

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Udyan Vihar, Narengi, Guwahati,  
Assam

Fax-91 0361 2643686  
Email-oilmatpl@oilindia.in

**Tender No. & Date : GOD5849L24/3L 07.03.2024**

Bid Security Amount : INR 0.00 OR USD 0.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 04.04.2024 at 13:00 hrs. (IST)  
Bid Opening On : 04.04.2024 at 13:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 0C000129	<b>Executive Table / Desk with attached ERU (left hand side table) and PEDESTAL</b>  Dimension :1800W x 2100D x 750H (Approx Minimum size) Make: Godrej or equivalent Model : Aristo Executive Suite / Cignus Executive Suite / Godrej Maestro or equivalent  Note: Bidders need to quote make and model of offered product. They need to submit Catalogue of the product along with the bid.	1	NO
<b>20</b> 0C000129	<b>Back Unit for executive desk</b>  Dimension : (1400-1800)W x (400-500)D x 1800 H (Approximate)  Make: Godrej or equivalent Model : Aristo Executive Suite / Maestro Back unit or equivalent  Note:  1)Colour of back unit should be similar to Executive desk. 2)Bidders need to quote make and model of offered product. They need to submit Catalogue of the product along with the bid. 3) Dimension of the product is indicative in nature.	1	NO
<b>30</b> 0C000129	<b>High Back executive chair</b>  Make: Godrej or equivalent Model : La Sede / Emerald  Note:  1)The seat and back are upholstered with pure leather. 2) Height adjustable arms 3) providing flexibility in the back height adjustment 4)The height of the armrests can be adjusted as per need.	1	NO

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	5) Bidders need to quote make and model of offered product. They need to submit Catalogue of the product along with the bid.		
<b>40</b> 0C000083	<p><b>Visitor office chair with arms</b></p> <p>Make:Godrej or Equivalent Model: Oxbo / Kareena NXT</p> <p>Dimensions W x H x D (cm) 60 x 90x 64 (Approximate)</p> <p>Feature : armrest top support for long hours of comfortable seating.</p> <p>Upholstery Material : Fabric / Leather</p> <p>Bidders need to quote make and model of offered product. They need to submit Catalogue of the product along with the bid.</p>	3	NO
<b>50</b> 0C000129	<p><b>Executive Table / Desk with attached ERU</b> (left hand side table)</p> <p>Dimension :1800W x 900D x 740H (Approx Minimum size) Make: Godrej or equivalent Model : Godrej Finness Main Table with left hand side table or equivalent</p> <p>Note: Bidders need to quote make and model of offered product. They need to submit Catalogue of the product along with the bid.</p>	1	NO

**Standard Notes: 1.0 Bidder must keep their offer valid for minimum 75 days from Date of Bid Closing failing which their offer will be straightaway rejected.**

2.0 Tender no. and Bid Opening Date to be clearly indicated in the envelope.

3.0 Bidder shall submit catalogue / brochure / leaflet providing technical details of the materials offered alongwith their quotation.

4.0 Your offer should be for delivery of materials at the following address: Offer will be rejected straight way in case offer is not complying the delivery location

**Office of Dy.General Manager (Materials)PL  
Oil India Limited,  
Pipeline Headquarters, Narangi,  
P.O. Udayan Vihar, Dist. Kamrup(Metro)  
Assam, Pin-781171**

5.0 Offer will be evaluated on FOR Destination basis. Bidder should quote Transportation charges etc.(if any) separately if not included in basic price.

6.0 General Terms & Condition of this tender is not enclosed separately. Please refer to

General Terms and Conditions for National Tenders (MM/TENDER/LP/01/06) under 'For Vendors' --- 'Limited Tenders' in www.oil-india.com. Tender will be governed by the same.

7.0 Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.

8.0 **Payment Terms:** 100% payment within 21 days after receipt & acceptance of materials at OIL's site after adjusting liquidated damage, if any.

**9.0 Bidder should submit their offer incorporating the following:**

- i) Itemwise HSN Code**
- ii) Applicable Rate of GST**

10.0 If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

**11.0 ATTENTION TO OTHER INTERESTED VENDORS WHO ARE NOT LISTED:-**

Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials(Relevant documents including company profile, financial status, product range, client list must be submitted along with the application) and should fulfill the below mentioned criteria:-

11.1 Experience of successfully executing at least 1(One) similar order for minimum 6 Nos. Furniture in preceding 5(five) years to be reckoned from the original stipulated bid closing date of the tender (Copies of Purchase Order(s) along with completion certificate towards successful execution of the order to be submitted).

11.2 Annual financial turnover of at least INR 1.70 Lakh of Tender value)in any of preceding 3(three) financial years.

11.3 The Net worth should be Positive for preceding financial/accounting year.

**Note:**

a) Annual Financial Turnover of the bidder from operations shall mean Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on of services rendered, or both, by the company(i.e., bidding entity, as the case may be) during a financial year as per the Companies Act,2013 Section 2(91).

b) Net worth shall mean the aggregate value of the paid-up share capital and all reserves created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation.

c) For proof of annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number, UDIN and Firm Registration Number), certifying the Annual turnover & Net worth

OR

ii) Audited Balance Sheet along with Profit & Loss account.

Documentary evidence as stipulated above, should reach the office of Dy. General Manager(Materials)Pipeline, Materials Department, Oil India Limited, Pipeline Headquarter,Guwahati-781 171(Assam) or email papari\_borah@oilindia.in /

mingku\_narzari@oilindia.in within 10 days of publication of the tender on OIL's website. Based on merit, OIL will allow the vendors to participate in the current tender or future tender for the item(s) at its sole discretion.

**Disclaimer:** Authorization to participate in the tender does not guarantee placement of order. Requests received from interested vendors after 10 days of publication of tender shall be considered for future tenders only, subject to meeting the above evaluation criteria.

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**Tender issued to following parties only:**

Slno	V_Code	Vendor Name	City/Country
1	201480	GODREJ & BOYCE MFG. CO. LTD.	GUWAHATI
2	203016	A.T.C. AGENCIES	GUWAHATI
3	205855	B.B.VARMA & CO	GUWAHATI
4	205869	MATHARU ENGINEERING WORKS	Jorhat
5	207835	M.B.TRADERS	SILIGURI
6	208403	COMMERCIAL STATIONERS	GUWAHATI
7	210584	METHODEX SYSTEMS PVT.LTD.	GUWAHATI
8	214110	N G MERCANTILE PVT LTD	Guwahati
9	214450	INTERIOR DECCOR	Tinsukia
10	214896	R.K KHOWALA	GUWAHATI
11	215121	INDIA SAFE & STEEL WORKS	Siliguri
12	215122	STEEL WAYS	Siliguri
13	405222	AMIT RATHI	BIRPARA
14	405412	KHAITAN CARPET CORPORATION	GUWAHATI
15	412201	SONAM ENTERPRISE	BONGAIGAON
16	414997	COMMERCIAL VENTURES	GUWAHATI