OIL INDIA LIMITED
(A Govt. Of India Enterprise) Tel : 033 2230 1657, 1658
4, India Exchange Place, Fax : 91 33 2230 2596
Kolkata-700001 E-mail: oilcalmn@oilindia.in



**FILE COPY**

| | |
|---|---|
| **Tender No.** | **: KIS0117L26/L8** |
| **Tender Date** | **: 26.08.2025** |
| Bid Closing On | : 23.09.2025 at 14:00 hrs.(IST) |
| Bid Opening On | : 23.09.2025 at 14:00 hrs.(IST) |
| Delivery Required | : As soon as possible at Duliajan, Assam |
| Bid Security Amount | : Not Applicable |
| Performance Guarantee | : Not Applicable |
| Integrity Pact | : Not Applicable |

Sirs,

We invite you to submit your firm quotation (in triplicate) for supply of the materials as listed and specified in the enclosed Annexure-I, complete in all respect without keeping any ambiguity and conforming to the "General Terms & Conditions" . It is also essential that your quotation must reach us on or before the bid closing date and time as indicated above.
Your special attention is drawn to the following:

1.a) Rate should be quoted as per unit specified in the Annexure-I on F.O.R. Destination basis. Offer should be submitted as per format given in "General Terms & Conditions".

1.b) Your offer must include:

i) Tender No.
ii) Full description of the material offered.
iii) Any Deviation in specification.
iv) Best possible delivery for each item.
v) Unit & total basic price for each item.
vi) Validity of minimum 75 days from the date of bid opening.
vii) Packaging charges, if any.
viii) Excise Duty, if appicable.
ix) Taxes.
x) Firm road freight for door delivery at above destination.
xi) Brand name, whenever specific.
xii) Conformity to Monogram/Inspection requirements & charges, if any.

2. In the event of your inability to quote for the materials, please send your 'Regret advice' for our record, failure of which may lead to deletion of your name from the vendor list.

3. Incomplete quotation will be summarily rejected.

The sealed quotation should be sent to the following address:
**Head-Calcutta Branch, M/s. Oil India Limited, 4-India Exchange Place, ICC Building (4th Floor), Kolkata - 700 001, West Bengal**.

Yours Faithfully,
OIL INDIA LIMITED

TRIDIP KALITA
MANAGER - C&P
FOR GM - C&P
FOR CGM - KO

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**Tender No.** : **KIS0117L26/L8**
**Tender Date** : **26.08.2025**

Commodity No. : 000180
Commodity Desc. : ROTO PUMP

Reference :
Commodity Type : PR Proprietary

| Slno | V_Code | Vendor Name | City/Country | RFQ No. | Response |
|---|---|---|---|---|---|
| 1 | 201059 | ROTO PUMPS LTD. | KOLKATA | 3300010905 | |

RFQ generated for all the vendors appearing in the above commodity code.

PR/PRs covered by above tender :

| PR No. | PR Date | PR Item Sl. no./nos. |
|---|---|---|
| 1237626 | 20.02.2025 | Full Indent |

27/08/25

TRIDIP KALITA
MANAGER - C&P
FOR GM - C&P
FOR CGM - KO

OIL INDIA LIMITED
(A Govt. Of India Enterprise) Tel : 033 2230 1657, 1658
4, India Exchange Place, Fax : 91 33 2230 2596
Kolkata-700001 E-mail: oilcalmn@oilindia.in

**Tender No. & Date : KIS0117L26/L8 26.08.2025**

Bid Security Amount : INR 0.00 OR USD 0.00
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 23.09.2025 at 14:00 hrs. (IST)
Bid Opening On : 23.09.2025 at 14:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

| Item No./ Mat. Code | Material Description | Quantity | UOM |
|---|---|---|---|
| 10<br>07741254 | SPARES FOR ROTO MAKE SCREW PUMP, MODEL : RMAB581J7 CD5A, RMAA584J7 CDIE & RMAA582J2 CDIA.<br>UJ Kit (RUJA016-J2) for Model RMAB581 J7 CD5A<br>( Cardon Joint Kit )<br><br>Part No. 20-RMAB581 | 10 | SET |

**Note description for item no./nos. :** 10

Category of Item: Proprietary
OEM Name & Adress: M/s ROTO PUMPS LTD, Kolkata

**Standard Notes:** 1. Bidder must be OEM or OEM authorized dealer. Bidders other than OEM must provide the letter/certificate of authorisation from OEM as their Authorized Dealer at the time of bid submission.

2. Validity of offer: 75 days from the date of tender opening.

3. Bidder are advised to fill up the Undertaking of authenticity of information/documents submitted (Annexure - K) along with their technical bid.

4. The items covered by this Tender shall be used by Oil India limited in the PEL / ML areas which are issued / renewed after 01/04/99 and hence bidder shall be eligible for concessional rate of GST against Essentiality Certificate for Invoice valuing INR 1 lakh & above.

In the event of order, the supplier shall arrange to provide all necessary documents to apply for essentiality certificate from DGH. Supplier shall affect despatch only on receipt of this certificate from OIL, failing which all related liabilities shall be to supplier's account.

5. PAYMENT TERMS:
5.1 90% within 21 days Of receipt of materials at destination against undisputed invoice and remaining 10% after acceptance (GRN) or 100% within 21 days of receipt & acceptance (GRN) of materials at destination against undisputed invoice.

5.2 Whenever installation and Commissioning is under the scope of supplier, maximum 80% of the cost of materials shall be payable within 21 days of receipt of materials at destination against undisputed invoice and the remaining payment shall be released after successful commissioning.

6. Bidders are advised to submit their prices & other relevant details in attached price bid format (Annexure - IIA).

7. General Terms and Conditions (Annexure - II) of this tender is not enclosed separately. Please refer to General Terms and Condition for National Tender under tab #For Vendors" # #Limited Tender" in OIL website http://www.oil-india.com. Tender will be governed by the same.

8. Financing of trade receivables of Micro and Small Enterprises (MSEs) through Trade Receivables Discounting System (TReDS) platform.
#
Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXII, and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting / electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.
#
(I)# Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSF Vendor.
(ii) MSF Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.
(iii) OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.
#
Note:
#
(1) Buyer means OIL, who has placed Purchase Order / Contract on a MSE Vendor (Seller).
(ii) Seller means a MSE vendor, who has been awarded Purchase Order / Contract by OIL, (Buyer).

**Annexure - IIA**

TENDER NO.: _____

| | | |
|---|---|---|
| 1. | **Item No.** | |
| 2. | **HSN Code** | |
| 3. | **Basic material Value (Unit Rate);**<br>**Please indicate whether unit rate is "Inclusive of Freight & Transit Insurance" or "Exclusive of Freight & Transit Insurance"** | |
| 4. | **Quantity** | |
| | | **In Rupees** |
| A. | **Total Basic Material Value (Unit rate x Quantity)** | |
| B. | **Pre-despatch /Third party Inspection charges, if any** | |
| C. | **Packing and forwarding charges, if any** | |
| D. | **Total Ex-works value ( A+B+C)** | |
| E. | **GST on (D)** | |
| F. | **Compensatory Cess, if any** | |
| G. | **Total FOR Despatching Station Value ( D+E+F)** | |
| H. | **Freight Charges up to destination** | |
| I. | **GST on freight charges** | |
| J. | **Insurance charges inclusive of GST** | |
| K. | **Training Charges, if any** | |
| L. | **GST on training charges** | |
| M. | **Installation & Commissioning Charges, if any** | |
| N. | **GST on I & C charges** | |
| O. | **AMC charges, if any** | |
| P. | **GST on AMC charges** | |
| Q. | **Total FOR Destination Value (G+H+I+J+K+L+M+N+O+P)** | |

Gross weight of the total consignment :
Gross volume of the total consignment :
Name of Despatching Station :
Delivery Period :
Validity :
Payment terms :
Name of original manufacturer :
Other terms if any :
Whether Bidder is MSME or not :

_____

Signature & Seal of Bidder
**Full Name :**
**Address :**

**Date :**

**Note:**

1. Bidders must quote Freight Charges up-to destination specified in tender. In case bidder fails to quote inland freight charges, highest freight quoted by the other bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.
2. Inspection Charges (Ref. B), Training Charges (Ref. K & L), I & C Charges (Ref M & N) and AMC Charges (Ref. O & P) are to be quoted wherever specifically asked for in the tender.
3. Other clauses on Goods & Service Tax shall be applicable as incorporated elsewhere in this tender.

**Annexure - K**

*Format of undertaking by Bidders towards submission of authentic information/documents*
*(To be typed on the letterhead of the bidder)*

Ref. No: _____ Date __/___/___

**Sub: Undertaking of authenticity of information/documents submitted**

**Ref: Your Tender No._____ Dated _____**

To,
The CGM – Kolkata Office
Oil India Limited,
Kolkata

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above-cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorized Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)