANDARDS

4.1 General

- All specifications and publications shall be the current issue on the date of Tender and it shall be the Vendor's responsibility to comply with the same.
- The Reciprocating Gas Compressor Package shall be designed and manufactured in conformity with the codes, specification listed below and with the equipment data sheets.

4.2 International Codes and Standards:

- ISO 13631 (Formerly API 11P), Latest edition Specification for Packaged Reciprocating Compressors for Oil and Gas Production Services.
- API 618, 5th edition Reciprocating Compressors for Petroleum, Chemical, and Gas Industry Services.
- API 661, 6th edition Air-Cooled Heat Exchangers for General Refinery Services
  - Adoption of ISO 13706-1:2005.
- API 520 (7th Ed.) Sizing, Selection, and Installation of Pressure – Relieving Devices in Refineries.
- API 526 (5th Ed.) Flanged Steel Pressure Relief Valves
- ISO 1217 Displacement Compressor Acceptance Test
- ISO 3046 Reciprocating Internal Combustion engines
- ISO 9001:2000 Quality Management System Requirements
- ASME Sec. VIII Div. I Pressure Vessels
- ASME Sec. II Materials
- ASME Sec. V Non Destructive Examination
- ASME Sec. IX Qualification Standard for Welding Procedures
- ASME B16.5 Steel Pipe Flanges and Flanged Fittings
- ASTM American Society of Testing Materials
- ANSI/AWS D1.1 Structural Welding Code

4.3 Order of Precedence:

In case of any conflict among the various documents of this specification the following preferential order shall govern:

- Government of India Legislation/Regulation
- Purchase Order Data Sheets
- Purchase Order Specification
- Approved Design Drawings
- International Codes & Standards

Compliance with these specifications shall not relieve the bidder the responsibility of supplying equipment and accessories of proper design, material and workmanship to meet the specified operating conditions.
In the event of any conflict of data or requirements in any of the above documents (excluding Govt. Legislation/Regulation), the most stringent requirement shall prevail.
However, OIL's interpretation shall be the final.

4.4 Language and Units of Measurement:

The governing language of the Contract shall be English language. All notices, correspondence, information, literature, data, manuals and other documents required under the Contract shall be in the English language.

Technical units, quantities, etc. shall be expressed, used and abbreviated according to the SI system except for the pipe sizes, which shall be imperial units. Preferred units of measure are as follows:

- Liquid Density: API and kg/m^3
- Flow Rate: SCMD, m^3 / hr, MMSCFD (gas), m^3 / hr ,BPD (condensate), m^3 / hr, BWPD (Water)
- Power, Duty: kW / HP
- Heat Transfer Coefficient: W / m^2 K
- Thermal Conductivity: W / m.K
- Heat Capacity: kJ
- Viscosity: cP
- Kinematic Viscosity: centistokes (cSt)
- Area : m^2
- Length : Meter (m), km, mm
- Pressure: Kg/cm^2(g), psi(g), psi(a)
- Temperature: °C/ Deg F
- Volume: m^3
- Pipe Diameter: Inch, mm
- Stress: MPa, Kg/cm^2, Pa
- Weight: Kg / Ton

4.5 Environmental Conditions

The climatic conditions (indicative) are as stated below:

- Maximum Ambient Temperature 45 DegC
- Minimum Ambient Temperature 7 DegC

- Relative Humidity
  - At 21 Deg C : 100 %
  - At 32 Deg C : 95%
  - At 41 Deg C: 70%
- Elevation Above Mean Sea Level: 121 metres (approx..)
- Seismic Zone: V
- Yearly Average Rainfall: 300 cm

5.0 SCOPE OF WORKS

5.1 General:

Vendor's scope of work includes engineering, design, manufacture, packaging, inspection, testing & supply and erection & commissioning at all the sites/locations within an aerial distance of 150 Km from Duliajan, Assam, India in Gas Compressor Stations (GCSs).

For scope of the Reciprocating Gas Compressor package reference is made to the design data sheets giving the operating conditions and design requirements.

The Vendor's scope of works shall include, but not be limited to the supply of the following items and services:

- Engineering, design, manufacturing and packaging.
- Procurement of raw materials etc. from sub-vendors. Preparation of documentation for design, approval by Purchaser.
- Inspection and testing including bought out items.
- Surface preparation, protective coating and painting.
- NLMRT (No Load Mechanical Run Test), String Test as per Tender.
- Packaging for transportation to site and supply.
- Erection & commissioning.
- Field trial run and performance test at site.

A. SCOPE OF SUPPLY FOR EACH COMPRESSOR PACKAGE

a) **Reciprocating compressors** designed and manufactured as per ISO 13631: 2003 edition (Formerly API 11P). The compressors shall be horizontal, balanced opposed compressors suitable to perform the process duties as defined .

b) **Driver**: Gas Engine Driver utilizing the same process gas as fuel gas.

c) **Coolers:** Common unitized aerial cooler of fin fan design shall be provided to cater to cooling requirements of the lube oil, compressor cylinder jacket water (if any), gas engine jacket

water, process gas (both inter-stage(s) and discharge cooling).The cooler shall be Gas Engine driven.

d) **Coupling:** A standard dry shim pack coupling bolted to compressor and driver fitted with a non-sparking coupling guard. An Inertia Ring may be provided (if required) as per requirement of Torsional Analysis.

e) **Flywheel**: A flywheel between compressor and gas engine attached to the compressor crankshaft, if required.

a) **Scrubbers**: Gas scrubbers with their supporting structure at suction of each compressor stage, complete with necessary isolation / liquid dumping valves and instrumentation.

f) **Pulsation Dampeners**: Suction and Discharge dampeners at each cylinder. The pulsation Dampeners shall be fabricated as per the recommendations of the acoustic pulsation studies.

g) **Barring Device**: A manual barring device for the engine to be provided.

h) **Valves and Safety Valves**: One each of automatic recycle valve with manual by pass valve, blow down valve, suction shutoff valve, discharge shutoff valve, discharge check valve and one each of safety relief valve on suction & discharge systems, fuel line.

i) **Suction Strainer**: A suction strainer in the process gas inlet of the compressor and fuel inlet line of the engine.

j) **Control Panel & Instrumentation**: Electronic Control Panel complete with Instrumentation required for safe operation and control of the complete compressor package. Instrumentation shall be complete with junction boxes installed, wired and tested on the associated skid. Supply shall be complete with cable trays, cable ties, instruments, installation materials etc. required within the skid.

k) **Heavy Duty Base Frame**: Heavy-duty oilfield type base frame for the compressor, gas engine, process equipment, and other auxiliary equipment.

l) **Lubrication System**: Lubrication system as detailed under: The major components of the Compressor main lubrication system shall be as follows:

- Main oil pump.
  - Driven from crankshaft.
  - shall be manufacturer's standard
- Pre-lube Pump driven by Air Motor/ Electric Motor.
- Lube Oil Cooler
  - Shell and tube exchanger with jacket cooling water /air

cooled

- Lube Oil Filter
- Cooler Surge Tank, if required.
- Piping lube oil system:
  - All lube oil piping down stream of filter shall be series 304 Stainless Steel.
  - Material of tube shall also be SS304 as per ASTM A269. Make of tubing as per Vendor list
  - Mesh screen before lube oil pump

- Frame lubrication system for frame bearings, connecting rod bearing, cross head shoes.

m) **Cylinder and Packing Lubrication System**: A high-pressure lubrication system for cylinder and packing lubrication, using divider block technology along with requisite nos. of gauges, filtration and safety systems for ease of troubleshooting.. The packing shall provide a dynamic seal between cylinder and piston rod.

n) **Compressor Main Components**: Frame, cylinder, distance piece, cross head, crank shaft, piston, bearings, packing, compressor valves, and capacity control devices etc.

o) **Auxiliary Pipe work**: All necessary auxiliary / ancillary pipe-work including fittings, valves and pipe supports, terminating at the package skid edge for both compressor, accessories, gas engine and accessories. Interconnected Piping between different components of the package.

All on skid termination points shall be flanged as per ASME B 16.5, Weld neck, RF/RTJ, Smooth finish. The termination flanges should be in sizes of
½", 1", 2" , 4" ,6" NB etc. sizes. The terminal points shall be as shown in the P&ID. The terminal points include suction / discharge flanges, drains with valve, vents, etc. All terminal flanges shall be supplied with companion flanges.

p) Electrical:

Cable termination kits for termination of LV cables shall be provided by Vendor. Cable glands, boots and lugs for all LV cable connections are in Vendor's scope.
Two earthing bosses on the equipment skid.If any Electrical motors are used for pre-lube pump or aerial cooler the same shall be as per OMR Regulations certified for Hazardous area.

q) **Special Tools and Tackles**: These shall include all non-standard (if any) equipment needed to remove the compressor cover, bearings, valves and piston rod packings or perform maintenance.

r) **Spares**: Supply of Spares for start up, Supply of Commissioning spares and List of Recommended Spares for two years of normal operation (Insurance Spares).

s) **Name Plate**: All major components of the compressor package shall be fitted with identification plate.

t) **Earthing Lugs**: Minimum two earthing lugs shall be provided on the skid along with separate earthing lug for Control Panel skid diagonally opposite sides.

B. Surface Preparation and Painting:

The equipment and skids are to be externally painted for environmental protection after thorough cleaning. As a minimum, zinc rich primer (1 coat) and epoxy based final covering is to be provided. Cleaning shall be done through sand blasting as per SSPC # SP6 before painting with spray except compressor and engine block. Vendor to provide the detailed specification of painting.

C. Inspection and Testing

The package will be inspected and Tested as per the QAP included in this specification. OIL reserves the right to inspect, visit the vendor's factory during the manufacturing, packaging and Testing activities of the packages. Inspection and Testing includes string testing of the complete assembled package shall be witnessed and approved by OIL's representative prior to shipping from vendor's works.

OIL reserves the right to reject if any part / parts found to be defective after delivery at site. Vendor shall be no way claim by the reason that the unit/ item was previously inspected and passed by OIL as per the inspection clause detailed anywhere in the enquiry.

D. Vendor Documentation with supply

a) Hard copies along with soft copy each of
- Approved Drawings
- Torsional analysis,
- Final Compressor Modelling File

b) Four hard copies of installation, commissioning, operation and maintenance manual with illustrated parts list for each item covering all accessories/bought out items of each of the packaged units should be furnished before shipment of unit along with soft copy.

d) Four copies of Compressor Part list to be provided along with part nos.

e) Highest Expected Discharge Temperature and Discharge Pressure Maps

f) Performance Curves
   a. Suction Pressure vs. Load
   b. Suction Pressure vs. Flow
   c. Discharge Pressure vs. Load
   d. Discharge Pressure vs. Flow
   e. Suction Pressure vs. Discharge Pressure, per load step.

g) Acoustic/ pulsation analysis Report. Detailed acoustics reports of performance at design and guarantee points.

E. Packaging:

The packaging of the unit should be in such a way that the unit could be placed at site with necessary ancillaries, auxiliaries, pining etc., within a short span of time during erection and commissioning. Proper tagging of the auxiliaries/ ancillaries/ dismantled item shall be done according to their unit and bill of materials to make them easily identifiable at site. Packaging should be such that HOT (welding/gas cutting/grinding) job requirement at site is avoided.

The packaging shall take into account the total height of the package from the skid level. The height of the Engine and Compressor should be low to achieve low centre of gravity for the package and the cooler. Additionally the top most part of the package should have height of less than 4 mtrs from the ground level. All efforts shall be put to design the package so that the overall centre of gravity is low. The pulsation bottles shall be designed taking into account the pulsation study recommendations and also to see that the overall height of the package can be kept low.

F. Site assembly, Erection and Commissioning

The bidder shall submit footprint drawings, civil foundation detail cross section drawing and other design details with weight, CG etc. within 1 (One) month after the placement of order and shall obtain final approval from OIL. The supply of anchor bolts for the skid foundation is on vendor's scope.

a) The vendor shall provide services of their commissioning team for assembly, erection and commissioning at site.

b) All packages to be delivered at Oil India Limited's Store at Duliajan, Assam.

(i) OIL will provide crane services for offloading of the items at the central location.

(ii) Vendor to engage their representative for verification and checking of the supplied packages as per invoice, packing list etc. All the Boxes will only be opened in presence of Vendor's representative. Any item found missing, damaged will be replaced by the vendor at no extra cost.

(iii) OIL will then provide trailer services to transfer the items to the site and crane services for placing the major equipment of the compressor package along with skid at site. Lifting facility for any other component of the package shall be arranged by the vendor. OIL will hook up process and service piping with the compressors at the battery limit. All other arrangement for installation and commissioning the compressor shall be done by the vendor.

c) Vendor shall supervise the placement, alignment and foundation grouting of anchor bolts of compressor packages at location.

d) The package shall be considered fully commissioned only after the supply and acceptance of all related items of the package, commissioning spares, consumables, documentation, Site Testing, Load Commissioning Run, and Training.

e) During site preparation vendor to provide site supervision to ensure preparation of surface for installation anchor bolts as per design requirement. After installation /commissioning the vendor shall run (continuous run) each compressor for 72 (Seventy Two) hours at site load conditions satisfactorily prior to handing over to OIL for regular operation.

f) Installation and commissioning price including accommodation, local transport, workforce etc. for the same shall be borne by the vendor and to be quoted separately in commercial bid.

G. Training to Operations staff of OIL at site:

Vendor will provide 5 (five) days classroom training at Engine OEM's facility, 5 (five) days at Compressor OEM's facility to 4 (four) nos. of OIL's Engineers.
The cost towards to & fro, accommodation and local transportation during training for four nos. of OIL's Engineers shall be on OIL's account.

Moreover 3 (three) days training shall be provided at **each site & each unit** to the operating staff to enable them to operate the units in safe and efficient manner.

H. Design & Engineering Services:

a) Complete design, engineering of the compressor package including all accessories, gas engine, coolers etc.

b) Conducting digital acoustical simulation and mechanical response studies and solution as per API 618 design approach 2 (DA2) and carrying out the pulsation design studies as per Appendix M of API 618 5th Edition. Vendor to submit all the reports to OIL.
c) Carrying out Mechanical Vibration Analysis including frequency response studies using ANSYS software
d) To Provide stress analysis and recommendation to mitigate vibration.
e) Providing all documentation for tie-in provisions and as required by the purchase order, the specifications and the standards referred to herein.
f) Furnishing monthly progress reports and ensuring timely execution of the job.
g) Process and Mechanical guarantee.

I. The requirements set out in this document shall not be construed to eliminate consideration of the manufacturer's standard design. The manufacturers standard design may be accepted, if found to be equivalent or superior to the requirements of these specifications. The Vendor shall provide any material, equipment, instrumentation, and any other accessory, over and above that specified herein, which is required to provide a safe and efficient unit. The Vendor is to provide a Process performance and Mechanical guarantee.

J. OIL Scope of Utility Services

OIL shall provide the following:
a) Electrical Power Supply: For Control Panel: Rated voltage: 415 V-AC (± 10%), single (1) phase, Rated frequency: 50 Hz (± 3%). Work site illumination and any other utility power requirement shall be provided.
b) Fuel Gas: The composition of the fuel gas is stated in the Annexure-AC.
c) Instrument Air: Operating Pressure : 6 - 8 $kg/cm^2(g)$ Temperature : 50°C Maximum; Air Starting air : Max 10 Kg/cm2 (g)
d) Area: Main unit will be placed in a bay having a shed area of 4.0 m High.
e) Sun shelter above the compressor skid.
f) Process piping up to and from Package Inlet and Outlet.
g) Connecting pipe-work from Package skid end connections of the scrubber and other drains to the station drain system.
h) Connecting pipe-work from the Package skid edge connections of the relief valve discharge pipe to the station flare / Vent system.
i) Piping connection to the control panel and starting air piping end from the air supply mains.
j) Unloading and placement of compressor package at site.
k) Vendor shall supply the required non-shrink grouting cement required for each unit during final casting of package on the foundation. OIL shall

carryout the job under supervision of vendor's representative. All items other than grouting cement and anchor bolts with nuts to be provided by OIL.

6.0 DESIGN REQUIREMENTS

6.1 General

The reciprocating gas compressor package shall be designed, constructed, inspected and tested in accordance with API 11P/ISO13631 Latest Edition, equipment data sheets and this specification. The most stringent requirement shall apply. The equipment (including auxiliaries) shall be designed for a minimum service life of Twenty (20) years. The Reciprocating gas compressor package shall be complete with all accessories such as interconnecting piping, instruments, etc. all mounted on a common base frame.

Design, construction, inspection and testing requirements are for two types of gas engine driven compressor packages namely Low Pressure Booster (LPB) 20000 SCMD Compressor and LPB 40,000 SCMD.

6.1.1 Package Layout

The vendor shall provide 3D layout diagram showing all accessories, piping etc. Isometric views with hard copies shall be provided. A Soft copy of the drawing shall be provided in Autocad format.

The equipment layout shall be such that it enables safe and easy access to each item for operation and maintenance. Location of platforms /walkways and ladders for operation and maintenance activities shall be shown. In particular, ease of maintenance shall be borne in mind during the design stage of the ancillary equipment such as coolers, lube oil system etc. Optimization of package battery limit interfaces with other facilities shall be considered.

The normal limiting dimensions and weight for each skid journey to upper Assam are as under:

Length (Max)	9.0 metres.
Width (Max)	2.54 metres.
Height at Centre	2.44 metres.
Height at Maximum Width	2.21 metres.
Top Width at Maximum Height	0.61 metres.
Weight	40 *Tonnes (Max)*

The above dimensions are the maximum dimensions for each skid for transportation purposes only, the vendor to design the package to reduce the dimensions as much as possible taking into consideration of space required for maintenance. The centre of gravity of the package should be designed as low as possible for reduced vibrations.

6.1.2 **Required Turndown**

The compressor train shall be capable of operating from 100 to 50% minimum of the design throughput at the design operating suction and discharge pressures. This turndown shall be achieved as far as possible by speed variation of the compressor train. Or by bypass circulation.

7.0 Mechanical:

7.1 **Reciprocating Compressor Package Design**

The compressor and auxiliaries shall be designed, manufactured, tested and supplied strictly in accordance with the requirements of

API 11P/ISO13631 latest edition.

The compressor shall be separable, reciprocating, horizontally balanced opposed design. The operating parameters are provided in the data sheets. All operating conditions mentioned in the data sheets are at the battery limit.

The compressor may be water cooled or non-cooled cylinder type.

Piston rods shall be forged with rolling threads.
The Vendor shall carry out lateral and torsional analysis. Torsional analysis shall be carried out for the complete compressor/driver system and shall cover all the possible resonance conditions that may occur during run-up, run-down, and within the complete operating speed range.

The suction and discharge pulsation dampeners shall be designed and manufactured as per ASME section VIII Div 1 with ASME U code stamping. Intercooler and after cooler shall not be used as pulsation suppression devices.

During the detailed design stage, acoustical simulation shall be carried out as per design approach 2 specified in API 618 in order to verify its satisfactory performance in all respects but especially mechanical/fluid stability over the entire relevant operational flow rates, temperatures and gas compositions. The conduct of this study and the implementation of necessary recommendations emanating from it are included in the scope of supply of the Vendor.

Noise levels of compressor assembly together with drive unit will not exceed **110 dB**(A) at 1 meter distance from the equipment.

The package shall be designed for, continuous unattended operation in a fail-safe manner.

The compressor package shall be suitable for starting & stopping as part of an automatic control sequence to be executed from the compressor control panel system.

Compressor Suction and discharge flange rating is as per data sheet.

7.2 Cooling System (for Prime Mover / Engine/ Compressor (if required))

Closed loop engine jacket cooling shall be provided along with coolant expansion tank if required. The expansion tank shall be designed as per Engine manufacture's recommendation of coolant expansion factor with necessary pressure cap, level glass etc. taking into consideration the total volume of coolant in the system including the aerial cooler sections.

7.3 Compressor Capacity Control

To operate the compressor at variable throughput a suction pressure controlled (pressure controller) by-pass control valve from delivery to suction side shall be provided for LPB compressors only. The sizing of the control valve shall be done considering 0-60% bypass of compressor throughput. The control valve shall be provided with a by-pass valve and isolation valves (2 Nos.). The process control shall be such that the unit is operational if suction pressure falls up to 1.0 Kg/cm2 and the make up gas will come from the delivery gas to the suction side through the pressure control valve.

7.5 Coolers

Common unitized cooler of fin fan design shall be provided to cater to cooling requirements of the lube oil, packing oil, compressor jacket cylinder water cooling (if any), gas engine jacket water, process gas inter-stage and discharge after coolers driven by the prime mover i.e. Gas Engine through V Belt & Pulley system.

The cooler shall be forced draft, air-cooled heat exchangers designed, manufactured, tested and supplied in accordance with ISO 13706 / API 661. Vendor to state the exceptions to the API 661 for approval of OIL (if any). The cooling fans shall be forced draught type with airflow upward.

The cooling fan shall be capable of cooling up to 125 % of the duty requirements of the worst-case scenario.
The tube bundle shall be provided with valves for vent and drain connections. Central, accessible greasing facilities shall be provided for fan bearings, if not greased for life.

Vendor shall submit fan performance curves along with the bid.
The air-cooled heat exchangers shall comply with the following requirements:

- Finned type tubes shall be provided and the tubes shall be tested hydrostatically as per standard
- A corrosion allowance of 3 mm shall be provided on all wetted carbon steel surfaces except for tubes.
- Thermal rating of the air cooled heat exchangers shall be based on a maximum flow at 125% of rated mass throughput for the worst design case .
- Discharge cooler shall be sized for full flow recycle operation at maximum power.
- Fans shall be driven by V belt and pulleys.
- Tube bundles shall have finned tubes, with full accessibility for inspection, cleaning and replacing.
- Each tube bundle shall be provided with valve drain and vent connections.
- Ladders with railing shall be provided for safe working. Location of the ladder shall be marked on the detailed drawing.
- Fan hub bearing lubrication is by grease at the grade level.
- The design of the cooler should be such that the cooler shaft diameter do not exceed 2-9/16" and limited length. This

requirement is for ease of maintenance during cooler shaft replacement job.

7.6 Scrubbers Vessels

The compressor package shall be complete with compressor suction and inter stage scrubbers. The scrubbers are to be designed to remove any condensed hydrocarbons, water and any entrained lube oil in the gas stream.

- Scrubbers shall be vertical type with demister on the gas outlet. The scrubber vessel and the scrubber internals shall be designed as per design data sheet provided. The vessel internals shall be complete with Vortex breaker and Mist Eliminator (Demister) among others.

- The mechanical design, fabrication and testing of the scrubbers shall be carried out in accordance with ASME Sec VIII Div I with ASME "U"Code stamping.
- A corrosion allowance of 3.0 mm shall be provided.
- Desired Nos. of Nozzles of proper size as per design requirement shall be provided.
- The scrubber shall have suitable rugged supporting structures to prevent vibration.
- All vessel connections shall be flanged as per ASME B 16.5. The flanges shall be weld neck, RF/ RTJ type with smooth finish of 125 – 250 micron.
- Each scrubber shall be fitted with the accessories as under;
  - One No. Manual drain valve
  - One No. Level gauge to check liquid level inside the vessel, the level gauge shall be designed in such a way so that the protruding length from the separator surface is minimal to avoid vibration.
  - One No. liquid dump valve automatic (pneumatic or electronic)
  - High Liquid level Switches

7.7 Vibration Levels

The Vendor shall be responsible for achieving vibration acceptance levels at site for all items of equipment in his supply. Structural vibration of base plate shall also be considered and checked in the field.

7.8 Gas Engine

H.P. Requirement: The gas engines power must satisfy the following requirements.

BHP (Continuous rating Under site condition)	=	120% of the total BHP required to drive the compressor and auxiliaries at full design load

The Gas engine shall be **Naturally Aspirated** or **Turbocharged** type. The composition of the fuel gas is stated in the compressor data sheets. Engine shall be suitably derated for the fuel gas composition and as per the local environmental conditions (altitude and temperature).

The gas engine shall be designed as per ISO 3046.

Among others the gas engine shall be complete with the following;

- **Intake air filter**: The air filter shall be dry type. It shall remove 98% of all particles greater than 10 µm. Air filters shall be sheltered from rain ingress.
- **Air engine starter**: Able to operate at low pressure air (max 8 Kg/cm2)
- Lube oil system
- **Engine cooling system**: Closed circuit coolant system to be used for engine cooling. The engine coolant shall be cooled in the air cooler as stated in Aerial Cooler section.
- **Exhaust System Silencer with spark arrestor:** The exhaust silencer shall be Reactive type Hospital Grade with integral spark arrester capable of sound attenuation in the range of **40 dB (A).** An expansion bellow with flue gas duct is to be provided at the engine exhaust termination if required. All external connections from the engine shall terminate in flanges to ASME B16.5.
- **Engine Management system** with troubleshooting tools with necessary software/hardware/cables/license/passwords and other special tools for maintenance and troubleshooting purposes if required
- **Engine Ignition System** shall be Shielded ignition system.
- **Fuel Filtration:**
- **Turbocharger (if required)**
- **Auxiliary water pump (if required)**
- **Electrical Panel** , if required

7.10 Piping

Piping and appurtenances shall be designed, fabricated, installed,

inspected and tested in accordance with ASME B31.3 & ASME B16.5.

Among others, the following piping shall be included in the supply:

- All piping within the compressor skid and auxiliaries such as scrubbers etc.
- Process gas piping between scrubbers (suction / discharge) and main compressor skid
- Interconnected process gas piping between coolers skid and main compressor skid
- Interconnected piping between lube oil skid and the main compressor skid.

- Piping vibration analysis and recommendations for piping outside compressor skid shall be provided by Vendor.
- Care shall be exercised in pipe sizing to minimize acoustical pulsations and mechanical vibrations.
- All piping wetted by the process gas shall be manufactured from carbon steel SA 106 Gr B seamless with suitable corrosion allowance.
- The flanges shall be of SA 106 as per ANSI B 16.5
- All piping shall be butt welded and designed with flanged joints to allow complete removal.
- All termination points shall be WNRF flanged and conform to ASME B16.5. All flanges up to ANSI 300 class shall have weld neck, raised face, smooth finish. The flanges above ANSI 300 class shall be weld neck, RTJ jointed. Both types of joints shall be complete with either jointing sheet or RTJ ring.
- Compressor casing drains and vents shall be valved and routed to edge of the base plate and shall allow for complete drainage of compressor assembly. Each casing drain shall have individual valves.
- The end connection shall be flanged as per ASME B16.5.
- All relief valves and depressurizing valves shall be positioned above the relief header and the equipment being protected. The piping should be routed to eliminate liquid pockets both upstream and downstream of these valves.
- All isolation valves provided on the compressor skid drain shall be ball valves.
- The compressor vent, blowdown line shall have valve and routed to edge of base plate. The end connection shall be flanged as per ASME B 16.5.
- Suitable piping supports for all piping shall be provided. The piping support shall be extended from the main skid and after that from the cooler skid up to supplier's battery limit.
- A detailed stress analysis for the package piping shall be done. The analysis reports shall be attached with the final documentation. Vendor shall provide the requirement of acoustical insulation (if any) for the piping in his scope as well as for suction and discharge piping.
- All isolation valves shall be as per the valve specification.
- All process valves in natural gas service should be API 6D Monogrammed and through conduit design. Valves up to 300 # rating maybe Ball/ Gate type but above 300 # rating should be preferably through conduit gate valve.
- All piping/ valve/ fitting sizes above 2" NB shall be multiples of 2" NB as per design requirement. OIL's Non - standard sizes like 1 ½" , 3" etc. should not be used for the package.
- The package shall be complete from the suction skid edge connection to the discharge connection. Suction and discharge lines shall be sized for a maximum actual velocity of 9 m/sec to 12.8 m/sec. The Vendor shall carry out the pulsation study of suction and discharge piping complying with the scrubber nozzle forces and moments.

- The guideline for suction and discharge piping design and preparation for an acoustical simulation analysis shall be as per API 618. The Vendor shall provide the details of special supports (if any).
- To minimize pipe vibrations Vendor shall design pipe runs so that the acoustic length of the pipe run shall not create standing wave that amplifies the pressure pulsation system.

7.11 Instrumentation and Controls

All Instruments shall be intrinsically safe wherever required and approved for use as per electrical area classification. Refer to details of instrumentation and control panel specification **as per Annexure-**

7.12 Speed Control: Speed control of the compressor unit will be carried out from the local control panel.

8.0 Structural Steel Skid:

The structural design of the skid(s) shall include the following minimum general requirements:

- The skid shall be designed to minimize field assembly and installation. All shop connections to be designed as fully welded. Field welds shall be avoided, and field connections shall be designed as bolted connections.
- The lifting lugs shall be located on the outside of the longitudinal perimeter beams in order to minimize deflections. A transverse beam must be provided at lifting lug locations.
- The skid shall be designed for a 4 point lift only. Exception for this requirement must be authorized by OIL.
- Tie down lugs or brackets shall be welded to structural members of the skid(s) to allow tie down during transportation.
- Vendor shall supply all chocks / packing pieces, shims and the anchor bolts.
- For the purpose of levelling, jacking bolts with locknuts shall be supplied by the Vendor.
- The base frame shall incorporate fixtures, rails, space, etc., as required to expedite maintenance.
- The single structural skid design should take account of load of Engine, Compressor and other accessories without any bending during lifting.

9.0 INSPECTION AND TESTING

9.1 Quality Assurance

Vendor and his major Sub-Vendors shall demonstrate that they operate a quality system in accordance with an internationally recognized standard such as ISO 9001:2000 or agreed equivalent standard, commensurate with the goods and services provided.

The Vendor shall submit a quality control program in line with the Tender QAP. The Vendor shall provide facilities for and cooperate with OIL and its designated authorized inspectors during manufacturing, assembly and testing.

9.2 Pre-Inspection Meeting

OIL will initiate this meeting as required. The specification, inspection, testing and packaging procedure will be reviewed with Vendor's manufacturing and quality control personnel.

The Vendor shall provide a Quality Plan/ Inspection and Testing Plan for manufacturing, Testing and packaging as per the Tender Quality Assurance Plan. The plan shall cover all quality related aspects of each piece of equipment in the specification and shall indicate inspection points, review points and milestones where OIL shall examine the equipment. At no time will inspection by OIL relieve the Vendor of his quality control responsibilities.

9.3 Inspection and Testing

Inspection & testing of all the components of this package shall be performed by vendor as per the QAP.
In order to enable a proper scheduling of the inspection visits, Vendor is requested to notify OIL at least six (6) weeks prior to the date of inspection if the inspection is to be held is at foreign countries. If the inspection is to be held at India then the minimum notice period is 1 (one) week prior to the date of inspection. When components or services are obtained from Sub-Vendor's OIL reserves the right to

inspect these items at the point of manufacture. It is the Vendor's responsibility to include OIL's inspection and notification requirements to all sub-orders.

Vendor shall provide free access to his works and that of Sub-Vendor's for the authorized representative of OIL. All certification on the materials, shop test data, etc., shall be made available to verify that the requirements of the purchase order are being met.

The Vendor shall provide test certificates for all tests carried out on component equipment, as detailed in the QAP and the tender.

Test certificates shall be approved by OIL's Representative prior to dispatch and official certificates shall be forwarded within one week of test completion. A witnessed full functional test, including a noise test, shall be carried out on complete package.

For Major components supplied loose, where applicable and for skid mounted, fabricated packages, as minimum, the OIL's Inspector reserves the right to:

- Review Vendor's schedule
- Review Vendor's quality control procedures.
- Review welding procedures and welder's qualifications before fabrication commences.
- Check code material specifications, mill certificates (when applicable), thickness and pressure ratings.
- Check welding procedures are being followed.
- Witness air receiver / piping hydro test.
- Check equipment layout and that interconnecting piping, wiring and tubing matches layout drawings, material lists, and P&ID's; and is suitable for operation and maintenance.
- Check surface preparation for painting and coating.
- Check painting and coating for number of layers and thickness.
- Function testing of the control and shutdown logic.
- Confirm that all loose components are shipped.
- Other test as stated on the data sheets.

Vendor may use any method of inspection necessary to establish quality control and ensure adherence to specifications. Any weld which does not meet the specifications or the applicable code requirements or is unacceptable for the service for which it is intended shall be cut out or repaired at no expense.

9.4 Material Testing Requirement

The final non-destructive examination of welds for acceptance purposes shall be carried out after completion of PWHT, if any. Radiography shall be performed before PWHT, in which case an ultrasonic examination shall be performed after PWHT for acceptance purposes.

All weld joints of shell, heads, nozzles and attachments shall be 100% MPI tested and 100% ultrasonic tested (from remote surface) after PWHT.

Full traceability of all welds is required. The Vendor shall provide a weld map with full traceability to individual weld numbers. The traceable data shall include NDT reports, welding procedure and welder number.

Certificate shall be provided in accordance with material requisition covering each item. All certificates should be fully traceable to the item covered and shall be

marked with the purchaser order number, item number and tag/part number. They shall be clearly legible, in the English language.

9.5 Gas Engine Performance Test:

Performance testing of the engine shall have to be carried out in accordance with ISO 3046 or equivalent test procedure at manufacturer's works. All relevant certificates to be submitted to OIL for scrutiny and record. In order to enable a proper scheduling of the inspection visits, Vendor is requested to notify OIL at least six (6) weeks prior to the date of inspection if the inspection is to be held is at foreign countries. If the inspection is to be held at India then the minimum notice period is 2 (two) weeks prior to the date of inspection. OIL's team shall inspect the Engine performance run test for each Engine at Factory.

9.6 Factory Acceptance Test / No Load Mechanical Run Test of Compressor

OIL reserves the right to visit the Vendor's premises to witness an acceptance test of the equipment and shall be given tentative dates at least 6 (six) weeks in working days notice, in case of Foreign Country and 1 (one) week in case of India, in writing of readiness for this Testing. The equipment will be thoroughly tested by the Vendor prior to the acceptance test. Prior to the start of the Vendor's testing, a detailed schedule of the tests shall be supplied to OIL. The acceptance test will check compliance with the specification and the vendor is to make available all necessary equipment and services for this test. Notwithstanding the above notice periods the Vendor shall, following receipt of the purchase order submit a schedule identifying details of timing of design, construction and testing activities. OIL will complete as per the schedule provided by the supplier.

Factory Acceptance Test procedures shall be submitted by Vendor for OIL's review and approval. The compressor package shall be tested at Vendor's work.

Testing shall include as a minimum for the following:

a) Material inspection
b) A witnessed No Load Mechanical Run Test for at least 4 (Four) hours. This will include operation of the compressor at design rpm.
c) Testing of auxiliaries such as lube oil system, coolers etc. shall be carried out as specified in respective codes at the respective sub Vendor's shops.

9.7 String test:

Vendor has to specify the infrastructure available to carry out the string test of the compressor package. The location of the site where the string test will be carried is to be mentioned in the bid.

One no. complete package of each duty i.e. Low Pressure Booster (LPB) compressor unit 20000 SCMD and one no. LPB 40,000 SCMD unit shall be taken up for string test at vendor's works.
The Vendor shall submit test procedures for the FAT of the entire compressor machinery train including gas engine, Dry flexible coupling, auxiliary skids such as scrubbers, air cooled heat exchangers etc.

A witnessed running string test of the complete unit comprising compressor, seal system, dry flexible coupling, base plate, gas engine, lube oil system, auxiliary skids, instrumentation and all ancillaries.
A witnessed compressor package run test (No Load) with Gas Engine , Cooler, Control Panel and other accessories required.

During the string / performance test all original components supplied under the Purchase Order shall be used.
The compressor and ancillaries shall not leave the factory before all factory acceptances tests (FAT) have been satisfied.

9.8 Site Acceptance Test / Final Acceptance Criteria

The RCC foundation block for placement of Package shall be made by OIL on the basis of detailed foundation drawing provided by the vendor. During placement of the package vendor shall arrange for site supervision. The anchor bolts shall be provided by the vendor. Vendor shall supply the required non-shrink grouting cement required for each unit during final casting of package on the foundation. OIL shall carryout the job under supervision of vendor's representative. All items other than grouting cement to be provided by OIL

After installation and commissioning at OIL's site, the SAT shall be executed in accordance with ISO 1217 for at least 72 hours without any interruptions. Every interruption during the SAT will result in restarting the SAT by resetting the elapsed time of the test to zero (0) hours. However shutdown or trip due to process conditions will not result in zero reset.
The vendor shall carryout onsite vibration check on all the major parts of the package i.e. Compressor Frame, Cylinders, Vessels, Nozzles, Cooler Fan Bearings, if any of the vibration is found outside industry levels , vendor shall take all necessary action to rectify the same. The vibration reading will be taken at 0% load, 50% load and full load conditions for all the units.
Vendor's representative will collect all the operating parameter readings of the compressor package during the SAT as below:

a) at 15 minutes interval for first 4 hours,
b) at 30 minutes interval for the next 4 hours
c) at 1 hours interval for the next period

The completed log book will be handed over to OIL after certifying the same by OIL's Engineer.
After satisfactory completion of the SAT the Vendor or authorized representative shall sign the 'System Acceptance Note' that shall mean acceptance of the system for operation and the subsequent sustained performance test.

Vendor's representative must be available at site during the SAT period to carry out the test. The final acceptance criteria for the package shall be in accordance with scope of supply and data sheets, applicable codes, standards and regulations together with additional requirements noted on the functional Operation and Maintenance Philosophy.

The package shall be considered fully commissioned only after the supply and acceptance of all related items of the package, documentations, inspection reports, Testing Reports etc. including

Hazardous area approval/ certification for all electronic/ electrical field instruments, manuals, Inspection Reports, SAT reports, PV analysis report, Vibration reports.

9.9 Technical Integrity

The Vendor shall be responsible for the technical integrity of the Compressor package, including: mechanical design, supply of material, manufacture, quality assurance, assembly, testing, performance and specified engineering services. All of these activities shall be in accordance with the scope of supply, this functional specification and data/interface information supplied by the Purchaser. The Vendor shall have single point responsibility for all aspects of the works, inclusive of all components subcontracted or purchased from other parties.

9.10 General Requirement

All costs related to OIL's representatives to & fro journey, accommodation, food for the purpose of inspection, technical meeting will be borne by OIL. However all costs related to carrying out the inspection, run test etc shall be borne by the vendor.
The Vendor shall provide OIL with reasonable access to his and his sub-Vendor's plant facilities in order to verify that equipment is manufactured and tested as specified.
The Vendor shall provide calibration certificates of testing instrumentation for review by the inspector prior to each test.
The Vendor shall provide weekly reports during procurement and fabrication phases indicating progress status.

10.0 PREPARATION FOR SHIPMENT AND PACKING

All items shall be suitably protected against damage during shipment and storage. On completion of inspection and tests, equipment shall be thoroughly cleaned and dried internally and externally and prepared for shipment. The package shall be adequately protected against corrosion and mechanical damage during shipment to plant site and outdoor storage for period up to one year. Contractor shall consider transit route to site and pack accordingly.

If dispatched in pieces, Vendor shall submit the procedure of assembling for Purchaser's information. Vendor shall provide recommended procedures and checklists for commissioning, start-up.

All special tools and calibration tools required for assembly and commissioning shall be in Vendor's scope of supply.

All flanges shall be covered with metal covers, soft rubber gaskets and held by at least four (4) bolts. Other openings shall be taped closed. Threaded connections shall be capped or plugged for thread protection. Any external components, which may be subject to damage during transit and are not easily protected, shall be removed and packaged separately, to the equipment, for shipment with all openings plugged. Extent of loose supplied items to be marked on equipment drawings.

All internal parts of carbon steel shall be sand blasted and then brushed to remove particles. The equipment shall be sealed closed and contain bags of desiccant to prevent rust. Silica gel or other drying agents must, where installed, be clearly labelled and separately listed on a removal checklist. This list is to be attached to the equipment. All insurance spares shall be packaged in suitable storage without opening to prevent insect manifestation.

Exposed shafts and shaft couplings shall be coated with a preservative and wrapped with waterproof moldable cloth, then sealed entirely with waterproofed, cloth-backed duct tape.

Oil lubricated pump bearing housings, equipment cases, stuffing boxes and gearboxes shall be fogged and filled 10 to 50 percent of the internal volume with VSI circulating Oil and then all openings shall be tightly sealed.

Internals of equipment that can be made airtight by use of flanges or plugs shall have openings sealed.

Equipment shall be tagged to indicate the type of internal preservative used. Tags shall be waterproof and tear-resistant and shall be attached with stainless steel wire.

Auxiliary piping connections shall be tagged or marked for identification in the field. Each package shall contain lists of contents; one list inside and one list outside of the package. The package shall have external identification corresponding to the order number. All loose items shipped with the equipment shall be tagged with the order number and item identification. Start up / Commissioning spare parts shall be identified separately. The equipment shall be delivered with one copy of the Installation, operation and maintenance manuals.

11.0 SITE SUPERVISION AND COMMISSIONING REQUIREMENTS

The Vendor shall include the services of competent and experienced field engineer(s)
/Supervisor(s) for the erection, installation / modifications, testing and commissioning of the equipment covered by this specification. This shall cover competent engineer(s)/ Supervisor(s) of sub-vendors also. The package shall be considered fully commissioned only after the supply and acceptance of all related items of the package, documentation including Hazardous Area approval for electronic/ electrical field instruments and control Panel.

Vendor shall provide a separate break-down quote for Start-Up and Commissioning Services and Operator Training as per payment schedule.
Vendor shall carryout all the integration jobs within the compressor package including connection with UPS to the control panel. The expected length of cable required from the UPS to Control Panel is 50 metres. The cabling from the UPS to the control panel is vendor's scope including supply of trays and other accessories.The hook up to the compressor suction, Delivery, fuel, air, Liquid drain, SRV flare header will be carried out by OIL

12.0 GUARANTEE

Vendor shall be fully responsible for all equipment supplied by him including bought out items. All the equipment shall be fully guaranteed for a period of twelve months after commissioning and satisfactory site acceptance test by OIL. Vendor shall guarantee all materials against defect, damage or non-conformity / workmanship. If any defect or non-performance occurs during the guarantee period, Vendor shall make all necessary alteration, repair and replacement at no cost to OIL. Vendor shall also provide a performance guarantee for the Compressor packages.

The Vendor shall provide all Certification for the equipment and shall ensure that, dimensional compatibility, shaft system critical

speeds, vibration, noise levels and acceptability of pipe loads are within the relevant specification limits.

Vendor shall have the final and total responsibility for the design and performance of all equipment's supplied under this specification.
All the equipment shall be fully guaranteed for a period of twelve months after commissioning and satisfactory site acceptance test by OIL or 18 months from the date of dispatch whichever is earlier.

13.0 DOCUMENTATION

13.1 Documents Required With Bid

Vendor shall provide the following along with the bid:

a) A preliminary production schedule of the complete package including design, engineering, fabrication, factory testing, installation, commissioning, start up and site activities with bar chart showing major milestones and hold points.
b) Comments / Deviations / Exceptions taken by the Vendor with respect to Codes, Standards and Regulations shall be explained with technical justification for evaluation.
c) Functional description.
d) Detailed scope of supply
e) Completed ISO 13631 datasheet.
f) Point Performance Runs for all Guarantee points and all Design Points
g) Major Bought out items details as per Vendor List
h) A machinery train general arrangement drawing for the complete package.
i) Proposed GAD of the Package
j) Completed data sheets for the compressor, Engine, Cooler etc.
k) Typical Compressor Package Civil foundation drawing with any requirement of special grouting cement, if any
l) Completed auxiliary equipment data sheets (Gas engine, heat exchangers etc.)
m) Completed table of compliance (Exception / Deviation)
n) Vendor's P&ID for the complete package including all auxiliaries.
o) Functional description of the compressor package including start up, IPF and emergency shutdown procedures, capacity control, normal operation, etc.
p) Performance curves at different operating parameters and speeds for the proposed compressor with the guaranteed parameters clearly marked.
q) Schedule of material of construction
r) Full details of the proposed bearings and the lubrication oil system.
s) Full details of all the electrical items, electrical block diagrams showing all interfacing and interconnections.
t) Proposed Electrical load list including all 24V DC loads.

u) Full description and specification of all piping and instrumentation incorporated with the package.
v) Spares (commissioning, insurance) list
w) Project specific Quality plan.
x) Typical Inspection and test plan
y) Reference list of compressors of similar capacity and design.
z) Recommended 2 years operating spares / Insurance spares.
aa) Recommended start-up and Commissioning spare list.
bb) List of proposed major sub-Vendors. bb) Utility requirement and Consumption (if any).
cc) Infrastructure available for carrying out factory acceptance test and String test.
dd) Vendor assistance, support facilities in India.
ee) Filled out Checklists

13.2 Drawings and Documents

The Vendor drawings shall be reviewed and approved by OIL, against the Purchase Order. The approval by OIL does not signify compliance with the purchase order. It should be noted that review by the OIL is for quality assurance purpose only, assuming that Vendor is technically responsible for all technical aspects of design checking. The Vendor is responsible for checking of compliance with the relevant documents like this specification, applicable codes and OIL standards.
Drawing detailing package envelope including installation and maintenance requirement and interface connections shall be supplied by Vendor.

14.0 TIME SCHEDULE:

The schedule of completion of compressors shall be as under:
OIL shall call the Supplier for starting erection and commissioning within 4 weeks after complete receipt of all the items of each compressor package at Duliajan.

Vendor must complete the supply of all the packages as below from the date of Purchase Order:

a) Item No 1 (20,000 SCMD) – 7 Nos – 10 Months
b) Item no 2 (40,000 SCMD) – 5 Nos. – 10 Months

The vendor to complete the erection and commissioning job as below from the date of commissioning call by OIL in each locations

a) Item No 1 (20,000 SCMD) – 7 Nos – 4 weeks
c) Item no 2 (40,000 SCMD) – 5 Nos. – 4 weeks

Activity wise break up of milestone chart showing start of activities & completion of activities from zero date (i.e. date of LOA) & commissioning schedule shall be submitted along with the offer.

15. **Cost of recommended Spare parts for two years operation shall not be considered for bid evaluation.** However, the bidder to furnish detailed list of the spare parts and their price for stock provisioning.
16. **Cost of Commissioning spares shall be considered for Bid evaluation**. The bidder shall supply 1 Set of Commissioning spares for LPB Compressors (20000 SCMD) and 1 Set for 40000 SCMD.
17. Supplier to stand guarantee for the availability of all spares atleast for 15 years after commissioning of the equipment supplied.
18. **Penalty During Warranty Period:** To keep the unit fully operational, in case of failure of any item during the warranty period, it shall be the supplier's responsibility to arrange replacement / repairing at site at their cost including customs, freight, etc. within a period of maximum three (03) weeks from the date of notification of such failure and warranty for such items shall be extended accordingly. In case failure of any item is not rectified within 3 weeks of notification then penalty at the rate of 0.5% of PO value of each compressor per week subject to a maximum of 5 % of PO value of each compressor shall be levied and warranty for such items shall be extended accordingly. This penalty amount shall be recovered from Performance security amount submitted by the successful bidder.

Annexure-AD

INSTRUMENTATION SYSTEM OF GAS COMPRESSOR PACKAGE

A. TECHNICAL REQUIREMENTS

1.1 All instruments supplied shall be from reputed manufacturers and be field proven.

1.2 Bidder shall provide document and clearly specify the provisions and schemes which they are proposing for control panels, power supply, HMI/ Display facility and UPS (Uninterrupted power supply) distribution scheme etc. Bidder shall take approval during detailed engineering from OIL for the documents and schemes provided and only after the receipt of approval shall proceed further.

1.3 Proper selection of various component /instruments/item should be carried out for IEC Zone-2 Gr. IIA/IIB/IIC T3

1.4 The system designed shall be complete in every aspect and sufficient for the safe, efficient and easy operation, start up and shut down of the Gas Compressor unit.

1.5 The control panel shall be placed on the skid of the gas compressor and the same shall be suitable for use in IEC Zone-2 Gr. IIA/IIB/IIC T3 and shall have appropriate ingress protection rating.

1.6 Purged and pressurized control panel is not acceptable.

1.7 The control panel shall be designed so that minimum time is taken for the maintenance crew to open the panel door without having to remove any nuts and bolts. The use of FLP boxes inside the control panel is not permitted.

1.8 The control panel shall be equipped with a Human Machine Interface (HMI) unit which shall be easily accessible by the operator. The fault functions shall be both visually (in the control panel HMI/ Display facility) and audibly indicated and shall remain 'ON' until manual reset. All the process parameters shall be displayed on an HMI/ Display facility on the panel. The HMI shall be accessible to the user without opening the control panel.

1.9 The control panel shall have dedicated hardwired buttons for start, stop, alarm acknowledge and alarm reset.

1.10 It will have sequence starting system to ensure that all functions associated with starting operation are performed in correct sequence such as pre lube, warmup, loading, post lube etc.

1.11 All required hardware, software for upload and download of control program or making changes in HMI shall be provided. Software shall be provided with lifetime valid licenses.

1.12 There shall be 20% spare I/O channels for each type of I/O and the same shall be wired upto the terminal block.

1.13 Field instruments shall be connected to the control panel through isolators where applicable.

1.14 There shall be the provision for audio visual alarms. Audible alarm shall be through a suitably loud hooter. And visual alarm shall be through a flasher.

1.15 There shall be provision of first out alarm to identify the cause of unit trip or emergency shutdown.

1.16 Control panel software shall have protection against un-authorized access. There shall be atleast two types of access levels – Operator Access and Engineering Access protected by user configurable password. Under operator access only viewing and operating privilege shall be granted. Under engineering access all the facility granted under operator access and additionally the permission to change parameters and set points, alarms limits shall be granted.

Additionally under engineering access the permission for enabling and disabling alarms shall be provided.

1.17 The supplied system shall have provision of both automatic and manual speed control

1.18 The supplied system shall have provision of both automatic and manual bypass/ recycle control

1.19 There shall be a provision for timer based operation of the scrubber dump valves.

1.20 Alarm set point, trip set point, timer set time etc. shall be user configurable through HMI.

1.21 Compressor speed shall be measured and displayed on the HMI in rpm.

1.22 Provision of 5Vdc supply shall be kept in the control panel for DNFT switch if required.

1.23 All electronic field instruments shall operate on 24 volts DC preferably.

1.24 Gauges for important parameters shall be provided and the same shall be arranged such that operator can look at all the readings at one place. The gauges shall be arranged such that the gauges are placed in the same area, facing the same direction for the ease of operator.

1.25 RPM sensor for speed measurement shall be provided which shall be of non-contact type for displaying the speed in RPM.

1.26 The system shall monitor the following minimum parameters: suction and discharge pressure of each stage, compressor and engine lube oil pressures, fuel gas pressures, suction and discharge temperature at each stage of the compressor, compressor and engine lube oil temperatures, engine exhaust temperatures, fuel gas flowrate and discharge gas flowrate and any other parameter recommended by OEM for the safe operation of the gas compressor package. Type of flowmeter shall be multivariable flowmeter with pressure and temperature compensation.

1.27 The system shall shutdown on the following minimum parameters: low and high suction pressures, high discharge pressures, high discharge temperatures, high exhaust temperatures, high cooling water temperature (if applicable), low compressor lube oil pressure, low engine lube oil pressure, high vibration, high liquid level in the scrubber vessels, low compressor oil level and low engine oil level and any other parameter recommended by OEM for the safe operation of the gas compressor package.

1.28 All the above ground cables shall be laid in cable trays. Underground cables shall be laid with proper sand and brick back filling with cable markers.

1.29 All cables shall have tags plates at source and destination ends identifying the cable.

1.30 All cable terminations shall have ferrules. All ferrules shall follow cross ferruling identification philosophy in which Source termination point and Destination termination point shall be shown.

1.31 Power cables shall be laid such that there shall not be any electromagnetic interference with signal cables.

1.32 All signal circuits shall be grounded as per the instrument manufacturer's recommendations and good practices.

1.33 All circuits must be grounded at one point only.

1.34 Earth pit shall be constructed for the control panel.

1.35 All instrument cases and housing capable of carrying current shall be grounded to the panel structure. The panel structure will in turn be grounded to main ground.

1.36 Suitable UPS with 230 Vac input and of 4 hours back up which is capable of supplying power to control panel and associated field instruments shall be supplied. Supply and laying of cable from UPS to compressor control panel shall be in bidders scope

B. STATUTORY REQUIRMENT

1. All electronic/electrical instruments and equipment to be used in hazardous area shall fulfil the following:
   a Item shall be of a type and specification conforming to the relevant standards as specified in the Regulation 107(2) of Oil Mines Regulation-2017 and complying the provisions therein.
   b Bidder shall provide documents specifying the type, details of specification, reference of the particular standard, test criteria as per the standards and status of testing, place of testing, copies of test reports from Indian Government Laboratory or NABL accredited laboratory or IECEx accredited laboratory or ATEX notified body which is not a part of manufacture's facilities along with their offer against this tender.
   c In this regard, Bidder may refer OMR2017, Notification dated 18th October 2017, published in the Gazette of India, under Ministry of Labour and Employment, Directorate General of Mines Safety, published on 2nd November 2017

C. COMMON REQUIRMENT FOR THE ENTIRE LOT OF CONTROL PANELS:

1. One no Laptop for each duty shall be supplied i.e. 1 no. for 20,000 SCMD and one No for 40,000 SCMD of suitable configuration for the entire lot of control panels for configuration of controllers and HMI.
2. Laptop shall be configured with all required softwares and connectors for configuration of the controller and HMI.
3. Laptop supplied shall conform to hazardous area certification: IEC Zone-2 Gr. IIA/IIB/IIC T3 or equivalent ANSI 12.12.01

1.0 STATUTORY REQUIRMENT

All electronic/electrical instruments and equipment to be used in hazardous area shall fulfil the following:

   b Item shall be of a type and specification conforming to the relevant standards as specified in the Regulation 107(2) of Oil Mines Regulation-2017 and complying the provisions therein.
   c Bidder shall provide documents specifying the type, details of specification, reference of the particular standard, test criteria as per the standards and status of testing, place of testing, copies of test reports from Indian Government Laboratory or NABL accredited laboratory or IECEx accredited laboratory or

ATEX notified body which is not a part of manufacture's facilities along with their offer against this tender.

d In this regard, Bidder may refer OMR2017, Notification dated 18th October 2017, published in the Gazette of India, under Ministry of Labour and Employment, Directorate General of Mines Safety, published on 2nd November 2017

Commissioning Spares

The commissioning spares below are one set for Each duty of Compressor package. i.e. one set for Item 1 and one set for Item 2. **Rates quoted for commissioning spares shall be considered for evaluation of offers. Since the tender quantity shall be split, hence cost of commissioning spares is not to be quoted in GeM price schedule but to be provided in price breakup as per Annexure -II. PO for Commissioning Spares shall be placed outside GEM.**

Minimum spares as perceived by OIL are listed below should be quoted and in the priced bid. However, if bidder feels necessary of any more spares or increase in quantity or items, they should include the same for successful commissioning of the units.
The list includes spares for each type of compressor i.e. Low Pressure Booster 20,000 SCMD and 40,000 SCMD:
Qty described below is for One Set per Each Type of Compressor i.e. 1 Set of all the items below for LPB Compressors (20000SCMD) and 1 Set for 40000 SCMD.

Sl. No	Description	OEM		Vendor	Qty. Reqd.	Unit Rate
		Name	Part No			
1	Compressor valves				02 no. each for suction and delivery of each stage	
2	Piston Rings, Compressors				02 sets for each stage	
3	Packing Rings and springs				02 sets for each stage	
4	Oil Scraper Ring and Spring				02 sets for each stage	
5	Bearings, Compressor i) Con-Rod ii) Main Bearing				i) 2 sets ii) 2 sets	
6	Lube oil filter , compressor				12 sets	
7	Lube oil filter, Engine				24 sets	
8	Spark Plugs				02 sets	
9	Ignition coils				02 sets	
10	Engine water pumps				02 sets	
12	Engine Cylinder Head Gasket				16 nos.	
13	Engine Tappet Screws				16 nos.	
14	Engine Push rod/ hydraulic lifter				32 nos.	

15	Engine Exhaust manifold gasket				16 nos.	
16	Engine Carburett or diaphragm				04 nos	
17	Cooler fan bearings per cooler				01 set	
18	Cooler fan blade				06 nos.	
19	Lubricator pump element				05 set	
20	Ignition Module				01 set	
21	Inlet Air Filter with Prefilter for Gas Engine				05 sets	
22	Turbocharger Repairing Kit, if any				01 set	
23	Lubicator quill (NRV)				01 set	
24	Lubricator Filter Element				02 nos.	

Sl. No	**Description**	**OEM**		**Vendor**	**Qty. Reqd.**	**Unit Rate**
		Name	**Part No**			
25	Field Instruments (each instrument)				01 set	
26	Control panel components relays, switches, fuse etc.)				01 set	
27	Control panel CPU				01 No.	
28	Control panel Analogue Card				01 No	
29	Control panel Digital Card				01 No.	
30	V-Belts each duty				02 sets	
31	Air Starter				01 No	

Consumables per unit :

These consumables as below are required for each no. of Compressors Packages i.e the approximate quantity mentioned is for one unit. Vendor to supply the quantity for all the units. i.e. 10 Units.

Sl. No.	Description				Qty Required	Unit Rate

1	Lube Oil for Compressor				As per recommendation of OEM for commissioning run plus for first oil change.(approx. 150 Litres/unit)	
2	Lube oil for Engine				As per OEM's recommendation for commissioning run plus for first oil change (approx. 1000 litres/unit)	

Note: Rates quoted for commissioning spares shall be considered for evaluation of offers.

Annexure-AG

VENDORS LIST

Sr No	Item / equipment	Name of Vendor
a)	Gas Engine	Caterpillar INNIO Waukesha CUMMINS
b)	Aerial Cooler	Alfa Laval Chart Industries PATEL AIRTEMP
c)	Coupling	Rexnord / Flender / Unique CMR type
d)	Divider Block Lubrication	CPI,Stafford, Texas, USA CC technology , Midland, Texas, USA Lincoln Ariel
e)	Pressure/Temperature gauges	ODIN WIKA Murphy McDaniel
f)	Pressure/Temperature Switches	Switzer Danfos s Indfoss WIKA
g)	Level Switches	Norrisea l Murphy Fisher Rosemount Invalco Magnetr ol Kimray
h)	Level gauges	Levcon Chemtrols Norriseal M/s Pune Techtrol, M/s Sigma, M/s General Instruments Consortium (GIC)

i)	RTD/Thermocouple	Nagman GIC ALTOP Waaree
j)	Solenoid Valve	ASCO Rotex
k)	Control valves & Valve Positioners	Emerso n MIL Samson
l)	Junction Box & cable Gland	Baliga, Chennai Flexpro Sterling
m)	I.S. Zener Barrier	MTL P&F Electronics
n)	Vibration Sensors	FW Murphy AMOT Controls Metrix (USA)
o)	Pressure regulators	Emerson ShavoNorgren ABB Fisher

Sr No	**Item / equipment**	**Name of Vendor**
		Kimray
p)	PLC	Altronic s Murphy Amot Allen Bradley Siemens Emerson
q)	Pressure/DP Transmitter/Temp. Transmitter	Emerso n ABB Honeywell Yokogawa Altronic Controls
r)	I/P Converter	Fisher ABB Honeywell Yokogawa
s)	SS Tubing	Sandvik, Sweden
t)	SS Tubing fittings	Swagelok , Parker

Note**:**

The supplier/ packager to avail approval of each instrument with

detail datasheet, make etc. after placement of order.

Note:

The vendor list is for reference purpose. The supplier/ packager to avail approval of each instrument with detail datasheet, make etc. after placement of order.

Technical Check List
Packaged Compressor
Information Sheet

Sl. No.	Description	Vendor's Comments
A	Frame/ Model	
1	Maximum BHP per throw and number of throws	
2	Rated Maximum speed (rpm)	
3	Maximum gas rod-load (mode of Calculation)	
4	Max. Inertia load	
5	Max. (Gas + Inertia) load	
6	Piston speed	
7	Main journal bearing size (dia x length)	
8	Crank pin journal bearing size (dia x length)	
9	Con rod bushing (X-head end) size (dia x length)	
10	Cross-head type	
11	Cross head size (dia)	
12	Cross-head pin size (dia x length)	
13	Cross head pin bushing size (dia x length)	
14	Cross head shoe size (width x length)	
15	Piston-rod dia	
16	Con rod bolt dia	
17	Type of threads on piston-rod on (Requirement is for rolled-threads)	
18	Type of threads on con-rod bolts	
19	Frame lubrication pump capacity	
20	Crank-case oil sump capacity	
21	Difference in reciprocating weights on opposite crank	
22	Type of Valve offered	
B	Material of construction of the following:	
a	Crank-shaft	
b	Con-rod	
c	Piston rod	
d	Con-rod bolts	
e	Cross-head	
f	Cross-head pin	
g	Main bearing	
h	Crank-pin bearing	
i	Thrust bearing	
j	Pistons	
k	Piston rings	
l	Packing rings	
m	Oil Scrapper rings	
n	Valves plates/springs	
C	General Information (Compressor)	

1	Whether the design of LP Booster has taken into consideration the expected fluctuations of suction/discharge pressure.	
2	Whether the cylinders are linered	
3	Whether the compressors are provided with explosion relief devices	
4	Whether reinforced conical type suction start-up screens are provided	

Sl. No.	**Description**	**Vendor's Comments**
5	Make and type of coupling	
6	Whether pre/post lube oil pumps (for gas engine driven units) are driven by pneumatic motors and both the systems are automatic and controlled by Control Panel	
7	The type of suction scrubber provided .Whether the mist extractor provided with the suction/inter stages scrubbers is adequate to remover 99% of all droplets of 10 microns or larger. Is there any arrangement in the suction scrubbers to handle light slugging	
8	Grades of lube oil for compressor and its Indian equivalent	
9	Make of the forced-feed lubrication system, Divider Block	
10	Type of rod packing cooling	
11	Power required driving auxiliaries (cooler and compressor auxiliary water pumps).	
12	Whether safety valve is provided after each stage of compression and at first stage suction.	
13	Whether compressor valves are of plate-type or ring type	
14	Whether compressor valves are non-metallic	
15	Whether air bleed valve is provided at both stage cylinders. (In case of water cooled compressors)	
16	Whether the bidder has quoted skid along with details and credentials thereof	
17	Whether approx. dimensions and weight of each skidded units are included.	
18	Whether commissioning spares and other consumable spares provided	

D	PRIME MOVER (ENGINE):	
1	Whether continuous ratings (HP) of the engine indicated are after appropriate deductions for altitude, temperature and fuel-gas composition mentioned in specifications	
2	What is the continuous rating (HP) of the engine at operating speed at site condition?	
3	Whether bhp developed by the prime mover at design speed meets the 20% margin required over (total BHP required to drive compressor when fully loaded + total BHP required to drive the auxiliaries).	
4	Whether engine crank-case is provided with explosion proof devices	
5	Starting air pressure requirement	
6	Whether the fuel filter is provided with pressure gauges, drain block valve and piping to the edge of skid.	
7	Details of the fuel filter provided	
8	Whether the air cleaner is dry-type with pre-filter.	
9	Whether the silencer is hospital type with spark & flame arrestor	
E	COOLER	
1	Whether the engine jacket water cooler has been designed for 20% excess reserve cooling capacity over	

Sl. No.	Description	Vendor's Comments
	maximumpossible lHP of the engine (i.e. HP developed at maximum rated speed of the engine).	
2	Whether the auxiliary cooler section for gas and compressor jacket water has been designed for an excess 15% & 20% capacity respectively over the design requirement.	
3	Whether the heat transfer calculation have been provided with respect to adequacy of the engine jacket water cooler.	
4	Mesh size of the bug-screen and hail Guard	
5	Inter-stage and after cooler gas temperature.	
6	Whether the cooling water circuits for the engine and compressors are separate with separate cooling sections in the cooler	
7	Whether cooler fin guard (folding type) provided on top of cooler section.	
8	Whether air bleed valve is provided for water section(s) at the topmost position.	
9	Coolant Capacity	
10	Coolant Make, Specification	
F	GENERAL	
1	Whether the string test will be carried out as per the specifications	
2	What is the maximum expected noise level in decibels of the packaged unit from a distance of 1m from the unit	
3	It is to be confirmed that spares for the engines, compressors and other accessories shall be available at least for a period of 15 years after the date of commissioning of the units at site as mentioned in OIL's specifications	
4	Whether the schedule is as per the specifications	

Annexure A2

TECHNICAL CHECK LIST FOR INSTRUMENTATION & CONTROL SYSTEM

A. Programmable Control Panel:

Sl. No.	Description	Remarks	
		YES	NO
1	Latest Model of Programmable Controller is provided		
2	Certification of the control panel for use in Gas Groups IIA,IIB and Zone 2 Hazardous areas of Oil Mines in India is provided(test certificates complying OMR-2017)		
3	Communication for remote monitoring provided		
4	Audio-Visual Alarm facility with safety shutdown devices provided		
5	The suitable position of the panel is provided as per the layout diagram		
6	Suitable engine speed indicator and auto-manual selection with both auto-manual speed control is provided		
7	All panel parameters are displayed through HMI in Control panel		
8	Isolators are provided for all inputs		
9	Starting sequence, Interlock, Start-up & Safety shutdown is executed using Programmable Controller		
10	Confirm to supply control 3 sets of panel engineering details, technical documents of control panel instrumentation system along with the material		
11	Compressor capacity control is provided		
12	UPS(Uninterrupted Power Supply) back up is of Four hours duration		
13	Provision for interface to OIL's SCADA system is available in the panel		
14	Gauge panel is placed as per the layout diagram		

Field Instruments

Sl. No.	Description	Remarks	
		YES	NO
1	All field instruments i.e. transmitters, switches, solenoid valves, I/P & P/I converters etc. test certificates as per OMR-2017		
2	All field instruments are compatible to 24 V DC power supply		

	3	Technical literature/catalogue for all field instruments provided		
	4	Field Instruments considered as per Commissioning Spares		

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