



2A, District Shopping Centre, Saraswati Nagar, Basni,
Jodhpur-342005,
Rajasthan, India.
Phone-0291-2729472, Fax: 0291-2727050

EXPRESSION OF INTEREST (EOI) No. OIL/RF/IND/EOI/20/26 dtd. 09.02.2026 for the “for Design, Supply, Installation, Testing & Commissioning of HVAC system at Oil House, Jodhpur, along with three (03) years Comprehensive AMC, for Finalizing the broad technical approach for retrofit installation of HVAC while retaining existing ducting.

Oil India Limited Invites Expression of Interest (EOI) from experienced OEMs/ OEM Authorised Dealers for HVAC installation interested in providing services of Design, Supply, Installation, Testing & Commissioning of HVAC system at Oil House, Jodhpur, along with three (03) years Comprehensive AMC. While the EOI responses may contain indicative commercially relevant information, it will not be construed to be a commercial bid. Interested parties are advised to carefully review and submit all relevant information with their EOI. The deadline for submission of the EOI bids is 03.03.2026 @15:00 hours. The submission may be made to

GM -ES
OIL House, Oil India Limited
2A District Shopping Complex
Saraswati Nagar, Basni, Jodhpur
Rajasthan-342005. e-mail:, <mailto:manashpgoswami@oilindia.in>

DISCLAIMER

OIL INDIA LTD has prepared this document to give interested parties background information on the Project. While OIL have taken due care in the preparation of the information contained herein and believe it to be accurate neither OIL , nor any of its authorities or agencies nor any of their officers, employees, agents or advisors gives any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely on the information in submitting an EOI. The information is provided on the basis that it is not binding on OIL any of its authorities or agencies or any of their officers, employees, agents or advisors.

OIL reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.

SCHEDULE OF SUBMISSION OF EOI

EVENT	DATE
Last date for submission of completed EOI document	03.03.2026 at 15.00 hrs
Last date of opening of completed EOI document	03.03.2026 at 15.30 hrs

All Applications forms can be downloaded from OIL website www.oil-India.com and all the queries addressed to and completed Application forms have to be submitted before the date and time of submission to the following address:

GM - ES
OIL House, Oil India Limited
2A District Shopping Complex
Saraswati Nagar, Basni, Jodhpur

Rajasthan-342005. e-mail: <mailto:manashpgoswami@oilindia.in>

EXPRESSION OF INTEREST (EOI) No. OIL/RF/IND/EOI/20/26 dtd. 09.02.2026 for the “for Design, Supply, Installation, Testing & Commissioning of HVAC system at Oil House, Jodhpur, along with three (03) years Comprehensive AMC, for Finalizing the broad technical approach for retrofit installation of HVAC while retaining existing ducting

A. ABOUT OIL INDIA LTD

OIL INDIA LIMITED (OIL), a Government of India “MAHARATNA” Category Enterprise, is engaged in Exploration, Production & Transportation of Crude Oil and Natural Gas and Production of LPG in India with participating interest in E&P sector in various overseas projects. OIL-Rajasthan Fields (RF) is engaged in E&P operation in Rajasthan with Production of Heavy Crude OIL from its field at Baghewala and Natural Gas from its field from Tanot.

B. BACKGROUND OF THE PROJECT

Oil House, Jodhpur was commissioned in the year 2012 and is presently equipped with VRF/VRV-based HVAC system. The system has been operational for more than 13 years.

The existing ducting system, refrigerant piping network, drain piping, cable routes, and supports have performed satisfactorily since commissioning and do not exhibit any structural or functional deficiencies. These components are well integrated with the building architecture and concealed services.

However, due to:

1. Aging of machines.
2. Technological obsolescence.
3. Increased maintenance requirements as a result of the above

It is proposed to revamp the HVAC system by replacing indoor and outdoor units based on fresh heat load calculations, while retaining and reusing the existing ducts and piping to the maximum extent possible.

The objective is to achieve reliable system performance, minimal civil intervention, and minimal disruption to office operations.

C. SCOPE OF WORK BROADLY INCLUDES:

The broad scope of work shall include, but not be limited to, the following:

Design & Engineering

- a. Detailed site survey and assessment of existing HVAC infrastructure.
- b. Room-wise and floor-wise heat load calculations as per applicable standards.
- c. Finalization of indoor and outdoor unit capacities based on revised load calculations.
- d. Design validation ensuring compatibility with existing ducts, refrigerant piping, drains, and cable routes.

Supply, Installation, Testing & Commissioning (SITC)

- a. Supply of new indoor and outdoor HVAC units.
- b. Dismantling and removal of old HVAC equipment (without disturbing reusable ducts/piping).
- c. Installation of new equipment by reusing existing ducts and refrigerant piping after testing and certification.
- d. Pressure testing, vacuuming, refrigerant charging, testing, and commissioning.
- e. Integration with existing electrical and control systems.
- f. Performance verification and stabilization.
- g. Any civil jobs required during the course of execution is in the scope of the bidder

Comprehensive AMC

- a. Three (03) years Comprehensive AMC after successful commissioning and DLP.
- b. Preventive and breakdown maintenance
- c. Replacement of parts due to normal wear and tear
- d. Compliance with uptime, response time, and performance standards

IMPORTANT CONDITIONS

- a. Existing ducting, refrigerant piping, drain piping, supports, and service shafts shall be retained and reused after technical assessment.
- b. Bidders shall not propose complete replacement of ducting or piping as a standard solution.
- c. Any modification, if found unavoidable, shall be clearly justified with technical reasons.
- d. The HVAC system shall be designed to suit the existing building layout and architectural constraints.
- e. Execution shall be planned in a phased manner in an occupied office building.

- f. All civil jobs required shall be in the scope of the bidder.

D.CRITERIA TO BE FULFILLED BY INTERESTED PARTIES TO RESPOND TO EoI

1. Contractor shall have a minimum of three (03) years' experience (in preceding Five (05) years) in HVAC design and SITC of large commercial/office buildings at State/Central Govt. departments, institutes, organizations, PSUs or public listed companies.
2. Positive net worth in each of the immediately preceding financial year.

Note: Similar work/services/project : "HVAC design and SITC"

D. PRE-QUALIFICATION DOCUMENTS TO BE SUBMITTED BY INTERESTED PARTIES

Qualified parties are requested to submit the following pre-qualification documents:

- i) **Letter of interest** clearly indicating the intent to carry out the scope of work of the EOI.
- ii) Detailed Company Information with Organization structure, Details of Support agencies and other facilities & resources.
- iii) Supporting Details of completion of similar type of services undertaken in the last Three years under headings (refer to clause D1):
 - a) Brief scope of work
 - b) Value of work in INR
 - c) Contractual Duration
 - d) Clients' names
 - e) Contact details of the Client (OIL may approach the client directly for the feedback)
 - f) Completion certificate
- iv) Quality assurance & Quality control practices currently in place for the execution of similar work /services.
- v) Details of current commitments - List of all jobs under execution with the value of the Job and percentage completion.
- vi) Company's financial performance documents (Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc.) for last 2 (two) years. Latest financial statement should not be older than 18 months on the date of submission of response to Expression of interest.(in line with clause no D2)
- i) Detailed work plan / presentation on their strategy for revamping of HVAC at OIL House.

Note: Format for Letter of interest

Part-A: Covering Letter

The bidder shall submit a covering letter on company letterhead, duly signed by an authorised signatory, expressing interest in the subject EOI and confirming acceptance of all terms and conditions.

Part-B: Company & Organisational Details

1. Name of the Company
2. Registered Office Address
3. Correspondence Address
4. Contact Person (Name, Designation, Mobile No., Email ID)
5. Constitution of the Firm (OEM / OEM Authorised Dealer / System Integrator, etc.)
6. Year of Incorporation
7. PAN / GST Registration Details

Part-C: OEM / Authorisation Details

1. Name of OEM
2. Proof of OEM status or OEM Authorisation (to be enclosed)
3. Validity of OEM Authorisation

Part-D : Technical Capability & Experience

1. Brief profile of the bidder highlighting experience in HVAC SITC and retrofit projects.
2. Details of similar works executed during the last three (3) years, preferably in occupied office / commercial buildings (Annexure-I format may be used)

Part-E : Technical Literature / Concept Note

The bidder shall submit a Technical Concept Paper covering the following aspects:

1. Understanding of the problem statement and existing HVAC system
2. Proposed technical approach for:
 - o Retention of existing ducting and piping
 - o Fresh heat-load calculations and system resizing
 - o Compatibility with existing infrastructure
3. Proposed execution methodology in an occupied office building
4. Risk identification during retrofit and mitigation measures
5. Energy efficiency features
6. Approach for integration with existing electrical and control systems

Part-F : Supporting Documents

1. Company profile and brochures
2. OEM catalogues / technical datasheets (indicative)
3. Copies of work orders / completion certificates
4. Any other document considered relevant by the bidder

Part-G: Declaration

A declaration, duly signed by the authorised signatory, confirming that:

- Information furnished in the EOI is true and correct
- Submission of EOI does not confer any right for award of work
- OIL reserves the right to shortlist bidders for the next stage

E. SUBMISSION OF EoI

Interested vendors are requested to submit their intent on or before **03.03.2026** at 15:00 Hrs. Towards providing the services as mentioned above to the following address.

GM - ES
OIL House, Oil India Limited
2A District Shopping Complex
Saraswati Nagar, Basni, Jodhpur
Rajasthan-342005. e-mail: <mailto:manashpgoswami@oilindia.in>

All interested parties are requested to **physically attend a meeting at OIL House, Jodhpur, on the 7th day from the date of publication of the EoI by OIL, i.e., 16.02.2026**, and visit the OIL House premises for better understating before submission of EoI. This EoI is a “Non-committal” EoI floated to identify possible solutions. OIL does not commit to award a contract to any vendor submitting their interest against this EoI.

All Corrigenda, addenda, amendments, time extensions to the EOI will be hosted on the website and no separate notification shall be issued in the press. Prospective participants against the EoI are requested to visit the website regularly to keep themselves updated.

Formats may be used for **letter of interest**:

ANNEXURE - I

DETAILS OF SIMILAR WORK EXPERIENCE

Sl. No.	Name of Client / Organisation	Scope of Work (SITC / Retrofit / AMC)	Capacity (TR)	Type of Building (Office / Commercial / Residential)	Year of Completion	Value of Work (₹)	Client Contact Details
1							
2							
3							

ANNEXURE - II

OEM / AUTHORISATION DETAILS

Sl. No.	OEM Name	Product Category (VRF / VRV / DC System)	Type of Relationship (OEM / Authorised Dealer)	Authorisation Validity	Remarks
1					

Enclosure:

Copy of valid OEM Authorisation / OEM Declaration

ANNEXURE - III

COMPREHENSIVE AMC CAPABILITY STATEMENT

Sl. No.	Description	Details
1	Experience in HVAC AMC (Years)	
2	Dedicated Service Team Strength	
3	Breakdown Response Time	
4	Preventive Maintenance Frequency	
5	Spares Availability & Support	
6	Local Service Infrastructure	

DECLARATION BY BIDDER
(To be submitted on Company Letterhead)

It is hereby declared that the information furnished in the Expression of Interest is true and correct to the best of our knowledge.

We understand that submission of EOI does not confer any right for award of work and that Oil India Limited reserves the right to accept or reject any or all EOIs without assigning any reason.

Name & Signature of Authorised Signatory

Designation:

Company Seal & Date:

ANNEXURE - V

CHECKLIST FOR EOI SUBMISSION

Sl. No.	Document	Submitted (Yes/No)
1	Covering Letter	
2	Company Profile	
3	OEM Authorisation	
4	Similar Work Details (Annexure-I)	
5	Technical Concept Note (Annexure-III)	
6	Declaration (Annexure-IV)	