

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण / Bid Details                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय / Bid End Date/Time                                                                                                                                                                               | 06-08-2026 14:00:00                                                                                                                                                                                                                                                                                                                                                              |
| बिड खुलने की तारीख/समय / Bid Opening Date/Time                                                                                                                                                                              | 06-08-2026 14:30:00                                                                                                                                                                                                                                                                                                                                                              |
| बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)                                                                                                                                                 | 90 (Days)                                                                                                                                                                                                                                                                                                                                                                        |
| मंत्रालय/राज्य का नाम / Ministry/State Name                                                                                                                                                                                 | Ministry Of Petroleum And Natural Gas                                                                                                                                                                                                                                                                                                                                            |
| विभाग का नाम / Department Name                                                                                                                                                                                              | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                |
| संगठन का नाम / Organisation Name                                                                                                                                                                                            | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                |
| कार्यालय का नाम / Office Name                                                                                                                                                                                               | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                |
| शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal                                                                                                                                                      | HOD Email id : buyer23.oil.up@gembuyer.in<br>Buyer Email id: himanshu.singh@oilindia.in                                                                                                                                                                                                                                                                                          |
| वस्तु श्रेणी / Item Category                                                                                                                                                                                                | DGR Empanelled ESM Security Services                                                                                                                                                                                                                                                                                                                                             |
| अनुबंध अवधि / Contract Period                                                                                                                                                                                               | 2 Year(s)                                                                                                                                                                                                                                                                                                                                                                        |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover                                                                                                      | No                                                                                                                                                                                                                                                                                                                                                                               |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover                                                                                                | No                                                                                                                                                                                                                                                                                                                                                                               |
| विक्रेता से मांगे गए दस्तावेज़ / Document required from seller                                                                                                                                                              | Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid? | No                                                                                                                                                                                                                                                                                                                                                                               |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या / Minimum number of bids required to disable automatic bid extension                                                                                    | 1                                                                                                                                                                                                                                                                                                                                                                                |

| बिड विवरण/Bid Details                                                                                                             |                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>        | 7                                                                                                                                                                                                                                   |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>                                              | 3                                                                                                                                                                                                                                   |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                | No                                                                                                                                                                                                                                  |
| बिड का प्रकार/Type of Bid                                                                                                         | Single Packet Bid                                                                                                                                                                                                                   |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 4 Days                                                                                                                                                                                                                              |
| <b>Payment Timelines</b>                                                                                                          | Payments shall be made to the Seller within <b>30</b> days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC) |
| <b>मूल्यांकन पद्धति/Evaluation Method</b>                                                                                         | Total value wise evaluation                                                                                                                                                                                                         |
| <b>मध्यस्थता खंड/Arbitration Clause</b>                                                                                           | No                                                                                                                                                                                                                                  |
| <b>सुलह खंड/Mediation Clause</b>                                                                                                  | No                                                                                                                                                                                                                                  |

#### ईएमडी विवरण/EMD Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

#### ईपीबीजी विवरण /ePBG Detail

|                                                                   |               |
|-------------------------------------------------------------------|---------------|
| एडवाइजरी बैंक/Advisory Bank                                       | AXIS BANK LTD |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 0.41          |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 27            |

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

MANAGER (CONTRACTS)PL  
Oil India Limited, OIL INDIA Limited, OIL INDIA Limited, Ministry of Petroleum and Natural Gas  
(Himanshu Singh)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमएसई खरीद वरीयता/MSE Purchase Preference

|                                           |    |
|-------------------------------------------|----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | No |
|-------------------------------------------|----|

#### एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

|                                                                                                                                    |                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| सक्षम प्राधिकारी का नाम/Name of Competent Authority                                                                                | This is as per standard policy                                                                                                                         |
| सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority                                                                       | This is as per standard policy                                                                                                                         |
| सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority                                    | This is as per standard policy                                                                                                                         |
| सीए अनुमोदन संख्या/CA Approval Number                                                                                              | This is as per standard policy                                                                                                                         |
| सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date                                                                    | 22-07-2026                                                                                                                                             |
| सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority | This tender is adopting DGR guidelines , purchase preference policies (like Policy for MSEs and PPLC etc.) shall not be applicable against DGR tenders |

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

#### ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

**This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.**

#### Limited Tender

|                                               |                                                                                                                                                                                     |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Limited Tender Applicable                     | Yes                                                                                                                                                                                 |
| Reason                                        | It will not be in public interest to procure the goods through advertised tender enquiry. Sufficient reasons for the same have been recorded in writing by the competent authority. |
| List of Seller Organization for participation | ***** , ***** , ***** ,<br>***** , *****                                                                                                                                            |

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**The Buyer is required to define the job description details for Security Personnel:**[1784686744.pdf](#)

**DGR Sponsorship Letter (Only bidders mentioned in the attach sponsorship letter shall be eligible to participate):**[1784686750.pdf](#)

**DGR Empanelled ESM Security Services ( 5117 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                      | मूल्य/ Values                           |
|-------------------------------------------|-----------------------------------------|
| <b>कोर / Core</b>                         |                                         |
| Category of Personnel                     | Ex-serviceman Armed Security Guard Male |
| Working Days in a Week                    | 6                                       |
| <b>एडऑन /Addon(s)</b>                     |                                         |
| <b>अतिरिक्त विवरण /Additional Details</b> |                                         |
| Title for Optional Allowances 1           | ESI/MEDICAL ALLOWANCE ON HRA            |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | संसाधनों की मात्रा / Total number of man-days required during the contract period | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|---------------------------------------------------------|-------------|-----------------------------------------------------------------------------------|-------------------------------------------|
|---------------|---------------------------------------------------------|-------------|-----------------------------------------------------------------------------------|-------------------------------------------|

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                         | संसाधनों की मात्रा / Total number of man-days required during the contract period | अतिरिक्त आवश्यकता /Additional Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | Himanshu Gupta                                          | 734434,OIL INDIA LIMITED, NSPL RECEIPT TERMINAL, NRL (SMT) COMPLEX, PO - RANGAPANI, DIST-DARJEELING | 5117                                                                              | <ul style="list-style-type: none"> <li>• Administrative Charges(EPF &amp; EDLI) (INR per man day) : 4.47</li> <li>• Basic Wage(BW) plus Variable Dearness Allowance(VDA) (INR per man day) : 893</li> <li>• Bonus (INR per man day) : 74.39</li> <li>• EDLI (INR per man day) : 4.47</li> <li>• ESI (INR per man day) : 29.02</li> <li>• Estimated Number of Total Overtime Hours During Contract Period : 0</li> <li>• House Rent Allowance (HRA) (INR per man day) : 71.44</li> <li>• Optional Allowances 1 (INR per man day) : 2.32</li> <li>• Optional Allowances 2 (INR per man day) : 0</li> <li>• Optional Allowances 3 (INR per man day) : 0</li> <li>• Per hour charges for Overtime : 0</li> <li>• Provident Fund (INR per man day) : 107.16</li> <li>• Uniform Outfit Allowance (INR per man day) : 44.65</li> <li>• Uniform Washing Allowance (INR per man day) : 26.79</li> </ul> |

#### DGR Empanelled ESM Security Services ( 731 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification                      | मूल्य/ Values                     |
|-------------------------------------------|-----------------------------------|
| <b>कोर / Core</b>                         |                                   |
| Category of Personnel                     | Ex-serviceman Security Supervisor |
| Working Days in a Week                    | 6                                 |
| <b>एडऑन /Addon(s)</b>                     |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b> |                                   |
| Title for Optional Allowances 1           | ESI/MEDICAL ALLOWANCE ON HRA      |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | संसाधनों की मात्रा / Total number of man-days required during the contract period | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|----------------------------------------------------------|-------------|-----------------------------------------------------------------------------------|-------------------------------------------|
|---------------|----------------------------------------------------------|-------------|-----------------------------------------------------------------------------------|-------------------------------------------|

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                         | संसाधनों की मात्रा / Total number of man-days required during the contract period | अतिरिक्त आवश्यकता /Additional Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | Himanshu Gupta                                          | 734434,OIL INDIA LIMITED, NSPL RECEIPT TERMINAL, NRL (SMT) COMPLEX, PO - RANGAPANI, DIST-DARJEELING | 731                                                                               | <ul style="list-style-type: none"> <li>• Administrative Charges(EPF &amp; EDLI) (INR per man day) : 5.05</li> <li>• Basic Wage(BW) plus Variable Dearness Allowance(VDA) (INR per man day) : 1010.8</li> <li>• Bonus (INR per man day) : 84.2</li> <li>• EDLI (INR per man day) : 5.05</li> <li>• ESI (INR per man day) : 32.85</li> <li>• Estimated Number of Total Overtime Hours During Contract Period : 0</li> <li>• House Rent Allowance (HRA) (INR per man day) : 80.86</li> <li>• Optional Allowances 1 (INR per man day) : 2.63</li> <li>• Optional Allowances 2 (INR per man day) : 0</li> <li>• Optional Allowances 3 (INR per man day) : 0</li> <li>• Per hour charges for Overtime : 0</li> <li>• Provident Fund (INR per man day) : 121.3</li> <li>• Uniform Outfit Allowance (INR per man day) : 50.54</li> <li>• Uniform Washing Allowance (INR per man day) : 30.32</li> </ul> |

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

## 2. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in

the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**