



**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
P.O. DULIAJAN, DIST - DIBRUGARH  
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**CONTRACTS DEPARTMENT**  
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**CORRIGENDUM NO. 1 dated 21.04.2025**

**Subject: Flagging of IFB No. CDO9067L26 – Hiring services of operation and maintenance of One (1) Workover Rigs of OIL.**

This tender has been issued to the following five (5) parties who have been empaneled as per framework agreement provision of earlier Tender No. CDO3235P24 only:

- i) M/s. Assam Petroleum Limited
- ii) M/s. Asian Drilltech Energy
- iii) M/s. Petrotech
- iv) M/s. Western Oil Field Services
- v) M/s. South Asia Consultancy

**Attention of Vendors for Flagged Tenders**

1.0 Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials (Relevant documents including company profile, financial status, product range, client list must be submitted along with the application) and should fulfill the qualification criteria as mentioned in attached Appendix-A.

2.0 Application must be submitted through email on [bhavik\\_mody@oilindia.in](mailto:bhavik_mody@oilindia.in) & [contracts-operations@oilindia.in](mailto:contracts-operations@oilindia.in) within 10 days from the date of publication of this corrigendum on OIL's website. Based on merit, OIL will allow the vendors to participate in the current tender or future tender for the item(s) at its sole discretion.

***Disclaimer:*** Authorization to participate in the tender does not guarantee placement of order. Requests received from interested vendors after 10 days of publication of this corrigendum on OIL's website shall be considered for future tenders only, subject to meeting the above referred evaluation criteria.

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**TECHNICAL EVALUATION SHEET FOR BEC E-TENDER NO. CDO9067L26**

Sl. No.	Clause No. of BEC/BRC	Description	Compliance		Bidder to indicate Relevant Page No. of their Bid to support the remarks/ compliance
			Yes	No	
1		<p><b><u>BID EVALUATION CRITERIA (BEC)</u></b></p> <p>The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids shall be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and will not be considered for evaluation. All the documents related to BEC shall be submitted along with the Technical Bid.</p>			
2	1.0	<p><b>The bidder must be incorporated in India and must maintain more than or equal to 20% local content (LC) for the offered services to be eligible to bid against this tender.</b></p> <p>Regarding calculation of local content and submission of documents during bidding &amp; execution of contracts, provision of Purchase preference under Public Procurement (Preference to Make in India) Order, 2017 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India and as amended time to time with modifications as notified vide MoPNG Order No. FP-20013/2/2017-FP-</p>			

		<p>PNG-Part (4) (E-41432) dated 26th April 2022 (including subsequent amendments thereof, if any) shall be applicable.</p> <p>Whether <b>or not</b> the bidders want to avail PP-LC benefit against this tender, it is mandatory for them to meet the following at the bidding stage:</p> <p>(a) The bidder must provide the specific percentage (%) of local content in their bid, without which the bid shall be liable for rejection being non-compliant.</p> <p>(b) The Bidder shall submit an undertaking from their authorized signatory having the Power of Attorney along with the bid specifying the LC Percentage and such undertaking shall become a part of the contract, if awarded <b>[Format enclosed as Proforma-XIII]</b>.</p> <p>(c) The aforesaid undertaking of the bidder shall also be supported by a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of other than companies) giving the percentage of local content.</p> <p>(d) Bidder to submit a copy of their Certificate of Incorporation/Registration in India.</p>			
<b>2.0 TECHNICAL EVALUATION CRITERIA</b>					
3	2.1	<p><b>EXPERIENCE:</b> The bidder shall have experience in successfully executing/ completing at least one “SIMILAR WORK” under single contract during the last 07 (seven) years reckoned from the original bid closing date in OIL/ ONGCL/E&amp;P company (Company involved in Exploration &amp; Production of Oil &amp; Gas).</p>			

4	<p><b><u>Notes to BEC Clause 2.1 above:</u></b></p> <p>I. “SIMILAR WORK” means experience of providing continuous services for a minimum of 01 (One) year period on any of the following:</p> <p>Providing services of minimum 01 (One) no. complete man-management service contract for Operation and Maintenance (O&amp;M) of Drilling/Workover Rig.</p> <p style="text-align: center;">OR</p> <p>Providing services of minimum 01 (One) no. of charter hire rig (Drilling/ Workover) contract.</p> <p>II. Proof of requisite Experience, viz. award and subsequent successful execution/completion of “SIMILAR WORK” (refer Clause no. 2.1 above), must be substantiated by submission of the following documents along with the bid:</p> <p>(A) Contract document/ Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing detailed scope of work in line with Clause 2.1 above,</p> <p style="text-align: center;">AND</p> <p>(B) Job Completion Certificate showing:</p> <p>(i) Gross value/quantity of job done</p> <p>(ii) Nature of job done and Work order no./Contract no.</p> <p>(iii) Contract period and date of completion</p> <p style="text-align: center;">OR</p> <p>SES (Service Entry Sheet)/Certificate of Payment (COP) issued by the company indicating the following:</p> <p>(i) Work order no./Contract no.</p> <p>(ii) Gross value/quantity of job done</p> <p>(iii) Period of Service</p>			
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(iv) Nature of Service

III. Following work experience shall also be taken into consideration:

(i) If the bidder has executed contract in which "SIMILAR WORK" defined above is also a component of the contract.

(ii) In case the start date of the requisite experience is beyond the prescribed 07 (seven) years reckoned from the original bid closing date but completion is within the prescribed 07 (seven) years reckoned from the original bid closing date and the value/quantity/ period executed within the last 07 (seven) years reckoned from the original bid closing date is equal to or more than the minimum quantum prescribed in the BEC.

(iii) If the bidder is executing "SIMILAR WORK" which is still running, and the contract value/quantity/ period executed prior to original bid closing date is equal to or more than the minimum quantum prescribed in the BEC.

- In case the documents submitted as per Para II. (A) & (B) above are not sufficient to establish the value / quantity / period of the "SIMILAR WORK" experience submitted as per Para III. (i), (ii) & (iii) above, the bidder shall also have to submit the breakup of the works executed under such contract(s) clearly indicating the value / quantity / period of "SIMILAR WORK" experience which should be certified by the end user or a certificate issued by a practicing Chartered / Cost Accountant Firm (with Membership Number & Firm Registration Number).

IV. "SIMILAR WORK" executed through 'sub-contracting' shall not be considered for evaluation.

V. In case requisite experience is against OIL's Contract, bidder shall only require to categorically specify OIL's Contract Number.

VI. Only Letter of Intent (LOI)/Letter of Award (LOA) or Work Order(s) are not acceptable as evidence of experience.

		<p>VII. Mere award of contract(s) will not be counted towards experience. Successful completion of the awarded contract(s) to the extent of volume/value/period, as stipulated under Clause No. 2.1 will only be treated as acceptable experience.</p> <p>VIII. "SIMILAR WORK" experience executed by a bidder for its own organization/subsidiary/Joint Venture cannot be considered as experience for the purpose of meeting BEC.</p> <p>IX. Bids submitted for part of the "SIMILAR WORK" will be rejected.</p> <p>X. Bid will be rejected if not accompanied with adequate documentary proof in support of "SIMILAR WORK" experience as mentioned in Para 2.1.</p>			
5	<b>2.2</b>	<p>Any party who is extending support by way of entering into Joint Venture agreement or MOU with another party shall not be allowed to submit an independent bid against this tender. Under such situation both the bids shall be rejected.</p>			
6	<b>2.3</b>	<p>The bidder must confirm the following in their bid:</p> <p>i. To provide experience and qualified personnel by giving an undertaking (<b>Appendix-3 to BEC</b>) on bidder's letter head along with the bid. The qualification and work experience of key personnel to be deployed by the bidder must be in accordance with the requirement as per the Clause 2.0 Section-IV: SCOPE OF WORK of Part-III SCC.</p> <p>The Bio-data of the key personnel along with supporting documents in originals to this effect must be submitted for OIL's identification/verification at the time of deployment/mobilization. The original documents shall be returned to the contractor/concerned individual immediately after the identification/verification.</p> <p>ii. To quote for full service as laid down in TERMS OF REFERENCE/TECHNICAL SPECIFICATIONS/DETAILS OF SERVICES.</p>			

7	<b>2.4</b>	Bidder to quote for O&M of 01 (One) of Workover Rigs and shall confirm same in the bid.			
8	<b>2.5</b>	Offer(s) from the bidder(s) who had Contract(s) with OIL and the Contract(s) was/were terminated on account of unsatisfactory performance during last 03 years reckoned from the original bid closing date shall be straightway rejected.			
<b>3.0 FINANCIAL EVALUATION CRITERIA</b>					
9	<b>3.1</b>	Annual Financial Turnover of the Bidder during any of preceding three financial/ accounting years from the original bid closing date should be at least <b>INR 1.95 Cr.</b> <i>[Annual Financial Turnover of the bidder from operations shall mean Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (i.e., bidding entity, as the case may be) during a financial year as per the Companies Act, 2013 Section 2 (91).]</i>			
10	<b>3.2</b>	Net worth of the bidder must be Positive for the preceding financial/accounting year. <b>[Net worth</b> shall mean: "Share capital + Reserves created out of profits and securities Premium account (excluding revaluation reserves) – deferred expenditure – Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation".]			
11	<b>Notes to BEC clause 3.1 &amp; 3.2 above</b>	<b>a.</b> For proof of Annual Turnover & Net worth, any one of the following documents/photocopies must be submitted along with the bid:  (i) Audited Balance Sheet along with Profit & Loss account. OR (i) A certificate issued by a practicing Chartered / Cost Accountant (with Membership Number and Firm Registration Number), as per format prescribed in Proforma-XV.			

Note : Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice.

- b.** Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an undertaking in support of the same along with their technical bid as per **Proforma-X**.
- c.** In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- d.** In case the bidder is a Government Department, they are exempted from submission of document mentioned under para **a.** and **b.** above.
- e.** Bid will be rejected if not accompanied with adequate documentary proof in support of Annual turnover and Net worth as mentioned in Para 3.1 & 3.2.

**4.0 COMMERCIAL EVALUATION CRITERIA**

12	<b>4.1</b>	Bids are to be submitted under Single-Stage Two-Bid System i.e., Un-priced Techno-Commercial Bid and Priced Bid in their respective fields in e-tender portal. The Un-priced techno-commercial bid (or technical bid) is to be uploaded as per Scope of Work & Technical Specification of the tender in “Technical RFx Response” Tab and Priced Bid as per PRICE BID FORMAT uploaded in the “Notes & Attachments” Tab. Only the Price Bid should contain the quoted price. Bids shall be rejected outrightly if the prices are indicated in the technical bids. Bids not conforming to this two-bid system shall be rejected outright.			
13	<b>4.2</b>	The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected.			
14	<b>4.3</b>	Bid received with validity of offer less than Ninety (90) days from Bid Opening Date will be rejected.			
15	<b>4.4</b>	Bid Security in Original shall be furnished as a part of the Technical Bid and shall reach the office of CGM- Contracts, OIL at Duliajan on or before 12.45 Hrs (IST) on the bid closing date. A scanned copy of the bid security shall however be uploaded in OIL’s E-Procurement portal along with the Technical Bid. The amount & validity of Bid Security should at least be as specified in the forwarding letter. Bid without proper & valid Bid Security will be rejected. Bidders may please refer to ITB Clause No. 12.0. Exemption from submission of bid security shall be governed by ITB Clause No. 13.0.			

16	<b>4.5</b>	The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “Part-VI/Integrity Pact” of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.			
17	<b>4.6</b>	There should not be any indication of price in the Un-priced Techno-Commercial Bid. A bid will be straightway rejected if this is given in the Un-priced Techno-Commercial Bid.			
18	<b>4.7</b>	Bids received through the e-procurement portal shall only be considered for evaluation. Bids received in any other form like physical document/ Telex/ Cable/ Fax/ E-mail, shall not be considered and will be rejected.			
19	<b>4.8</b>	Bids submitted after the Bid Closing Date and Time will be rejected.			
20	<b>4.9</b>	The bid documents are non-transferable. Bid can only be submitted in the name of the bidder in whose name the User ID and Password have been issued. Unsolicited bids will not be considered and will be straightway rejected.			
21	<b>4.10</b>	Bid documents shall be typed or written in indelible ink and shall digitally signed by the bidder or his authorised representative, failing wh the bid will be rejected.			
22	<b>4.11</b>	Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such			

		corrections shall be initiated by the persons(s) signing (digitally) the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.			
23	<b>4.12</b>	Any bid containing false statement will be rejected and action will be taken by Company as per Bid Document.			
24	<b>4.13</b>	Bidders must quote clearly and strictly in accordance with the price schedule outlined in “Price Bid Format” of Bid Document; otherwise, the Bid will be summarily rejected.			
25	<b>4.14</b>	<p>Bidder must accept and comply with the following clauses as given in the Bid Document in toto failing which bid will be rejected –</p> <ul style="list-style-type: none"> <li>(i) Firm price</li> <li>(ii) EMD/Bid Security/Bid Bond</li> <li>(iii) Period of validity of Bid</li> <li>(iv) Price Schedule</li> <li>(v) Performance Bank Guarantee / Security deposit</li> <li>(vi) Delivery / Completion Schedule</li> <li>(vii) Scope of work</li> <li>(viii) Guarantee of material / work</li> <li>(ix) Liquidated Damages clause</li> <li>(x) Tax liabilities</li> <li>(xi) Arbitration / Resolution of Dispute Clause</li> <li>(xii) Force Majeure</li> <li>(xiii) Applicable Laws</li> <li>(xiv) Specifications</li> <li>(xv) Mobilisation</li> <li>(xvi) Integrity Pact</li> </ul>			
26	<b>4.15</b>	The Bids and all uploaded documents must be digitally signed using “Class 3” digital certificate [e-commerce application (Certificate with personal verification and Organization name)] as per Indian IT Act			

		obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India[except copies of the documents required in physical form] should invariably be submitted in the 'Technical Attachment Tab' through OIL's e-bidding portal, before the scheduled date and time for the tender closing. All the documents uploaded shall be digitally signed by the authorized signatory of the bidder.			
27	<b>4.16</b>	<p>Bidders should submit an Undertaking that their bid is compliant to Order No. F. 7/10/2021-PPD (1) dated 23.02.2023 issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, Govt. of India (including subsequent amendments thereto, if any), regarding restrictions on procurement from a bidder of a country which shares land border with India.</p> <p>In this regard, bidders must submit duly sealed &amp; signed undertaking as per format provided vide Exhibit-I, Exhibit-II and Exhibit-III along with the technical bid.</p>			
28	<b>4.17</b>	<p><b>FURNISHING FRAUDULENT INFORMATION/DOCUMENT</b></p> <p>Bidders should note that Company (OIL) may verify authenticity of all the documents /certificates / information submitted by the bidder(s) against the tender. In case at any stage of tendering process or Contract execution etc., if it is established that bidder has submitted forged documents / certificates/ information towards fulfilment of any of the tender / contract conditions, Company shall immediately reject the bid of such bidder(s) or cancel/ terminate the contract besides taking action as per OIL's Banning Policy available in the OIL's website. Accordingly, service provider/vendor to submit the Undertaking of authenticity of information/documents submitted as per <b>Proforma-IX.</b></p>			
29	<b>4.18</b>	Bidders shall submit declaration as per <b>Appendix-1 to BEC</b> that they are neither bankrupt nor undergoing any insolvency resolution process			

		or liquidation or bankruptcy proceeding under any law OR no insolvency resolution process or liquidation or bankruptcy proceeding is initiated under any law against them.															
30	<b>4.19</b>	Bidders shall submit declaration as per <b>Appendix-2 to BEC</b> confirming that neither the bidder nor any of their allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debarring them from carrying on business dealings with OIL															
31	<b>4.20</b>	Duly filled <b>Technical Evaluation Sheet (Proforma-XVII)</b> and <b>Commercial Checklist (Proforma-XI)</b> are required to be submitted alongwith the technical bid. a. To be submitted along with the technical bid. Non-submission of the same will render the bid liable for rejection.															
32	<b>4.21</b>	<p><b>VERIFICATION AND CERTIFICATION OF DOCUMENTS BY INDEPENDENT THIRD- PARTY INSPECTION AGENCIES:</b> Oil India Limited (OIL) has engaged the following 09 (Nine) Independent Inspection Agencies for a period of 04 (four) years with effect from 06.05.2020 to verify and certify of various documents required against BEC/BRC of the tender:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of Independent Inspection Agency</th> <th>Contact E-mail ID</th> </tr> </thead> <tbody> <tr> <td>i.</td> <td>M/s. Dr. Amin Controllers Pvt. Ltd.</td> <td><a href="mailto:rkjain@rcaindia.net">rkjain@rcaindia.net</a> <a href="mailto:Pradeep.mathur@rcaindia.net">Pradeep.mathur@rcaindia.net</a> <a href="mailto:info@rcaindia.net">info@rcaindia.net</a></td> </tr> <tr> <td>ii.</td> <td>M/s Conformity India International Private Limited</td> <td>mktg@ciindia.in</td> </tr> <tr> <td>iii.</td> <td>M/s. Adornment Engineers India Private</td> <td>jks@adornmentengineers.com</td> </tr> </tbody> </table>	Sl. No.	Name of Independent Inspection Agency	Contact E-mail ID	i.	M/s. Dr. Amin Controllers Pvt. Ltd.	<a href="mailto:rkjain@rcaindia.net">rkjain@rcaindia.net</a> <a href="mailto:Pradeep.mathur@rcaindia.net">Pradeep.mathur@rcaindia.net</a> <a href="mailto:info@rcaindia.net">info@rcaindia.net</a>	ii.	M/s Conformity India International Private Limited	mktg@ciindia.in	iii.	M/s. Adornment Engineers India Private	jks@adornmentengineers.com			
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		<table border="1"> <tr> <td>xii.</td> <td>M/s Assure Quality Management Certification Services Private Limited</td> <td>aqmcs@aqmcs.com</td> </tr> <tr> <td>xiii.</td> <td>M/s Baltic Testing India Pvt. Ltd.</td> <td>office@balticcontrolindia.com</td> </tr> <tr> <td>xiv.</td> <td>M/s Sanmarg Engineering Validation &amp; Assessment</td> <td>Amitra@sanmargeva.com</td> </tr> <tr> <td>xv.</td> <td>M/s Meenar Global Consultants LLP</td> <td><a href="mailto:sales@mgellp.in">sales@mgellp.in</a></td> </tr> <tr> <td>xvi.</td> <td>M/s TCRC Inspections Pvt. Ltd</td> <td>admin@tereinspections.com ashismallick@teregroup.com <a href="mailto:tenders@teregroup.com">tenders@teregroup.com</a></td> </tr> <tr> <td>xvii.</td> <td>M/s. TUV India Private Limited</td> <td>noida@tuv-nord.com mumbai@tuv-nord.com</td> </tr> </table>	xii.	M/s Assure Quality Management Certification Services Private Limited	aqmcs@aqmcs.com	xiii.	M/s Baltic Testing India Pvt. Ltd.	office@balticcontrolindia.com	xiv.	M/s Sanmarg Engineering Validation & Assessment	Amitra@sanmargeva.com	xv.	M/s Meenar Global Consultants LLP	<a href="mailto:sales@mgellp.in">sales@mgellp.in</a>	xvi.	M/s TCRC Inspections Pvt. Ltd	admin@tereinspections.com ashismallick@teregroup.com <a href="mailto:tenders@teregroup.com">tenders@teregroup.com</a>	xvii.	M/s. TUV India Private Limited	noida@tuv-nord.com mumbai@tuv-nord.com			
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xvi.	M/s TCRC Inspections Pvt. Ltd	admin@tereinspections.com ashismallick@teregroup.com <a href="mailto:tenders@teregroup.com">tenders@teregroup.com</a>																					
xvii.	M/s. TUV India Private Limited	noida@tuv-nord.com mumbai@tuv-nord.com																					
		<p>a) The Bidders have to get verified and certified the various documents required against BEC/BRC of the tender by anyone of the above Independent Inspection Agencies and submit the duly certified Inspection Certificate by the Inspection Agencies along with the Technical Bid of the Tender. All Charges of the Third-party Independent Inspection Agencies towards verification of bidder's documents and certification thereof shall be borne by the respective bidders and Payments on account of above</p>																					

		<p>inspection, verification and certification shall be made directly by the Bidder to the Inspection Agency(s). OIL will not be responsible for any payment dispute between Bidders and Third Party Inspection Agencies.</p> <p>b) As mentioned above, Bidder(s) have to submit the verified documents along with the Technical Bids. Bid submitted with unverified supporting documents shall not be normally considered. However, in case a bidder submits its bid alongwith all relevant supporting documents as per BEC/BRC without getting all/some of them verified by the designated Independent Inspection agency, such bid can be provisionally considered provided it is accompanied by an Undertaking by the Bidder on their official letterhead to submit the duly verified copies/verification certificate within seven (7) days of actual bid opening. Company will neither send any reminder nor seek any clarification in this regard from such bidders, and the bid will be rejected outright if the bidder fails to submit the verified copies/verification certificate within seven (7) days of actual bid opening at its own risk and responsibility. If a bidder does not submit the undertaking towards submission of third party certification within 7 days from date of Bid Closing date, but certified document reaches us within the cut-off date of above seven (7) days, then such bids shall be considered.</p> <p>c) The methodology of inspection/ verification of documents followed by the agencies is broadly as under but not limited to:</p> <p>It is obligatory on the part of the interested Bidders, who choose to participate against the tender, to understand the tender requirements in entirety and the requisite documents sought for in support of the Bid Rejection &amp; Bid Evaluation Criteria</p>			
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(BEC/BRC) mentioned in the tender in particular. The Bidder must produce all the appropriate documents before any of the OIL's empaneled third-party certifying agencies for verification/certification. Neither OIL nor the third-party certifying agency shall be held accountable in any manner regarding the choice of documents by the bidder for verification. Therefore, getting the appropriate documents inspected/verified responsibility of the Bidder.

The prospective bidder shall contact any of the empaneled inspection agencies. The agency shall go through the Tender Document, especially the requirements of BEC/BRC and list the documents to be verified. They shall depute their qualified/competent inspector to the Bidder's premises to check the original documents and certify the copies which the bidder shall submit along with their bids. OIL will reserve the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL. Verification of documents by OIL's empaneled third-party agency shall not automatically make the bidder eligible for award of contract.

d) Verification of documents are normally categorised as under:

i) General Requirement:

- Check Bidder's PAN Card
- Check Bidder's GST Certificate
- Check ITR of company – last three years (minimum)
- Check Bidder's Certificate of Incorporation – Domestic Bidder.

ii) Additional Documents : ( If applicable against the tender)

- Joint Ventures Agreements – To Double-check with JV Partners
- Consortium Agreements – To Double-check with Consortium

	<p>Partners</p> <ul style="list-style-type: none"> <li>• Holding/ Parent/Subsidiary Company – To check the notarized Share Holding pattern</li> </ul> <p>iii) Technical Criteria</p> <ul style="list-style-type: none"> <li>• Experience Proof –To check Original Work Order as per BEC /criteria</li> <li>• To check Company Name</li> <li>• To check Similar Work Definition against Work Order, Scope of work (JV or Consortium too)</li> <li>• To check the Execution period</li> <li>• To Check the Completion Certificates – Letter of Appreciations of proper Execution</li> <li>• Reference contact verification and true copy verification</li> <li>• Match Original Work Order/Contract Copy with Soft Copies or notarized scan copies</li> </ul> <p>iv) Financial Criteria</p> <ul style="list-style-type: none"> <li>• To check the Line of Credit, if incorporated in the tender.</li> </ul> <p><b>Notes:</b></p> <p>i Bidder’s self-declared undertakings, Audited Balance Sheet &amp; Profit-loss statement and/or CA certificate having UDIN are not required to be verified by the TPI agency. Similarly, if any document like LOI/LOA/Contracts etc. issued by Oil India Limited are submitted towards BEC experience criteria, such documents need not be verified by TPI agency.</p>			
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		ii. Format for Inspection Certificate from TPI Agency as per format (Proforma-XVIII) enclosed should be submitted along with the Bid.			
<b>5.0 PRICE EVALUATION CRITERIA</b>					
33	<b>5.1</b>	Price bid shall be opened in respect of only the techno-commercially acceptable bidders whose bids have been found to be substantially responsive. A substantially responsive bid is one that meets the terms and conditions of the Tender and/or the acceptance of which bid will not result in indeterminate liability on OIL.			
34	<b>5.2</b>	The bidders must quote their charges/rates in the manner as called for vide "Schedule of Rates" and summarized in <b>PRICE BID FORMAT</b> . Bidders are required to quote for all the items as per <b>PRICE BID FORMAT</b> , otherwise the offer of the bidder will be straightway rejected.			
35	<b>5.3</b>	<b>Bidders must submit the price break-up for their 'Operating Day Rate charge' as per the format provided (Annexure-I to Price Bidding Format) complying minimum statutory wage payment to different class of workers to be deployed by them under the contract. Bids without breakup of 'Operating Day Rate charge' or price not conforming to the Minimum Wage Act shall be rejected.</b>			
36	<b>5.4</b>	If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.			

37	<b>5.5</b>	The quantities shown against each item in the "Price Bid Format" shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual number of days/parameters, as the case may be.			
38	<b>5.6</b>	The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.			
39	<b>5.7</b>	Conditional and unsolicited discount will not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition will be considered for computing the contract price.			
40	<b>5.8</b>	In case of identical overall lowest offered rate by more than 1(one) bidder, the selection will be made by draw of lots between the parties offering the same overall lowest price.			
41	<b>5.9</b>	<p><b>The inter-se-ranking of the techno-commercially qualified bidders will be determined on overall lowest cost basis (L-1 offer) i.e., considering the Total quoted price inclusive of all liabilities and GST as per the PRICE BID FORMAT for 04 (Four) years of operation and maintenance for 01 (One) No. Workover Rig.</b></p> <p>Total Estimated Contract cost for operation &amp; maintenance of <b>01 (one)</b></p>			

		<p><b>no.</b> Workover rig for 04 years including all taxes &amp; duties and GST.</p> $T = TM + TOP + TILM + TRM$ <p>WHERE,</p> <p>i) Total Mobilization charges of personnel, Lump sum, <math>TM = M \times 1</math></p> <p>ii) Total Operating day rate charge for personnel, <math>TOP = ODR \times 1236</math> Days</p> <p>iii) Total Day Rate charge during ILM days, <math>TILM = ILM \text{ day rate} \times 224</math> days</p> <p>(iv) Total Remobilization Charge, <math>TRM = RM \times 4</math></p> <p>NOTE: The above items are defined in Schedule of Rates/Price bid forma</p>			
42	<b>5.10</b>	<p>OIL will prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.</p> <p>However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same will be considered for evaluation of bid as per evaluation methodology of tender document.</p>			
43	<b>5.11</b>	<p>Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) will be considered as inclusive of all taxes including GST.</p> <p>When a bidder mentions taxes as extra without specifying the rates &amp; amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/Contracts</p>			

		will be binding on the bidder.			
44	<b>5.12</b>	Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & the bids will be evaluated based on total price including GST.			
45	<b>5.13</b>	Based on the evaluation of techno-commercially qualified bidders, the job will be awarded to L-1 bidder.			
46	<b>5.14</b>	For evaluation purpose, quoted unit rates against each Line Item of the price bidding format shall be considered only upto two (2) decimal places without rounding off for evaluation.			
47	<b>5.15</b>	If a bidder quotes total Charges/consideration as NIL, the bid shall be treated as unresponsive and will not be considered.			
<b>6.0 <u>GENERAL</u></b>					
48	<b>6.1</b>	In case bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BEC/BRC.			
49	<b>6.2</b>	To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is			

		satisfied with the substantial responsiveness of the offer.			
50	<b>6.3</b>	If any of the clauses in the BEC/BRC contradict with other clauses of bidding document elsewhere, the clauses in the BEC/BRC shall prevail.			
51	<b>6.4</b>	Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & Tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.			
52	<b>6.5</b>	OIL will not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and will not entertain any correspondence in this regard.			
53	<b>6.6</b>	The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.			
<b>7.0 PURCHASE PREFERENCE CLAUSE:</b>					
54	<b>7.1</b>	<p><b><u>PURCHASE PREFERENCE TO MSE BIDDERS:</u></b> Purchase Preference to Micro and Small Enterprises is applicable for this tender. Bidders seeking benefits, under Purchase Preference Policy (MSE) shall have to be registered under Udyam Registration. Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and amendment vide Gazette Notification no. CG-DL-E-16062021-227649 dated 16.06.2021 and No. CG-DL-E-19012022-232763 dated 19.01.2022 and CG-DL-E-06052022-235600 dated 06.05.2022 issued by Ministry of Micro, Small and Medium Enterprises, and any amendment thereof.</p> <p><b><u>Documentation required to be submitted by MSEs:</u></b> The bidder claiming the MSE status (MSE-General, MSE-SC/ST, MSE-Woman) against this tender must submit <b>Udyam Registration Number with</b></p>			

		<p><b>Udyam Registration Certificate</b> along with the technical bid for availing the benefits applicable to MSEs.</p> <p>Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe or Woman entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST/Woman entrepreneur should also be enclosed.</p>			
55	7.2	<p><b><u>PURCHASE PREFERENCE POLICY (LINKED WITH LOCAL CONTENT) (PP-LC):</u></b> Purchase preference under Public Procurement (Preference to Make in India) Order, 2017 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India as revised vide Order No. <b>P-45021/2/2017-PP (BE-II) dated 16th September 2020</b> (and as amended time to time) with modifications as notified vide MoPNG Order No. <b>FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26th April 2022</b>, shall be applicable in this tender. Bidders are advised to check the provisions of the said notifications for their eligibility to bid and seek benefits for Purchase preference, accordingly. The margin of purchase preference shall be 20%.</p>			
<b>8.0 <u>CONCURRENT APPLICATION OF PURCHASE PREFERENCE POLICIES</u></b>					
56	8.1	<p>The service is non-splitable i.e., single contract shall be awarded for the entire scope of work under this tender, subject to concurrent application of Public Procurement Policy for MSE Order 2012 and PP(MII) Order 2017 as per Order No. F.1/4/2021-PPD dated 18.05.2023 issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Govt. of India and any subsequent amendment thereto. Bidders are advised to refer to the said Order for further detail.</p>			
57	8.2	<p>Matching of Price: The matching of the total price with the L1 bidder based on the criteria mentioned above shall be as under:</p>			

		<p>I. <u>In case ‘Operating Day Rate (ODR)’ of the bidder is higher than the corresponding price quoted by the L1 bidder:</u></p> <p>i. The <u>‘Total Price per rig’</u> of the bidder shall be calculated by matching the ODR quoted by the bidder to that of L1 price. If the <u>‘Total Price per rig’</u> of the bidder after matching is found to be higher than the price of the L1 bidder, the differences in the <u>‘Total Price per rig’</u> after matching as above, shall be reduced proportionately from remaining line items to match the <u>‘Total Price per rig’</u> of the bidder per rig to the corresponding price of L1 bidder.</p> <p>ii. In case the <u>‘Total Price per rig’</u> of the bidder after matching the ODR (as stated in Para i. above) is found to be lower than the corresponding L1 price, then ODR shall be reduced in such a way to match <u>‘Total Price per rig’</u> of the bidder with the L1 price.</p> <p>II. <u>In case the ‘Operating Day Rate (ODR)’ of the bidder is lower than the corresponding L1 price:</u> The difference in the <u>‘Total Price per rig’</u> of the bidder and L1 price shall be reduced proportionately from all the line items except for <u>‘Operating Day Rate (ODR)’</u>, to match the <u>‘Total Price’</u> of the bidder to the corresponding L1 price.</p>			
58	10	<p><b>COMPLIANCE OF THE COMPETITION ACT, 2002:</b> The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation the provisions of the Act shall attract penal action under the Act.</p>			

**DECLARATION ABOUT BIDDER'S FINANCIAL STANDING**

**To,  
CGM-CONTRACTS  
OIL INDIA LIMITED  
DULIAJAN - 786602**

**Sub:** Undertaking/Declaration regarding financial standing

**Ref:** Tender No. \_\_\_\_\_

We, \_\_\_\_\_(name of bidder), hereby confirm that:

(1) We are neither bankrupt nor undergoing any insolvency resolution process or liquidation or bankruptcy proceeding under any law.

**(OR)**

(2) No insolvency resolution process or liquidation or bankruptcy proceeding is initiated under any law against us.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of the  
authorised signatory of the bidder)

APPENDIX-2 to BEC

**DECLARATION THAT BIDDER IS NOT UNDER HOLIDAY  
LIST/DELISTED/BLACKLISTED/DEBARRED IN OIL**

**To,  
CGM-CONTRACTS  
OIL INDIA LIMITED  
DULIAJAN - 786602**

**Sub:** Undertaking/Declaration regarding Holiday List, debarment etc.

**Ref:** Tender No. \_\_\_\_\_

We, \_\_\_\_\_ (Name of the bidder) hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debarring us/them from carrying on business dealings with OIL.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of the  
authorised signatory of the bidder)

**APPENDIX-3**

**Date:**

**CGM - (Contracts)  
Contracts Department  
Oil India Limited  
Duliajan, 786602, Assam, India**

**Sub: Undertaking of deployment of Key Personnel as per bid document.**  
(To be submitted on Bidder's Letter head)

**Ref: Oil India Duliajan Tender No ----- for Hiring of MMC Service  
For O & M of Workover Rig of OIL ,**

**Ref. Quote No.: ----- of -----(bidders Name)**

Dear Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that Key person, with qualification and experience as per Scope of Work of the Tender no. \_\_\_\_\_ would be deployed during the mobilization / execution of the contract.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us for the Key Personnel are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

**Yours faithfully,**

**Name:**

**Designation:**

**Phone No.**

**Place**

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years up to ..... **(as the case may be)** are correct.

<b>YEAR</b>	<b>TURN OVER</b> In INR (Rs.) Crores	<b>NET WORTH</b> In INR (Rs.) Crores

**Annual Financial Turnover of the bidder from operations shall mean: "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91).**

**Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation"**

Place:  
Date:  
UDIN:  
Seal:

Membership Code & Registration No.:  
Signature

**EXHIBIT-I**

**Format for Undertaking by Bidders towards compliance of office memorandum  
F.No. 6/18/2019-PPD dated 23rd July, 2020 (Public Procurement no. 1) issued by  
Department of Expenditure, Ministry of Finance, Govt. of India  
(To be typed on the letter head of the bidder)**

**Ref. No** \_\_\_\_\_

**Date** \_\_\_\_\_

**Tender No.** \_\_\_\_\_ **Dated** \_\_\_\_\_

OIL INDIA LIMITED

**Dear Sirs,**

*“We have read the clause regarding restrictions on procurement from a bidder or a country which shares a land border with India; We certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. We hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where evidence of valid registration by the Competent Authority shall be attached.]”*

*We also agree that, during any stage of the tender/ contract agreement, in case the above information/ documents submitted by us are found to be false, Oil India Limited has the right to immediately reject our bid/ terminate contract at any stage and carry out further legal action on us in accordance with law.*

Yours faithfully,

For (type name of the firm here)

Signature of Authorized Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

Note: This form should be returned along with offer duly signed.

\*\*\*\*

**EXHIBIT-II**

UNDERTAKING TOWARDS COMPLIANCE OF PROVISIONS FOR RESTRICTIONS ON PROCUREMENT FROM A  
BIDDER OF A COUNTRY WHICH SHARES LAND BORDER WITH INDIA

(To be typed on the letter head of the bidder)

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_ Date: \_\_\_\_\_

*Oil India Limited  
Contracts Department  
Duliajan, Assam - 786602  
INDIA*

**Dear Sirs,**

We, M/s \_\_\_\_\_, have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and are eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

UNDERTAKING FOR WORKS INVOLVING POSSIBILITY OF SUB-CONTRACTING

(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_ Date: \_\_\_\_\_

*Oil India Limited  
Contracts Department  
Duliajan, Assam - 786602  
INDIA*

**Dear Sirs,**

We, M/s \_\_\_\_\_, have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such-countries, we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and is eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,  
For (type name of the firm here)

Signature of Authorized  
SignatoryName:  
Designation:  
Phone No.  
Place:  
Date:  
(Affix Seal of the Organization here, if applicable)

**FORMAT FOR INSPECTION CERTIFICATE FROM THIRD PARTY INSPECTION  
AGENCY**

**(To be submitted on official letter head)**

**TO  
M/s OIL INDIA LIMITED  
P.O. DULIAJAN-786602  
Assam, India**

Sir,

**SUB: OIL's IFB No. CDO9067L26**

M/s \_\_\_\_\_ having registered office at \_\_\_\_\_  
intend to participate in the above referred tender of OIL INDIA LIMITED.

The tender conditions stipulates that the bidder shall submit documents pertaining to Bid Evaluation Criteria (BEC), duly verified and certified by designated independent Third Party Inspection Agency.

In this regard this is to certify that copies of documents pertaining to Bid Evaluation Criteria (BEC) submitted to us by the bidder have been verified and certified by us with originals and found to be genuine and authentic. We have signed and stamped on the copies of all the verified and certified documents having \_\_\_\_ nos. pages.

Note: In the event of any requirement, OIL reserves the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL.

Thanking you,

**Authorised Person's Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_