



OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Udyan Vihar, Narengi, Guwahati,  
Assam

Fax-91 0361 2643686  
Email-oilmatpl@oilindia.in

**Tender No.** : GOD7666L25/4L  
**Tender Date** : 08.10.2024  
Bid Closing On : 05.12.2024 at 13:00 hrs.(IST)  
Bid Opening On : 05.12.2024 at 13:00 hrs.(IST)  
Delivery Required :  
Bid Security Amount : Not Applicable  
Performance : Not Applicable  
Guarantee :  
Integrity Pact : Not Applicable

Sirs,

We invite you to submit your firm quotation (in triplicate) for supply of the materials as listed and specified in the enclosed Annexure-I, complete in all respect without keeping any ambiguity and conforming to the "General Terms & Conditions" enclosed. It is also essential that your quotation must reach us on or before the bid closing date and time as indicated above.

Your special attention is drawn to the following:

1.a) Rate should be quoted as per unit specified in the Annexure-I on F.O.R. Destination basis. Offer should be submitted as per format given in "General Terms & Conditions".

1.b) Your offer must include:

- |   |   |
|---|---|
| i) Tender No.   | vii) Packaging charges, if any.                                       |
| ii) Full description of the material offered.                 | viii) Taxes.  |
| iii) Any Deviation in specification.                          | ix) Firm road freight for door delivery at above destination.         |
| iv) Best possible delivery for each item.                     | x) Brand name, whenever specific.                                     |
| v) Unit & total basic price for each item.                    | xi) Conformity to Monogram/Inspection requirements & charges, if any. |
| vi) Validity of minimum 75 days from the date of bid opening. |   |

2. In the event of your inability to quote for the materials, please send your 'Regret advice' for our record, failure of which may lead to deletion of your name from the vendor list.

3. Incomplete quotation will be summarily rejected.

**The sealed quotation should be sent to the following address:**

**Dy.General Manager-Materials, Oil India Limited, P.O. Udayan Vihar Narangi, Guwahati-781171 (Assam).**

Yours Faithfully,  
OIL INDIA LIMITED

Mingku Narzari  
Sr. Manager Materials-PL  
For: DGM(Materials)-PL  
For: Executive Director-PLS

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Udyan Vihar, Narengi, Guwahati,  
Assam

Fax-91 0361 2643686  
Email-oilmatpl@oilindia.in

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 99058546	<b>CO2 CYLINDER REFILLING - 9 KG CAPACITY</b> Pressure Testing, Painting and refilling of Empty CO2 Cylinders. <b>NOTE:</b>  1. The Pressure Test shall be carried out as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. 2. Hydrostatic Pressure Test Certificate of Individual Cylinder is required along with the supply of the Refilled Cylinder. 3. Cylinder no. and the CO2 capacity of the cylinder shall be written on the bottom of the cylinder, preferably in 2 cm. size letter for easy identification of the cylinder. 4. Cylinder shall be painted in Fire Red colour.	5	NO
<b>20</b> 99058537	<b>CO2 CYLINDER REFILLING-22.5 KG CAPACITY</b> Pressure Testing, Painting and refilling of Empty CO2 Cylinders. <b>NOTE:</b>  1. The Pressure Test shall be carried out as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. 2. Hydrostatic Pressure Test Certificate of Individual Cylinder is required along with the supply of the Refilled Cylinder. 3. Cylinder no. and the CO2 capacity of the cylinder shall be written on the bottom of the cylinder, preferably in 2 cm. size letter for easy identification of the cylinder. 4. Cylinder shall be painted in Fire Red colour.	40	NO
<b>30</b> 99058539	<b>CO2 CYLINDER REFILLING-36 KG CAPACITY</b> Pressure Testing, Painting and refilling of Empty CO2 Cylinders. <b>NOTE:</b>  1. The Pressure Test shall be carried out as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. 2. Hydrostatic Pressure Test Certificate of Individual Cylinder is required along with the supply of the Refilled Cylinder. 3. Cylinder no. and the CO2 capacity of the cylinder shall be written on the bottom of the cylinder, preferably in 2 cm. size letter for easy identification of the cylinder. 4. Cylinder shall be painted in Fire Red colour.	40	NO
<b>40</b> 99058540	<b>CO2 CYLINDER REFILLING-40 KG CAPACITY</b> Pressure Testing, Painting and refilling of Empty CO2 Cylinders. <b>NOTE:</b>  1. The Pressure Test shall be carried out as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. 2. Hydrostatic Pressure Test Certificate of Individual Cylinder is required along with the supply of the Refilled Cylinder. 3. Cylinder no. and the CO2 capacity of the cylinder shall be written on the bottom of the cylinder, preferably in 2 cm. size letter for easy identification of the cylinder.	40	NO

Item No./ Mat. Code	Material Description	Quantity	UOM
	4. Cylinder shall be painted in Fire Red colour.		
<b>50</b> 99062359	<b>CO2 Cylinder Valve</b>  <b>NOTE:</b>  1. The CO2 Cylinder Valve shall be as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. 2. CO2 Cylinder Valve shall be ISI-marked 3. Test Certificate, ISI certificate shall be produced for the valve along with the supply of the Refilled Cylinder.	10	NO

**Standard Notes: 1.0 Bidder must keep their offer valid for minimum 75 days from Date of Bid Closing failing which their offer will be straightaway rejected.**

**2.0 Tender no. and Bid Opening Date to be clearly indicated in the envelope.**

**3.0 Your offer should be for delivery of materials at the following address: Offer will be rejected straight way in case offer is not complying the delivery location**

**Office of Dy.General Manager (Materials)PL  
Oil India Limited,  
Pipeline Headquarters, Narangi,  
P.O. Udayan Vihar, Dist. Kamrup(Metro)  
Assam, Pin-781171**

**4.0 Offer will be evaluated on FOR Destination basis. Bidder should quote Transportation charges etc.(if any) separately if not included in basic price.**

**5.0 General Terms & Condition of this tender is not enclosed separately. Please refer to General Terms and Conditions for National Tenders (MM/TENDER/LP/01/06) under 'For Vendors' --- 'Limited Tenders' in www.oil-india.com. Tender will be governed by the same.**

**6.0 Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**

**7.0 Payment Terms: 100% payment within 21 days after receipt & acceptance of materials at OIL's site after adjusting liquidated damage, if any.**

**8.0 Bidder should submit their offer incorporating the following:**

- i) Itemwise HSN Code**
- ii) Applicable Rate of GST**

**9.0 If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.**

**10.0 ATTENTION TO OTHER INTERESTED VENDORS WHO ARE NOT LISTED:-**

**Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials(Relevant documents including company profile, financial status, product range, client list must be submitted along with**

the application) and should fulfill the below mentioned criteria:-

10.1 Experience of successfully executing at least 1(One) order for minimum 68 Nos. quantity of CO2 Cylinder Refilling in preceding 5(five) years to be reckoned from the original stipulated bid closing date of the tender (Copies of Purchase Order(s) along with completion certificate towards successful execution of the order to be submitted).

10.2 Annual financial turnover of at least INR 2.22 Lakh in any of preceding 3(three) financial years.

10.3 The Net worth should be Positive for preceding financial/accounting year.

Note:

a) Annual Financial Turnover of the bidder from operations shall mean Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on of services rendered, or both, by the company(i.e., bidding entity, as the case may be) during a financial year as per the Companies Act,2013 Section 2(91).

b) Net worth shall mean the aggregate value of the paid-up share capital and all reserves created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation.

c) For proof of annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number, UDIN and Firm Registration Number), certifying the Annual turnover & Net worth  
OR

ii) Audited Balance Sheet along with Profit & Loss account.

Documentary evidence as stipulated above, should reach the office of Dy. General Manager(Materials)Pipeline, Materials Department, Oil India Limited, Pipeline Headquarter,Guwahati-781 171(Assam) or email papari\_borah@oilindia.in / mingku\_narzari@oilindia.in within 10 days of publication of the tender on OIL's website. Based on merit, OIL will allow the vendors to participate in the current tender or future tender for the item(s) at its sole discretion.

**Disclaimer:** Authorization to participate in the tender does not guarantee placement of order. Requests received from interested vendors after 10 days of publication of tender shall be considered for future tenders only, subject to meeting the above evaluation criteria.

**Special Notes :** 1.0 Rate Contract for Refilling of Co2 Cylinder on "AS AND WHEN REQUIRED" basis for a period of 2 years.

2.0 The Vendor must have the PESO approval for hydro testing of the cylinders and refilling of the cylinders from CCE Nagpur.The proof of PESO approval shall be submitted along with the bid.

3.0 The Rate quoted should be against each item including CO2 cylinder refilling, Hydrostatic Pressure Test, Painting of the Cylinder, writting of Cylinder No., Transportation Charges (Cylinder has to be picked up from our Stores and Returned the same after refilling in good condition), Handling charges (Loading/Unloading), etc.

4.0 The Prices shall be firmed for two years without any addition of the any additional charges.

5.0 The Rate Contract shall be for two year and remain valid till the entire amount is exhausted or at expiry of 2 (TWO) years from the date of award, whichever is earlier.

6.0 The rate for replacement of the Cylinder Valve (Average for all Capacities) should be quoted seperately.

7.0 The rate for repairing/servicing of the damaged Cylinder Valve (Average for all Capacities) should be quoted seperately.

8.0 The empty Cylinder may contain slight residual amount of the gas, as such care should be taken while handling/transporting the cylinder as per Gas Cylinder Rule.

9.0 The Vendor should have the PESO approval for hydro testing of the cylinders and refilling of the cylinders from CCE Nagpur.

10.0 The Items against the tender are required to be delivered on 'AS AND WHEN REQUIRED" basis.

**11.0 DELIVERY:**

i) Terms & Mode of delivery: Free of cost on as and when required basis at OIL's Office at PHQ, Narangi.

The Supplier shall make the necessary arrangement for delivery of the materials at OIL's Office at Narangi, Guwahati at no extra cost within 45 days from the date of intimation by OIL.

12.0 **PAYMENT TERMS:** 100% Payment to be made within 21 days after receipt and acceptance of materials at OIL's site adjusting L.O.,if any. In case, cylinders are taken on rent by OIL, payment to be made against supply and acceptance on submission of bills including the rent.

**13.0 STATUTORY RULES AND REGULATIONS:**

13.1 The Supplier shall be solely and fully responsible for complying with all the regulations as laid down by the Government / Company authorities regarding the supply of goods.

13.2 The Supplier hereby undertakes to comply with Company's Security Regulations.

**14.0 OTHER TERMS AND CONDITIONS:**

14.1 The Company shall have powers to :

- a) Reduce the rates at which the payment shall be made if the quality of the supplies, although acceptable, is not upto the required standard.
- b) Deduct from the Supplier bill and/or otherwise realize the amount of any loss suffered by the Company on account of wrong supply / non-supply/ belated supply against the order.
- c) Procure supplies from other sources in the event of Supplier failure to supply within scheduled delivery date incorporated in the delivery advices. The excess expenditure, if any, incurred in procuring the material from alternative sources would be recovered from the supplier.
- d) Enter into parallel Order with other Supplier and to obtain additional supplies by

ad hoc purchases from other sources.

**15.0 WARRANTY:**

The Supplier warrants that the materials supplied will be genuine materials and will be of recent make, best quality and workmanship and free from any defect. Any supply found to be of poor quality / defective will be replaced at no extra cost to Company within maximum of 10 days of receipt of notice by the Supplier.

Tender No. : GOD7666L25/4L  
Tender Date : 08.10.2024  
Bid Closing On : 05.12.2024 at 13:00 hrs.(IST)  
Bid Opening On : 05.12.2024 at 13:00 hrs.(IST)

**Tender issued to following parties only:**

Slno	V_Code	Vendor Name	City/Country
1	200268	SOVA ENTERPRISE	GUWAHATI
2	200468	ASSAM AIR PRODUCTS (P) LIMITED	GUWAHATI
3	200832	INDUSTRIAL EQUIPMENTS	GUWAHATI
4	201598	TRADE & AGENCIES	GUWAHATI
5	202780	GUNNEBO INDIA LTD.	GUWAHATI
6	202821	PAREEK AGENCY	GUWAHATI
7	203025	EASTERN FIRE PROTECTION ENGINEERS	GUWAHATI
8	204373	FIRE BANE ENGINEERING	GUWAHATI
9	205403	N.S.REFRIGERATION CO.	GUWAHATI
10	205527	THE KAMRUP INDUSTRIAL GASES LTD.	GUWAHATI
11	205531	NORTH EASTERN FIRE & SECURITY SERVI	GUWAHATI
12	208349	TRITON ENGINEERS & TRADERS	GUWAHATI