ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)
Conquering Newer Horizons

INDEG DEPARTMENT
P.O. Duliajan, Dist. Dibrugarh
ASSAM, PIN-786 602, INDIA
TEL: (+91) 374 2808747
E-mail: indeg@oilindia.in



FORWARDING LETTER

Subject: Tender No. TPI00143IN Dated. 23.04.2024 for hiring of Third-Party Inspection services (TPI)

Dear Sir/Madam,

1.0 **OIL INDIA LIMITED (OIL)** is a premier National Oil Company engaged in the business of Exploration, Production and Transportation of Crude Oil and Natural gas. A Navaratna Company under the Ministry of Petroleum and Natural gas, Government of India (GOI), with its Headquarters at Duliajan, Assam. Duliajan is connected by Air with nearest Airport at Dibrugarh, 45 km away.

2.0 In connection to its operations, OIL invites **SHORTLISTED BIDDERS ONLY** to submit their bids through OIL's e-procurement site for the services mentioned below. One complete set of Bid Document for above is uploaded in OIL's e-procurement portal. You are invited to submit your most competitive bid on or before the scheduled bid closing date and time through OIL's e-procurement portal.

3.0 Tender has been issued to following short listed bidders only. Other bidders are not eligible to quote against the tender.

(i) M/s. LRQA Inspection Services LLP (formerly Lloyds)
(ii) M/s. Bureau Veritas (India) Pvt. Ltd.
(iii) M/s. RITES Ltd.
(iv) M/s. IRCLASS Systems and Solutions Pvt. Ltd.
(v) M/s. DNV MES India Pvt. Ltd.
(vi) ~~M/s. Tuboscope Vetco*~~

* M/s Tuboscope Vetco shall be allowed after they establish office in India.

4.0 For your ready reference, few salient points of the Tender are highlighted below:

	E-Tender No.	:	**TPI00143IN Dated. 23.04.2024**
	Type of Bidding	:	**SINGLE STAGE COMPOSITE BID SYSTEM – LIMITED TENDER.**
	Bid Closing Date & Time	:	**As mentioned in OIL's E- procurement portal (11:00 HRS).**
	Technical Bid Opening Date & Time	:	**As mentioned in OIL's E- procurement portal (14:00 HRS).**
	Bid Submission Mode	:	Bids must be uploaded online in OIL's E-procurement portal

	Bid Opening Place	:	Office of CGM-INDEG (HoD), Materials Department, Oil India Limited, Duliajan - 786602, Assam, India.
	Bid Validity	:	Bid should be valid for **60 days** from actual bid closing date.
	Performance Guarantee	:	Applicable @ 10% of Order value if contract value exceeds INR 10 lakhs
	MSE Purchase Preference	:	Applicable
	Contact Details	:	Amit Kumar Prasad e-mail: amit_prasad@oilindia.in TEL: 0374 - 2808747
	E-Tender technical Support	:	TEL: 0374- 2804903, 2807171, 2807192, E-MAIL: erp_mm@oilindia.in
	Bids to be addressed to	:	CGM-INDEG (HoD), INDEG Department, Oil India Limited, Duliajan -786602, Assam, India.
LIST OF ANNEXURES & APPENDIX			
	Annexure-I		Scope of Work for TPI, QAP etc.
	Annexure-II		Priced Format (available under "Notes and Price bid attachment" tab of e-tender)
	Annexure-III		BEC / BRC
	Annexure-IV		Copy of PO(s) placed on Supplier.
	Annexure-V		Special conditions of Contract (SCC)
	Annexure-VI		General conditions of Contract (GCC)
	Appendix-I		Acceptance of Scope of Work.

5.0 OIL looks forward to your active participation in the Tender.

Thanking You
Yours Faithfully,
OIL INDIA LIMITED

(Amit Kumar Prasad)
Sr. Manager-INDEG
For CGM- INDEG (HoD)
For Resident Chief Executive

Annexure-I:

Scope of Work for TPI, QAP etc.

Scope of Works

Sl. Nos.	Description of items	Qty.
01	Inspection of 13.3/8" P-110 Casing (Qty. 3000 mtr.) as per QAP No.: QPLAN/CP/001/2024 Revision No.: 00 Date: 29.03.2024 Reference Contract No. PO No. 7400318 Place of inspection: Oil Country Tubular Limited (Factory) Sreepuram, Narketpally Nalgonda District, Telangana-508254, India Contact Person: a. Mrs. R. Srilakshmi Email: mktg@octlindia.com Contact No.: 9963720909 b. Mr. G.V. Madava Rao Contact No.: 98660 79364	**1 Lot**

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QAPs

OIL COUNTRY TUBULAR LIMITED

Sreepuram, Narketpally, Dist. Nalgonda, T.S., INDIA.

Quality Activity Plan (QAP)

Quality Plan Number	:	QPLAN/CP/001/2024	Rev	:	00	Date	:	29th Mar 2024
Product Description	:	13-3/8"OD, 68 PPF, P-110, PSL-1, R-III (Max 40 ft), BTC Casing.						
Customer	:	Oil India Limited						
Customer Reference No	:	7400335/IDS, Dated: 18-03-2024						
Internal Order No	:	-------						

1. Customer Order Review

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
Manufacturing/ Inspection / Documentation Requirements	Document Review - 100%	Customer Order & Specifications, QP-04	Order review Form	Order review Form
Inspection By	Not Applicable			
Hold/witness/monitor/review	Not Applicable			

2. Issue Instructions

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
a) Internal Order Copy	Document Review - 100%	Customer Order	Internal Order	Internal Order
b) Manufacturing Traveler (MT), Process Control Plan	Document Review - 100%	Internal Order, Customer Order, order review form	Process control plan	Process control plan
c) Inspection Method Sheet	Document Review - 100%	Internal Order Drawings	Internal Order Drawings	Internal Order Drawings
Inspection By	PPC & Engineering			
Hold/witness/monitor/review	Not Applicable			

3. Raw Material Inspection & Mechanical Tests

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
a) Review of Supplier's Test Certificate	Document Review - 100%	OCTL R.M Purchase Order	OCTL RM Purchase Order	Mill TC
b) Chemical Analysis	Lab Analysis - Two per Heat	QP-10	OCTL RM Purchase Order	Incoming inspection report
c) Physical Dimensions	Dimensional - Random	QP-10	OCTL RM Purchase Order	
d) Heat Treatment	Records Review - 100%	Set -up Sheet	Furnace Parameters record	HT Records
e) Tensile Testing & Impact Testing	One per Lot & All Heats inclusive	API 5 CT & PCP	API 5 CT & PCP	Mechanical Testing Register
Inspection By	Quality Control			
Hold/witness/monitor/review	Mechanical Test witness & Review of documents by TPI			

Prepared by: J. Reddy

Approved by:

OIL COUNTRY TUBULAR LTD * Q.A. * CONTROLLED COPY

DRILLING DEPARTMENT * DULIAJAN * OIL INDIA LIMITED *

(R. BARUAH)

OIL COUNTRY TUBULAR LIMITED

Sreepuram, Narketpally, Dist. Nalgonda, T.S., INDIA.

Quality Activity Plan (QAP)

Quality Plan Number	:	QPLAN/CP/001/2024	Rev	:	00	Date	:	29th Mar 2024
Product Description	:	13-3/8"OD, 68 PPF, P-110, PSL-1, R-III (Max 40 ft), BTC Casing.						
Customer	:	Oil India Limited						
Customer Reference No	:	7400335/IDS, Dated: 18-03-2024						
Internal Order No	:	-------						

4. Non Destructive Testing

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
a) Straightness	Visual/ Taut String-100%	QND-01	WI/QC/001	Pipe Visual Inspection report
b) Visual	Visual-100%	QND-01	WI/QC/001	
c) Full Length Drift Test	Drifting-100%	QND-01,	WI/QC/001	End Area Inspection Report
d) Length	Measurement-100%	PCP & PO	WI/QC/001	Pipe Visual Inspection report
e) Transverse End Area	Dry MPI-100%	QND-02	WI/QC/002	End Area Inspection Report
f)EMI : Longitudinal and Transverse defects, Wall Thickness and Grade Identification	Electro Magnetic Inspection-100%	QND-03	WI/QC/004	EMI Inspection Report
g) EMI Records	Records Review-100%	QND-03	WI/QC/004	Records / Charts
h) Longitudinal End Area	Dry MPI-100%	QND-02	WI/QC/003	End Area Inspection Report
i) Weight	Measurement-100%	QND-01	WI/QC/001	Pipe Visual Inspection report
j) Product Numbering	Visual-100%	FORM/PPC/008/02	WI/QC/001	
k) Color Coding	Visual-100%	QP-14	WI/QC/001	
l) Disposition	Document Review	QND-05	QND-05	
Inspection By	Quality Control			
Hold/witness/monitor/review	Random witness and Review of documents by TPI			

5. Threading (Pipe and Coupling)

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
Thread Element Inspection	Dimensional & Visual - 100%	API 5B, IMS & Drawing	API 5B, IMS & Drawing	API Thread Inspection Report
Inspection By	Quality Control			
Hold/witness/monitor/review	Random witness and Review of documents by TPI			

6. MPI Test for Couplings

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
Wet Magnetic Particle Inspection	Wet MPI - 100%	QTJ-05 Rev.03	WI/QC-TJ/HD-MPI	Couplings MPI Report
Inspection By	Quality Control			
Hold/witness/monitor/review	Random witness and Review of documents by TPI			

Prepared by:

Approved by:

OIL COUNTRY TUBULAR LTD. Q.A. CONTROLLED COPY

DRILLING DEPARTMENT * OIL INDIA LIMITED * DULIAJAN

CR. BARUAH

OIL COUNTRY TUBULAR LIMITED

Sreepuram, Narketpally, Dist. Nalgonda, T.S., INDIA.

Quality Activity Plan (QAP)

Quality Plan Number	:	QPLAN/CP/001/2024	Rev	:	00	Date	:	29th Mar 2024
Product Description	:	13-3/8"OD, 68 PPF, P-110, PSL-1, R-III (Max 40 ft), BTC Casing.						
Customer	:	Oil India Limited						
Customer Reference No	:	7400335/IDS, Dated: 18-03-2024						
Internal Order No	:	-------						

7. PHOSPHATING-Zn for Couplings

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
a) Analysis for Acid Points and Iron Content	Lab Analysis - Once per Shift	ES-017, Rev.02	ES-017, Rev.02	Phosphating analysis register
b) Coating Weight	Coupon Test - One Per Qualifying Process	ES-017, Rev.02	ES-017, Rev.02	Phosphating analysis report
c) Coating Inspection				
1) Visual	Visual - 100%	WI/TJ-PH & ES-017, Rev.02	ES-017, Rev.02	Coupling Phosphating Report
2) Adhesion test	With soft Rubber - Random	WI/QC-TJ/FI	WI/QC-TJ/FI	
Inspection By	Production / Quality Control			
Hold/witness/monitor/review	Not Applicable			

8. Buck On

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
Buck On	Visual-100%	API 5CT, 5B & PCP	WI/WTC-BOT	Buck On Log Sheet
Inspection By	Production			
Hold/witness/monitor/review	Not Applicable			

9. Hydro Testing

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
Hydro testing	Visual-100%	API 5CT & QTJ-08	API 5CT & QTJ-08	Hydro Log Sheets and Graphs
Inspection By	Production			
Hold/witness/monitor/review	Random witness and Review of documents by TPI			

10. Final Inspection

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
a) Pipe Body Inspection	Visual -100%	QFI-01 / Check List FORM/QC-FI/006/01	Check List FORM/QC-FI/006/01	Casing Pipe Bench Inspection Report
b) Threading Inspection	Visual-100%	API 5B & IMS for BTC Casing	IMS for BTC Casing	

Prepared by: J. Nath

Approved by: Q.A.

OIL INDIA LIMITED * DRILLING DEPARTMENT * DULIAJAN

OIL COUNTRY TUBULAR LTD * CONTROLLED COPY *

R. BARUAH

OIL COUNTRY TUBULAR LIMITED

Sreepuram, Narketpally, Dist. Nalgonda, T.S., INDIA.

Quality Activity Plan (QAP)

Quality Plan Number	:	QPLAN/CP/001/2024	Rev	:	00	Date	:	29th Mar 2024
Product Description	:	13-3/8"OD, 68 PPF, P-110, PSL-1, R-III (Max 40 ft), BTC Casing.						
Customer	:	Oil India Limited						
Customer Reference No	:	7400335/IDS, Dated: 18-03-2024						
Internal Order No	:	-------						

c) Length	Measurement-100%	PO & PCP	PO & PCP
d) End Drifting	Drifting-100%	API 5CT, PO & PCP	API 5CT, PO & PCP
e) Acceptance at all stages	Document Verification	Master Register	Master Register
Inspection By	Quality Control		
Hold/witness/monitor/review	Random witness and Review of documents by TPI		

11. External Coating, Marking & Packing

Characteristic to be Verified/ Inspected	Inspection Method and Frequency	Reference Documents	Acceptance Criteria	Records
External Coating & Making	Visual-100%	QFI-01 /Customer P.O	QFI-01 & FORM/PPC/003/03	
Inspection By	PPC / QC			
Hold/witness/monitor/review	Random witness and Review of documents by TPI			

Legend:	IMS: Inspection Method Sheet	PCP: Process Control Plan	WI: Work Instruction	Drg.: Drawing
	ES: Engineering Specification	TC: Test certificate		

DRILLING DEPARTMENT * DULIAJAN * OIL INDIA LIMITED

Prepared by:

Approved by:

OIL COUNTRY TUBULAR LTD Q.A. CONTROLLED COPY

R.BARUAH

Annexure-II: Priced Format

Sl. Nos.	Description of items	QTY.	UOM	Lumpsum charges for TPI Without GST (A) in INR	% GST on Quoted rate (B)	GST Value (C)	TPI charges with GST (D=A+C) in INR	TPI Completion Period (Mandatory field)
01	Inspection of 13.3/8" P-110 Casing (Qty. 3000 mtr.) as per QAP No.: QPLAN/CP/001/2024 Revision No.: 00 Date: 29.03.2024 **Reference Contract No**. PO No. 7400318 **Place of inspection**: Oil Country Tubular Limited (Factory) Sreepuram, Narketpally Nalgonda District, Telangana-508254, India **Contact Person:** a. Mrs. R. Srilakshmi Email: mktg@octlindia.com Contact No.: 9963720909 b. Mr. G.V. Madava Rao Contact No.: 98660 79364	01	LOT					

Notes:

1. Evaluation shall be carried out on item wise L1 basis (i.e., each item shall be evaluated separately) and individual Letter of Award (LOAs) shall be issued against each item mentioning individual **Reference Contract No.** as mentioned against each item.

2. The above lumpsum prices are inclusive all taxes, duties, fees, levies, all expenses including travel, boarding, lodging of whatsoever nature or kind for entire scope of work other than GST mentioned below.

3. The taxes, duties, fees, charges, levies etc, if any included in the lumpsum prices to be used.

4. GST:
   (i) Bidder shall quote separately GST as applicable for the taxable services covered under scope, clearly indicating the rate and the amount of GST included in the bid and the classification of the respective service (as per GST rules) under which the GST is payable.

   (ii) For Service received by OIL in India from a Service provider from outside India who does not have any fixed establishment or permanent address in India, the liability to pay GST lies with OIL. Hence, such Bidders shall submit a declaration to the effect that they do not have any fixed establishment or permanent address in India. However, at the time of evaluation of bids, GST as applicable shall be loaded on the taxable portion of services (or, on entire quoted / Contract value, if separate price break –up of taxable services and material to be supplied is not given).

Annexure-III

BID EVALUATION CRITERIA (BEC) / BID REJECTION CRITERIA (BRC)

The bids shall conform to the specifications and terms & conditions given in the Tender. Bids shall be rejected in case the items offered do not conform to the required parameters stipulated in the technical specifications and to the relevant international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements must be particularly met by the bidders, without which the offer shall be considered as non-responsive and rejected:

BID REJECTION CRITERIA (BRC):

Vital criteria for acceptance of bids: -

The following vital conditions should be strictly complied with failing which the bid will be rejected:

A.1 Technical: Bid should conform to the scope of work stipulated in tender documents. Non-conforming bids shall not be considered and may be rejected.

A.2 Commercial:

A.2.1 Bid complete in all aspects should be submitted digitally signed by the authorised signatory of the bid failing which bid will be rejected.

A.2.2 Duly filled price format and acceptance to scope of work are to be submitted through OIL'S E-Procurement portal only before the scheduled date and time for the tender closing. The documents are to be digitally signed by the authorized signatory.

A.2.3 The Priced bid shall contain only the prices duly filled in the price format of OIL's e-procurement engine. Filled in price format should be uploaded in the e-bid by bidders at "Notes and Price bid attachment". The online price field in SRM item data may be left blank. Prices if any filled in the online price field in SRM portal shall not be given any cognizance.

A.2.4 Offers of following kinds will also be rejected:

(a) Offers not submitted in e-form through OIL's e-procurement engine.
(b) Offers which do not confirm unconditional validity of the bid, for 60 days from the date of opening of bid.
(c) Offers where the prices are not firm and / or with any qualifications.
(d) Offers which do not conform to OIL's price bid format.
(e) Offers and all attached documents not digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000 by the person as per power of attorney submitted.

B. Evaluation methodology:

B.1 Price Evaluation criteria: - Evaluation shall be carried out on item wise L1 basis (i.e., each item shall be evaluated separately) and individual Letter of Award (LOAs) shall be issued against each item mentioning individual ***Reference Contract No.*** *as mentioned against each item.*

B.2 PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES:

Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. Policy for procurement of goods from Micro and Small Enterprises (MSE) including Amendments is applicable. Bidders are requested to take note of the same and to submit their offers accordingly.

i) Categorisation and various criteria applicable to MSE bidders shall be guided by the Gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020 issued by Ministry of Micro, Small and Medium Enterprises.

ii) The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE - Woman) against this tender has to submit following documents for availing the benefits applicable to MSEs:

a). Udyam Registration No. with Udyam Registration certificate

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

iii) For availing benefits of Purchase Preference under Public Procurement Policy, the interested MSE Bidders must ensure that they are registered with the appropriate authority for the said service(s). The technical offer of such MSE Bidders must include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the service as per tender. Purchase Preference of 15% (fifteen percent) shall be extended to the eligible MSE Bidder over non-MSE L1 Bidder and PO shall be awarded for full tender quantity on such MSE bidder, subject to matching their quoted rates/costs with non-MSE L1 Bidder.

B.3. ***Payment Terms:*** *100% payment will be made only after submission of Inspection report in totality for the lot wise order quantities of OIL's Purchase order on its supplier as per SOW.*

C. General

C.1. Discount: Bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted prices. Discount of any type indicated separately will not be considered for evaluation purpose. However, in the event such offer without considering discount is found to be lowest, Corporation shall avail of such discount at the time of award of contract.

C.2. Other terms and conditions of the tender shall be as per General conditions of Contract (GCC). However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General conditions of Contract (GCC) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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Annexure-IV:

Copies of Orders placed on suppliers

Vendor Code [200103]
M/s. OIL COUNTRY TUBULAR LIMITED
King Kothi Road,
Hyderabad
9, Kanchanjunga,
HYDERABAD
500001
Telangana

PURCHASE ORDER NO : 7400335/IDS
PURCHASE ORDER DATE : 18.03.2024

ABOVE PO NO & DATE MUST APPEAR ON ALL DOCUMENTS / CORRESPONDENCE ETC.

Dear Sirs,

Reference: **Your Quotation Ref. No.: OCTL/OIL-13-3/8" Casing- IDS5690L24/2023-2024 dated 17.02.2024 vide e-mail dated 17.02.2024 and subsequent mail dated 21.02.2024 & 22.02.2024 against OIL's Development Tender No. IDS5690L24 dated 14.02.2024.**

With reference to above, we have pleasure in placing with you our FIRM ORDER for supply of the goods noted below. This order will be governed by the general instructions given below and standard terms & conditions as per attached Annexure-I. Changes, additions and deletions thereto including those to the ordered equipment or material shall be authorised solely by an amendmentto order executed in the same manner as this order. Please return the enclosed acknowledgment form duly signed and sealed in token of your acceptance of the order within two (2) weeks from the date of receipt this order.

Item No./ Mat. Code	Material Description	Quantity (UOM)	Unit Rate (Currency)	Total Value (Currency)
	This order is placed under Integrated Goods and Services Act, 2017(13 of 2017) as the item(s) is/are required for the purpose in respect of which Ministry of Finance, Department of Revenue has allowed supply at IGST @12% vide Notification No. 8/2022-Integrated Tax (Rate) dated 13.07.2022.			
	CASING, API, SEAMLESS STEEL, SCREWED & COUPLED, WITH API MONOGRAM, IN RANGE 3 LENGTH BUT MAXIMUM LENGTH OF EACH JOINT SHALL BE RESTRICTED TO 12.19 MTRS. (40 FT.) FITTED WITH PRESSED STEEL OR ELASTOMER-CUM-METTALIC (COMPOSITE) THREAD PROTECTOR.			
10 01012300	**Casing**, API, Seamless Steel, Screwed & Coupled, with API Monogram, in Range 3 Length but maximum Length of each joint shall be restricted to 12.19 meters(40 Feet) fitted with pressed steel or elastomer -cum-metallic (Composite) thread protector. a) Casing Size : 339.72mm (13.3/8") b) Weight : 101.19 Kg/m (68 PPF) c) Grade : P-110 (Type :Q) d) Thread : Buttress e) Colour Code : White	3000 (M)	19720.00 (INR)	59160000.00 (INR)

PURCHASE ORDER NO : 7400335/IDS
PURCHASE ORDER DATE : 18.03.2024

Item No./ Mat. Code	Material Description	Quantity (UOM)	Unit Rate (Currency)	Total Value (Currency)
	f) API Std. : 5CT. g) PSL-1(LATEST EDITION) OR PSL-2.			

Total Value : **59,160,000.00**

Total FOR Despatching Station Value : **59,160,000.00**

Total FOR Destination Value : **59,160,000.00**

F.O.R. DULIAJAN VALUE, INCLUDING PACKING/ FORWARDING CHARGES, GST @12% AGAINST IS CERTIFICATE, TRANSIT INSURANCE & TRANSPORTATION CHARGES

THIS ORDER IS FOR DEVELOPMENT OF NEW SOURCE OF SUPPLY. AFTER SUCCESSFUL EXECUTION OF THE ORDER, IF FELT NECESSARY, OIL MAY PLACE ORDER FOR A LARGER QUANTITY FOR EXTENSIVE TRIAL OF THE PRODUCT.

IN CASE OIL DO NOT PLACE ANY ORDER FOR FURTHER TRIAL AFTER SUCCESSFUL EXECUTION OF THIS ORDER, THE VENDOR SHOULD APPLY AND PURSUE FOR REGISTRATION OF THEIR NAME IN OILS VENDORS LIST.

Order Note(s) : **Note description for item no./nos.: [10]**

01.0 Goods, materials to be supplied shall be new, of recent make, of the best quality & workmanship and shall be guaranteed by you for a period of 12 months from the date of despatch/ shipment against defects arising from faulty materials, workmanship or design. This guarantee shall survive and hold good not-withstanding inspection, payment for and acceptance of the goods.

02.0 SPECIFICATION:

02.1 Casings must be manufactured as per API Spec. 5CT, latest edition and must bear API monogram (if applicable). A copy of valid API Spec. 5CT certificate from the manufacturer shall be submitted along with the supply.

02.2 The Casings shall be brand new, unused, and of prime quality.

02.3 Casings shall be seamless, threaded and fitted with power tightened couplings as per API Spec. 5CT (latest edition).

02.4 Range: All casings shall be supplied in range III length. However, length of each joint should be restricted to 12.19 mtrs (40 ft.) max.

02.5 Coupling: Couplings shall be as specified in API Spec. 5CT (latest edition) and must be manufactured by API approved mills.

02.6 Coating: Coating shall be done as per API Spec. 5CT (latest edition) and adequately oiled to withstand sea voyage.

02.7 Pipe ends: Ends must be prepared as per relevant API specifications including clear triangle mark in case of Buttress thread. Suitable pressed steel / Elastomer-cum metallic (Composite) thread protectors at both ends as specified in API 5CT (latest edition) shall be used to protect the ends.

Note: Elastomer-cum-Metallic (Composite) thread protectors for pin and box end of the casing should be extra strong, closed end & of Drilltech make or it's suitable equivalent. The protector should be designed in such a way that it covers the full length of casing threads as well as casing coupling threads. It should have steel shell and elastomer to reduce impact design, to stop corrosion, to eliminate stripping and to keep thread compound active.

03.0 MILL INSPECTION, TESTING & CERTIFICATION:

03.1 The following tests and inspections shall be carried out as per API spec. 5CT (latest edition) and results thereof furnished to OIL along with the supply. Mill Test certificates are to be submitted to OIL in Original.

i) Testing of Chemical Composition.
ii) Testing of Mechanical Properties.
iii) Hydrostatic Tests.
iv) Dimensional testing (wall thickness, drift test, length, weight, determination and straightness).
v) Visual Inspection.
vi) Non-Destructive Inspection.

03.2 End threading, gauging, thread inspection and certification shall be carried out as per API Std. 5B (latest edition).

04.0 IDENTIFICATION MARKING:

04.1 Marking is to be done on each joint strictly as per API Spec.5CT.

04.2 Additionally, `OIL' logo/mark and the purchase order number shall be die stamped or paint stenciled on each joint.

04.3 Colour coding: The colour coding shall be done as per API Spec. 5CT (latest edition). The colour band shall be 50.8 mm (2") wide and shall be encircling the pipe at a distance not greater than 2 ft. from the coupling or box with entire paint on the outside surface of coupling.

04.4 For Buttress threaded casings a 1" wide by 24" long longitudinal white paint stripe shall be placed adjacent to the triangle mark on the field end; additionally, a 1" wide by 4" long longitudinal white paint stripe shall be placed adjacent to the triangle mark on the mill end.

05.0 Quality Assurance Plan shall be developed by vendor, covering field trial testing both and submit to OIL for approval.

06.0 THIRD PARTY INSPECTION:

A) OIL shall arrange and bear for Third Party Inspection of the materials at Supplier's/Manufacturer's plant as per the broad Scope of Work mentioned herein the tender. Supplier shall extend all necessary facilities to the Third Party Inspection Agency for smooth conduct of the inspection.

B) Scope of Third Party Inspection:

i) APPLICABLE API STANDARD: API 5CT
ii) Broad scope of third party inspection to be as under:
a) Stage Inspection at random visit basis during manufacturing.
b) Kind of inspection: Review of documents, Visual inspection and as per serial number 3.
iii) Review of documents shall include:
a) Manufacturers QA Plan and API qualification certificate.
b) General Assembly drawing.
c) Production Record.
d) Raw Materials and Components Certificate and Test Report (Chemical, Physical, Heat Treatment and NDT)
e) Product Inspection report.
f) Performance verification test Records as per API 5CT.
iv) Visual inspection shall include:
a) Overall Visual and Dimensional Inspection.
b) Verify the material and components are brand new and recently manufactured.
c) Verify that the item is in accordance with the PO specification and API monogrammed (if applicable).
d) Witness final testing / performance testing as per API 5DP certification and

submission of the records.

C) Inspection by the third party shall also include the following:

i. Material identification
ii. Audit and endorsement of all chemical analysis and physical test reports.
iii. Witness dimensional checks
iv. Witness mechanical test
v. Witness NDT
vi. Visual inspection for imperfections
vii. Longitudinal defect identification
viii. Transverse defects identification
ix. Wall thickness measurement
x. Grade comparison
xi. Joint inspection
xii. End area defect identification
xiii. Thread inspection
xiv. Coating
xv. Issue of certificates.

D) Supplier shall convey to OIL the production schedule within 02(two) weeks from the date of receipt of Purchase order so that OIL can deploy the TPI agency to carry out inspection at bidder's/manufacturer's premises accordingly. Additionally, Supplier shall send a notice in writing/e-mail to OIL at least 15 days in advance specifying the exact schedule and place of inspection (TPI) as per the Purchase Order and OIL upon receipt of such notice shall notify to the supplier the date and time when the materials would be inspected by any of OIL nominated TPI Agency:-

i. M/s Llyods
ii. M/s Bureau Veritas
iii. M/s Rites
iv. M/s IR Class System and Solutions Pvt. Ltd.
v. M/s Tuboscope Vetco*
vi. M/s DNV MES India Pvt. Ltd.

*Note: M/s Tuboscope Vetco should not be engaged until they establish office in India.

E) The supplier shall provide, without any extra charge to OIL, all materials, tools, labour and assistance of every kind which the OIL nominated TPI Agency may demand for any test or examination required at supplier's premises. The supplier shall also provide and deliver sample from the material under inspection, free of charge, at any such place other than their premises as the TPI Agency may specify for acceptance tests for which the supplier does not have the facilities for such tests at their premises. In the event of testing outside owing to lack of test facility at supplier's premises, the supplier shall bear cost of such test, if any.

F) The supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the OIL nominated TPI Agency.

G) Unless otherwise provided for in the Purchase Order, the quantity of materials expended in test will be borne by supplier.

H) The decision of the Third Party Inspection Agency nominated by OIL regarding acceptance/rejection of material shall be final and binding on the supplier.

I) Upon successful completion of the TPI and acceptance of the TPI reports by OIL, Supplier shall be intimated by OIL for dispatch of the materials. The materials should be despatched only after receipt of dispatch clearance from OIL.

J) Acceptance of the TPI reports and receipt of dispatch intimation from OIL do not absolve the supplier from any warranty obligations or waive the supplier from OIL's right for rejection of the materials after receipt at site.

K) Notwithstanding clauses contained herein above, in the event the materials under inspection fails to conform to Purchase order specification and are rejected by OIL nominated Third Party Inspection agency, OIL may recover all cost incurred for re-inspection of the materials from the supplier.

07.0 **Tax Collected at Source (TCS)** applicable under the Income-Tax Law and charged by you shall also be payable by OIL along with consideration for procurement of goods. If TCS is collected by you, a TCS certificate in prescribed Form shall be issued by you to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (1H) of Income Tax Act, 1961 will be made to you provided you are claiming it in your invoice and on submission of following undertaking along with the invoice stating that:

a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and
b. Total supply of goods to OIL in FY 2023-2024 exceeds Rs. 50 Lakh and
c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.
The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (1H) of Income Tax Act, 1961.

08.0 Requisite **Indigenous Supplies Certificate (formerly Essentiality Certificate)** shall be applied against this order after receipt of your Invoice/ Proforma Invoice at least one month before the scheduled despatch. Please refer the IGST clause for details. You are requested not to despatch the ordered materials without receiving the digitally signed Essentiality Certificate issued by DGH, failing which liabilities, if any, shall be to your account.

09.0 **Liquidated Damages** are not applicable for development order for delay in delivery. However, OIL reserves the right to cancel the order if delivery is delayed beyond 06 (six) months from the due date of delivery.

10.0 **Payment Term:** 50% payment will be made after receipt of ordered material at user department after satisfactory inspection and balance 50% will be made against the satisfactory performance certificate issued by OIL after field trial testing.

11.0 A development order shall be considered as executed and Head of INDEG shall consider the respective vendor as developed / proven source only after satisfactory inspection and field trial testing and issuance of a certificate.

12.0 Successful development and or supply to OIL thereof does not guarantee the vendor any assured order(s) from OIL

13.0 GST no. of Oil India Limited, Duliajan: **18AAACO2352C1ZW**

Terms : **F.O.R Duliajan** - Destination basis

PURCHASE ORDER NO : 7400335/IDS
PURCHASE ORDER DATE : 18.03.2024

Delivery Instruction (Refer Annexure-I) :	To be delivered within **16.09.2024**
Despatch Instruction (Refer Annexure-I) :	**Goods are to be despatched by all road route on "freight paid" basis preferably through:** M/s. Western Carriers, Mobile No.09331836678, Tel No.033-2259-0897, 3250-0287 or Mr. Tapan Mahanto, Tel No.033-2259-5634/5635 or Mr. S. Adhikari/Mr. S. Bhattacharjee, Tel No.033-2485-8519/8520 E-mail : krishna@westcong.com; bpandey@westcong.com; klbaid@westcong.com Website: http://www.western-carriers.com consigned to CGM-Materials (For CGM - INDEG(HoD)), Oil India Limited, Duliajan, Assam, Pin-786602.
No. of Despatches :	Restricted to **Single lot**
TIN No. :	Oil India Limited Duliajan's TIN no. is GST 18620023278
Duties & Taxes (Refer Annexure-I) :	**GST: Applicable @12%.** To avail concessional GST @12%, you need to furnish the invoice to OIL before one month of the despatch for obtaining essentiality certificate from DGH.
Bill Submission :	**Being statutory requirement, while submitting your bill(s) / invoices against the order please provide the following information to facilitate payment:-** i) Your Permanent Account Number (PAN) alloted by the Income tax authorities. In the event PAN not yet alloted to you, please enclose copy of application made by you for PAN allotment. ii) Name and address of your banker indicating your bank Account Number. iii) Your AGST Registration Number (wherever applicable). iv) Service tax Registration Number (wherever applicable). v) PF Code Number (wherever applicable). vi) VAT Registration Number.
Documentation :	It is very important requirment and the same as stipulated in relevant para of Annexure-I must be strictly complied with.

Transit Insurance (Refer Annexure-I) : Transit Insurance will be arranged and paid for by you.

PURCHASE ORDER NO : 7400335/IDS
PURCHASE ORDER DATE : 18.03.2024

Performance Security (Refer Annexure-I) :	Not applicable
Payment Term :	As mentioned in note.
	Any terms and conditions which have been mentioned by you in the quotation but have not been incorporated in this purchase order will not be applicable. the order,please make sure you register to the vendor portal to utilize the electronic invoicing service.
Update from OIL :	In order to have better visibility and tracking of your invoices against the order, please make sure you register to the vendor portal to utilize the electronic invoicing service.

Yours faithfully,
OIL INDIA LIMITED

Binita Deka Borah
CGM - INDEG (HoD)
For Resident Chief Executive

Annexure – V

SPECIAL CONDITIONS OF CONTRACT (SCC)

1. **Experience of TPI Personnel:**

The TPI Agency shall only depute their personnel who have minimum 1 (one) year working experience (or) who have carried out minimum 2 (Two) Inspection jobs of similar items which covers most of the applicable standards and processes to be adopted for similar items as per scope & specification of Purchase order (PO). An undertaking in this regard shall be submitted by the TPI agency while submission of their technical bids. OIL may on its own discretion verify the credentials of TPI personnel during any stage of inspection.

2. Quality of inspection Services:

The TPI agency shall be responsible to ensure complete quality of inspection services to be executed. All services shall be of the respective quality/kinds described in the contract / PO documents and/or in accordance with the instructions of OIL from time to time. If quality of any part of work is proved inferior to the acceptable quality, during execution or after completion of work, it shall be treated as TPI agency's failure in its obligations and accordingly action shall be taken as per termination clause mentioned in Tender. Moreover, all the payments and performance security shall be forfeited and TPI agency shall be barred to participate in any TPI empanelment from OIL's future and/or existing projects.

3. TPI Agency's Personnel:

3.1 TPI Agency shall ensure that it shall deploy adequate number of qualified personnel for providing inspection services as required by OIL for timely performance of services. An organization chart of the TPI Agency's key personnel shall be submitted. No person deployed for OIL's work shall be replaced without written permission of OIL. In case of misbehavior, proven incompetence or gross negligence, OIL shall require the replacement of the personnel deployed for assignment. These personnel shall be replaced with a competent person by the TPI agency immediately after taking approval from OIL. OIL also has the right to ask for replacement of TPI agency's personnel without assigning any reason. Agency shall also arrange and provide their personnel safety equipment's like helmet, goggles, safety dress, safety shoes, etc., at their own cost for protection of their personnel wherever required.

4. **Mobilisation Period**:

4.1 Contractor shall be required to mobilize their personnel for commencement of services at the specified site within a maximum of 7 (seven) days from the date of **first intimation of mobilization** from OIL for inspection after placement of Letter of Award (LOA).

4.2 Subsequently, TPI Agency shall depute its Inspectors at the location specified in notification by OIL within 7 (Seven) days of written intimation.

4.3 The TPI agency should mobilize/demobilize their TPI inspector(s) as per the approved "Work plan".

5. Third Party Inspection Agency's Deliverables:

5.1 **Reports:**

The different categories of reports covering the entire scope of work/ inspection indicating Imperfections, Non-Conformities etc. along with photographs and statistics in both electronic and hard (print) copy to be generated by agency are;

- Material inspection reports and relevant certificates,
- Relevant final certificates,
- Job completion report with all supportive documents.

5.2 **Documentation & Data Management:**

- All reports shall carry a unique identification number and table of contents. To enhance authenticity, all the hard (print) copies shall be duly signed & stamped by the TPI agency Inspector/Nodal Representative. Electronic copies of the reports in editable (native files) formats shall be forwarded to OIL.
- 01 hard (print) copy of report shall be submitted to OIL's supplier for removal of defects/nonconformity before completion and for his record.
- 03 copies of the same report shall be submitted to OIL.
- A Register of visit by TPI agency shall be maintained from time to time, in which date wise visits along with Inspection activities carried out by agency's Inspectors and their remarks if any shall be maintained clearly.

6. **Completion Schedule:**

The completion period of TPI contract shall be within delivery period of respective orders from the date of issue of Letter of Award (LOA). The Contract shall be effective from the date of LOA. The TPI inspection shall be carried out concurrently within the Delivery period specified in the PO.

However, OIL reserve its right for the extension of contract for further period till actual completion of the work on same quoted rate/price and terms and conditions and shall be binding on the TPI agency.

7. **Terms and Mode of Payment:**

7.1 TPI agency shall raise the Invoice of Inspection charges after completion of TPI, giving all the relevant information.

7.2 Payment as per the contract shall be made on receipt of invoice complete in all respects along with submission of TPI documents. The invoices should indicate the GST registration number of Contractor.

7.3 OIL shall verify the invoice and make the payment as per terms and conditions agreed in Contract.

7.4 Payment shall be made only for the actual Inspection services/work carried out, duly certified by OIL. The decision of" OIL" regarding this shall be final and binding to the TPI agency.

7.5 The following documents which TPI agency need to furnish additionally wherever applicable while claiming the payments are:

I. Job completion reports.

II. List of items inspected.

III. Any other document required but not specified but required.

7.6 Final bill along with 'No Claim certificate' shall be submitted within 30 days of completion of contract period.

7.7 In case of dispute concerning the invoice(s), OIL shall return said invoice(S) to the TPI agency within 14 days from its/their receipt specifying in writing the reasons for rejection.

7.8 The agency shall send its claim for payment in writing as per "Proforma for Bill for Payments", when contractually due, along with relevant documents etc., duly signed & stamped with date, while claiming payment, the agency is also to certify in the bill that the payment being claimed is strictly in terms of the contract awarded.

7.9 All Bills along with relevant supporting documents shall be submitted in triplicate addressed to GM-INDEG, INDEG Department, Oil India Limited, Duliajan, Assam - 786602. The TPI agency should submit the invoice in sealed envelopes superscripting the following:

a. LOA/Contract No.:
b. Vendor Name & No.:
c. Invoice No. & Date:
d. Reference contract no. (as mentioned in Annexure-II):
e. Email Id of the vendor /Supplier:

7.10 The invoices should contain the following particulars as per Rule 4A of GST Rules:

a. The Name, address & registration number of service provider (Contractor)
b. The Name and address of the service receiver (OIL, Duliajan)
c. Description, classification, and value of taxable service and
d. GST amount (GST and applicable cess, etc., separately)

Payment shall be made within 30 (thirty) calendar days from the date of receipt of invoice complete in all aspects at the above office.

The original invoice should also accompany the following documents/details:

(I) <u>ALONG WITH INVOICE:</u>

Following documents /details should be invariably furnished along invoice:

a) Invoice (i.e. Tax invoice as per relevant GST rules, in original and duplicate, clearly indicating GST registration number, Service Classification, Rate and amount of GST shown separately).
b) Details of statutory payments like EPF and ESI / medical and workmen compensation insurance of previous month. (For applicability of EPF & ESI please refer clause below)
c) Undertaking by the Contractor regarding compliance of all statutes.
d) Certificate by the Contractor starting that Inspectors have been paid not less than Minimum Wage as per contract conditions, (As applicable)
e) Any other document specifically mentioned in the Contract or supporting documents in respect of other claims (if any), permissible under the Contract.
f) Copy of valid registration certificate under the GST Rules/Act.
g) Particulars required for making payments through 'Electronic Payment Mechanism', in accordance with the clause on 'MODE OF PAYMENT' appearing in contract.

h) Copy of EPF Registration & ESI Registration/ medical and workmen compensation Insurance.

i) Mobile No. (Optional) & E-mail ID.

8. **EPF:**

a. Contractor falling under the purview of EPF Act/Rules at the time submission of Bid:

(Please refer GENERAL CONDITIONS OF CONTRACT (GCC) Contractor should either submit valid EPF Code no. (along with supporting documentary evidence thereof attested by notary public) or submit an undertaking to produce the same subsequent to award of contract within 30 days of issue of LOA and before the signing of the contract , failing which his EMD/ SD shall stand forfeited and contract be cancelled.

b. Contractor not falling under the purview of EPF Act/ Rules at the time of submission of Bid:

I. Contractor should submit an undertaking that at present they are not covered under the EPF Act/Rules, supported by a certificate from a Chartered Accountant towards this effect and should submit the same along with the techno commercial offer, failing which his offer will be rejected.

ii. The Contractor further has to give an undertaking that they shall obtain and produce the EPF code No. within 30 days from the date on which they fall under the provision of EPF Act/ Rules, during the currency of the contract period, failing which his EMD/SD shall stand forfeited and contract be cancelled.

9**. Delay in the TPI Agency's Performance:**

9.1 The time and the date specified in the contract shall be deemed to be the essence of the contract and the agency shall perform the Inspection services under the contract within the time schedule specified by OIL.

9.2 Any delay attributable to the agency in maintaining its contractual obligations towards inspection and performance of services shall render the agency liable to any or all of the following sanctions besides any administrative action:

a) Imposition of liquidated damages.

b) Forfeiture of its performance security and

c) Termination of the contract for default.

10. Delay in Mobilization and Liquidated Damages:

If the TPI agency fails to commence any or all of the inspection services within the time frames(s) incorporated in the contract, OIL shall, without prejudice to other rights and remedies available to OIL under the contract, impose the following penalties.

a. TPI agency shall mobilize and deploy the required resources like provisions, personnel, equipment's, etc., so as to commence the services at Vendor's works or the location on specified date mentioned in inspection call letters.

b. If the TPI agency fails to mobilize and deploy the required resources and /or fails to commence the services within the period specified in sub clause (a) above, OIL shall

have, without prejudice to any other right or remedy in law or contract including sub clause(c) below, the right to terminate the contract.

c. If the TPI agency is unable to mobilize/deploy the required resources and commence the services within the period specified in sub clause (a) above, it may request OIL for extension of the time with unconditionally agreeing for levy and recovery of LD. Upon receipt of such a request, OIL may at its discretion, extend the period of mobilization and shall recover from the contractor, as an ascertained and agreed Liquidated Damages, a sum equivalent to 0.5 % of the respective work over value, for each week of delay or part thereof, subject to a minimum of 7.5 % of the contract value.

d. LD will be calculated on the basis of contract value excluding duties and taxes, where such duties/taxes have been shown separately in the contract.
The parties agree that the sum specified above is not a penalty but a genuine pre-estimate of the loss /damage which will be suffered by OIL on account of delay on the part of the Contractor and the sad amount will be payable without proof of actual loss of damage caused by such delay.

11. **Termination for Default:**

11.1 OIL, without prejudice to any other contractual rights and remedies available to it (OIL), may be written notice of default sent to the agency, terminate the contract in whole or in part, if the agency fails to deliver any contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by OIL in following circumstances.

a. Failure to undertake services / work as per scope.

b. Lapses in providing the services in accordance with contract or failure to provide services to the satisfaction of the OIL.

c. Delay in providing services for reasons solely attributable to the TPI agency.

d. Failure to provide agreed personnel for the assignment.

e. Unapproved substitution of any personnel on the assignment.

f. Failure to meet standards and to follow Good Industry Practices.

g. Non-observation of safety rules/statutory requirements, misbehavior/ misconduct by TPI agency or Sub-contractors.

h. Service breach of any obligations under contract by TPI agency or Sub-contractors.

11.2 In the events of OIL terminates the contract in whole or in part, OIL shall pay to TPI agency only such portion of services which have been satisfactorily completed by the agency and approved by OIL prior to the termination subject to the right of OIL to deduct any amount due/recoverable from the agency under provision of the contract.

All jobs/services whether finished or in progress at the time of termination shall be property of the OIL and all documents of whatsoever nature in relation to the work shall be handed over to OIL. After termination of the contract TPI agency shall forthwith vacate the OIL premises without causing any damages to their facilities.

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Appendix-I

Acceptance of Scope of Work

We, M/s hereby certify that we accept the Scope of Work for Third party inspection as given at Annexure-I of the tender as well as the terms and condition of the tender unconditionally.

Authorized Signatory of

The bidder

Place

Date

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