

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	12-09-2025 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	12-09-2025 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Oil India Limited
संगठन का नाम/Organisation Name	Oil India Limited
कार्यालय का नाम/Office Name	Oil India Limited
कुल मात्रा/Total Quantity	11
वस्तु श्रेणी /Item Category	Casing Head Housing 1 , SPOOL 1 , Slip Seal Assembly , X-type bushing , Plug Tester , TUBING HEAD ASSEMBLY 1 , Casing Head Housing 2 , DOUBLE STUDDED DOUBLE PACK OFF ADAPTER , SPOOL 2 , SPOOL 3 , TUBING HEAD ASSEMBLY 2
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	Casing Head Housing and other related items for complete Well Head System
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Category not available on GeM for the text string uploaded by the buyer
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> <li>Premium Threaded Pup Joints(Petroleum Industry)</li> <li>GMAW Filler Wire ERNiCrMo-14 in spool - BHEL</li> </ul>
बीओक्यू शीर्षक /BOQ Title	Casing Head Housing and other related items for complete well head system
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No

<b>बिड विवरण/Bid Details</b>	
विक्रेता से मांगे गए दस्तावेज़/ <b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	No
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>	No
बिड का प्रकार/ <b>Type of Bid</b>	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/ <b>Primary product category</b>	Casing Head Housing 1
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>	5 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
मूल्यांकन पद्धति/ <b>Evaluation Method</b>	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / <b>Financial Document Required</b>	Yes
मध्यस्थता खंड/ <b>Arbitration Clause</b>	No
सुलह खंड/ <b>Mediation Clause</b>	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	471900

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	19

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

CGM-C&P

Oil India Limited, OIL INDIA Limited, OIL INDIA Limited, Ministry of Petroleum and Natural Gas  
(G C Sarma)

#### विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Casing Head Housing 1

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Tanushree Agrawal	533004,Oil India Limited, 11-4-7, 3rd Floor, Nookalamma Temple Street, Ramaraopet, Kakinada, Andhra Pradesh	1	120

### SPOOL 1

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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### Slip Seal Assembly

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Tanushree Agrawal	533004,Oil India Limited, 11-4-7, 3rd Floor, Nookalamma Temple Street, Ramaraopet, Kakinada, Andhra Pradesh	1	120

### X-type Bushing

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
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**Plug Tester**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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### TUBING HEAD ASSEMBLY 1

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Tanushree Agrawal	533004,Oil India Limited, 11-4-7, 3rd Floor, Nookalamma Temple Street, Ramaraopet, Kakinada, Andhra Pradesh	1	120

### Casing Head Housing 2

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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1	Tanushree Agrawal	533004,Oil India Limited, 11-4-7, 3rd Floor, Nookalamma Temple Street, Ramaraopet, Kakinada, Andhra Pradesh	1	120

**DOUBLE STUDDED DOUBLE PACK OFF ADAPTER**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
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**SPOOL 2**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**SPOOL 3**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**TUBING HEAD ASSEMBLY 2**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

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BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Tanushree Agrawal	533004,Oil India Limited, 11-4-7, 3rd Floor, Nookalamma Temple Street, Ramaraopet, Kakinada, Andhra Pradesh	1	120

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

**2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

The detailed Tender Document consisting of detailed Item Specifications, Technical Terms, Instruction to Bidders, Bid Evaluation Criteria (BEC) and Proformas, is uploaded under "Buyer Added Bid Specific ATC" below.

**3. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**अस्वीकरण/Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

**FORWARDING LETTER**

**OIL INDIA LIMITED (OIL)** is a premier National Oil Company engaged in the business of Exploration, Production and Transportation of Crude Oil and Natural gas. A Maharatna Company under the Ministry of Petroleum and Natural gas, Government of India (GOI), with its Headquarters at Duliajan, Assam. Oil India Limited (OIL)'s Project office located at Kakinada is presently entrusted to coordinate activities related to the exploration and production of oil and natural gas from the Krishna Godavari on land and offshore, Mahanadi on land, Andaman offshore and Kerala-Konkan offshore basins in India. The Project Office of OIL at Kakinada is well connected by road, rail and air.

In connection to its operations, OIL invites **DOMESTIC COMPETITIVE BIDS** from competent and experienced bidders through GEM portal for the items mentioned below. You are invited to submit your most competitive bid on or before the scheduled bid closing date and time through GEM portal. For your ready reference, few salient points of the Tender are highlighted below.

**TENDER INFORMATION SUMMARY**

1	Bid Security	: <b>Applicable</b>  Bid Security of <b>INR 4,71,900.00</b> should be valid for minimum <b>165 days</b> from the bid closing date.  Original Bid security must be submitted on or before bid closing date.
2	Performance Security	: <b>Applicable @ 5% of Order value</b> for PO value more than INR 10.00 Lakhs  Validity: <b>The Performance Security specified above must be valid for 3 (three) months beyond the Warranty period, including extension, if any.</b>
3	Integrity Pact	: <b>Applicable</b>
4	MSE Purchase Preference	: <b>Applicable</b>
5	PPP-MII Purchase Preference	: <b>Applicable</b>
6	Preference to domestically manufactured Iron and Steel product (DMI&SP Policy)	: <b>Not Applicable</b>
7	Restrictions on procurement from a bidder of a country which shares a land border with India	: <b>Applicable</b>
8	Pre - dispatch inspection	: <b>Applicable (Refer Annexure-1)</b>
9	Third party inspection (TPI) of BEC Docs.	: <b>Not Applicable</b>
10	Installation & Commissioning	: <b>Not Applicable</b>
11	Training	: <b>Not Applicable</b>
12	Annual Maintenance Contract	: <b>Not Applicable</b>
13	OIL's Tender No.	: <b>GEM/2025/B/6595766 dtd. 22.08.2025</b>
14	OIL's PR Tender ( <i>For internal reference</i> )	: 1238431 & 1632627

**List of Annexures / Proformas**

<b>ANNEXURE-1</b>	TECHNICAL SPECIFICATIONS / TECHNICAL NOTES / INSTRUCTION TO BIDDERS
<b>ANNEXURE-2</b>	BID EVALUATION CRITERIA (BEC)
<b>ANNEXURE-3</b>	GENERAL NOTES TO BIDDERS
<b>PROFORMA-1</b>	FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA
<b>PROFORMA-2</b>	CERTIFICATE OF ANNUAL TURNOVER & NET WORTH
<b>PROFORMA-3</b>	PARENT/ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE TOWARDS FINANCIAL STANDING
<b>PROFORMA-4</b>	FORMAT OF UNDERTAKING BY BIDDERS TOWARDS SUBMISSION OF AUTHENTIC INFORMATION/DOCUMENTS
<b>PROFORMA-5</b>	FORM OF BID SECURITY (BANK GUARANTEE)
<b>PROFORMA-6</b>	FORM OF PERFORMANCE SECURITY (BANK GUARANTEE)
<b>PROFORMA-7</b>	DECLARATION THAT BIDDER IS NOT UNDER HOLIDAY LIST/ DELISTED/ BLACKLISTED/ DEBARRED
<b>PROFORMA-8</b>	DECLARATION ABOUT BIDDER'S FINANCIAL STANDING
<b>PROFORMA-IP</b>	INTEGRITY PACT

**ANNEXURE- I**

**TECHNICAL SPECIFICATIONS / TECHNICAL NOTES / INSTRUCTION TO BIDDERS**

**A. SPECIFICATION & QUANTITY OF THE ITEMS**

Item No./ Materials code	Material Description	Quantity	Bidder's compliance
1 / 99119991	<p><b>CASING HEAD HOUSING 1:</b></p> <p><b>Casing Head Housing, 13-5/8" Top Flange x 13-5/8" OD CASING Slip-On Weld Bottom, API 6A, 5,000 psi</b></p> <p>Including 9-5/8" Slip-Type Casing Hanger &amp; Seal, PSL 2, Mat'l Class EE, Temp Class U, with BX-160 Ring Gasket, Test Plug, Lock Screws, Side Outlet 2" LP, AS PER API SPECN. 6A (latest edition) - API MONOGRAMMED.</p> <p>This casing head housing is designed for surface wellhead installations to suspend a 9 5/8" intermediate casing string. The bottom connection is a slip-on weld type for permanent welding onto 13 5/8" OD surface casing. The top connection features an API 6A 13 5/8" 5,000psi flange with BX-160 ring groove. It is compatible with standard wellhead systems and includes all required accessories for casing suspension and sealing.</p> <p>Technical Specifications:</p> <p>Top Flange: API 6A 13 5/8" – 5,000 psi, BX-160 ring groove  Bottom Connection: Slip-On Weld for 13 5/8" OD casing (For casing with MAT CODE: 01012517)  Working Pressure: 5,000 psi (API 6A compliant)  Material Class: EE (H<sub>2</sub>S resistant per NACE MR0175)  Temperature Class: U (-46°C to +121°C / -50°F to +250°F)  PSL (Spec Level): PSL 2 (higher PSL available on request)  Seal Type: Slip-type hanger with pack-off seal  Side Outlet: 2" LP (threaded), for monitoring or cementing  Finish: Phosphated or Zinc-plated; rust-inhibiting coating.</p> <p>The above casing head housing should be complete with following accessories:</p> <p>(a) Slip &amp; Seal Assembly (Hanger Packer) to hold/hang and seal 9.5/8" (244.475 mm) OD casing - 1 No.  (b) Suitable plug tester for casing head housing having 4.1/2" (114.3 mm) IF Box-up and Pin-down connection - 1 No.  (c) Ring Joint Gasket, Bx-160 - 2 Nos.  (d) Studs, 1.5/8" (41.275 mm) diameter x 12.3/4" (323.85 mm) long complete with two hexagonal nuts - 16 Sets</p>	1 Set	

	<p>(e) Nipple, straight, seamless pipe, XXS, API LP threads, Material class # ASTM A-106, Gr. B Size: 2" (50 mm) NB x 8" (200 mm) long, 5000 PSI (351.50 Kg/Sq.cm.) WP - 1 No.</p> <p>(f) Bull plug, Forged carbon steel, 6000 PSI (422 Kg/sq.cm.) WP, API LP threads, Material class # ASTM A-105, Size: 2" (50.8 mm) - 1 No.</p> <p>(g) Gate Valve, forged or cast steel, 2.1/16" (52.39 mm) 5000 PSI (352 Kg/sq.cm.) W.P. as per API 6A latest edition PSL-2, trim U-DD, with 50.8 mm (2") screwed female ends to API Line Pipe Threads, full bore through conduit, having replaceable gate &amp; seat assembly. Parallel solid gate construction with floating seat and back seat arrangement on the stem, non-rising stem supported on two thrust bearings, bolted bonnet, with plastic Chevron packing and grease injecting ports, complete with hand wheel - 1 No.</p>		
2 / 03530710	<p><b>SPOOL 1:</b></p> <p><b>SPOOL 11" X 5000 PSI TOP FLANGE, 13.5/8" X5000 PSI BOTTOM FLANGE, AS PER API SPECN.6A – API MONOGRAMMED</b></p> <p>Casing head spool, full bore opening having bottom flange of 346.075mm (13.5/8"), 5000 PSI W.P. with API ring groove BX-160, top flange of 279.4 mm (11"), 5,000 PSI W.P. with API ring groove of RX-54 and having two nos. of 2" API L.P. threaded female side outlets in same horizontal plane but in opposite direction. The Bottom Flange should have preparation for replaceable X-type bushing (Secondary Seal) to pack off 244.475mm (9.5/8") OD casing. Flange should have packing arrangement and testing port. The spool should have suitable bit pilot of 244.475mm (9.5/8") OD casing at bottom and to pass 215.9mm (8.1/2") bit. The top flange should have preparation for hanger packer mechanism (Slip &amp; Seal assembly) to hang and seal 177.8mm (7") OD casing. Height of the spool from bottom flange to top flange should be 24" (+/- 2"). Dimensions, pressure rating and metallurgy should conform to API Specification 6A, PSL-2, Material Class -'AA' &amp; Temp. Rating 'U'.</p>	1 Set	
3 / 03530711	<p><b>SLIP SEAL ASSEMBLY:</b></p> <p>Slip Seal Assembly (Primary Seal) to hang and seal 7" casing</p>	1 Set	
4 / 03530712	<p><b>X-TYPE BUSHING:</b></p> <p>X-type bushing (Secondary Seal) to pack off 9.5/8" casing</p>	1 Set	
5 / 03530713	<p><b>PLUG TESTER:</b></p> <p>Plug Tester having API 114.3 mm (4.1/2") IF Box-up &amp; Pin-down connection with 10 sets of extra seals for each plug tester.</p>	1 Set	

<p>6/ 03548524</p>	<p><b>TUBING HEAD ASSEMBLY 1:</b></p> <p><b>TUBING HEAD ASSEMBLY 7.1/16" x 11" X 5M</b></p> <p>Tubing Head Assembly, 352.1 Kg/Sq.cm (5000 psi) Working pressure, with 179.4 mm (7.1/16") x 352.1 Kg/Sq.cm (5000 psi) WP top flange, and 279.4 mm (11") x 352.1 Kg/Sq.cm (5000 psi) WP bottom flange, as per API specification 6A, latest edition, Comprising of the following items:</p> <p>1(a) TUBING HEAD SPOOL: (Qty. 1 no. per set) Tubing Head Spool shall be Straight Bore Bowl design with a landing shoulder to accept mandrel type tubing hanger as given in item 1(d) below. The tubing head spool shall be designed conforming to API Std. 6A latest edition, with the following minimum requirements &amp; provisions:</p> <p>Material: Minimum 60 K API Forged /Cast Alloy Steel Product specification level: PSL 1 Material Class: AA Temperature Rating: U Working pressure: 352.1 Kg/Sq.cm (5,000 psi) Test Pressure: 528.1 Kg/Sq.cm (7500 psi) Minimum ID of the spool: 168 mm Casing Size: Both 5 ½" &amp; 7" Casing, by changing removable type bit pilot &amp; secondary seal assembly.</p> <p>The tubing head spool shall be furnished with the following:</p> <p>1(a)(i) Top Connection of tubing head spool: Flanged, 179.4 mm (7.1/16"), RX- 27 ring grooved, 352.1 Kg/Sq.cm(5,000 psi) Working Pressure. Suitable to accommodate the tubing hanger [item 1(d)] and complete with Tie-down Screws to hold the tubing hanger in place.</p> <p>1(a)(ii) Side Connection of tubing head spool: Studded, 52.4 mm (2.1/16"); RX-24 ring grooved, 352.1 Kg/Sq.cm (5,000 psi) Working Pressure, two numbers on diametrically opposite side (180 Degree apart). Both side outlets shall be internally threaded with 48.26 mm (1.9") 11 ½ TPI Sharp Vee threads, as per API 6A, for installing valve removal plug.</p> <p>1(a)(iii) Bottom Connection of tubing head spool: Flanged, 279.4 mm (11"); RX-54 ring grooved, 352.1 Kg/Sq.cm (5,000 psi), Working Pressure. Suitable to accommodate removable type BitPilot / Bit Guide [item 1(b)] and Secondary Seal Assembly [item 1(c)]. Preparation shall be such that the Bit Pilot / Bit Guide is held in place by snap/retainer rings, and Secondary Seal Assembly sits in the counter bore properly and held in place by snap/retainer rings. However, bit pilot [item 1(b)] integral with secondary seal assembly [item 1(c)] is also acceptable, and the same should be held in place by</p>	<p>1 Set</p>	
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	<p>snap/retainer rings accordingly. Bottom flange shall be provided with facilities for testing the seal. The test port shall be facilitated with suitably designed Allen headed check valve followed by one ½" NPT Allen Headed inner plug and one ¾" NPT Allen Headed outer plug.</p> <p>1(b) BIT PILOT/GUIDE (FOR 5 ½" OD CASING): (Qty. 1 no. per set) Removable type bit pilot to be used in conjunction with secondary seal assembly [item 1(c)] for installation in tubing head spool [item 1(a)] and held in place by snap/retainer ring and suitable for 139.7 mm (5 1/2") OD casing. However, bit pilot integral with secondary seal assembly [item 1(c)] is also acceptable The bit pilot shall be such that it prevents casing &amp; secondary seal assembly from getting damaged during running-in of any down hole tools. The minimum ID of the bit pilot shall be 5"(127 mm). The bit pilot along with secondary seal [item 1(c)] shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>(FOR 7" OD CASING): (Qty. 01 no. per set) Removable type bit pilot, to be used in conjunction with secondary seal assembly [item 2(g)] for installation in tubing head spool [item 1(a)], suitable for 177.8 mm (7") OD casing and held in place by snap/retainer ring. However, bit pilot integral with secondary seal assembly [item 1(c)] is also acceptable. The bit pilot should be such that it prevents casing &amp; secondary seal assembly from getting damaged during running-in of any down hole tools. The minimum ID of the bit pilot shall be 6 ½"(165.10 mm). The bit pilot along with secondary seal [item 1(c)] shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>1(c) SECONDARY SEAL ASSEMBLY (FOR 5 ½" OD CASING): (Qty. 1 no. per set) Removable, self energised (pressure actuated) type, FS Seal (Double seal) design, secondary seal assembly, 352.1 Kg/Sq.cm (5,000 psi) W.P to suit bottom preparation of tubing head spool [item 1(a)] and to seal off 139.7 mm (5.1/2") OD casing. The secondary seal element along with bit pilot shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>(FOR 7" OD CASING): (Qty. 01 no. per set) Removable, self energised (pressure actuated) type, FS Seal (Double seal) design, secondary seal assembly, 352.1 Kg/Sq.cm (5,000 psi) W.P, to suit bottom preparation of tubing head spool [item 1(a)] and to seal off 177.8 mm (7") OD casing. The secondary seal element along with bit pilot shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p>		
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	<p>1(d) TUBING HANGER WITH API 8RD EUE CONNECTION: (Qty: 1 no per set)  Tubing hanger shall be single completion suspended mandrel type, with extended seal necks complete with additional upper seal ring to be energised by pack off adapter flange [item no 1(e)], and complete with lower seal ring. Tubing hanger shall be made of forged alloy steel (Minimum 60 K API material), with bottom threads to hang 73.03 mm (2.7/8") OD EUE 8 TPI Round threaded tubing, and top threads 73.03 mm (2.7/8") OD EUE API 8 TPI thread for lifting, and suitable for above tubing head spool [item 1(a)]. The tubing hanger shall have suitable provision for installing Back Pressure Valve [item 2(c)], similar to H type, Size 2.1/2" Nominal, with minor dia 2.4075 +/- 0.0275" (61.15 mm +/- 0.70 mm, rounded off to two decimal places), which will be the minimum ID of the tubing hanger.</p> <p>1(e) PACK OFF ADAPTER FLANGE (FOR 5M XMT): (Qty. 1 no. per set)  Pack off Adapter Flange, suitable for mounting on above tubing head spool [item 1(a)] &amp; fit over extended neck tubing hanger [item 1(d)]. The pack off adapter flange shall be furnished with the following:</p> <p>1(e)(i) Top Connection of Pack off Adapter Flange: Studded, 65.09 mm (2.9/16"), RX-27 ring grooved, 352.1 Kg/Sq.cm (5,000 psi), Working Pressure. The top of the vertical bore shall be suitably chamfered to guide wire line tool.</p> <p>1(e)(ii) Bottom Connection of Pack off Adapter Flange: Flanged, 179.4 mm (7.1/16"), RX-46 ring grooved, 352.1 Kg/Sq.cm (5,000 psi) Working Pressure. Bottom flange shall have testing port facility installed with suitably designed Allen headed check valve followed by one 1/2" NPT Allen Headed inner plug and one 3/4" NPT Allen Headed outer plug.</p> <p>1(f) CASING VALVES: (Qty 02 nos. per set)  Gate Valves, forged Steel, 52.39 mm (2.1/16"), 352.1 Kg./Cm. Sq. (5000 psi) working pressure, flanged end, RX 24 ring grooved, full bore through conduit, complete with hand wheel, and one no. installed in each side outlet of tubing head spool [item 1(a)]. The Gate Valve shall have replaceable gate and seat assembly, parallel solid slab gate construction with floating seat, back seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic packing and grease injection ports.</p> <p>1(g) STUDS &amp; NUTS:</p> <p>1(g)(i) Zinc coated Stud 1.3/8" dia. X 11.1/4" long, with 2 hexagonal Zinc coated nuts each.: (Qty. 12 nos. per set)</p> <p>1(g)(ii) Zinc coated Stud 1.7/8" dia. X 13.3/4" long, with</p>		
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	<p>2 hexagonal Zinc coated nuts each.: (Qty. 12 nos. per set)</p> <p>1(h) RING JOINT GASKETS:</p> <p>1(h)(i) Ring joint Gasket, Size RX 24: (Qty. 02 nos per set) (In installed condition with casing valves)</p> <p>1(h)(ii) Ring joint Gasket, Size RX 27: (Qty. 01 no per set)</p> <p>1(h)(iii) Ring joint Gasket, Size RX 35: (Qty. 01 no per set)</p> <p>1(h)(iv) Ring joint Gasket, Size RX 46: (Qty. 01 no per set)</p> <p>1(h)(v) Ring joint Gasket, Size RX 54: (Qty. 01 no per set)</p> <p>2. ACCESSORIES/SPARES:</p> <p>2(a) Redress Kit for Tubing Hanger (Seal rings for body &amp; extended neck): (Qty. 01 no. per 01 set of spool)</p> <p>2(b) Redress Kit for 5 ½" Secondary Seal Assembly (seal packing): (Qty. 01 no. per 01 set of spool)</p> <p>2(c) Back pressure Valve Size: 2½" nominal, similar to H-type, with one installation connector &amp; one removal connector, compatible to BPV lubricator assembly (installation and removal tool) in 1.3/16" - 10 PITCH (API-11B) PIN THREAD: (Qty. 01 each per 10 set of spool)</p> <p>2(d)(i) Valve Removal Plug, Hexagonal headed, size 48.26 mm (1.9") 11 ½" TPI Sharp Vee thread, dimensions conforming to Figure L.4 of API 6A Standard: (Qty. 01 no. per 5 set of spool)</p> <p>2(d)(ii) Hexagonal socket ended installation/removal connector compatible with the supplied Valve Removal plug [item 2(d)(i)] as per Figure L.11 of API6A Standard. Other end of the installation/removal connector shall be 1.25" (31.75 mm) OD plain end, provisioned with lockable ½" cylindrical dowel pin system for fixing with lubricator assembly (installation and removal tool)</p> <p>Note: Packaging of item 2(c), item 2(d)(i) &amp; item 2(d)(ii) shall be in one box and shall be labeled properly.</p> <p>2(e)Tools:</p> <p>2(e)(i) Circlip Plier or any other suitable tool for removing/installing snap / retainer ring of bit pilot: (Qty. 01 no. per 5 set of spool)</p> <p>2(e)(ii) Allen Keys of suitable sizes for removing /</p>		
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	<p>installing outer plug, inner plug and inner check valve of test port: (Qty. 01 no. per 5 set of spool)</p> <p>2(f) Redress Kit for 7" Secondary Seal Assembly (seal packing): (Qty. 01 no. per set of spool)</p>		
7 / 99107094	<p><b>CASING HEAD HOUSING 2:</b></p> <p><b>Casing Head Housing Slip-on weld bottom type 20-3/4" X 3000 psi</b></p> <p><b>CASING HEAD HOUSING 20¾" X 3000 PSI TOP FLANGE - 20" SLIP ON TYPE, AS PER API SPECN. 6A (latest edition) - API MONOGRAMMED.</b></p> <p>20" Slip on type Casing Head housing (to be welded with 20", 133 ppf, X-56 casing with Multi start thread connectors) and an API Top flange of 20¾" [527.1 mm] x 3000 W.P. with API ring groove of <b>RX-74</b> having two nos. of 50.8 MM (2 inches) x 3000 psi API L.P. female side outlets in opposite direction but in the same horizontal plane. The top flange should have preparation for hanger packer mechanism (<b>Slip &amp; Seal Assembly</b>) <b>to pack and hang 13¾" OD casing.</b> Height of the housing spool from bottom flange to top flange should be 20" (+/- 1"). Dimensions, metallurgy &amp; pressure Rating should confirm to API spec.</p> <p><b>Material Class:</b> AA [General service].  <b>Temperature Class:</b> U (-18 to 121 °C)  <b>Production Service Level:</b> PSL-2 (Gas well, working pressure 3,000 PSI)  <b>PR Certification:</b> PR-1</p> <p>The following accessories are also to be provided along with the 20¾" slip-on Type Casing Head Housings:</p> <p><b>I)</b> One Number BOP Test Plug and Wear Bushing R/R tool, having top connection as NC-50 Box up and bottom connection as NC-50 Pin down with two sets of extra seals</p> <p><b>II)</b> Compatible Casing Hanger to hold/hang and seal 13¾" OD, P-110, 68 ppf API Casing in the 20¾" x 3000 psi Top flange.</p> <p>Manufactured as per API Specification 6A (latest edition), Minimum Load Rating: <b>500,000 Lbs.</b></p> <p><b>III)</b> Ring Joint Gasket (RX-74) – Pressure energised for use on type 6B flanges as per API SPECN. 6A – 02 (TWO) Numbers</p> <p><b>IV)</b> Two sets of the requisite number of studs and bolts are to be supplied along with the casing head housing for each flange as applicable.</p>	1 Set	

	<p>V) Bull Plug 2" LP x 6" long x 3M with 1/2" NPT female thread preparation – 2 nos</p> <p>VI) 1/2" NPT plug – 1 no.</p> <p>VII) Nipple 2" LP male connection at each end x 6" Long x 3M – 2 nos</p> <p>VIII) Gate valve 2-1/16" x 3000 psi W.P. with 2" LP Female connections – 2 nos.</p> <p>IX) Pressure gauge 6" face, 0 - 3000 psi, 1/2" NPT thread – 2nos</p> <p>X) Valve, needle angle, 1/2" NPT male thread - 2nos</p> <p>XI) Wear Bushing compatible with wellhead – 1 no</p> <p>XII) 2" LP nipple (male) prepared for 1502 WECO Female Hammer Union connection on one end – 1 no.</p> <p>NOTE (1): Slip and Seal Assembly and Plug Tester should be in the following ratio with the Casing Head Housing (20 3/4"):</p> <p><b>Slip and Seal Assembly:</b> 1:1 (i.e., Total 02 NO)  <b>Plug Tester:</b> 1:1 (i.e., Total 02 NO)</p> <p>NOTE (2): 16", 84ppf, VM110SS-D liner with liner hanger system and Under Reamer as 17 1/2 x 20" &amp; 14 1/2/14 3/4" x 17 1/2" will be lowered through the housing.</p>		
8 / 99107095	<p><b>DOUBLE STUDDED DOUBLE PACK OFF ADAPTER:</b></p> <p><b>DOUBLE STUDDED DOUBLE PACK OFF ADAPTER FLANGE, 16 3/4" X 5000 PSI TOP FLANGE - 20 3/4" X 3000 PSI BOOTOM FLANGE AS PER API SPECN. 6A (latest edition) - API MONOGRAMMED.</b></p> <p>Double Studded Double Pack Off Adapter Flange having Top flange of API 16 3/4" 5000 W.P. with API ring groove of <b>BX-162</b> and Bottom flange of API 20 3/4" X 3000 W.P. with API ring groove of <b>RX-74</b> with dual annular seal (self-energized) and testing ports. The top and bottom flange should have preparation to <b>pack off 13 3/8" OD casing</b> with two molded elastomer P-seals or equivalent (self-energized) to pack off 13 3/8" OD API casing.</p> <p>Dimensions, metallurgy &amp; pressure Rating should confirm to API spec. 6A (Latest Edition) (PSL-2, U, BB)</p> <p><b>Material Class:</b> BB [General service]  <b>Temperature Class:</b> U (-18 to 121 °C)  <b>Production Service Level:</b> PSL-2 (Gas well, working</p>	1 Set	

	<p>pressure 5,000 PSI)  <b>PR Certification: PR-1</b>  The following accessories are also to be provided along with the double studded double pack off adapter flanges:</p> <p><b>I) Testing port:</b> Flanges must have testing ports for pressure testing purposes (Testing port facilities should include requisite port Valves installed).</p> <p><b>II) Ring Joint Gasket (RX-74)</b> – Pressure energised for use on type 6B flanges as per API SPECN. 6A – 02 (TWO) Numbers.</p> <p><b>III) Ring Joint Gasket (BX-162)</b> – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 02 (TWO) Numbers.</p> <p><b>IV) Two sets of the requisite number of studs and bolts</b> to be supplied along with the Double Studded Double Pack Off Adapter Flanges for each flange as applicable.</p> <p><b>V) Each of the Double Studded Double Pack Off Adapter Flanges</b> should be complete with self-energised pack-off seals (as specified against each of the items).</p> <p><b>VI) Ring Grooves of all Double Studded Double Pack Off Adapter Flange</b> should be either stainless Steel or Inco 625 lined.</p>		
<p>9 /  99107096</p>	<p><b>SPOOL 2:</b></p> <p><b>SPOOL API 13<sup>5</sup>/<sub>8</sub>" X 10,000 PSI TOP FLANGE</b></p> <p><b>SPOOL API 13<sup>5</sup>/<sub>8</sub>" X 10,000 PSI TOP FLANGE -- API 16<sup>3</sup>/<sub>4</sub>" X 5000 PSI BOTTOM FLANGE, AS PER API SPECN.6A (latest edition) – API MONOGRAMMED</b></p> <p>Casing Spool having a bottom flange of API 16<sup>3</sup>/<sub>4</sub>" X 5000 psi W.P. with an API ring groove of <b>BX-162</b> and a top flange of API 13<sup>5</sup>/<sub>8</sub>" X 10,000 psi W.P. with an API ring groove of <b>BX-159</b> having two nos. of 77.79 MM (3.1/16 inches) x 10000 psi flanged side outlets with API ring groove <b>BX-154</b> in the opposite direction but in the same horizontal plane. The Side outlets should be prepared for VR threads as per API SPECN 6A (latest edition). The bottom flange should have preparation for System Pressure Energized FS Casing Seal rated up to 5000 psi (Material: HNBR Elastomers) to <b>pack off 13<sup>3</sup>/<sub>8</sub>" OD casing</b>. Flange should have a packing arrangement &amp; testing port. The top flange should have preparation for hanger packer mechanism (Slip &amp; Seal Assembly) to <b>pack &amp; hang 9<sup>5</sup>/<sub>8</sub>" OD casing</b>. The height of the spool from bottom flange to top flange should be 26" (+/- 2"). The Spool should have a suitable bit pilot for 13<sup>3</sup>/<sub>8</sub>" OD casing at the bottom and to pass 12<sup>1</sup>/<sub>4</sub>" bit through it. Dimensions, metallurgy &amp; pressure rating</p>	<p>1 Set</p>	

	<p>should confirm to API spec. 6A (Latest Edition) (PSL-3G, U, BB)</p> <p><b>Material Class:</b> BB: General service  <b>Temperature Class:</b> U (-18 to 121 °C)  <b>Production Service Level:</b> PSL-3G (Gas well, working pressure 10,000 PSI)  <b>PR Certification:</b> PR-1</p> <p>The following accessories are also to be provided along with the Casing Spools:</p> <p><b>I)</b> One Number BOP Test Plug and Wear Bushing R/R tool, having top connection as NC-50 Box up and bottom connection as NC-50 Pin down with two sets of extra seals.</p> <p><b>II)</b> Compatible Casing Hanger to hold/hang and seal 9<sup>5</sup>/<sub>8</sub>" OD, P110, 53.5 ppf API Casing in the 13<sup>5</sup>/<sub>8</sub>" x 10,000 psi Top flange.</p> <p>Manufactured as per API Specification 6A (latest edition), Minimum Load Rating: <b>500,000 Lbs.</b></p> <p><b>III)</b> Ring Joint Gasket (BX-162) – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 02 (TWO) Numbers.</p> <p><b>IV)</b> Ring Joint Gasket (BX-159) – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 02 (TWO) Numbers.</p> <p><b>V)</b> Ring Joint Gasket (BX-154) – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 08 (EIGHT) Numbers.</p> <p><b>VI)</b> Two sets of the requisite number of studs and bolts are to be supplied along with the Casing Spool for each flange as applicable.</p> <p><b>VII)</b> Two sets of the requisite number of studs and bolts are to be supplied along with the Casing Spool for the installation of 2 gate valves on one side outlet and one gate valve on the other side outlet and to fix one companion and blind flange on each end.</p> <p><b>VIII)</b> The bottom flange should be complete with self-energised pack-off seals (as specified against each of the items).</p> <p><b>IX)</b> Gate valves 3-1/16" x 10,000 psi – 3 nos</p> <p><b>X)</b> Wear Bushing suitable for the casing spool – 1 no.</p> <p><b>XI)</b> Blind flange, 3-1/16"-10,000 psi WP, tapped 9/16" autoclave provided with autoclave valve – 1 no.</p>		
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	<p><b>XII)</b> 9/16" x 10,000 psi Autoclave valve to suit above blind flange – 1 no</p> <p><b>XIII)</b> 9/16" Autoclave plug -1 no</p> <p><b>XIV)</b> Pressure Gauge 0 – 10,000 psi, 6"/4" face tapped for male autoclave bottom connection – 1 no.</p> <p><b>XV)</b> Companion Flange 3-1/16" x 10,000psi with 2" LP Female connection– 1 no.</p> <p><b>XVI)</b> 2" LP nipple (male) prepared for 1502 WECO Female Hammer Union connection on one end – 1 no.</p> <p><b>XVII)</b> VR plug to suit VR threads preparation in the spool -1 no.</p> <p><b>NOTE:</b> The Slip Seal Assembly and Plug Tester should be in the following ratio with the Casing Spool:</p> <p><b>Slip and Seal Assembly:</b> 1:1 (Total 02 NO)  <b>Plug Tester:</b> 1:1 (Total 02 NO)</p>		
<p>10 / 99107097</p>	<p><b>SPOOL 3:</b></p> <p><b>SPOOL API 11" X 10,000 psi TOP FLANGE</b></p> <p><b>SPOOL API 11" X 10,000 psi TOP FLANGE -- API 13<sup>5</sup>/<sub>8</sub>" X 10,000 psi BOTTOM FLANGE, AS PER API SPEC-6A (latest edition) - API MONOGRAMMED.</b></p> <p>Casing Spool having a bottom flange of API 13<sup>5</sup>/<sub>8</sub>" X 10,000 psi W.P. with an API ring groove of <b>BX-159</b> and a top flange of API 11" X 10,000 psi with an API ring groove of <b>BX-158</b> having two nos. of 77.79 MM (3.1/16 inches) x 10000 psi flanged side outlets with API ring groove <b>BX-154</b> in the opposite direction but in the same horizontal plane. The Side outlets should be prepared for VR threads as per API SPECN 6A (latest edition). The bottom flange should have preparation for System Pressure Energized FS Casing Seal rated up to 10000 psi (Material: HNBR Elastomers) to <b>pack off 9<sup>5</sup>/<sub>8</sub>" OD</b> casing. Flange should have a packing arrangement &amp; testing port. The top flange should have preparation for hanger packer mechanism (Slip &amp; Seal Assembly) to <b>pack &amp; hang 7" OD casing</b>. The height of the spool from bottom flange to top flange should be 26" (+/- 2"). The Spool should have a suitable bit pilot for 9<sup>5</sup>/<sub>8</sub>"OD casing at the bottom and to pass 8<sup>1</sup>/<sub>2</sub>" bit through it. Dimensions, metallurgy &amp; pressure rating should confirm to API spec. 6A (Latest Edition) (PSL-3G, U, BB)</p> <p><b>Material Class:</b> BB [General service]  <b>Temperature Class:</b> U (-18 to 121 °C)  <b>Production Service Level:</b> PSL-3G (Gas well, working</p>	<p>1 Set</p>	

	<p>pressure 10,000 PSI)  <b>PR Certification: PR-1</b></p> <p>The following accessories are also to be provided along with the Casing Spools:</p> <p><b>I) One Number BOP Test Plug and Wear Bushing R/R tool, having top connection as NC-50 Box up and bottom connection as NC-50 Pin down with two sets of extra seals.</b></p> <p><b>II) Compatible Casing Hanger to hold/hang and seal 7" OD, P110, 32 ppf API Casing in the 11" x 10,000 psi Top flange.  Manufactured as per API Specification 6A (latest edition), Minimum Load Rating: <b>500,000 Lbs.</b></b></p> <p><b>III) Ring Joint Gasket (BX-159) – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 02 (TWO) Numbers.</b></p> <p><b>IV) Ring Joint Gasket (BX-158) – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 02 (TWO) Numbers.</b></p> <p><b>V) Ring Joint Gasket (BX-154) – Pressure energised for use on type 6BX flanges as per API SPECN. 6A – 08 (EIGHT) Numbers.</b></p> <p><b>VI) Two sets of the requisite number of studs and bolts are to be supplied along with the Casing Spool for each flange as applicable.</b></p> <p><b>VII) Two sets of the requisite number of studs and bolts are to be supplied along with the Casing Spool for the installation of 2 gate valves on one side outlet and one gate valve on the other side outlet and to fix one companion and blind flange on each end..</b></p> <p><b>VIII) The bottom flange should be complete with self-energised pack-off seals (as specified against each of the items).</b></p> <p><b>IX) Gate valves 3-1/16" x 10,000 psi – 3 nos</b></p> <p><b>X) Wear Bushing suitable for the casing spool – 1 no.</b></p> <p><b>XI) Blind flange, 3-1/16"-10,000 psi WP, tapped 9/16" autoclave provided with autoclave valve – 1 no.</b></p> <p><b>XII) 9/16" x 10,000 psi Autoclave valve to suit above blind flange – 1 no</b></p> <p><b>XIII) 9/16" Autoclave plug -1 no</b></p> <p><b>XIV) Pressure Gauge 0 – 10,000 psi, 6" / 4" face tapped for male autoclave bottom connection – 1 no.</b></p>		
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	<p><b>XV)</b> Companion Flange 3-1/16" x 10,000psi with 2" LP Female connection– 1 no.</p> <p><b>XVI)</b> 2" LP nipple (male) prepared for 1502 WECO Female Hammer Union connection on one end – 1 no.</p> <p><b>XVII)</b> VR plug to suit VR threads preparation in the spool -1 no.</p> <p><b>NOTE:</b> The Slip Seal Assembly and Plug Tester should be in the following ratio with the Casing Spool:</p> <p><b>Slip and Seal Assembly:</b> 1:1 (Total 02 NO)  <b>Plug Tester:</b> 1:1 (Total 02 NO)</p>		
<p>11 / 03548325</p>	<p><b>TUBING HEAD ASSEMBLY 2:</b></p> <p><b>SPOOL, 179.4 MM (7.1/16") x 704 KG./SQ.CM (10,000 PSI) TOP FLANGE, 279 MM (11") x 704 KG/SQ. CM. (10,000 PSI) BOTTOM FLANGE</b></p> <p>Tubing Head Assembly, 704 Kg/Sq.cm (10000 psi) Working pressure, with 179.4 mm (7.1/16") x 704 Kg/Sq.cm (10000 psi) WP top flange, and 279.4 mm (11") x 704 Kg/Sq.cm (10000 psi) WP bottom flange, as per API specification 6A, latest edition, Comprising of the following items:</p> <p>1(a) TUBING HEAD SPOOL: (Qty. 1 no. per set) Tubing Head Spool shall be Straight Bore Bowl design with a landing shoulder to accept mandrel type tubing hanger as given in item 1(d) below. The tubing head spool shall be designed conforming to API Std. 6A latest edition, with the following minimum requirements &amp; provisions.</p> <p>Material: Minimum 60 K API forged steel  Product specification level: PSL 3  Material Class: AA  Temperature Rating: U  Working pressure: 704 Kg/Sq.cm (10,000 psi)  Test Pressure: 1056 Kg/Sq.cm (15,000 psi)  Minimum ID of the spool: 168 mm  Casing Size: Both 5 ½" &amp; 7" Casing, by changing removable type bit pilot &amp; secondary seal assembly.  The tubing head spool shall be furnished with the following:</p> <p>1(a)(i) Top Connection of tubing head spool: Flanged, 179.4 mm (7.1/16"), BX-156 ring grooved, 704 Kg/Sq.cm (10,000 psi) Working Pressure. Suitable to accommodate the tubing hanger [item 1(d)] and complete with Tie-down Screws to hold the tubing hanger in place.</p> <p>1(a)(ii) Side Connection of tubing head spool: Studded, 52.4 mm (2.1/16"); BX-152 ring grooved, 704 Kg/Sq.cm</p>	<p>1 Set</p>	

	<p>(10,000 psi) Working Pressure, two numbers on diametrically opposite side (180 Degree apart). Both side outlets shall be internally threaded with 48.26 mm (1.9") 11 ½ TPI Sharp Vee threads, as per API 6A, for installing valve removal plug.</p> <p>1(a)(iii) Bottom Connection of tubing head spool: Flanged, 279.4 mm (11"); BX-158 ring grooved, 704 Kg/Sq.cm (10,000 psi), Working Pressure.</p> <p>Suitable to accommodate removable type Bit Pilot / Bit Guide [item 1(b)] and Secondary Seal Assembly [item 1(c)].</p> <p>Preparation shall be such that the Bit Pilot / Bit Guide is held in place by snap/retainer rings, and Secondary Seal Assembly sits in the counter bore properly and held in place by snap/retainer rings. However, bit pilot [item 1(b)] integral with secondary seal assembly [item 1(c)] is also acceptable, and the same should be held in place by snap/retainer rings accordingly.</p> <p>Bottom flange shall be provided with facilities for testing the seal. The test port shall be facilitated with suitably designed Allen headed check valve followed by one ½" NPT Allen Headed inner plug and one ¾" NPT Allen Headed outer plug.</p> <p>1(b) BIT PILOT/GUIDE (FOR 5 ½" OD CASING): (Qty. 1 no. per set) Removable type bit pilot to be used in conjunction with secondary seal assembly [item 1(c)] for installation in tubing head spool [item 1(a)] and held in place by snap/retainer ring and suitable for 139.7 mm (5 1/2") OD casing.</p> <p>However, bit pilot integral with secondary seal assembly [item 1(c)] is also acceptable. The bit pilot shall be such that it prevents casing &amp; secondary seal assembly from getting damaged during running-in of any down hole tools. The minimum ID of the bit pilot shall be 5"(127 mm). The bit pilot along with secondary seal [item 1(c)] shall be positioned to accommodate casing length of 4 1/4" (107.95 mm) from bottom surface of the Tubing Head Spool.</p> <p>1(c) SECONDARY SEAL ASSEMBLY (FOR 5 ½" OD CASING): (Qty. 1 no. per set) Removable, self energised (pressure actuated) type, FS Seal (Double seal) design, secondary seal assembly, 704 Kg/Sq.cm (10,000 psi) W.P to suit bottom preparation of tubing head spool [item 1(a)] and to seal off 139.7 mm (5.1/2") OD casing. The secondary seal element along with bit pilot shall be positioned to accommodate casing length of 4 1/4" (107.95 mm) from bottom surface of the Tubing Head Spool.</p> <p>1(d) TUBING HANGER: (Qty. 1 no. per set) Tubing</p>		
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	<p>hanger, single completion suspended mandrel type, with extended seal necks complete with additional upper seal ring to be energised by pack off adapter flange [item no 1(e)], and complete with lower seal ring to be energised by the tubing weight. Tubing hanger shall be made of forged alloy steel (Minimum 60 K API material), with bottom threads to hang 73.03 mm (2.7/8") OD VAM TOP tubing, and top thread 2-7/8 EUE thread with Crossover connector (2-7/8 EUE Pin and 2-7/8 VAM TOP Box) for lifting, and suitable for above tubing head spool [item 1(a)]. The tubing hanger shall have suitable provision for installing Two-way check valve [item 2(c)], Size 2.1/2" Nominal, with minor dia 2.4075 +/-0.0275" (61.15 mm +/- 0.70 mm), rounded off to two decimal places), which will be the minimum ID of the tubing hanger.</p> <p>1(e) PACK OFF ADAPTER FLANGE (FOR 10M XMT): (Qty. 1 no. per set) Pack off Adapter Flange, suitable for mounting on above tubing head spool [item 1(a)] &amp; fit over extended neck tubing hanger [item1(d)]. The pack off adapter flange shall be designed as below-</p> <p>1(e)(i) Top Connection of Pack off Adapter Flange: Studded, 65.09 mm (2.9/16"), BX-153 ring grooved, 704 Kg/Sq.cm (10,000 psi), Working Pressure. The top of the vertical bore shall be suitably chamfered to guide wire line tool.</p> <p>1(e)(ii) Bottom Connection of Pack off Adapter Flange: Flanged, 179.4 mm (7.1/16"), BX-156 ring grooved, 704 Kg/Sq.cm (10,000 psi) Working Pressure. Bottom flange shall have testing port facility installed with suitably designed Allen headed check valve followed by one 1/2" NPT Allen Headed inner plug and one 3/4" NPT Allen Headed outer plug.</p> <p>1(f) CASING VALVES: (Qty 02 nos. per set) Gate Valves, forged Steel, 52.39 mm (2.1/16"), 704 Kg./Cm. Sq. (10000 psi) working pressure, flanged end, BX 152 ring grooved, full bore through conduit, complete with hand wheel, and one no. installed in each side outlet of tubing head spool [item 1(a)]. The Gate Valve shall have replaceable gate and seat assembly, parallel solid slab gate construction with floating seat, back seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic packing and grease injection ports. Companion flanges threaded to 1/2" NPT box, with 1/2" NPT plug [item 1(i)] shall be fitted in the other end of the installed valves. Necessary BX-152 size ring gasket, requisite nos. of studs &amp; nuts shall be supplied with.</p> <p>1(g) STUDS &amp; NUTS: 1(g)(i) Zinc coated Stud 1.1/2" dia. X 13.3/4" long, with 2 hexagonal Zn coated nuts each.: (Qty. 12nos per set) 1(g)(ii) Zinc coated Stud 1.3/4" dia. X 15.3/8" long, with</p>		
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	<p>2 hexagonal Zn coated nuts each.: (Qty. 16 nos per set)</p> <p>1(h) RING JOINT GASKETS:</p> <p>1(h)(i) Ring joint Gasket, Size BX 152: (Qty. 04 nos. per set) (In installed condition with casing valves)</p> <p>1(h)(ii) Ring joint Gasket, Size BX 153: (Qty. 01 no. per set)</p> <p>1(h)(iii) Ring joint Gasket, Size BX 156: (Qty. 01 no. per set)</p> <p>1(h)(iv) Ring joint Gasket, Size BX 158: (Qty. 01 no. per set)</p> <p>1(i) Companion flange, RTJ BX 152, Size: 2.1/16", 10000 psi WP; other end ½" NPT box thread, complete with ½" NPT plug, requisite nos. of studs &amp; nuts and installed to each casing valves [item no. 1(f)]. (Qty: 02 nos. per set).</p> <p>2. ACCESSORIES/SPARES:</p> <p>2(a) Redress Kit for Tubing Hanger (Seal rings for body &amp; extended neck): (Qty. 01 no. per 01 set of spool)</p> <p>2(b) Redress Kit for 5 ½" Secondary Seal Assembly (seal packing): (Qty. 01no. per 01 set of spool)</p> <p>2(c) Two-way check valve, comprising of back pressure valve (BPV) and BPV plug, Size: 2½" nominal, with one installation connector &amp; one removal connector, compatible to BPV lubricator assembly (installation and removal tool) in 1.3/16" - 10 PITCH (API-11B) PIN THREAD, (Qty. 01 each per 10 set of spool)</p> <p>2(d)(i) Valve Removal Plug, Hexagonal headed, size 48.26 mm (1.9") 11 ½" TPI Sharp Vee thread, dimensions conforming to Figure L.4 of API 6A Standard: (Qty. 01 no. per 5 set of spool)</p> <p>2(d)(ii) Hexagonal socket ended installation/removal connector compatible with the supplied Valve Removal plug [item 2(d)(i)] as per Figure L.11 of API6A Standard. Other end of the installation/removal connector shall be 1.25" (31.75 mm) OD plain end, provisioned with lockable ½" cylindrical dowel pin system for fixing with lubricator assembly (installation and removal tool) as detailed in enclosed drawing no. OIL/PSS/P&amp;D/0036/A Pg 1 of 1(Qty. 01 no. per 10 set of spool).</p> <p>Note: Packaging of item 2(c), item 2(d)(i) &amp; item 2(d)(ii) shall be in one box and shall be labelled properly.</p> <p>2(e)Tools:</p> <p>2(e)(i) Circlip Plier or any other suitable tool for removing /installing snap / retainer ring of bit pilot: (Qty. 01 no. per 5 set of spool)</p> <p>2(e)(ii) Allen Keys of suitable sizes for removing /</p>		
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	<p>installing outer plug, inner plug and inner check valve of test port: (Qty. 01 no. per 5 set of spool).</p> <p>2(f) BIT PILOT / GUIDE (FOR 7" OD CASING): (Qty. 01 no. per 5 set of spool) Removable type bit pilot, to be used in conjunction with secondary seal assembly [item 2(g)] for installation in tubing head spool [item 1(a)], suitable for 177.8 mm (7") OD casing and held in bit pilot integral with secondary seal assembly [item 1(c)] is also acceptable. The bit pilot should be such that it prevents casing &amp; secondary seal assembly from getting damaged during running-in of any down hole tools. The minimum ID of the bit pilot shall be 6½" (165.10 mm). The bit pilot along with secondary seal [item 2(g)] shall be positioned to accommodate casing length of 4 1/4" (107.95 mm) from bottom surface of the Tubing Head Spool.</p> <p>2(g) SECONDARY SEAL ASSEMBLY (FOR 7" OD CASING): (Qty. 01 no. per 5 set of spool) Removable, self energised (pressure actuated) type, FS Seal (Double seal) design, secondary seal assembly, 704 Kg/Sq.cm (10,000 psi) W.P, to suit bottom reparation of tubing head spool [item 1(a)] and to seal off 177.8 mm (7") OD casing. The secondary seal element along with bit pilot shall be positioned to accommodate casing length of 4 1/4" (107.95 mm) from bottom surface of the Tubing Head Spool.</p> <p>2(h) Redress Kit for 7" Secondary Seal Assembly (seal packing): (Qty. 01 no. per 5 set of spool)</p> <p>2(i) PACK OFF ADAPTER FLANGE (FOR 5M XMT): (Qty. 1 no. per 5 set of spool) Pack off Adapter Flange, suitable for mounting on above tubing head spool [item 1(a)] &amp; fit over extended neck tubing hanger [item 1(d)]. The pack off adapter flange shall be designed as below-</p> <p>2(i)(i) Top Connection of Pack off Adapter Flange: Studded, 65.09 mm (2.9/16"), RX-27 ring grooved, 352.1 Kg/Sq.cm (5,000 psi) Working Pressure.</p> <p>The top of the vertical bore shall be suitably chamfered to guide wire line tool.</p> <p>2(i)(ii) Bottom Connection of Pack off Adapter Flange: Flanged, 179.4 mm (7.1/16"), BX-156 ring grooved, 704 Kg/Sq.cm (10,000 psi) Working Pressure. Bottom flange shall have test port facility installed with suitably designed Allen headed check valve followed by one ½" NPT Allen Headed inner plug and one ¾" NPT Allen Headed outer plug.</p>		
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**NOTE: ABOVE ITEMS WILL BE PROCURED FROM THE SAME SOURCE FOR THE REASON OF COMPATIBILITY.**

**B. NOTES / INSTRUCTIONS TO BIDDER:**

Sl. No.	Clause description	Bidder's compliance
1.0	Items will be procured from the same source for the reason of compatibility. Therefore, bidders are required to quote for all the items listed above, otherwise their offer will not be considered.	
2.0	<b>DELIVERY TERMS:</b> Delivery is to be completed within <b>120 days</b> from PO date.  Bidder should categorically confirm in the technical bid the above delivery schedule of the items.	
3.0	<b><u>DESPATCH &amp; UNLOADING INSTRUCTIONS:</u></b>  A] Please quote considering <b>ROAD</b> dispatch through trailers and confirm in your technical bid.  B] As per delivery terms & conditions of GeM Contract, <b>unloading of consignment at site (Destination) including crane services is in supplier's scope.</b>  All the Goods shall be offered on Free Delivery at Site basis including unloading. Supplier shall depute adequate crew, who has experience of unloading of such heavy duty items, at Destination with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point. The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling the items.  C] OIL reserves the right to divert any truck / trailer originally booked for a particular destination to nearby areas within a distance of 50 km from Kakinada.	
4.0	<b>PRE-DISPATCH INSPECTION:</b>  Supplier shall arrange for pre-dispatch inspection (TPI) of the materials through any of the OIL's approved Third-Party Inspection Agencies listed below:  i) M/s Lloyds ii) M/s Bureau Veritas iii) M/s RITES iv) M/s IRCLASS System & Solutions Pvt. Ltd. v) M/s DNV MES India Pvt. Ltd.  The inspection must be carried out at Bidder's/ Manufacturer's plant/ premises as per the broad Scope of Work defined under Sl No. 13.0 (Point 10), <b>AT THEIR OWN COST.</b>	
5.0	Bidders are required to quote an all-inclusive FOR Kakinada value including all cost towards pre-dispatch inspection of items (wherever applicable), loading, freight up to destination, unloading, insurance, GST etc. <b>Unloading including crane services at designated warehouse of OIL are to be arranged by the supplier.</b>	

6.0	<p><b>The materials should be dispatched only after receipt of dispatch clearance from OIL.</b></p> <p>The items for which pre-dispatch inspection is applicable, the bidder must submit the TPI reports to OIL for acceptance subsequent to which the Bidder/Supplier shall be intimated by OIL for dispatch of the materials.</p> <p>Acceptance of the TPI reports and receipt of dispatch intimation from OIL do not absolve the bidder from any warranty obligations or waive the bidder from OIL's right for rejection of the materials after receipt at site.</p>	
7.0	<p><b><u>GUARANTEE/ WARRANTY:</u></b></p> <p>Goods, materials or plant (s) to be supplied shall be new, of recent make, of the best quality &amp; workmanship and shall be guaranteed by the Seller for a period of <b>18 months from the date of despatch/shipment or 12 months from the date of receipt at destination, whichever is earlier</b> against defects arising from faulty materials, workmanship or design. Defective goods/ materials or parts notified, if any, on receipt by the Purchaser shall be made good of immediately by the Seller through Free of Charge (FOC) replacement on DDP destination basis including payment of all taxes and duties at Seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods.</p> <p>In case of repair / replacement, Vendor shall extend the warranty of such part further for a period of 12 (Twelve) months from the date of supply of repaired/replaced material.</p>	
8.0	<p>The offered items should be manufactured, tested, marked and monogrammed in accordance with the latest API Specification 6A. <b>A copy of the valid API Spec 6A certificate of the manufacturer should be forwarded along with the bid.</b></p>	
9.0	<p>In the event of order, the following documents are to be submitted to CGM (KGB &amp; MBP), Oil India Limited, D. No. 11-4-7 Nookamma Temple Street, Ramarao Pet, Kakinada, Andhra Pradesh - 533004:</p> <ul style="list-style-type: none"> <li>i) Original Mill Test Certificate.</li> <li>ii) Original TPI Reports / certificate.</li> <li>iii) Original Certificate of Compliance from the Manufacturer</li> <li>iv) Warranty/ Guarantee certificate</li> </ul>	
10.0	<p><b>PAYMENT TERMS:</b> 100% payment will be released within twenty-one (21) days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills, subject to adjustment towards applicable Liquidated Damages (if any).</p>	
11.0	<p><b><u>Note to Item No. 2 / Mat. Code 03530710:</u></b></p> <p>Slip &amp; Seal Assembly &amp; X-type bushing should be in the following ratio with spool: Single Spool (1) &amp; accessories (2), Two Spool (2) &amp; accessories (3). Plug tester should be in the following ratio with spool: Single Spool (1), Plug Tester (1). For more than one spool, spool &amp; plug tester ratio 2:1.</p>	

12.0	<p><b><u>Notes to Item No. 11 / Mat. Code 03548325:</u></b></p> <p>1) The Bidder shall submit the relevant drawing and literature along with technical bid as given below:</p> <p>(a) Cross Sectional Drawing showing major dimensions. (b) Manufacturer's Quality Assurance Plan (QAP)</p> <p>2) Marking of the Equipment shall be as per the requirement of API-6A and it should be provided in Nameplate and/or body wherever applicable. Each item shall bear the following markings:</p> <p>a) API Monogram b) OIL's purchase order no. c) Equipment serial number d) Manufacturer's name e) Rated working pressure, f) PSL, PR, Temperature Class, Material class g) Year of manufacture</p> <p>In addition to above, following shall be embossed/stamped/punched permanently on the body of each spool / valve:</p> <p>a) Manufacturer's name or Mark b) Rated working pressure &amp; bore size c) Material of construction d) Size of Flanges &amp; Rated Pressure e) Ring Gasket Type &amp; No.</p> <p>3) The original equipment manufacturer (OEM) of the casing valves [item 1(f)] shall be same as the original equipment manufacturer (OEM) of the tubing head spool [item 1(a)], failing which the offer shall be rejected.</p>	
13.0	<p><b><u>COMMON NOTES TO ALL ITEMS:</u></b></p> <p>1) Requisite number of studs, bolts and seal rings to be supplied along with housing and spools for each stack (total 2 sets).</p> <p>2) Ring Grooves of the casing head housing and all casing spools should be either stainless steel or Inco 625 lined.</p> <p>3) The studs and nuts of the casing head housing and all spools should be either cadmium-plated or Zinc plated or Xylan coating.</p> <p>4) Each of the spools should be complete with pack-off seals (as specified against each of the items).</p> <p>5) The flanges should be designed in accordance with the latest API 6A. A copy of valid API Spec 6A certificate of the manufacturer should be forwarded along with the quotation.</p> <p>6) In the event of order the supply must include the mill test certificate as per API recommended pressure for the item. Bidder should categorically confirm while quoting.</p> <p>7) Bidder should forward relevant catalogue, literature, drawing, dimensional details etc. along with their bid.</p>	

	<p>8) Items in the event of order should be embossed (die stamping) with purchase order number, date of manufacture, pressure rating and identification of flange. Bidders shall confirm compliance to the same while quoting.</p> <p>9) The Bidder should indicate the name of the manufacturer, port/place of dispatch of the items.</p> <p>10) <b>The Contractor shall arrange Third Party Inspection through OIL’s approved Third-Party Inspection Agency (TPIA) in accordance with API Specification 6A.</b></p> <p>The scope of inspection, to be carried out at the Contractor’s responsibility, will include, but not be limited to, the following:</p> <ul style="list-style-type: none"> <li>a. General design verification,</li> <li>b. Material inspection,</li> <li>c. Welding inspection (if applicable),</li> <li>d. Quality control checks,</li> <li>e. Equipment marking,</li> <li>f. Storage, packaging, and shipping,</li> <li>g. Radiographic testing (where applicable),</li> <li>h. Any other aspects deemed necessary by the TPIA.</li> </ul> <p>The Third-Party Inspection Report (TPIR), duly certified by the approved TPIA, shall be submitted by the Contractor along with the material.</p>	
14.0	If manufacturer itself submits bid, the bids of its authorized dealers will not be considered.	
15.0	<b>Bidder is required to mandatorily submit duly filled Annexures-I, II &amp; III and the Proformas 1 to 8 and Proforma-IP</b> , along with the bids. Failure to submit the completely filled checklist will render the bid liable for rejection.	
16.0	<b><u>Queries Submission Timeline:</u></b> Bidders are advised to submit any queries related to the tender within <b>14 days</b> from the date of publishing of the tender and that OIL will not be liable to respond to any queries received after the stipulated deadline.	
17.0	At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Documents through issuance of an Addendum(s) / Corrigendum(s) / Amendment(s) and such Addendum(s)/ Corrigendum(s)/Amendment(s) will be published in the tender portal and hosted on OIL website only. No separate intimation shall be sent to the Bidders. Prospective bidders are requested to visit website regularly to keep themselves updated. Bidders are expected to take the Addendum(s)/Corrigendum(s)/ Amendment(s) into account in preparation and submission of their bid.	

\*\*\*\*END OF ANNEXURE-I\*\*\*\*

**ANNEXURE-II**

**BID EVALUATION CRITERIA (BEC)**

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BEC / BRC must be submitted along with the technical bid.

The following clauses will be applicable against the tender failing which offer will be rejected.

<b>BID EVALUATION CRITERIA (TO BE FILLED IN BY BIDDER DULY SIGNED)</b>			
<b>BID REJECTION CRITERIA</b>			
<b>Clause Number</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE (Complied / Not Complied /Deviation/ Not Applicable)</b>	<b>TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)</b>
<b>A.1</b>	<b>BEC – TECHNICAL</b>		
<b>1.0</b>	<b>BIDDER'S ELIGIBILITY:</b>		
<b>1.1</b>	The bidder should be an <b>Original Equipment Manufacturer (OEM)</b> of the offered items. <b>OR</b>		
<b>1.2</b>	The bidder should be the <b>authorized Dealer/Distributor/Sole Selling Agent</b> of an Original Equipment Manufacturer (OEM) of the offered items.		
<b>2.0</b>	<b><u>IN CASE THE BIDDER IS AN ORIGINAL MANUFACTURER (OEM):</u></b>		
<b>2.1</b>	If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria and furnish the relevant documentary evidences as under along with the technical bid:  a) The bidder should have valid <b>API 6A license for same or higher PSL</b> as indicated against the tendered item(s), holding continuously for the last five (5) years preceding the original bid closing date of the tender. Copies of relevant API		

	<p>6A certificates for the last five (5) years (i.e., continuous without having any break in between) must be submitted along with the technical bid, without which the bid shall be rejected.</p> <p>b) Deleted</p> <p>c) The bidder must categorically undertake in their technical bid to keep the API license valid continuously till completion of supply of entire quantity, in the event of an order on them. Bidders submitting API certificate must also confirm that their product shall be supplied with API Monogram.</p> <p>NOTE: OIL reserves the right to terminate the purchase order forthwith without thereby incurring any liability to the Supplier, in case the API license/ISO certification becomes invalid during the execution of order.</p> <p>d) In case the bidder is an OEM of the tender item, the bidder shall have the experience of successfully executing at least one (1) order/contract for not less than fifty percent (50%) of tendered quantity (rounded off to next higher integer) against each offered item (of same or higher size, pressure rating &amp; PSL indicated in the tender) to any E&amp;P Company/ Drilling Service Provider/Drilling Contractors during last five (5) years preceding the original bid closing date of the tender either by themselves or through their authorized dealer/distributor/sole selling agent.</p>		
<p><b>2.2</b></p>	<p>The following supporting documents with respect to bidder's past supply experience as above must be uploaded/submitted alongwith the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.</p> <ol style="list-style-type: none"> <li>1. Copy(ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).</li> <li>2. In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s). <ul style="list-style-type: none"> <li>• Signed &amp; sealed Satisfactory completion certificate/performance report (OR)</li> <li>• Bill of Lading, Invoice etc. (OR)</li> <li>• Consignee receipt delivery challan (OR)</li> <li>• Central Excise Gate Pass/Tax Invoices</li> <li>• Commercial Invoice/Payment Invoice</li> </ul> </li> </ol> <p>Note: For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5)</p>		

	years prior to the original bid closing date of the tender.		
2.3	In case the Bidder has successfully supplied the tendered/offered item (s) to OIL INDIA LIMITED in line with para 2.1 (d) above during last five (5) years preceding the original bid closing date of the tender and performance thereof was found to be satisfactory, they need not have to furnish the documentary evidences for the same. However, the Bidder must categorically indicate OIL's such previous Purchase Order number and date in their technical Bid, without which such claim will not be entertained.		
3.0	<b><u>IN CASE THE BIDDER IS NOT A MANUFACTURER:</u></b>		
3.1	<p>If the bidder is a sole selling agent / distributor / dealer of any manufacturer (OEM), then the bidder must furnish the following documents along with their technical bid, failing which the bid shall be rejected:</p> <p>(a) Authorization Letter/Certificate from the Manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid throughout the duration of Purchase Order for execution, including extension, if any.</p> <p>(b) Undertaking from the Manufacturer (in original on manufacturer's letter head) guaranteeing supply of offered items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid throughout the duration of Purchase Order for execution, including extension, if any.</p> <p>(c) Warranty backup from the Manufacturer in original on manufacturer's letter head against the quality of the offered item(s) as specified in the tender.</p> <p>(d) Bidder's OEM must fulfill the criteria stipulated in para 2.1 (a)/(b), (c) and (d) above</p> <p>(e) Documentary evidences (ref para 2.2. above) in respect of their Manufacturer's supply experience satisfying stipulations under para 2.1(d) above.</p>		

3.2	The bidder should additionally have their own experience of supplying minimum 30% of tendered quantity (to be rounded off to next higher integer) against each quoted item (of same or higher size, pressure rating & PSL indicated in the tender), to any E&P companies/ Drilling Service Provider/Drilling Contractors during the last 5 (five) years preceding to the original bid closing date of the tender.		
3.3	<p>Documentary evidences in respect of bidders' supply experience as per para 3.2 above must be submitted with the technical bid, in the form of copies of relevant Purchase Orders along with copies of any of the following documents for satisfactory execution of each of those Purchase Orders, failing which the bids shall be rejected:</p> <p>I. Satisfactory supply completion/Client certificate (OR)  II. Bill of Lading, Invoice etc. (OR)  III. Consignee receipt delivery challan (OR)  IV. Central Excise Gate Pass/Tax Invoices  V. Commercial Invoice/ Payment Invoice</p>		
3.4	In case the Bidder has successfully supplied the tendered/offered item (s) to OIL INDIA LIMITED in line with para 3.2 above during last five (5) years preceding the original bid closing date of the tender and performance thereof was found to be satisfactory, they need not have to furnish the documentary evidences for the same. However, the Bidder must categorically indicate OIL's such previous Purchase Order number and date in their technical Bid, without which such claim will not be entertained.		
A.2	<b>BEC - FINANCIAL:</b>		
1.0	<p>The bidder shall have an annual financial turnover from Operations of minimum <b>INR 1,17,97,473.27</b> in any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender as per the Audited Annual Reports.</p> <p><i>[Annual Financial Turnover of the bidder from Operations shall mean - "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91)].</i></p>		

2.0	<p>"Net Worth" of the bidder must be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender.</p> <p><i>[Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation"]</i></p>		
3.0	<p>Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking (<b>PROFORMA - 1</b>) certifying that 'the balance sheet/Financial Statements for the financial year xxxx-xxxx (as the case may be) has actually not been audited so far'.</p> <p>Note:</p> <p>a) For proof of Annual Turnover &amp; Net worth any one of the following document must be submitted along with the technical bid:</p> <p>i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual Turnover &amp; Net worth as per format prescribed in (<b>PROFORMA – 2</b>)</p> <p style="text-align: center;">OR</p> <p>ii) Financial Statements (Balance Sheet &amp; Profit &amp; Loss account along with all the schedules/notes forming part of the Balance sheet &amp; Profit and Loss Account) audited by the auditors appointed under the statute like Companies Act etc. wherever applicable. In cases where the bidding/ supporting company (as applicable) are not required to prepare Audited Financial Statements as per the Law of the Land of the country of the bidding/supporting company as applicable, the bidder shall provide documentary evidence for the same along with a certificate from a practicing Chartered Accountant or equivalent to this effect. The bidder must also submit the financial statement as per the accounting standards of the country of the bidding/supporting company as the case may be, duly certified by the</p>		

	<p>practicing- chartered accountant or equivalent.</p> <p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>		
4.0	<p>In case the Audited Balance Sheet and Profit &amp; Loss Account submitted along with the bid are in currencies other than INR or USD, the bidder shall have to convert the figures in equivalent INR or USD considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit &amp; Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or USD.</p>		
5.0	<p>In case the Bidder is subsidiary company (should be 100% owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ultimate parent/holding company, then following documents need to be submitted:</p> <p>(i) Turnover of the parent/ultimate parent/holding company should be in line with Para A.2 (1.0) above.</p> <p>(ii) Net Worth of the parent/ultimate parent/holding company should be positive in line with Para A.2 (2.0) above</p> <p>(iii) Corporate Guarantee (<b>PROFORMA - 3</b>) on parent/ultimate parent/holding company's company letter head signed by an authorized official undertaking that they would financially support their wholly owned subsidiary company for executing the project/job in case the same is awarded to them.</p> <p>(iv) Documents to substantiate that the bidder is a 100% subsidiary of the parent/ultimate parent/holding company.</p>		
<b>A.3</b>	<b>BEC - COMMERCIAL:</b>		
1.0	<p>Bids are invited under <b>SINGLE-STAGE TWO-BID SYSTEM</b>. Bidders should upload Techno-Commercial Bid (Unpriced Bid) and Priced Bid separately at the designated fields assigned in GeM Portal. <b>Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.</b> The "Unpriced Bid" shall contain all techno-commercial details except the prices/costs. Bidder not complying with above submission procedure will be rejected.</p>		

2.0	The prices / rates offered against the tender must remain firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price condition shall be treated as nonresponsive and rejected. No discount whatsoever should be quoted separately. Rates / prices quoted must be net of all discount.		
3.0	Bids received in physical form shall be rejected ( <i>except the documents specifically called for in hard copies, if any</i> ). Also, modifications to bids received after the bid closing date & time shall not be entertained.		
4.0	Bids containing incorrect / false / misleading statement(s) shall be rejected.		
5.0	Bidder must submit an Undertaking in regard to furnishing of fraudulent documents / misconduct, as per <b>PROFORMA-4</b> along with their offer, failing which their offer shall be liable for rejection.		
6.0	<b>Bid Security (EMD)</b> as applicable must either be deposited through online payment gateway or submitted to OIL in the form of original Bank Guarantee (hard copy) on or before the scheduled Bid Closing date of the Tender. The Validity and Amount of Bid Security (EMD) must be strictly as specified in this bid document. Bid shall be rejected without further reference, if the Bid Security (EMD) is not received strictly as above, except where exempted. OIL will not assume any responsibility whatsoever for submission of deficient/faulty Bid Security or for delay/non-delivery of the same.		
7.0	Integrity Pact: Buyer organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed Integrity Pact as per Buyer Organization's Policy along with bid ( <b>PROFORMA-IP</b> ).		
8.0	<b>Performance Security:</b> Successful bidder shall be required to furnish a Performance Security equivalent to <b>FIVE (5%) percent</b> of total evaluated value of Order <b>within 30 days of receipt of LOI</b> / notification of award. <b>The Performance Security specified above must be valid for 3 (three) months beyond the Warranty period, including extension, if any.</b> Non-submission of Performance Security as above by the successful Bidder shall lead to cancellation / termination of award including forfeiture of their Bid Security, besides other penal actions as per OIL's Banning Policy. Bidders should undertake in their bids		

	to submit Performance Security as stated above.		
9.0	<b>Validity of the bid shall be minimum 120 days</b> from the date of actual Bid Closing Date. Bids with lesser validity shall be straightway rejected.		
10.0	A bid shall be rejected straightway if it does not conform to any one of the following clauses: a) Validity of bid shorter than the validity indicated in the Tender. b) In case the party refuses to sign Integrity Pact. c) Original Bid Security not received within the stipulated date & time mentioned in the Tender. d) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.		
11.0	Bidders shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:  i) Liquidated Damages ii) Warranty/Guarantee of material iii) Arbitration / Resolution of Dispute iv) Force Majeure v) Applicable Laws		
12.0	The bidder shall submit an undertaking/ declaration as per <b>Proforma-7</b> confirming that they have read and understood OIL's Banning Policy and that, neither they nor any of their allied concerns or partners or associates or directors, or proprietors involved in any capacity, are currently on OIL's Holiday/Banning List. Further, the bidder shall confirm that neither they nor any of their aforementioned entities have, during the last three years, been involved in any transgression with any company conforming to the Transparency International (TI) approach or with any Public Sector Enterprise of India that could justify exclusion from the tender process. The bidder shall also disclose details of all such allied entities, if any, as required under the Banning Policy.		
13.0	Bidders should not be under liquidation / bankruptcy / undergoing any insolvency resolution process as on Bid Closing date. Bidders shall submit undertaking towards compliance of above as per the prescribed format ( <b>PROFORMA-8</b> ) along with the bid.		
<b>A.4</b>	<b>BEC - PRICE</b>		
1.0	The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Terms & Conditions and Bid Evaluation Criteria mentioned herein, GeM's GTC and ATC provided against this tender will be considered for further evaluation.		

2.0	<p>The bidders must enter an all-inclusive price Total FOR Kakinada value for the item(s) against the offered price field while creating their response against the tender in GeM portal based on which the price evaluation shall be done.</p> <p>Note: There should not be any indication of price in the technical bid what-so-ever; otherwise, the bid shall be rejected straightway</p>		
3.0	<p>If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected.</p>		
4.0	<p>In case of multiple L1 bidders, the winner will be decided as per GeM portal's system of random selection.</p>		

ANNEXURE – III

GENERAL NOTES TO BIDDERS

<b>SL No.</b>	<b>Bid Requirement</b>	<b>Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)</b>
1.0	Bidders shall submit their offer mentioning pointwise compliance / non-compliance to all the terms & conditions, BEC/BRC, Specifications etc. Any deviation(s) from the tender terms & conditions, BEC/BRC, Specifications etc. should be clearly highlighted specifying justification in support of deviation.	
2.0	Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.	
3.0	<p>Bidder, while quoting against this tender, must take cognizance of all concessions permissible under the statutes including the benefit under GST legislations, failing which they will have to bear extra cost where bidder does not avail exemptions / concessional rate of GST. OIL will not take responsibility towards this. However, wherever required and applicable, OIL shall provide the necessary documents as required under the notification (s) for the bidders to obtain such concessions. Bidders must also consider benefits of input tax credit under the GST legislations, as amended from time to time on Input goods/Capital goods / Input Services, while quoting the prices.</p> <p>The domestic supply of goods against this tender would attract 12% GST (i.e., IGST or CGST &amp; SGST/UTSGT) on submission of EC in terms of GST Notification No. 3/2017-Integrated Tax (Rates) Dated 28.06.2017 and amended vide Notification No. 16/2019 Dated 30.09.2019 and 08/2022-Integrated Tax (Rate) dated 13.07.2022. Successful bidder shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate at least 45 days prior to stipulated Delivery date. Further, Successful bidder shall affect dispatch only on receipt of relevant certificates/ shipment clearance from OIL, failing which all related liabilities shall be to Supplier's account.</p> <p>Bidder(s) must note that above concessional GST shall be applicable only against supply of goods. GST against other services including installation /commissioning, if any, involved in the tender shall be as per HSN/SAC.</p>	
4.0	<p><b>ANTI-DUMPING DUTY:</b></p> <p>a) The Anti-Dumping Duty, if any, shall be applicable as per the latest Govt. guideline and will be payable by the bidder. Bidders are requested to note the same and quote accordingly.</p> <p>b) Anti-Dumping Duty shall be borne by the bidder as mentioned above. A categorical confirmation in this regard is required from the bidders along with their offer, otherwise their offer will not be considered for further evaluation.</p> <p>c) All bidders must categorically mention the country of origin of the products offered by them in their offers. In the event categorical mention of country of origin of their offered products is not made in their offer, the offer will be summarily rejected.</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>d) Bidders should note that OIL will not be liable to reimburse any amount on account of Anti Dumping duty for the materials imported by them for execution of the contract and any Anti-Dumping Duty payable against import shall be to their account. Bidders are required to categorically confirm acceptance of the same in their Technical bids failing which offers will be liable for rejection.</p>	
5.0	<p>Categorization and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No.CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DLE-16062021-227649 dated 16th June,2021 issued by Ministry of MICRO, SMALL AND MEDIUM ENTERPRISES.</p> <p>The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE - Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:</p> <p><b>Udyam Registration Number with Udyam Registration Certificate.</b></p> <p>Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.</p>	
6.0	<p>Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020(order- Public Procurement no.1) <b>[amended vide office memorandum No. F.7/10/2021-PPD(1) dated 23.02.2023]</b> has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the office memorandum and submit their offers accordingly, wherever applicable.</p>	
7.0	<p><del>Policy for providing preference to domestically manufactured Iron and Steel products (DMI&amp;SP) in Govt. procurement, notified vide Gazette of India No 324 dated 29.05.2019 (including amendments) read with clarifications, if any issued by Ministry of Steel on the policy shall be applicable for this tender. Bidders are required to confirm acceptance to the conditions of this policy. Bidders who comply with all the provisions specified in Government Gazette Notification No. 324 dated 29.05.2019 and any amendments thereafter and submit all the undertakings and documents applicable under revised policy shall only be accepted.</del></p>	
8.0	<p>Bidders to note that Ministry of Petroleum &amp; Natural Gas, Government of India implemented MII Policy to provide Purchase Preference (linked with local content) by notification no. Ref. FP-20013/2/2017-FP-PNG dated 17.11.2020 and FP-20013/2/2017-FP-PNG-Part(4)(E-41432) dated 26.04.2022 and amendments issued from time to time. Bidders are requested to go through the policy and take note of the following while submitting their offer.</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>As per the policy, the bidder must be incorporated in India and must minimum 20% local content (LC) for the offered items to be eligible to bid against this tender.</p> <p>1. <u>Certification and Verification</u>  Class I/Class II Local suppliers are eligible to bid only if they meet the local content norms, therefore whether or not they want to avail MII benefit, it will still be mandatory for them to give adequate documentation as follows to establish their status as class-I or class-II local supplier:</p> <p>(i) <u>At bidding stage:</u></p> <p>a) Price Break-up:</p> <ul style="list-style-type: none"> <li>• The bidder shall provide the percentage of local content in the bid.</li> </ul> <p>b)</p> <ul style="list-style-type: none"> <li>• The bidder shall submit an undertaking from the authorised signatory of bidder having the power of Attorney alongwith the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.</li> <li>• In cases of procurement for a value in excess of Rs 10 crores, the undertaking submitted by the bidder shall be supported by a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practising chartered accountant (in respect of other than companies) giving the percentage of local content.</li> </ul> <p>(ii) <u>After Contract Award</u></p> <ul style="list-style-type: none"> <li>• The bidder shall submit an undertaking from the authorised signatory of bidder having the power of Attorney alongwith the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.</li> <li>• In cases of procurement for a value in excess of Rs 10 crores, the undertaking submitted by the bidder shall be supported by a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practising chartered accountant (in respect of other than companies) giving the percentage of local content.</li> </ul> <p>2. Each supplier shall provide the necessary local-content documentation to the statutory auditor, which shall review and determine that local content requirements have been met, and issue a local content certificate to that effect on behalf of procuring company, stating the percentage of local content in the good or service measured. The Auditor shall keep all necessary information obtained from suppliers for measurement of Local Content confidential.</p> <p>3. The Local Content certificate shall be submitted along with each invoice raised. However, the % of local content may vary with each invoice while maintaining the overall % of local content for the total</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>work/purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.</p> <p>4. The Procuring Company shall also have the authority to audit as well as witness production processes to certify the achievement of the requisite local content.</p>	
8.1	Percentage of Local Content (to be mentioned by the bidder)	
8.2	<p><u>Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.:</u></p> <p>Contract shall be awarded for the entire scope of work under this tender subject to concurrent application of Public Procurement Policy for MSE Order 2012 and PP(MII) Order 2017 as per Order No. F.1/4/2021-PPD dated 18.05.2023 issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Govt. of India and any subsequent amendment thereto.</p>	
9.0	<p><b>BID SECURITY (EMD):</b></p> <p>A. The Bid Security is required to protect the Company against the risk of Bidder's conduct, which would warrant forfeiture of the Bid Security, pursuant to sub-clause (L) hereunder.</p> <p>B. All the bids must be accompanied by Bid Security in Original for the amount as mentioned in the tender document or an equivalent amount in other freely convertible currency and shall be in NEFT / RTGS / Electronic Fund Transfer to designated account of OIL / <del>Online Payment through OIL's e-portal</del>/ prescribed Bank Guarantee format of GeM / OIL's prescribed format as Bank Guarantee enclosed with the tender vide <b>PROFORMA-5</b> or <del>online payment through OIL's e-portal</del> or an irrevocable Letter of Credit (L/C) from any of the following Banks:</p> <ul style="list-style-type: none"> <li>○ Any schedule Indian Bank or Any Branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank in case of domestic bidder, or</li> <li>○ <del>In case of foreign bidder, the bank guarantee can be accepted from any scheduled bank in India or from International Bank who has its branch in India registered with Reserve Bank of India, or</del></li> <li>○ Any foreign Bank which is not a Scheduled Bank in India, provided the Bank Guarantee issued by such Bank is counter-guaranteed by any Branch situated in India of any Scheduled Bank incorporated in India.</li> <li>○ Bank Guarantee issued by a Scheduled Bank on India at the request of some other Non-Schedule Bank of India shall not be acceptable.</li> </ul> <p>C. Bank Guarantee with any condition other than those mentioned in OIL's prescribed format shall not be accepted.</p> <p>D. The Bank Guarantee issued by a Bank amongst others shall contain the</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>complete address of the Bank including Phone Nos., Fax Nos., e-mail address and Branch Code.</p> <p>E. Bid Security shall not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Bid Security.</p> <p>F. The Bank Guarantee should be enforceable at all branches of the issuing Bank within India and preferably at Kakinada, Andhra Pradesh, the place of issuance of tender.</p> <p>G. Any Bid not secured in accordance with sub-clause 10.2 above shall be rejected by the Company as non-responsive. Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank of India shall not be acceptable.</p> <p>H. The Bidders shall extend the validity of the Bid Security suitably, if and when specifically advised by OIL, at the Bidder's cost.</p> <p>I. Unsuccessful Bidder's Bid Security will be discharged and/or returned within 30 days after finalization of tender.</p> <p>J. Successful Bidder's Bid Security will be discharged and/or returned upon Bidder's furnishing the Performance Security and signing of the contract/acceptance of order. Successful Bidder will however ensure validity of the Bid Security till such time.</p> <p>K. The Bid Security may be forfeited, if:</p> <p>L. The Bank Guarantee / LC shall be valid for the time as asked for in the Bid Document. Bank Guarantees issued by Banks in India should be on non-judicial stamp paper of requisite value, as per Indian Stamp Act, purchased in the name of the Banker.</p> <ul style="list-style-type: none"> <li>o The Bidder withdraws the Bid within its original / extended validity.</li> <li>o The Bidder modifies / revise their Bid Suo-moto.</li> <li>o Bidder does not accept the order / contract.</li> <li>o Bidder does not furnish Performance Security Deposit within the stipulated time as per tender / order / contract.</li> <li>o If it is established that the Bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice, the Bid security shall be forfeited after due process in addition to other action against the Bidder.</li> </ul> <p>M. In case any Bidder withdraws their Bid during the period of Bid validity, Bid Security will be forfeited and the party shall be put in the Holiday List as per Company's Banning Policy (available in OIL website).</p> <p>N. <b>The scanned copy of the original Bid Security in the form of either Bank Guarantee or LC must be uploaded by Bidder along with the Technical Bid in the "Technical Attachment" of OIL's e-portal. The Original Bid Security shall be submitted manually in sealed envelope superscribed with tender no., tendered item detail and due date to the office of Chief General Manager (KGB &amp; MBP), OIL INDIA LIMITED, KG Basin Project Office at D. No. 11-4-7 Nookalamma Temple Road, Ramarao Peta, Kakinada, Andhra Pradesh-533004, India in a sealed envelope which must reach the office on or before 12.45 Hrs (IST) of the Bid Closing date. The envelope must be super-scribed with "Bid Security", IFB No., Description of Services &amp; Bid Closing Date.</b></p> <p>O. A Bid shall be rejected straightway if Original Bid Security is not received within the stipulated date &amp; time mentioned in the Tender and/or if the</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.</p> <p>P. Exemption from Submission of Bid Security: As per GeM GTC</p> <p><b>Note: EMD (Bid Security) BG is to submitted in favour of the following:</b></p> <p><b>CGM (KGB &amp; MBP), Oil India Ltd., D. No. 11-4- 7, Nookamma Temple Road, Ramarao Peta, Kakinada, Andhra Pradesh-533004, India.</b></p> <p><b>Bank Details:</b></p> <p><b>Bank Name: STATE BANK OF INDIA, Name of the A/c Holder:- OIL INDIA LIMITED, A/c No:- 31991231042, IFSC Code:- SBIN0004248, BRANCH NAME:-SME BRANCH, KAKINADA</b></p>	
10.0	<p><b>PERFORMANCE SECURITY:</b></p> <p>The successful bidder shall furnish to Company the Performance Security in the format prescribed in GeM or OIL (<b>PROFORMA-6</b>) <b>within 30 days of receipt of the formal purchase order</b> by the successful bidder failing which OIL reserves the right to cancel the order. The amount of Performance Security and the date of expiry of the Performance Security shall be as indicated in the Tender/Purchase Order.</p> <p>The Performance Security shall be denominated in Rupees. The Performance Security specified above must be valid for 3 (three) months beyond the Warranty period indicated in the Purchase Order / contract agreement. The Performance Security will be discharged by Company not later than 30 days following its expiry after completion of obligations under the order / contract. In the event of any extension of the Warranty period of the Purchase Order / Contract, Bank Guarantee should be extended by the Seller / Contractor by the equivalent period at Seller / Contractor's expense. The Performance Security shall be payable to Company as compensation for any loss resulting from Supplier's / Contractor's failure to fulfil its obligations under the order / Contract. The Performance Security will not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Performance Security.</p> <p>The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address and Branch Code.</p> <p>Failure of the successful Bidder to comply with the requirements of this clause shall constitute sufficient grounds for annulment of the award and forfeiture of the Performance Security. In such an eventuality, the party shall also be considered debarment as per prevailing Banning Policy of OIL. In the event of Seller's / Bidder's failure to discharge their obligations under the order / Contract, the Performance Security shall be encased and the proceeds thereof shall be forfeited without any further reference to the Seller / Bidder. In case, the Performance Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the LOI</p>	

**Note to 9.0 & 10.0:**

Oil India Ltd. has now adopted Electronic Bank Guarantee (e-BG) for Bid Security and Performance Security in addition to the existing provisions. Electronic Bank Guarantee (e-BG) is a digitally signed BG issued by banks which is transmitted directly from banks to beneficiaries in electronic form through a platform provided by National E-Governance Services Limited (NeSL). Submission of Bid Security in the form of Electronic Bank Guarantee (e-BG) is also acceptable:

Sl. No.	Bank name	Sl. No.	Bank name
1.	AU Small Finance Bank	18.	Indian Bank
2.	Axis Bank	19.	Indian Overseas Bank
3.	Bank of Baroda	20.	IndusInd Bank
4.	Bank of India	21.	Karnataka Bank
5.	Bank of Maharashtra	22.	Karur Vysya Bank
6.	Canara Bank	23.	Kotak Mahindra Bank
7.	Central Bank of India	24.	Punjab and Sind Bank
8.	City Union Bank	25.	Punjab National Bank
9.	DBS Bank	26.	RBL Bank
10.	DCB Bank	27.	Standard Chartered
11.	Dhanlaxmi Bank	28.	State Bank of India
12.	Federal Bank	29.	South Indian Bank
13.	HDFC Bank	30.	Tamilnad Mercantile Bank Ltd
14.	HSEB Bank	31.	UCO Bank
15.	ICICI Bank	32.	Union Bank of India
16.	IDBI Bank	33.	Yes Bank
17.	IDFC First Bank		

Other banks to be included as and when notified by NeSL from time to time.

Beneficiary details for issue of e-BG are:

Sl. No.	Particulars	Details
1	NAME	OIL INDIA LIMITED
2	PAN	AAACO2352C
3	Date of Incorporation	18-02-1959
4	Email ID	chunduri.ramkumar@oilindia.in
5	Mobile No	+91-9444490690
6	Local Address	Kakinada, Andhra Pradesh-533003
7	Registered Address	Duliajan, Dibrugarh, Assam-786602

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>/ Purchase Order issued / placed on the bidder shall be treated as cancelled forthwith and the bidder shall be debarred from participating in future tenders. If it is found that a bidder / Seller / Contractor has furnished fraudulent document / information, the Performance Security shall be forfeited and the party shall be debarred for a period of 3 (three) years from the date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, the period of debarment may be enhanced.</p>	
11.0	<p><b>Bill submission:</b></p> <p>After placement of order/contract and its execution, Bidder will upload all their bills/invoices in OIL's Vendor Invoice Management (VIM) Portal for processing of payment. This is in addition to submission of bills through GeM portal or any other mode. The link to OIL's VIM portal is provided below:</p> <p><a href="https://vim.oilindia.in/velocious-portal-app/">https://vim.oilindia.in/velocious-portal-app/</a></p> <p>If the successful bidder is not a registered user, kindly register to the portal for obtaining User ID &amp; Password in advance.</p>	
12.0	<p><b>TAXES &amp; LEVIES:</b></p> <p>All taxes, stamp duties and other levies for the services including installation / commissioning, Training etc. shall be to the Bidder / Seller's account. Income Tax and GST (TDS) on the value of the Services rendered by the Bidder / Seller in connection with installation / commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T., GST Acts &amp; Rules thereon from time to time.</p> <p>Further, Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/ equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.</p> <p>Payment towards applicable TCS u/s 206C (IH) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:</p> <p>a) TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and b) Total supply of goods to OIL in FY .....(As applicable) exceeds Rs. 50 Lakh and TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and d) TCS certificate as provided in the Income Tax Act will be issued to OIL in time.</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.</p> <p>The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (I H) of Income tax Act, 1961.</p>	
13.0	<p><b>APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:</b>  <b>Revised Banning Policy dated 17th March, 2023</b> as uploaded in OIL's website will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.</p> <p>The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening /evaluation /Award of Work.</p> <p>Bidder(s) must submit an undertaking as per <b>Proforma – 5</b> regarding status of blacklisting / holiday listing</p>	
14.0	<p>At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s)/Addendum(s). Bidders are expected to take the Corrigendum(s)/ Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/Addendum(s) published by OIL shall be sent to the Bidders.</p>	
15.0	<p>The tender has been floated in GeM portal under Single Stage Two Bid System. Therefore, bidder must not disclose their prices in their technical offer. The technical bid shall contain all techno-commercial details except the prices/costs. Bidder must note that disclosure of price in technical bids shall lead to rejection of the offer.</p>	
16.0	<p>The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide <b>PROFORMA-IP</b> of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>OIL's Independent External Monitors at present are as under:</p> <p>A. Shri Ram Phal Pawar, IPS (Retd.), Former Director, NCRB, MHA E-mail: <a href="mailto:rpawar61@hotmail.com">rpawar61@hotmail.com</a> ; <a href="mailto:ramphal.pawar@ips.gov.in">ramphal.pawar@ips.gov.in</a></p> <p>B. Dr. Tejendra Mohan Bhasin, Former Vigilance Commissioner, CVC E-mail: <a href="mailto:tmbhasin@gmail.com">tmbhasin@gmail.com</a></p> <p>C. Shri Ajit Mohan Sharan, IAS (Retd.), Former Secretary, Ministry of Ayush, Govt. of India, E-mail: <a href="mailto:ams057@gmail.com">ams057@gmail.com</a></p> <p>In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact. In the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required, the organizations may adopt any mediation rules for this purpose. In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organisation may take further action as per the terms and conditions of the contract. The fees/expenses on dispute resolution shall be equally shared by both the parties.</p>	
17.0	All the Goods or Services in the GeM shall be offered on Free Delivery at Site basis including freight, insurance, loading and unloading.	
18.0	The vendor/bidder/supplier/service provider has to make his own arrangements for transportation, accommodation and any other expenses of its personnel when visiting OIL's office/premises/site within the scope of the solution. All expenses of vendor's/bidder's/supplier's/service provider's personnel during execution of the job/contract/order/scope of work shall be to vendor's account.	
19.0	<ul style="list-style-type: none"> <li>• Bid validity: As per tender</li> <li>• Bid security (EMD) submission: Complied as per tender</li> <li>• PBG: Will be submitted as per tender within 30 days from placement of order in case of award.</li> <li>• Delivery period: As per tender</li> <li>• Payment terms: As per tender</li> <li>• Exception / Deviation : Nil</li> <li>• Warranty: As per tender</li> <li>• Packing, forwarding: Included as required in the tender.</li> <li>• Transportation &amp; transit insurance upto destination: Included as required in the tender.</li> <li>• Loading &amp; unloading at site: Included as required in the tender.</li> <li>• GST/Taxes: Inclusive in quoted cost.</li> <li>• GeM General Terms &amp; Conditions: Acceptable</li> </ul> <p>Bidder must confirm compliance as mentioned above in toto. Exception/Deviation to above terms &amp; conditions are not acceptable.</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
20.0	The tendered item(s) will be procured from same source. The tendered item(s) is/are not divisible. Splitting of items/quantity/purchase order is not permitted against the tender. Bidder(s) shall submit their offer for all the items and complete scope of work as per the tender. Offer(s) not complying to above shall be rejected straightaway.	
21.0	<del><b>NUMBER OF DESPATCHES:</b> Unless otherwise mentioned, the total quantity for a particular consignee and / or for a specified delivery schedule shall be supplied / delivered in 01 (One) Lot. OIL reserves the right for non-acceptance of delivery of part quantity and shall have no liability for any loss to the supplier in case of such rejection of part delivery.</del>	Not applicable
22.0	<b>DELIVERY TIMING:</b> Suppliers will be given necessary permission to enter into the Industrial Area or Company's other operating areas to deliver the material as per timings given below- <b>Monday to Friday:</b> (i) Slot-1: 09.00 AM to 01.00 PM (ii) Slot-2: 02.00 PM to 05.00 PM <b>Note:</b> No delivery shall be made on Saturday / Sunday / National Holidays	
23.0	<b>PACKING:</b> Packing of goods must be sufficiently robust to withstand multiple handling during transit for delivery to their final destination so that contents do not get damaged. Protection of the plant and equipment against corrosion or deterioration must be given special attention.	
24.0	<b><u>FINANCING OF TRADE RECEIVABLES OF MICRO AND SMALL ENTERPRISES (MSES) THROUGH TRADE RECEIVABLES DISCOUNTING SYSTEM (TREDS) PLATFORM.</u></b> Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting/electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer. i) MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor. ii) MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis. iii) OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.</p> <p>Note: (i) Buyer means OIL who has placed Purchase Order/ Contract on a MSE Vendor (Seller). (ii) Seller means a MSE vendor, who has been awarded Purchase Order/ Contract by OIL (Buyer).</p>	
25.0	<p><b>SAFETY PRACTICES: -</b></p> <ul style="list-style-type: none"> <li>(i) The successful bidder shall abide by all safety and security rules and regulations existing in the OIL's Installations. The successful bidder shall observe the safety measures required to be undertaken for safety of persons, labour, public and properties at work site/ plant premises/ residential premises/ public places etc. The successful bidder shall be required to take work permit from respective shift in charges for each day and each shift for all kind of jobs. There can be instances of not getting permits, withdrawing of permits already issued at any stage of work due some operational safety and security reasons. For any stoppage of work for such reasons no claim whatsoever will not be considered.</li> <li>(ii) Stand by firefighting equipment will be deployed at the work site by OIL. However, at least two of the successful bidder's personnel deployed for the work must be capable of handling the firefighting equipment at the time of emergency and the persons will have to be present at the work site throughout the working time. If required the successful bidder's nominated persons will be imparted training on handling such equipment by OIL's Fire Service department.</li> <li>(iii) Any compensation arising out of the job carried out by the successful bidder whether related to pollution, Safety or Health will be paid by the successful bidder only.</li> <li>(iv) Any compensation arising due to accident of the successful bidder's personnel while carrying out the job, will be payable by the successful bidder.</li> <li>(v) The successful bidder shall have to report all incidents including near miss to Installation Manager/ departmental representative of the concerned department of OIL.</li> <li>(vi) In case the successful bidder is found non-compliant of HSE laws as required, the company will have the right for directing the successful bidder to take action to comply with the requirements, and for further non-compliance, the successful bidder will be penalized as per prevailing relevant Acts/ Rules/ Regulations.</li> <li>(vii) When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE measures, Company will have the right to direct the successful bidder to cease work until the non-compliance is corrected.</li> <li>(viii) All safety gears like safety boots, helmets, safety belts, hand gloves, safety goggles, gas masks etc. required for carrying the job in a safe manner shall be arranged by the successful bidder. In case the successful bidder fails to provide the safety gears, the same will be provided by OIL and the cost of such safety items will be deducted from the successful bidder's bills.</li> <li>(ix) CLEARANCE OF SITE: - As a part of the job, the successful bidder shall completely remove all the temporary/ disposable materials if needed while execution of work or after completion of work at his own cost and dispose off the same as directed by Engineer-in-Charge.</li> </ul>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>(x) The successful bidder shall maintain first aid facilities for its employees. All critical industrial injuries shall be reported promptly to EMPLOYER, and a copy of the successful bidder's report covering each personal injury requiring the attention of a physician shall be furnished to the EMPLOYER.</p> <p>(xi) The successful bidder shall observe and abide by all fire and safety regulations of the EMPLOYER. Before starting construction work, the successful bidder shall consult with Employer's safety Engineers and must make good to the satisfaction of the EMPLOYER any loss or damage due to fire to any portion of the work done or to be done under this job or to any of the Employer's existing property.</p>	
26.0	<p><b>JURISDICTION / APPLICABLE LAWS:</b></p> <p>The Contract shall be deemed to be a Contract made under, governed by and construed in accordance with the laws of India for the time being in force and shall be subject to the sole and exclusive jurisdiction of Courts situated in the State of Andhra Pradesh and Principal Bench of Andhra Pradesh High Court at Nelapadu.</p> <p>This Agreement including all matter connected with this Agreement, shall be governed by the laws of India (both substantive and procedural) for the time being in force and shall be subject to exclusive jurisdiction of Courts, mentioned hereinabove. Foreign companies, operating in India or entering into Joint ventures in India, shall also be governed by the laws of India and shall be subject to sole and exclusive jurisdiction of above Courts.</p>	
27.0	<p><b>ASSIGNMENT:</b></p> <p>The Bidder / Seller shall not transfer, assign or sublet the consequent Contract or any part thereof without the prior consent in writing from OIL. Any permitted transfer / assignment or subletting shall not relieve the Bidder / Seller of any of their obligations which might have arisen before such permission was given.</p>	
28.0	<p><b>FORCE MAJEURE:</b></p> <p>In the event of either of the parties being rendered unable, wholly or in part by force majeure to carry out its obligations under the agreement when entered into, it is agreed that on such party giving notice and full particulars of such force majeure in writing or by telegram / telex / fax to other party as soon as possible (within maximum one week), after the occurrence of the cause relied on then the obligations of the party giving such notice with proper documentary evidence so far as they are affected by such force majeure, shall be suspended during the continuance of any inability so caused but for no longer period, and such cause as far as possible be remedied with all reasonable effort.</p> <p>The term "Force Majeure" as used herein shall mean 'Acts of God' including Landslides, Lightning, Earthquake, Fires, Storms, Floods, declared Wars, Blockades, insurrection, riots, Government regulations etc., which are not within the control of the party claiming suspension of its obligations within</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)												
	the meaning of the above Clause and which renders performance of the contract by the said party completely impossible.													
29.0	<p><b>SET-OFF:</b></p> <p>Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).</p>													
30.0	<p><b>SETTLEMENT OF DISPUTES:</b></p> <p><b>A) Arbitration (Applicable for suppliers/contractors other than PSU and MSME):</b></p> <p>A.1) Except as otherwise provided elsewhere in the Contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the Contract or breach thereof which parties are unable to settle mutually, the same shall be referred to Arbitration as provided hereunder:</p> <p>A.2) A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 days' notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.</p> <p>A.3) It is agreed and undertaken by the Parties that irrespective of country of origin of the Contractor, the arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996 and under no circumstances, the proceedings shall be construed as International Arbitration.</p> <p>A.4) The number of arbitrators and the appointing authority will be as under:</p> <table border="1" data-bbox="268 1771 1182 2107"> <thead> <tr> <th data-bbox="268 1771 632 1872">Claim amount (excluding claim for interest and counter claim, if any)</th> <th data-bbox="632 1771 858 1872">Number of Arbitrator</th> <th data-bbox="858 1771 1182 1872">Appointing Authority</th> </tr> </thead> <tbody> <tr> <td data-bbox="268 1872 632 1906">Up to Rs. 25.00 Lakh</td> <td data-bbox="632 1872 858 1906">Not applicable</td> <td data-bbox="858 1872 1182 1906">Not applicable</td> </tr> <tr> <td data-bbox="268 1906 632 1973">Above Rs. 25.00 Lakh Up to Rs. 25 Crore</td> <td data-bbox="632 1906 858 1973">Sole Arbitrator</td> <td data-bbox="858 1906 1182 1973">OIL</td> </tr> <tr> <td data-bbox="268 1973 632 2107">Above Rs. 25 Crore</td> <td data-bbox="632 1973 858 2107">3 Arbitrators</td> <td data-bbox="858 1973 1182 2107">One Arbitrator by each party and the 3rd Arbitrator, who shall be the presiding</td> </tr> </tbody> </table>	Claim amount (excluding claim for interest and counter claim, if any)	Number of Arbitrator	Appointing Authority	Up to Rs. 25.00 Lakh	Not applicable	Not applicable	Above Rs. 25.00 Lakh Up to Rs. 25 Crore	Sole Arbitrator	OIL	Above Rs. 25 Crore	3 Arbitrators	One Arbitrator by each party and the 3rd Arbitrator, who shall be the presiding	
Claim amount (excluding claim for interest and counter claim, if any)	Number of Arbitrator	Appointing Authority												
Up to Rs. 25.00 Lakh	Not applicable	Not applicable												
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SL No.	Bid Requirement			Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
			Arbitrator, by the two Arbitrators.	
	<p>A.5) The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.</p> <p>A.6) If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same; otherwise, he shall proceed de novo.</p> <p>A.7) Parties agree and undertake that neither shall be entitled for any preference or pendent-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.</p> <p>A.8) The arbitral tribunal shall complete the proceedings, make and publish the award within time stipulated in the Arbitration and Conciliation Act, 1996 (as amended).</p> <p>A.9) If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties. Where the proceedings are put in abeyance or terminated on account of mutual settlement of dispute by the parties, the fees payable to the arbitrators shall be determined as under:</p> <ul style="list-style-type: none"> <li>(i) 20% of the fees if the claimant has not submitted statement of claim.</li> <li>(ii) 40% of the fees if the pleadings are complete.</li> <li>(iii) 60% of the fees if the hearing has commenced.</li> <li>(iv) 80% of the fees if the hearing is concluded but the award is yet to be passed.</li> </ul> <p>A.10) Each party shall be responsible to make arrangements for the travel and stay etc. of the arbitrator appointed by it. Claimant shall also be responsible for making arrangements for travel / stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties. In case of sole arbitrator, both parties shall equally share all expenditures that may be required to be incurred.</p> <p>A.11) The fees and other administrative / secretarial expenses of the arbitrator(s) shall not exceed the model fee as stipulated in Schedule of the Act and such expenses shall be equally borne by the parties.</p> <p>A.12) The Place / Seat of Arbitration shall be Guwahati or the place where the Contract is executed. The venue of the arbitration shall be decided by the Arbitrator(s) in discussion with the parties. The cost of arbitration sittings shall be equally borne by the parties.</p>			

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>A.13) The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.</p> <p>A.14) Subject to aforesaid provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.</p> <p><b>B) Arbitration (applicable in case of Contract awarded on Public Sector Enterprise):</b></p> <p>B.1) In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial Contract(s) between Central Public Sector Enterprises (CPSEs) / Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes - concerning Railways, Income Tax, Customs &amp; Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No. 05/003/2019- FTS-10937 dated 14.12.2022 and the decision of AMRCD on the said dispute will be binding on both the parties.</p> <p>B.2) A party wishing to commence arbitration proceeding shall invoke Arbitration Clause and refer the dispute(s) to AMRCD with a copy to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter.</p> <p>B.3) Upon such reference, the dispute shall be decided by the Competent Authority appointed under the AMRCD, whose decision shall bind the parties finally and conclusively. The parties in the dispute will share equally the cost of the arbitration as intimated by the Arbitrator.</p> <p><b>C) Arbitration (Applicable to Micro, Small and Medium Enterprise):</b></p> <p>In the event of any dispute or difference relating to, arising from or connected with the Contract, efforts shall be made to resolve the dispute(s) amicably by mutual consultation and in case such dispute(s) cannot be resolved through mutual consultation, then same shall be resolved through the procedure as prescribed in Section-18 of the Micro, Small and Medium Enterprises Development Act, 2006.</p> <p><b>D) Resolution of disputes through conciliation by OEC:</b> (Not Applicable in cases where value of dispute is less than Rs. 25 Lakhs and more than 2 Crore)</p> <p>If any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the Contract or breach thereof which parties are unable to settle mutually, Company at its discretion, on its own or on the request of the Contractor, may refer the dispute to Outside Expert Committee ("OEC") to be constituted by Corporate Business Committee (CBC), OIL as provided hereunder:</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>a) The party desirous of resorting to conciliation shall send a notice of 30 (thirty) days to the other party of its intention of referring the dispute for resolution through OEC. The notice invoking conciliation shall specify all the points of disputes with details of the amount claimed to be referred to OEC and the party concerned shall not raise any new issue thereafter.</p> <p>b) OIL shall nominate three outside experts, one each from Financial/commercial, Technical and Legal fields from the Panel of Outside Experts maintained by OIL who shall together be referred to as OEC (Outside Experts Committee).</p> <p>c) Parties shall not claim any interest on claims/counterclaims from the date of notice invoking conciliation till execution of settlement agreement, if so arrived at. In case, parties are unable to reach a settlement, no interest shall be claimed by either party for the period from the date of notice invoking conciliation till the date of OEC recommendations in any further proceeding</p> <p>d) The Proceedings of the OEC shall be broadly governed by Part III of the Arbitration and Conciliation Act, 1996 including any modifications thereof. Notwithstanding above, the proceedings shall be summary in nature and Parties agree to rely only upon documentary evidence in support of their claims and not to bring any oral evidence in the OEC proceedings.</p> <p>e) OEC shall hear both the parties and recommend possible terms of settlement between the parties. The recommendations of OEC shall be non-binding and the parties may decide to accept or not to accept the same. Parties shall be at liberty to accept the OEC recommendation with any modification they may deem fit.</p> <p>f) Where recommendations are acceptable to both the parties, a settlement agreement will be drawn up in terms of the OEC recommendations or with such modifications as may be agreed upon by the parties. The settlement agreement shall be signed by both the parties and authenticated by all the OEC members either in person or through circulation. This settlement agreement shall have the same legal status and effect as that of an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal under Section 30 of the Arbitration and Conciliation Act, 1996.</p> <p>g) OIL will share all other guidelines regarding reconciliation through OEC with the Contractor when it resorts to settlement through OEC. Both parties agree to adhere to these guidelines.</p> <p>h) All the expenditure incurred in the OEC proceedings shall be shared by the parties in equal proportion. The parties shall maintain account of expenditure and present to the other for the purpose of sharing on conclusion of the OEC proceedings.</p> <p>i) The OEC proceedings must be completed within a period of 03 (three) months from the date of constitution of the OEC with a provision of extension of one months, subject to mutual agreement. The Place of OEC shall be either at New Delhi or Kakinada.</p>	

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
	<p>j) If the parties are not able to resolve the dispute through OEC or do not opt for conciliation through OEC, the party may invoke arbitration clause as provided in the Contract.</p> <p>k) The parties shall be represented by their in-house employees / executives. No party shall bring any advocate or outside consultant / advisor / agent. Ex-officers of OIL who have handled the matter in any capacity directly or indirectly shall not be allowed to attend and present the case before OEC on behalf of Contractor. However, ex-employees of parties may represent their respective organizations.</p> <p>l) Solicitation or any attempt to bring influence of any kind on either OEC Members or OIL is completely prohibited in conciliation proceedings and OIL reserves the absolute right to close the conciliation proceedings at its sole discretion if it apprehends any kind of such attempt made by the Contractor or its representatives.</p> <p><b>E) Exclusions:</b></p> <p>Parties agree that following matters shall not be referred to conciliation or arbitration:</p> <p>i. Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to initiate any proceedings for suspension or debarment or banning, or decision to suspend or to ban or to debar business dealings with the bidder / Contractor and /or with any other person involved or connected or dealing with bid / Contract / bidder / Contractor.</p> <p>ii. Any claim, difference or dispute relating to, connected with or arising out of OIL's decision under the provisions of Integrity Pact executed between OIL and the Bidder/Contractor.</p> <p>iii. Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to comply with any order or directive of any statutory or government authority.</p> <p>iv. Any claim which is less than Rs. 25 Lakh</p>	
31.0	<p>The terms &amp; conditions in this document must be read in conjunction with the GeM General Terms &amp; Conditions (GTC). In the event of any conflict between the GeM GTC with those mentioned in this document, the terms mentioned herein will prevail.</p>	

**NOTE:** Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non-compliance to all the terms and conditions of the NIT. BID MUST BE SUPPORTED BY LITERATURE OR CLEARLY STATED ALONG WITH CATALOGUE / LITERATURE OF THE PRODUCT FOR EVALUATION OF THE BID.

\*\*\*\*\* END OF ANNEXURE \*\*\*\*\*

**PROFORMA-1**

**FORMAT FOR CERTIFICATE OF COMPLIANCE OF  
FINANCIAL CRITERIA**

Ref: Financial Criteria of the BEC

Tender No.: \_\_\_\_\_

I ..... the authorized signatory(s) of (Company or firm name with

address) do hereby solemnly affirm and declare as under:

The balance sheet/Financial Statements for the financial year \_\_\_\_ has actually not been audited as on the Original Bid closing Date.

Place :.....

Date :.....

Signature of the authorized signatory

Note: This certificate is to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.

**PROFORMA-2**

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON

**TO WHOM IT MAY**

M/s.....(Name of the bidder) for the last three (3) completed

<b>YEAR</b>	<b>TURNOVER In INR (Rs.) Crores</b>	<b>NET WORTH In INR (Rs.) Crores</b>

Place:

Date:

Seal

Membership No:

Signature

**NOTE: As per the guidelines of ICAI, every practicing CA is required to mention Unique Document Identification Number (UDIN) against each certification work done by them. Documents certified by CA without UDIN shall not be acceptable.**

**PROFORMA-3**

**PARENT/ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE  
TOWARDS FINANCIAL STANDING**

**(Delete whichever not applicable)**

**(TO BE EXECUTED ON COMPANY'S**

**LETTER HEAD) DEED OF**

**GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s (mention complete name) a company duly organized and existing under the laws of.....(insert jurisdiction/country), having its Registered Office at..... hereinafter called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No.

\_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ (Bidder) intends to bid against the said tender and desires to have Financial support of M/s \_\_\_\_\_ [Parent/Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the bidder for qualifying and successful execution of the contract, if awarded to the bidder.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Bidder is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an annual financial turnover of minimum INR \_\_\_\_\_ Cr or USD \_\_\_\_\_ during any of the preceding 03(three) financial/ accounting years reckoned from the original bid closing date.
4. Net worth of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Bidder for executing the project/job, in case the same is awarded to the Bidder.
6. The Guarantor represents that:

(a) this Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Bidder.

(b) the liability of the Guarantor, under the Guarantee, is limited to the 100% of the order value between the Bidder and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Bidder.

(c) this Guarantee has been issued after due observance of the appropriate laws in force in India.

(d) this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.

(e) this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.

(f) the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

for and on behalf of  
(Parent/Ultimate Parent/Holding Company)  
(Delete whichever not applicable)

Witness:  
1.  
2.

for and on behalf of  
(Bidder)

Witness:  
1.  
2.

**PROFORMA-4**

**Format of undertaking by Bidders towards submission of authentic information/documents**

**(To be typed on the letter head of the bidder)**

Ref. No. \_\_\_\_\_ Date \_\_\_\_\_

Sub: Undertaking of authenticity of information / documents submitted

GeM Bid No.:

To,  
M/s. Oil India Limited  
.....,  
.....

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/ fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)  
Signature of Authorized Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable).

**PROFORMA-5**  
**FORM OF BID SECURITY (BANK GUARANTEE)**

To,  
OIL INDIA LIMITED  
KG BASIN PROJECT  
D. NO. 11-4-7, 3RD FLOOR,  
NOOKALAMMAA TEMPLE STREET,  
RAMARAO PETA, KAKINADA 533004  
ANDHRA PRADESH, INDIA

WHEREAS, (Name of Bidder).....(hereinafter called “the Bidder”) has submitted their Bid No. .... dated..... for the provision of certain oilfield services (hereinafter called “the Bid”) against OIL INDIA LIMITED, KG BASIN PROJECT, KAKINADA (hereinafter called the “Company”)'s IFB No.....

KNOW ALL MEN by these presents that we (Name of Bank)..... having our registered office at ..... (hereinafter called “the Bank”) are bound unto the Company in the sum of (.....)\* for which payment well and truly to be made to Company, the Bank binds itself, its successors and assignees by these presents.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid within its original/extended validity; or
2. The Bidder modifies/revises their bid suo moto; or
3. The Bidder does not accept the contract; or
4. The Bidder does not furnish Performance Security Deposit within the stipulated time as per tender/contract; or
5. If it is established that the Bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice.

We undertake to pay to Company up to the above amount upon receipt of its first written demand (by way of letter/fax/cable/email), without Company having to substantiate its demand, provided that in its demand Company will note that the amount claimed by it is due to it owing to the occurrence of one or two or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date (\*\*) and any demand in respect thereof should reach the bank not later than the above date.

SEALED with the common seal of the said Bank this ..... Day of ....., 202\_\_.

SIGNATURE AND SEAL OF THE GUARANTOR.....

Name of Bank & Address.....

Witness .....

Address.....

-----  
(Signature, Name and Address)

Date.....

Place.....

\* The Bidder should insert the amount of the guarantee in words and figures denominated in the currency of the Company's country or an equivalent amount in a freely convertible currency.

\*\* The Date of Expiry of Bank Guarantee should be minimum 165 days after the bid closing date as stated in the tender document.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:

2. Email address of the bankers:

3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:

2. Name of the contact persons at the controlling office with their mobile nos. and email address:

**PROFORMA- 6**

**FORM OF PERFORMANCE SECURITY (BANK GUARANTEE)**

To:  
M/s. OIL INDIA LIMITED,  
KG Basin Project, Kakinada  
Andhra Pradesh

WHEREAS \_\_\_\_\_ (Name and address of Contractor)  
(hereinafter called "Contractor") had undertaken, in pursuance of Contract No.  
\_\_\_\_\_ to execute (Name of Contract and Brief Description of the Work)  
\_\_\_\_\_ (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee as security for compliance with Contractor's obligations in accordance with the Contract.

AND WHEREAS we (Name of Bank) ..... of (Name of country).....having our registered office at ..... (hereinafter called "the Bank") have agreed to give the Contractor such a Bank Guarantee.

NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the Contractor, up to a total of (Amount of Guarantee in figures) \_\_\_\_\_ (in words \_\_\_\_\_), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the -----day of -----

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:  
BANK FAX NO:  
BANK EMAIL ID:  
BANK TELEPHONE NO.:  
IFSC CODE OF THE BANK:

B. Controlling Office:  
Address of the Controlling Office of the BG issuing Bank:  
Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

Notwithstanding anything contained herein:

a) Our liability under this Bank Guarantee shall be restricted up to Rs.....

b) This guarantee shall be valid till .....

c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before..... (Date of Expiry of BG PLUS one year claim period).

d) At the end of the claim period that is on or after.....(Date of expiry of the Bank Guarantee Plus Minimum of 1 year claim period shall be stipulated) all your rights under this Guarantee shall stand extinguished and we shall be discharged from all our liabilities under this Guarantee irrespective of receipt of original Bank Guarantee duly discharged, by Bank.

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Address: \_\_\_\_\_

Witness: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Place: \_\_\_\_\_

**PROFORMA-7**

**DECLARATION THAT BIDDER IS NOT UNDER HOLIDAY LIST/ DELISTED/  
BLACKLISTED/ DEBARRED**

TO,  
GM-  
MATERIALS  
MATERIALS  
DEPARTMENT  
P.O. DULIAJAN, PIN-786602  
DIST. DIBRUGARH, ASSAM, INDIA

**TENDER NO.** \_\_\_\_\_

**Tender Description:** \_\_\_\_\_

**Sub:** Undertaking/Declaration regarding Holiday List, debarment etc.

**Ref:** Tender No. \_\_\_\_\_

- a) We, \_\_\_\_\_(Name of the bidder) solemnly affirm that we have read and understood OIL's Banning Policy as available at OIL's website <https://www.oil-india.com/banning-policy> and accept the Banning Policy in toto without any demur, protest, reservations and agree to be bound by the said Policy.
- b) We, hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debarring us/them from carrying on business dealings with OIL.
- c) We, also hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, have not been involved in any previous transgressions in the last 3 years with any other company in any country conforming to the TI (Transparency International) approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- d) We, disclose the following allied concerns, partners or associates or directors or proprietors involved in any capacity in terms of the definition of Allied firms given in the "Banning Policy" of Oil India Limited:

Sl. No.	Name	Address	PAN No.	GST No.	OIL Vendor Code

Place: \_\_\_\_\_

Date: \_\_\_\_\_ (Name & Signature of the authorized signatory of the bidder)

**PROFORMA-8**  
**DECLARATION ABOUT BIDDER'S FINANCIAL STANDING**

We, \_\_\_\_\_ (name of bidder), hereby confirm that:

(1) We are neither bankrupt nor undergoing any insolvency resolution process or liquidation or bankruptcy proceeding under any law.

(OR)

(2) No insolvency resolution process or liquidation or bankruptcy proceeding is initiated under any law against us.

It is understood that if this declaration is found to be false in any particular, Oil India Limited shall have the right to reject my / our bid, and if the bid has resulted in a contract, the contract is liable to be terminated without prejudice to any other right or remedy (include blacklisting or holiday listing) available to Oil India Limited.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Name & Signature of the authorised signatory of the bidder)

**PROFORMA-IP**

**INTEGRITY PACT**

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder"

**Preamble:**

The Principal intends to award, under laid down organizational procedures, contract/s for -----.  
The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process for compliance with the principles mentioned above.

**Section: 1 -Commitments of the Principal**

**(1)** The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

- (i) No employee of the Principal, personally or through family members, will in connection with the tender for, or during execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
- (ii) The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process.
- (iii) The Principal will exclude from the process all known prejudiced persons.

**(2)** If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officers and in addition can initiate disciplinary actions.

**Section: 2 -Commitments of the Bidder/~~Contractor~~**

**(1)** The Bidder commits itself to take all measures necessary to prevent corruption. During his participation in the tender process, the Bidder commits himself to observe the following principles:

- (i) The Bidder will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during subsequent contract execution, if awarded.
- (ii) The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

- (iii) The Bidder (s) will not commit any offence under the relevant Anticorruption Laws of India, further, the Bidder (s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - (iv) The Bidder will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
  - (v) Bidders to disclose any transgressions with any other public/government organization that may impinge on the anti-corruption principle. The date of such transgression, for the purpose of disclosure by the bidders in this regard, would be the date on which cognizance of the said transgression was taken by the competent authority. The period for which such transgressions (s) is/are to be reported by the bidders shall be the last **three years** to be reckoned from date of bid submission. The transgression (s), for which cognizance was taken even before the said period of three years, but are pending conclusion, shall also be reported by the bidders.
  - (vi) The Bidder (s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the Bidder (s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, all the payments made to the Indian agent/ representative have to be in India Rupees only.
  - (vii) Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/ IPC Act;
- (2) The Bidder will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (3) The Bidder signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

### **Section 3 -Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process for such reason.

1. If the Bidder has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 2 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is

signed by both the parties or as mentioned in Section 9- Pact Duration whichever is later. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

#### **Section 4 -Compensation for Damages**

(1) If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder can prove and establish that the exclusion of the Bidder from the tender process has caused no damage or less damage than the amount or the liquidated damages, the Bidder shall compensate the Principal only to the extent of the damage in the amount proved.

#### **Section 5 -Previous transgression**

(1) The Bidder declares that no previous transgression occurred in the last 3 years with any other company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process for such reason.

#### **Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors**

(1) The Principal will enter into Pacts on identical terms with all bidders and contractors.

(2) The Bidder undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

(3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

#### **Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

#### **Section: 8 -External Independent Monitor/Monitors**

(1) The Principal appoints competent and credible Independent External Monitor (IEM) for this Pact.

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

(3) The Bidder accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Bidder. The Bidder will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

(4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Bidder. The parties offer the Monitor the option to participate in such meetings.

(5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other

relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder to present its case before making its recommendations to the Principal.

(6) The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

(7) If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

(8) The word 'Monitor' would include both singular and plural.

(9) In case of any complaints referred under IP Program, the role of IEMs is advisory and the advice of IEM is non-binding on the Organization. However, as IEMs are invariably persons with rich experience who have retired as senior functionaries of the government, their advice would help in proper implementation of the IP.

**Section:9 -Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

**Section:10 -Other provisions**

(1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact. In case of sub-contracting, the principal contractor shall be solely responsible for the adherence to the provisions of IP by the sub-contractor (s).

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(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

<p><b>Sd/-</b>  <b>T. Agrawal</b>          .....  <b>For the Principal</b></p> <p>Date :</p> <p>Place :</p>	<p>.....  <b>For the Bidder/Contractor</b></p> <p>Witness 1: .....</p> <p>Witness 2: .....</p>
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