



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/4849214  
Dated/दिनांक : 09-04-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	30-04-2024 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	30-04-2024 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Petroleum And Natural Gas
Department Name/विभाग का नाम	Oil India Limited
Organisation Name/संगठन का नाम	Oil India Limited
Office Name/कार्यालय का नाम	Oil India Limited
Total Quantity/कुल मात्रा	490
Item Category/मद केटेगरी	OEM / Compatible Cartridge / Consumable (Q2) ( PAC Only )
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	OEM / Compatible Cartridge / Consumable
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	5 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No

**Bid Details/बिड विवरण**

<b>Payment Timelines</b>	Payments shall be made to the Seller within <b>21</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Item wise evaluation/

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता	No
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**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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**Details of the Competent Authority for MSE**

Name of Competent Authority	OIL INDIA LIMITED
Designation of Competent Authority	PSU
Office / Department / Division of Competent Authority	DULIAJAN
CA Approval Number	NIL
Competent Authority Approval Date	09-04-2024
Brief Description of the Approval Granted by Competent Authority	This is to certify that Oil India Limited is a Central Public Sector Enterprise under the Ministry of Petroleum and Natural Gas (MoP&NG) and is engaged in oil & gas exploration and production activities. For availing Purchase preference under the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders / Notifications issued by concerned Ministry, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. However, since the item(s) covered in this bid is / are proprietary in nature, as such no purchase preference under MSE policy shall be provided to the bidders.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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### Details of the Competent Authority for MII

Name of Competent Authority	S Dhar
Designation of Competent Authority	US to GoI
Office / Department / Division of Competent Authority	MoP&NG (Flagship Programme Cell)
CA Approval Number	FP-20013/3-2017-FP-PNG-Part (4) (E 41432)
Competent Authority Approval Date	26-04-2022
Brief Description of the Approval Granted by Competent Authority	Limit for exemption of small purchase under para 4 of the PPP-MII Order, 2017 shall be Rs. 1 crore

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

### Details of the Competent Authority approval for PAC

Competent Authority Approval document for PAC : [View Document](#)

Name of Competent Authority	OIL INDIA LIMITED
Designation of Competent Authority	PSU
Office / Department / Division of Competent Authority	DULIAJAN
CA Approval Number	NIL
Competent Authority Approval Date	2024-04-09 00:00:00
Brief Description of the Approval Granted by Competent Authority	This is to certify that the Competent Authority has accorded approval to the fact that the item Canon Toner Cartridge is proprietary in nature and there is no other alternative to it. Hence, this procurement is being done under PAC mode.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Evaluation Method ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
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Schedule 1	Oem / Compatible Cartridge / Consumable	10
Schedule 2	Oem / Compatible Cartridge / Consumable	10
Schedule 3	Oem / Compatible Cartridge / Consumable	10
Schedule 4	Oem / Compatible Cartridge / Consumable	10
Schedule 5	Oem / Compatible Cartridge / Consumable	450

### OEM / Compatible Cartridge / Consumable ( 10 pieces ) ( Under PAC )

Make	canon
Model	npg-83tonerbk

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	<b>Type of Replacement Cartridge/Consumable</b>	Toner
	<b>Product Class of Replacement Cartridge/Consumable</b>	OEM
	<b>Print Color of Replacement Cartridge/Consumable</b>	Black
	<b>Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable</b>	Canon
	Model number of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	Canon NPG-83 TONER BK
	<b>Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable</b>	Canon
	<b>Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable</b>	iR ADV DX C5800 series
	Model Number of Replacement Cartridge/Consumable offered	Canon NPG-83 TONER BK

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Minimum Yield of the Replacement Cartridge / Consumable offered as per ISO/IEC:19752/2004(E)for BK & ISO/IEC:19798/2007(E) for colour (Wherever applicable) offered (Should not be less than the yield of the OEM product) (Number of Pages)	70000, 71600, 75000, 78000, 84000, 85000, 89000, 97000, 112000, 132000, 135000, 137000, 140000, 141000, 153000, 168000, 169000, 171000, 176000, 185000, 214000, 221000, 222000, 280000, 314000, 318000, 330000, 338000, 390000, 417000, 490000, 491000, 494000, 890000, 930000, 1500000, 3000000, 6000000, 80000, 83000, 100000, 150000, 180000, 200000, 300000, 360000, 400000, 800000, 73000, 77400, 88700, 106600, 71000, 115000, 145000, 160000, 225000, 320000, 396000, 600000, 130000, 95000, 500000, 125000, 190000, 87000, 89600, 90000, 82000, 71500, 86000, 110000, 175000, 223000, 240000, 243000, 250000, 465600, 485100, 455000, 88000, 99000, 94000, 93000, 492100, 410900, 484000, 409300, 407000, 458100, 120000, 1200000, 70400, 73700, 82700, 95300, 97200, 109200, 116500 Or higher

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Delivery Schedule/डिलीवरी अनुसूची (In number of days from contract start days/अनुबंध प्रारम्भ होने की तारीख से दिनों की संख्या में )				
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	<table border="1"> <thead> <tr> <th>Quantity/मात्र</th> <th>Delivery Days/डिलीवरी के दिन</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>45</td> </tr> </tbody> </table>	Quantity/मात्र	Delivery Days/डिलीवरी के दिन	10	45
Quantity/मात्र	Delivery Days/डिलीवरी के दिन						
10	45						

**OEM / Compatible Cartridge / Consumable ( 10 pieces ) ( Under PAC )**

Make	canon
Model	npg-83tonercyan

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	Type of Replacement Cartridge/Consumable	Toner

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	<b>Product Class of Replacement Cartridge/Consumable</b>	OEM
	<b>Print Color of Replacement Cartridge/Consumable</b>	Cyan
	<b>Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable</b>	Canon
	Model number of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	Canon NPG-83 TONER C
	<b>Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable</b>	Canon
	<b>Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable</b>	iR ADV DX C5800 series
	Model Number of Replacement Cartridge/Consumable offered	Canon NPG-83 TONER C
	Minimum Yield of the Replacement Cartridge / Consumable offered as per ISO/IEC:19752/2004(E)for BK & ISO/IEC:19798/2007(E) for colour (Wherever applicable) offered (Should not be less than the yield of the OEM product) (Number of Pages)	60000, 61000, 61700, 66000, 69000, 70000, 71600, 75000, 78000, 84000, 85000, 89000, 97000, 112000, 132000, 135000, 137000, 140000, 141000, 153000, 168000, 169000, 171000, 176000, 185000, 214000, 221000, 222000, 280000, 314000, 318000, 330000, 338000, 390000, 417000, 490000, 491000, 494000, 890000, 930000, 1500000, 3000000, 6000000, 80000, 83000, 100000, 150000, 180000, 200000, 300000, 360000, 400000, 800000, 60100, 73000, 77400, 88700, 106600, 65000, 71000, 115000, 145000, 160000, 225000, 320000, 396000, 600000, 130000, 95000, 500000, 125000, 190000, 87000, 67000, 89600, 68000, 90000, 82000, 71500, 86000, 110000, 175000, 223000, 240000, 243000, 250000, 465600, 485100, 455000, 88000, 99000, 94000, 93000, 492100, 410900, 484000, 409300, 407000, 458100, 60500, 120000, 1200000, 70400, 73700, 82700, 95300, 97200, 109200, 116500 Or higher

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Delivery Schedule/डिलीवरी अनुसूची (In number of days from contract start days/अनुबंध प्रारम्भ होने की तारीख से दिनों की संख्या में )	
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	<b>Quantity/मात्र</b>	<b>Delivery Days/डिलीवरी के दिन</b>
			10	45

**OEM / Compatible Cartridge / Consumable ( 10 pieces ) ( Under PAC )**

Make	canon
Model	npg-83tonermagenta

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	<b>Type of Replacement Cartridge/Consumable</b>	Toner
	<b>Product Class of Replacement Cartridge/Consumable</b>	OEM
	<b>Print Color of Replacement Cartridge/Consumable</b>	Magenta
	<b>Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable</b>	Canon
	Model number of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	Canon NPG-83 TONER M
	<b>Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable</b>	Canon
	<b>Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable</b>	iR ADV DX C5800 series
	Model Number of Replacement Cartridge/Consumable offered	Canon NPG-83 TONER M

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Minimum Yield of the Replacement Cartridge / Consumable offered as per ISO/IEC:19752/2004(E)for BK & ISO/IEC:19798/2007(E) for colour (Wherever applicable) offered (Should not be less than the yield of the OEM product) (Number of Pages)	60000, 61000, 61700, 66000, 69000, 70000, 71600, 75000, 78000, 84000, 85000, 89000, 97000, 112000, 132000, 135000, 137000, 140000, 141000, 153000, 168000, 169000, 171000, 176000, 185000, 214000, 221000, 222000, 280000, 314000, 318000, 330000, 338000, 390000, 417000, 490000, 491000, 494000, 890000, 930000, 1500000, 3000000, 6000000, 80000, 83000, 100000, 150000, 180000, 200000, 300000, 360000, 400000, 800000, 60100, 73000, 77400, 88700, 106600, 65000, 71000, 115000, 145000, 160000, 225000, 320000, 396000, 600000, 130000, 95000, 500000, 125000, 190000, 87000, 67000, 89600, 68000, 90000, 82000, 71500, 86000, 110000, 175000, 223000, 240000, 243000, 250000, 465600, 485100, 455000, 88000, 99000, 94000, 93000, 492100, 410900, 484000, 409300, 407000, 458100, 60500, 120000, 1200000, 70400, 73700, 82700, 95300, 97200, 109200, 116500 Or higher

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Delivery Schedule/डिलीवरी अनुसूची (In number of days from contract start days/अनुबंध प्रारम्भ होने की तारीख से दिनों की संख्या में )	
			Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	10	45

**OEM / Compatible Cartridge / Consumable ( 10 pieces ) ( Under PAC )**

Make	canon
Model	npg-83toneryellow

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	<b>Type of Replacement Cartridge/Consumable</b>	Toner
	<b>Product Class of Replacement Cartridge/Consumable</b>	OEM
	<b>Print Color of Replacement Cartridge/Consumable</b>	Yellow
	<b>Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable</b>	Canon
	Model number of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	Canon NPG-83 TONER Y
	<b>Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable</b>	Canon
	<b>Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable</b>	iR ADV DX C5800 series
	Model Number of Replacement Cartridge/Consumable offered	Canon NPG-83 TONER Y
	Minimum Yield of the Replacement Cartridge / Consumable offered as per ISO/IEC:19752/2004(E)for BK & ISO/IEC:19798/2007(E) for colour (Wherever applicable) offered (Should not be less than the yield of the OEM product) (Number of Pages)	60000, 61000, 61700, 66000, 69000, 70000, 71600, 75000, 78000, 84000, 85000, 89000, 97000, 112000, 132000, 135000, 137000, 140000, 141000, 153000, 168000, 169000, 171000, 176000, 185000, 214000, 221000, 222000, 280000, 314000, 318000, 330000, 338000, 390000, 417000, 490000, 491000, 494000, 890000, 930000, 1500000, 3000000, 6000000, 80000, 83000, 100000, 150000, 180000, 200000, 300000, 360000, 400000, 800000, 60100, 73000, 77400, 88700, 106600, 65000, 71000, 115000, 145000, 160000, 225000, 320000, 396000, 600000, 130000, 95000, 500000, 125000, 190000, 87000, 67000, 89600, 68000, 90000, 82000, 71500, 86000, 110000, 175000, 223000, 240000, 243000, 250000, 465600, 485100, 455000, 88000, 99000, 94000, 93000, 492100, 410900, 484000, 409300, 407000, 458100, 60500, 120000, 1200000, 70400, 73700, 82700, 95300, 97200, 109200, 116500 Or higher

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Delivery Schedule/डिलीवरी अनुसूची (In number of days from contract start days/अनुबंध प्रारम्भ होने की तारीख से दिनों की संख्या में )	
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	Quantity/मात्रा 10	Delivery Days/डिलीवरी के दिन 45

**OEM / Compatible Cartridge / Consumable ( 450 pieces ) ( Under PAC )**

Make	canon
Model	canon071-highcapacity

**Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	Type of Replacement Cartridge/Consumable	Toner
	Product Class of Replacement Cartridge/Consumable	OEM
	Print Color of Replacement Cartridge/Consumable	Black
	Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	Canon
	Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable	Canon
	Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable	LBP121dn, LBP122dw, MF271dn, MF272dw, MF274dn, MF275dw
	Model Number of Replacement Cartridge/Consumable offered	Canon Cartridge 071H

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Minimum Yield of the Replacement Cartridge / Consumable offered as per ISO/IEC:19752/2004(E)for BK & ISO/IEC:19798/2007(E) for colour (Wherever applicable) offered (Should not be less than the yield of the OEM product) (Number of Pages)	2500, 2800, 2900, 3100, 3400, 4000, 4100, 4200, 5000, 5100, 5400, 5900, 6000, 6300, 6400, 6500, 7000, 7400, 7500, 7600, 7700, 8300, 8400, 9100, 10000, 10200, 11000, 12000, 13000, 14600, 15100, 15200, 16500, 17000, 17600, 18000, 19000, 19400, 20000, 20500, 21000, 21500, 23000, 23600, 24000, 25000, 25500, 26900, 27000, 30000, 30200, 34200, 35500, 36000, 37500, 37900, 38000, 38400, 39500, 42100, 43000, 44000, 45600, 51500, 53000, 54000, 54500, 55000, 56000, 59000, 60000, 61000, 61700, 66000, 69000, 70000, 71600, 75000, 78000, 84000, 85000, 89000, 97000, 112000, 132000, 135000, 137000, 140000, 141000, 153000, 168000, 169000, 171000, 176000, 185000, 214000, 221000, 222000, 280000, 314000, 318000, 330000, 338000, 390000, 417000, 490000, 491000, 494000, 890000, 930000, 1500000, 3000000, 6000000, 8000, 15000, 16000, 27500, 35000, 40000, 50000, 80000, 83000, 100000, 150000, 180000, 200000, 300000, 360000, 400000, 800000, 17500, 19800, 24500, 26500, 26800, 29000, 29500, 33600, 43900, 60100, 73000, 77400, 88700, 106600, 18400, 17400, 2560, 2600, 2700, 3000, 3150, 3200, 3500, 4400, 4500, 5500, 6600, 6900, 7300, 8500, 8550, 8600, 9000, 9200, 9500, 9800, 10500, 11500, 12200, 12500, 13500, 13700, 14000, 19500, 22000, 22500, 28000, 31500, 32000, 32200, 33000, 33700, 34500, 41000, 48000, 58000, 65000, 71000, 115000, 145000, 160000, 225000, 320000, 396000, 52000, 600000, 15500, 130000, 95000, 26000, 500000, 125000, 31300, 18300, 190000, 34300, 87000, 34000, 31700, 67000, 17200, 89600, 25900, 46000, 46700, 10300, 5300, 3300, 17800, 68000, 4800, 10100, 25300, 12100, 37000, 17300, 90000, 21200, 9600, 82000, 18900, 71500, 16800, 86000, 39200, 6700, 18500, 32500, 45000, 110000, 175000, 39800, 223000, 240000, 243000, 250000, 13400, 10400, 8100, 42000, 465600, 485100, 455000, 88000, 99000, 94000, 93000, 492100, 410900, 484000, 409300, 407000, 458100, 9700, 3050, 3800, 3900, 4600, 25200, 59800, 60500, 120000, 1200000, 70400, 73700, 82700, 95300, 97200, 109200, 116500, 44500 Or higher

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Delivery Schedule/डिलीवरी अनुसूची (In number of days from contract start days/अनुबंध प्रारंभ होने की तारीख से दिनों की संख्या में )		
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	Quantity/मात्रा	Delivery to start after/प्रारंभ होने की तारीख से डिलीवरी	Delivery to be completed by/डिलीवरी _____तक पूरी कर ली जाए
			250	0	45
			200	45	120

**Special terms and conditions-Version:1 effective from 15-03-2024 for category OEM / Compatible Cartridge / Consumable**

- (1) OEM Cartridge covered in the category is the cartridge having the brand of the respective printer OEM. Compatible Cartridge covered in the category is the cartridge having the brand different than the respective printer brand or is manufactured by an entity other than OEM of the printer and is meant to fit in a particular printer for replacing OEM Cartridges.
- (2) The Compatible OEMs are those entities who are vendor-assessed as per the special VA criteria applicable for compatible cartridges and have been allowed in the category based on favorable vendor assessment reports. They are required to upload catalogues strictly in terms of the VA report
- (3) While uploading the catalogues, compatible OEMs are required to select the option under parameter product class as "Compatible" and the Printer OEMs uploading OEM Cartridges are required to select the option against product class as OEM. Any deviations in this regard is to be avoided and shall result in administrative actions against the respective OEM
- (4) The buyers are requested to note that, when the OEM cartridges for different brands of printers are procured through bunch bids, they should opt for item-wise evaluation and not a total value-wise evaluation. This shall ensure that resellers of only one of the printer brands will also be able to participate in the bid. In the event of total value-wise evaluation only entities who are resellers for both the printers' brands shall be able to participate.

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**2. Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

**3. Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

4. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Generic**

**Manufacturer Authorization:**Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

7. **Generic**

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

8. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

9. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

10. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

11. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

12. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

### 13. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

### 14. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

**1.0** Bidders need to duly fill & sign all the proformas and matrices attached in " **Buyer Added Bid Specific ATC Document**" Clause of the ATC Terms & Conditions of this tender document and submit the same along with their offer.

**2.0 Bidders are to take a careful note of all the tender terms and conditions and attachments enclosed in the tender document while bidding. It will be the bidder's responsibility to carefully go through the contents of the tender and bid accordingly. Further, it is the bidder's responsibility to upload relevant documents in the concerned appropriate tabs / fields of the GeM portal while participating in the bid. OIL shall not be responsible for any mistake / misinterpretation done by the bidders in this regard and OIL shall evaluate the bids accordingly. No request from the bidder will be entertained on account of any lapse on bidder's end in this regard.**

**3.0** Bidder to note that in the event of award of order, following timing is also to be noted while delivering the items at OIL's premises as per the delivery schedule mentioned in the tender:

The supplier will be given necessary permission to enter into the Industrial Area or Company's other operating areas to deliver the materials as per the timings given below :

**a) Monday to Friday: Morning:** 08.00 AM to 10.00 AM

**Afternoon:** 12.30 PM to 02.00 PM

**b) Saturday: Morning:** 08.00 AM to 10.00 AM

**Sundays & National Holidays are closed.**

**4.0** Bidders are required to note that the price quoted by them in the GeM portal shall be F.O.R. Destination (Duliajan) Price inclusive of all taxes and duties, inland freight charges, transit insurance charges and any other charges as envisaged by the bidder.

**5.0** Delivery will be at Duliajan and the item should come with proper packing to avoid any transit damage and moisture ingress.

**6.0** The item to be procured should be brand new & free from all defects.

**7.0** Bidder to sign and submit completely filled up Technical check list and other checklists / matrices included in the tender document.

**8.0** Bidders are required to comply with all the specifications and other terms & conditions of this tender.

### 15. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

### 16. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file](#).

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---