



**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
**CONTRACTS DEPARTMENT, DULIAJAN**  
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**EXPRESSION OF INTEREST (EOI) NO.**  
**EOI/WSP/G/224/2026-2027**  
**DATED 17.06.2026**

**FOR**

**EMPANELMENT OF VENDORS FOR HIRING SERVICES**  
**OF WELL SERVICING PACKAGE CONSISTING OF**  
**COILED TUBING UNIT (CTU) COMPATIBLE WITH 1.5" OD**  
**CT & 1.75" OD CT, NITROGEN PUMPING UNIT (NPU),**  
**FLUID PUMPING UNIT (FPU) WITH HEATING FACILITY**  
**AND OTHER RELATED ACCESSORIES**

**1.0 PREAMBLE:**

Oil India Limited (OIL), a premier National Oil Company, is engaged in the business of exploration, production and transportation of crude oil and natural gas for over five decades. It is a Maharatna Company under Ministry of Petroleum and Natural Gas, Government of India.

In connection with its operations, OIL invites applications from competent and experienced service providers/vendors (registered/incorporated in India) for providing "**Well Servicing Package Services**" as per the Scope of Work/Terms of reference mentioned in **Appendix-I**.

**2.0 OBJECTIVE:**

Empanelment of competent & experienced service providers/vendors who can provide services of Well Servicing Package consisting of Coiled Tubing Unit (CTU) compatible with 1.5" OD CT & 1.75" OD CT, Nitrogen Pumping Unit (NPU), Fluid Pumping Unit (FPU) with heating facility and other related accessories. Based on the responses received against this invitation, OIL may short-list the Service Providers to create a list of qualified vendors for its

upcoming tenders for the aforementioned services subject to meeting the stipulated Pre-Qualification Criteria (PQC) as mentioned in **Appendix-II**.

### **3.0 DOCUMENTS / INFORMATION:**

The Service Providers/Vendors (Applicants) shall furnish the following as part of their Application against this EOI:

- (a) All the requisite documents towards compliance of the pre-qualification criteria stipulated in **Appendix-II**.
- (b) **Audited Financial Statements** of the last three (3) financial/accounting years or A certificate issued by a practicing Chartered/ Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual Turnover, Net-worth & Working Capital of the last three financial years as per format prescribed vide **Annexure-I** enclosed.
- (c) Duly filled Checklist as per **Checklist-I** enclosed.

### **4.0 DURATION:**

The duration of empanelment will be for three (03) years from the date of notification of empanelment.

### **5.0 IMPRTANT NOTES:**

- (i) After evaluation of the Applications received, a list of qualified service providers will be created as per OIL's eligibility criteria, and all eligible vendors will be notified accordingly.
- (ii) **Whenever services of Well Servicing Package as per the Scope of Work/Terms of Reference (Appendix-I) is required by OIL, a limited tender with detailed terms & conditions shall be issued by OIL to these shortlisted vendors inviting them to submit their bid against the same.**
- (iii) In cases where vendors have been empanelled based on the support of their JV Partner or Parent/Subsidiary/Sister-subsubsidiary Company/Consortium member, as specified in the pre-qualification criteria, the status of the JV, Consortium or other arrangements should remain valid throughout the period of empanelment and at the time of tendering, whenever limited tenders are issued pursuant to this EOI, in order to remain eligible for consideration in such tenders.

- (iv) The empanelment of vendors does not guarantee of award of contract for providing services of Well Servicing Package. Evaluation and award of contract shall be done as per provisions of the respective tenders floated by OIL as and when services of Well Servicing Package are envisaged.

**6.0 SUBMISSION OF APPLICATION:**

- 6.1** Interested Service Providers are invited to submit their Application at OIL's Vendor Enlistment Portal - <https://oileservice.oilindia.in/vnden1/Account/Login> within the deadline stipulated in the Portal. The EOI shall be addressed to:

CGM-CONTRACTS  
OIL INDIA LIMITED  
CONTRACTS DEPARTMENT  
P.O. DULIAJAN-786602  
DIST. DIBRUGARH, ASSAM, INDIA

- 6.2** OIL reserves the right to (a) accept or reject any/all Applications submitted by parties (b) cancel the process at any time without any liability and assigning any reason thereof.

Yours faithfully,  
**OIL INDIA LIMITED**

**Sd/-**  
**(B. Brahma)**  
**Chief Manager – Contracts (Global)**  
**For Chief General Manager - Contracts**  
**FOR RESIDENT CHIEF EXECUTIVE**

**Date: 17.06.2026**

**SCOPE OF WORK (SOW)/TERMS OF REFERENCE (TOR)**

**(This Scope of Work is only indicative in nature. However, the vendor (applicant) must confirm their compliance with all the clauses mentioned below. The Scope of Work may vary at the time of actual tendering. Applicants to note the same)**

**1.0 INTRODUCTION/PREAMBLE:** This section establishes the scope and describes the specifications, instructions, standards, and other documents including the specifications for any tools or equipment, which the Bidder shall satisfy or adhere to in the performance of the work. The contract is for ‘Hiring the services of 01 (One) set of well servicing unit consisting of coiled tubing unit (CTU) compatible with 1.5” OD CT & 1.75” CT, nitrogen pumping unit (NPU), fluid pumping unit (FPU) with heating facility and other related accessories for a period of 04 (four) years for operations in OIL’s operational areas of Assam (Comprising of ML/PEL and NELP/OALP Areas), Arunachal Pradesh (ML/ PEL/ NELP/OALP Areas), Tripura (OALP Areas), Nagaland (OALP) areas.

**2.0 DEFINITION OF WORK:** The Bidder is to provide equipment as per the list given below with associated equipment/tools & services on hiring for a period of 04 (Four) years. The Bidder shall render services for carrying out necessary well serving operations in vertical wells, high angle deviated wells (S-bend, J-bend, extended reach, horizontal) and wells involving drilling or work-over rigs. Well depths where necessary operations are to be carried out are in the depth range of 0-6700 meters. Depths of the wells, where operations are to be carried out, may somewhat increase or decrease. Maximum working pressure will be of 10,000 psi.

The vintage of the equipment along with the major components shall have minimum residual life of at least **5 (Five) years** prior to original BCD (Bid Closing date) and the same shall be duly certified by TPIA (Third Party Inspection Agency).

The major components of the offered packages include:

1. Coiled Tubing Unit: Injector, Stripper, BOP, Deck Engine/Engine with PTO etc.
2. Nitrogen Pumping Unit: Deck Engine/Engine with PTO, Pumps, Nitrogen Tank etc.
3. Fluid Pumping Unit: Deck Engine/Engine with PTO, Pumps, Heating System

Each set of well servicing package will consist of the following:

<b>Sl. No.</b>	<b>Description</b>	<b>No. of Unit</b>
1	Coiled Tubing Unit with down-hole tools	01 (One) no.
2	Nitrogen Pumping Unit with provision of supply of liquid nitrogen and all treating irons and surface fittings.	01 (One) set
3	Fluid Pumping unit with heating Facility and with provision for supply of water and all treating irons and surface fittings.	01 (One) no.

**2.1 WELL SERVICING JOBS INCLUDING BUT NOT LIMITED TO THE FOLLOWING JOBS:**

a) **Oil/Gas Well activation with CTU and NPU units**

The job will involve unloading and activation of new/work-over/shut in/ceased wells using CTU and NPU units. It involves lowering of coiled tubing in stages to the bottom of the well or to the final depth as decided by the Company and displace the well fluid with nitrogen to the desired volume/depth and make the well displace on its own. The job will also be applicable for unloading and lowering of fluid levels of wells prior to perforation.

b) **Sand cleaning (fill removal) with CTU, NPU/FPU**

The job involves cleaning of sand particles deposited inside the well bore up to the bottom of the well or to the desired depth by using CTU, NPU and FPU etc. The circulation medium may be water, Brine, formation water, foam and other viscous nitrified gel etc. determined by reservoir/formation parameters. The actual medium to be used for a particular job will be decided as per requirement.

c) **De-waxing of well/Flowlines/COD lines with CTU, FPU/FPU with heating facility (HOCU)**

De-waxing of well /Flowlines/COD lines with CTU, FPU/FPU with heating facility (HOCU). The circulation medium may be LWC, water, Brine.

The job involves circulating hot oil or other circulating fluid through coiled tubing and simultaneously running the coiled tubing down the well judiciously. Utmost care to be taken during the job so that at no stage the tubing stuck up in wax or other materials takes place in the hole.

Only LWC/Brine and chemicals will be provided by OIL. MSDS will be provided to the Bidder.

d) **Well killing/well fluid change over with FPU & CTU (optional):** The job involves pumping of water to replace drilling fluid or work-over fluid or vice versa using FPU & CTU (optional). For killing a well, requisite amount of suitable killing fluid at desired pressure should be pumped into the well bore to suppress inflow from the reservoir.

In an unlikely situation like blow out and uncontrollable release of well fluid, the well needs to be killed with the help of various units. In such an adverse situation and after assessing the situation, Bidder may be advised to carry out well killing operation. In such a situation job will be carried out in presence and supervision of the Company's representative.

e) **Fish recovery using CTU&NPU/FPU**

Fishing operation involves recovery of down hole fish e.g. Slickline & tools, Coiled tubing & CT conveyed tools lying inside the well bore using CTU and NPU/FPU and different fish recovery tools.

f) **Drilling/Milling/Impact jarring of compact fill or scales with CTU, FPU**

Drilling/Milling/Impact jarring of compact fill or scales with CTU, FPU. The job involves running in Coiled Tubing with proper Milling bits/Impact Bits/ nozzles

and drill/mill down the fill or scale to the target depth by flushing out the cuttings with a circulating fluid.

g) **Deviated/Horizontal Well CT intervention for Sand cleaning, water unloading, chemical treatment etc.**

The job involves intervention of CT up to the bottom of the well or to the desired depth (as per Company's advice) by using CTU, NPU and FPU etc. in an objective to clean sand, unloading of water or chemical treatment etc. Necessary extended reach tools and attachments required for deviated/Horizontal intervention shall be arranged by the Bidder.

In general, OIL's Horizontal Wells in Upper Assam area are completed with 7" OD, L-80 29 ppf production casing with 4.5" OD Liner/ ICD size in the drain hole section. Drain hole at 90 deg. are of 400-450m length. KOP of the Horizontal wells are approximately at 2000m (TVD). Other deviated wells like J-Bend with 5.1/2" OD 20 ppf/ 7" OD 29ppf production casing are present with THD of about 2500m @35 - 40 deg. deviation. Casing ERD wells are planned however not drilled yet hence approximate data are not available on date.

Moreover, successful bidder shall be provided with the data of the wells where extended reach tools and attachment may be required. The bidder shall arrange such tools and attachments withing Six month from the date of receiving the well data from the company.

h) **Back washing of Water Disposal Well using CTU & NPU**

Back washing of disposal wells involves unloading of well fluid using CTU & NPU. Unloading of fluid must be carried out with a control rate so that there is no ingress of sand during the operation.

i) **Injectivity testing of the well using FPU**

The job involves injecting suitable liquid to the formation by pumping with FPU. The Bidder shall ensure proper record of pumping rates (i.e., infectivity) at different pumping pressures.

j) **Any other job not covered above**

Any other similar type of job, not spelt out above but, which can be carried out with the use of the offered CTU, NPU or/and FPU with heating facility and other equipment shall have to be carried out by the Bidder as and when necessary.

For all the above jobs, in certain times Company may ask for the simulation results in Cerberus/Orion or any similar stimulation software for Coiled Tubing.

**2.2 GUIDELINES:** Recommended Safe Operating Procedures & guidelines should be followed while carrying out well stimulation operation. [OISD-182]

**3.0 AREA OF OPERATION:**

(i) The area of the operation as planned is in Assam, Arunachal Pradesh, Tripura, Nagaland.

(ii) The following information **is for reference** to the Bidders:

a) Minimum width of the well site approach road: 3.50 m

- b) Turning Radius: 16 m approximately
- c) Maximum allowable unit load inclusive of fare weight for Class AA loading: 45 T**
- d) Maximum allowable overhead clearance: 4.5 m.
- e) Highest recorded wind velocity in Assam: 80km/hour (60 MPH).
- f) Max. Recorded ambient temp: 42° Celsius
- g) Min. recorded ambient temp: 8° Celsius.
- h) Weather Pattern: Frequent rains from March to September and occasional during the remaining period.
- i) Nature of top soil: Usually Clay/Alluvium/Unconsolidated.
- j) Source of water: Only the water source will be shown by the Company. The transportation shall have to be arranged by the Bidder.
- k) Average annual rainfall: 250/300 cm.
- l) Humidity: Max. 98%.

**4.0 SCOPE OF WORK:** The work is defined and described by, but not necessarily limited to, any or all the following:

- (i) To provide good quality equipment and skilled personnel required to unload well fluid for reducing head during well activation, for well stimulation by MEOR/solvent or any other non-acid as well as acid solution, required for well stimulation having sandstone and limestone reservoir pay zone.
- (ii) To provide coiled tubing services (including requisite surface piping's, and pressure control devices), pumping services and other related equipment for well activation, dewaxing, fish recovery, sand cleaning, water disposal and acidized wells back washing, debris & scale clean out, circulation, milling etc., as required.
- (iii) To Supply of water with tankers for carrying out services using FPU.
- (iv) To receive job advice from concerned OIL representative.
- (v) Job plan mentioning the BHA shall be provided upon request from OIL representative.
- (vi) To provide final report and all relevant data gathered at the end of each operation.
- (vii) Illumination requirement, if any during the execution of the contract will be under the scope of the Bidder.
- (viii) Dedicated Tractor for each Well Servicing Unit. If Fluid Pumping Unit with heating facility is skid mounted, and not trailer or truck-mounted, then there must be a separate crane (apart from the one to be used in rigging up CTU injector) for loading/unloading the equipment, if required for operational purpose. The capacity of the crane is such that it is capable of loading and unloading of the unit during operations.

**Note against 4.0 (i) above:** The total number of acid spotting and backwashing would be limited to 12 nos. within a period of 04 (Four) years using 1.75" CT Coil & 24 nos. within a period of 04 (Four) years using a 1.5" CT Coil.

**5.0** The successful bidder/Bidder shall provide spares for the units with maintenance crew at all times for uninterrupted operation.

**6.0** **PRESENCE OF CO<sub>2</sub> & H<sub>2</sub>S:** H<sub>2</sub>S/CO<sub>2</sub> in minor amount may be present in the wells. The Bidder is required to arrange necessary PPE/safety gears for their personnel for working in such an environment.

**7.0** **TECHNICAL SPECIFICATION OF EQUIPMENT TO BE OFFERED BY BIDDER:**  
The Bidder shall mobilize all necessary equipment, tools and spares for successful and uninterrupted operation of the well servicing operation.

**8.0** **TECHNICAL GUIDELINES FOR SELECTION OF THE UNITS AND ACCESSORIES TO BE PROVIDED BY SUCCESSFUL BIDDER:**

**A. Coiled Tubing Unit:**

A single Coiled Tubing Unit capable of loading & operating either 5500 m, 1.5" OD CT or 7000 m, 1.75" OD CT as and when required by company with the same CTU. CTU shall be mounted on an oil field truck/trailer along with following dimensions accessories should meet the following minimum requirement:

**Engine:** The Bidder shall provide engine(s) with BHP as per the design load suitable for operation enumerated above under **clause 2.0** and should adhere to applicable emission norms as per Govt. of India guidelines.

Exhaust system should be installed as per standard OEM design and material conforming to the emission norms and safety requirements, through proper design of exhaust system or suitable incorporation of spark arresters. Exhaust system of the vehicle should be made spark free, to meet the norms for operation in oilfield area. The engine should be provided with adequate safety system like emergency kill / rig saver.

Coiled Tubing shall have Data acquisition and retrieval system. Bidder shall provide the data as and when requested by OIL's representative.

**DIMENSION (COMPLETE UNIT/INCLUDING TRAILER)**

The Unit shall comply all norms under MV Act of GOI. However, bidder shall note that dimension of the units shall not be a hinderance for mobilization to different well site as referred in Clause No. 3.2. **For information purpose**, OIL India follows the following unit dimension.

Overall Width (max)	-	2.9 meter
Overall Height (max)	-	4.5 meter
Overall Length (max)	-	12.0 meter for Rigid Vehicles
	-	<b>18.75 meter</b> for Tractor Trailer Combination
Ground Clearance	-	Approx. 25.0 cm. (10 inch)

1. **Coiled Tubing:** The Bidder shall offer both 1.5" OD & 1.75" OD continuous coiled tubing.

2. **Tubing Reel:** The tubing is to be placed in a suitably sized truck/ trailer mounted tubing reel assembly along-with the following minimum features.

a. **1.75" OD Tubing Reel assembly: 1.75" OD Tubing Reel assembly:** The unit shall have the provision for adapting 1.75" OD (wall thickness min: 0.109") coiled tubing of well deployable minimum **length of 6700 meters**. It should have a capacity to hold 7000 m of 1.75" coil considering a freeboard of 2". The reel should have a 15 K psi rated rotating joint and External & Internal Plumbing. The CTU shall be equipped with an attachment to adapt 1.75" OD CT. As such, the Bidder shall keep the following equipment ready in hand:

1) 1.75" OD CT Reel X Deployable length of 6700 m (of QT 900 or equivalent or more & 0.109" wall thickness) = 1 no.

2) **Additional Tube Reel assembly for 1.75" CT: 01 No.** of 1.75" OD CT of wall thickness (min 0.109" of grade QT900 or equivalent or more & 0.109" wall thickness). The Bidder shall keep One (1) reel and meeting the above specification (Clause No. 8.A.2.a.1) as backup for replacement of the working CT reel, if required. If the backup CT reel is consumed, the Bidder shall arrange to replenish the stock of the backup CT reel **within 150 days** from the day of replacement. In the event of failure to replenish the CT reel within stipulated time, an amount shall be recovered from monthly bill of Bidder on daily basis till the backup CT reel arrives at Bidder's base and made available for use, as per clause no. 29.0 (b) Part II of SCC.

**NOTE:** Due to operation wear and tear of the coil string, certain length is to be discarded over time. For uninterrupted CTU operations, sufficient length of CT string needs to be maintained by the Bidder and upon advised by OIL representatives shall replace the CT string.

b. **1.5" OD Tubing Reel assembly: 1.5" OD Tubing Reel assembly:** The unit shall have the provision for adapting 1.5" OD (wall thickness min: 0.109") coiled tubing of well deployable minimum **length of 5000 meters**. It should have a capacity to hold 5500 m of 1.5" coil considering a freeboard of 2". The reel should have a 15 K psi rated rotating joint. The CTU shall be equipped with an attachment to adapt 1.5" OD CT. As such, the Bidder shall keep the following equipment ready in hand:

1) 1.5" OD CT Reel X Deployable length of 5000 m (of QT 900 or equivalent or more & 0.109" wall thickness) = 1 no.

2) **Additional Tube Reel assembly for 1.5" CT: 01 No.** of 1.5" OD CT of wall thickness (min 0.109" of grade QT900 or equivalent or more & 0.109" wall thickness). The Bidder shall keep One (1) reel and meeting the above specification (Clause No. 8.A.2.b.1) as backup for replacement of the working CT reel, if required. If the backup CT reel is consumed, the Bidder shall arrange to replenish the stock of the backup CT reel **within 150 days** from the day of replacement. In the event of failure to replenish the CT reel within stipulated time, an amount shall be recovered from monthly bill of Bidder on daily basis till the backup CT reel arrives at Bidder's base and made available for use, as per clause no. 29.0 (b) Part II of SCC.

**3. Tubing Injector:**

The tubing injector should be suitable for 1.5" OD & 1.75" OD Coiled tubing and be driven by hydraulic motor with 80,000 lbs continuous pull capacity.

Easily replaceable chain assembly to adapt gripper block for CT size ranging from 1.5"-1.75" OD. There shall be provision of quick removal of plunger / insert from the gripper block assembly.

All accessories/changeover kit required for the Injector and Gooseneck, measuring head assembly etc shall be provided so that the CTU can be operated either with 1.5" CT Reel or 1.75" CT reel.

**4. Blow Out Preventor (BOP):**

**A. Primary BOP:** Hydraulically operated 2 9/16" or 3 1/16" or 4 1/16" bore X 15,000 PSI (API 6A) flange ended BOP having quad ram provision suitable for 1.5" OD Coiled Tubing with provision of changing to 1.75" Coiled Tubing, having Quadra rams' provision for:

- i. Pipe ram
- ii. Slip ram
- iii. Shear ram
- iv. Blind ram

Quad BOP shall be dressed for 1.50" OD CT and One set of Conversion Kit for 1.75" CT shall be supplied to use with 1.75" CT, wherever applicable.

**Combi BOP having all the four provisions of rams is also acceptable.**

**B. Additional/Secondary BOP:** Hydraulically operated 2 9/16" or 3 1/16" or 4 1/16" bore X 15,000 PSI (API 6A) flange ended BOP having quad ram provision suitable for 1.5" OD Coiled Tubing with provision of changing to 1.75" Coiled Tubing, having Quadra rams' provision for:

- i. Pipe ram
- ii. Slip ram
- iii. Shear ram
- iv. Blind ram

Quad BOP shall be dressed for 1.50" OD CT and One set of Conversion Kit for 1.75" CT shall be supplied to use with 1.75" CT, wherever applicable.

**Combi BOP having all the four provisions of rams is also acceptable.**

**C.** The Bidder has to supply the necessary head adapters required for installation of the BOP on to the top flange of the well heads specified as:

- a) 2.9/16" X 5,000 PSIG WP flanged, RJG: RX-27 (API 6A) X-mas tree assly.
- b) 3.1/8" X 5,000 PSIG WP flanged, RJG: RX-35 (API 6A) X-mas tree assly.
- c) 2.9/16" X 10,000 PSIG WP flanged, RJG: BX-153 (API 6A) X-mas tree assly.
- d) 3.1/16" X 10,000 PSIG WP flanged, RJG: BX-154 (API 6A) X-mas tree assly.

- e) 4.1/16" X 5000 psi WP flanged, RJG: BX-155 (API 6A) X-mas tree assly.

Note: Bidder to arrange for additional adapters for erection of afore-mentioned BOPs on 3.1/16" & 4-1/16" 15000 Psi WP, RJG: BX-154 & BX-155 rated flanged of X-Mass.

**Note: Bidder has to install additional BOP wherever applicable and shall keep additional BOP in their disposal.**

**5. Stuffing Box:**

All hydraulically actuated side loading stripper/packer/ double door/dual stripper single door stripper of WP 15000 psi shall be fitted with the injector. There should be a provision for tandem stripper (In case of Single side door stripper) for any well intervention operation with WHP 3500 psi and above. All accessories/changeover kit required for the Stuffing Box shall be provided so that the CTU can be operated either with 1.5" CT Reel or 1.75" CT reel.

**6. Crane Assembly:**

Crane (Minimum capacity 45 MT) for rigging up/down of the lubricator assembly shall be provided as an integral part of CTU or separately.

**7. Riser/CTU Lubricator:**

The Bidder shall arrange for suitable number of risers/lubricators for a minimum length of 30 feet of appropriate sizes & pressure rating for carrying out different CT operation. The Bidder shall note the different specifications of the downhole tools while selecting the risers. The riser/lubricator section joints shall have the standard quick union connection of **OTIS/BOWEN/TOT** or flanged connection or equivalent types. Welded joints in the riser/lubricator sections joints is **not acceptable**.

The package shall be inclusive of high pressure 10K/15K rated internal & External Plumbing system, required 10K/15K crossovers and pressure control devices etc.

**8. System Back-up:**

The Bidder is to provide a suitable high-pressure system with a sufficient volume capacity to constant back-up for hydraulic system, BOP & Strippers in addition to hand pump back up system for BOP, Stripper & Injector Traction & Tension.

**The BOP should have accumulators with pre charge of sufficient capacity for three operations (close, open, close) of each ram plus 25% of the volume of one closing operation for each of the rams**

**Notes:**

- (i) **The package shall be inclusive of high pressure 10K/15K rated internal & External Plumbing system and pressure control devices etc.**

**(ii) Bidder to provide technical literature & COC from the manufacturer of all the proposed items to be supplied under clause No. 8.0 A. against this tender.**

**B. NITROGEN PUMPING UNIT**

Nitrogen pumping Unit (NPU) mounted on an Oil field truck/trailer capable of pumping and vaporizing 180000 SCFH or more and pressure upto 10,000 psi. The Bidder shall be responsible for the supply of liquid nitrogen to carry out NPU operation at well site. The Bidder shall ensure availability of liquid nitrogen (at any point of time) throughout the period of the contract.

**Engine:** The Bidder shall provide engine(s) with BHP as per the design load.

**DIMENSION (COMPLETE UNIT/INCLUDING TRAILER)**

The Unit shall comply all norms under MV Act of GOI. However, bidder shall note that dimension of the units shall not be a hinderance for mobilization to different well site as referred in **Clause No. 3.2. For information purpose**, OIL India follows the following unit dimension:

Overall Width(max)	-	2.9 meter
Overall Height(max)	-	4.5 meter
Overall Length(max)	-	12.0 meter for Rigid Vehicles
	-	18.0 meter for Tractor Trailor Combination
Ground Clearance	-	Approx. 25.0 cm. (10 inch)

**1. LIQUID NITROGEN:**

Bidder shall arrange continuous supply of Liquid Nitrogen at well sites during well intervention jobs.

**2. LIQUID NITROGEN TANK:**

The bidder shall provide 01 (one) no. of liquid nitrogen tank mounted on an Oil field truck/trailer. The unit should be placed in a suitable truck fit for Indian road condition with having 2,000 US gallon capacity and all the safety features on the tank.

**Note: Bidder to provide technical literature & COC from the manufacturer of all the proposed items to be supplied under clause No. 8.0 B. against this tender.**

**C. FLUID PUMPING UNIT WITH HEATING FACILITY WITH SUPPLY OF WATER:**

**1. FLUID PUMPING UNIT OF PRESSURE RATING 10K WITH HEATING FACILITY WITH SUPPLY OF WATER:**

Oil Field Truck/Trailer Mounted Multi-Purpose Pumping Unit with maximum discharge rate 337 GPM (1275 LPM) at 2745 psi (193 kg/cm<sup>2</sup>) pressure and Minimum discharge = 75 GPM (284 LPM) at 10000 psi (703 kg/cm<sup>2</sup>) and Maximum working temperature of 100 deg C. The unit shall be complete with Blender/ Batch mixer with a fluid capacity tank (Minimum capacity 20 bbl) and necessary piping, fittings & tools. The pump shall be suitable to handle fluid viz. Crude oil, HSD, water, saline water, mineral oils, high viscous fluids, mud, acid etc.

The Thermal capacity of the heating facility/burner system of the unit should be minimum 8 million BTU/HR.

The Bidder shall arrange for transportation of water to the well site in water tankers (using 02 nos. of 20KL capacity water bowser) to carry out relevant well servicing job, at well site. However, LWC (low wax crude) for de-waxing operation and Chemicals for sand cleaning operation will be provided by OIL.

The unit shall have Data acquisition and retrieval system. Bidder shall provide the data as and when requested by OIL's representative.

**ENGINE**

Engine: The Bidder shall provide engine(s) with BHP as per the design load suitable for operation enumerated above under clause 2.0 and should adhere to applicable emission norms as per Govt. of India guidelines.

Exhaust system should be installed as per standard OEM design and material conforming to the emission norms and safety requirements, through proper design of exhaust system or suitable incorporation of spark arresters. Exhaust system of the vehicle should be made spark free, to meet the norms for operation in oilfield area. The engine should be provided with adequate safety system like emergency kill / rig saver.

**DIMENSION (COMPLETE UNIT / INCLUDING TRAILER)**

The Unit shall comply all norms under MV Act of GOI. However, bidder shall note that dimension of the units shall not be a hinderance for mobilization to different well site as referred in Clause No. 3.2. **For information purpose**, OIL India follows the following unit dimension.

Overall Width (max)	-	2.9 meter
Overall Height (max)	-	4.5 meter
Overall Length (max)	-	12.0 meter for Rigid Vehicles
	-	<b>18.75 meter</b> for Tractor Trailer Combination
Ground Clearance	-	Approx. 25.0 cm. (10 inch)

**D. DOWNHOLE SERVICING TOOLS:**

The Bidder shall provide the following necessary downhole servicing tools, suitable to run in hole with 1.5" CT & 1.75" CT including but not limited to for uninterrupted operation of the equipment, during the contractual period for single set.

<b>Sl. No</b>	<b>Description of the tool</b>	<b>Specifications</b>	<b>Minimum Quantity (Number)</b>
1.	Dual action hydraulic jar or Coiled tubing bi-directional hydraulic jar	Max. OD: 1.75" & 2.125 " Tensile strength: Minimum 55,000 lbs. Stroke length: Minimum 8 "	1 No Each
2.	Dual action intensifier or Coiled Tubing intensifier	Max. OD: 1-3/4" & 2.125 " Tensile strength: Minimum 60,000 lbs Stroke length : 6"	1 No Each
3.	Conventional Coiled tubing Hammer.	Size: 2 1/8" Tool OD: 2.125" Operating Pressure: 500-2500 psi Maximum Pull: 30,000 lbs. Hits per minute: 25-800 Bit size: 2-1/8", 2-3/16", 2 1/4", 2-3/8" Bit Type: Chisel, Ballistic Button, Star Application: to be used for clean out, shifting stubborn sliding sleeves, driving debris down hole.	1 No
4.	Accelerator for Coiled tubing Hammer	Size: 2 1/8" Tool OD: 2.125" Tensile Strength: Minimum 43000 lbs. Stroke length; 6" Application: to be used in conjunction with the Conventional Coiled tubing Hammer to provide necessary tool movement and acceleration.	1 no
5.	Knuckle joint	CT Knuckle Joint, 1-3/4" & 2 1/8": 1 no Tensile strength: Minimum 43,000 lbs Angle of deviation:15°	1 no. each
6.	Flow activated heavy duty running/pulling tool	Nominal size: 2" Max. OD: 2.125" Tensile Strength: 50,000 lbs Fish neck catch size: 1.375 "	2 nos.
7.	Single Port Nozzle (Downward direction)	OD: 1.750", 2-1/8"; Nozzle Port Size: Minimum 0.75"	2 nos. each
8.	Multiple flow port nozzle	Max OD: 1.750", 2-1/8"; Nozzle configuration: 1 x 0.250" and 4 x 0.250" @ 45°	2 each
9.	Multiple up & Down flow port nozzle	Max OD: 1.750", 2-1/8"; Length: 6"; Nozzle Configuration: 1x 0.500" downward, 4 x 0.187"@45° downward, 4 x 0.187"@ 135° upward	2 each

10.	Multijet Nozzle	<p>Non-rotational Multijet wash Tool with simple grub screw Adjustable flow ports type nozzles. Multiport Nozzle shall have ports in upward, circumferential and downward direction.</p> <p>Application: Well stimulation and High Velocity Jet Paraffin cleanouts. Application: Well stimulation and High Velocity Jet Paraffin cleanouts.</p> <p>Port Orientation: a) 1 @ 0 deg to the axis b) 3 @ 45 deg downward to the axis c) 3 @ 90 deg to the axis d) 3 @ 135 deg upward to the axis e) 3 @ 45 deg downward to the axis</p> <p>Nozzle Sizes: 0.062", 0.094", 0.125", 0.187", 0.218" &amp; Blank</p> <p>The tool should generate differential pressure of 1200 - 2000 psi. OD of the Tool: 2-1/8"</p> <p>Nos of Port: 13</p>	2 nos.
11.	Flow Activated coiled tubing releasable overshot	<p>Max. OD: 1 3/4" &amp; 2.125 "</p> <p>Fish catch range: 1 3/6"- 1 5/16", 1 5/16" - 1 7/16 ", 1 7/16" - 1 9/16"</p> <p>Tubing size: 2 7/8 " N-80 EUE</p> <p>Casing size: 5.1/2 "</p>	<p>Overshot: 1 each</p> <p>Fish Catch grapple: 2 each</p>
12.	Three-pronged Fishing grab with flow through facility suitable for recovering Wireline fish	<p>Simple flexible design and robust construction for</p> <p>Tubing size: 2 7/8 " N-80 EUE</p>	2 nos
13.	Single pronged Fishing grab (Spear) with flow through facility suitable for recovering Wireline fish	<p>Simple flexible design and robust construction for</p> <p>Tubing size : 2 7/8 " N-80 EUE</p>	2 nos
14.	Slim hole Motor with different sizes bits	<p>Slim hole motor</p> <p>Size: 2.125" &amp; 1-11/16"</p> <p>Maximum diameter of motor at upset: 2.125" &amp; 1.687"</p> <p>Torque at full load: 140 lb feet</p> <p>Maximum weight on bit: 6000 lb</p>	Slim hole motor: 1 no each

		For Coil tubing size: 1.75" & 1.5" OD Drill/Mill Type: Tapered Mill, Flat Bottom Mill, Round Nose Mill Drill bit sizes: 2 1/8", 2 3/16", 2-1/4", 2-1/2" with standard carbide inserts (2 nos. each).	Drill bits: 2 each
15.	Lead Impression Block with flow through facility or with ported x-overs at top	Size: 2 1/8", 2 3/16", 2 1/4", 2 1/2"	2 each
16.	Flow Activated Deep Catch continuous tubing releasable overshot to fish parted Coiled Tubing	OD: 2" or 2 1/8" and 2.7" Catch size: 1.25" OD, 1.5" & 1.75" OD Coiled Tubing	1 no.

**Note:**

**a)** Down hole servicing tool should be in workable condition during the contractual period. Hence, adequate spares are to be kept accordingly. Bidder should note that there will not be any differentiation in rate in operating and standby status of the tools. **The Bidder shall provide the following of connectors/adaptors along with 1.5" & 1.75" OD coiled tubing.**

<b>Sl. No</b>	<b>Description of the tool</b>	<b>Specifications</b>	<b>Minimum Quantity (Number)</b>
1	CT End Connector for 1.75" & 2.125" BHA	a) Roll On Connector: 2 no for each size of CT b) Heavy Duty External Slip Type Connector: 1 no for each size of CT c) Heavy Duty External Dimple Connector: 1 no for Each size of CT	1 set

**b)** Every BHA shall contain **either a double flapper check valve with hydraulic disconnect or Motor Head Assembly (Size: 2 1/8" & 1-3/4": 1 each).**

**c)** Bidder shall arrange for necessary BHA & downhole tools required for intervention in highly deviated/Horizontal wells.

Note: Bidder to provide technical literature from the manufacturer mentioning the make of the all the proposed items to be supplied under clause No. 8.0 D. against this tender.

**E. SURFACE HOOK UP CONNECTION:**

The Bidder shall supply, but not limited to the followings for laying of surface lines to carry out operations in the field:

1. 2", Fig1502 Treating irons of minimum 100 feet in **each for FPU & NPU**
2. 2"x Fig1502 Swivel joint style 50 & 100(of appropriate sizes & Quantity)
3. 2", Fig1502 Tees/Y connection (of appropriate sizes & Quantity)
4. Plug & Check Valves (of appropriate sizes & Quantity)
5. Flanges (of appropriate sizes & Quantity)
6. 2", Fig1502 Crossovers (of appropriate sizes & Quantity)
7. 2"x Fig1502 Hammer Union (of appropriate sizes & Quantity)
8. 2"x Fig 1502 Nipple to connect with Casing Valve (of appropriate sizes & Quantity)

2" x 15,000 psig (FIG 1502) treating irons and other fittings will be required under this tender. Necessary adapter/connectors/change sub shall be made available for use of the same irons & fittings for pressure ratings FIG 602 and FIG 1002.

**Note: Bidder to provide technical literature from the manufacturer of the all the proposed items to be supplied under clause No. 8.0 E. against this tender.**

**F. GENERAL NOTE:**

- (i) Bidder shall ensure that there shall not be any shut down of Coiled Tubing unit due to non-availability of continuous coiled tubing. Bidder shall keep at least one spare continuous coiled tubing in their stock.
- (ii) All the necessary pipes, fittings, valves, adequate length of high-pressure delivery lines etc. required for rigging up of the equipment and operations shall be provided by the Bidder. The Bidder shall provide requisite crossovers for adaptability of their equipment, tools, piping's etc. to the x-mass tree.
- (iii) Supply, storage, consumption of water, fuel & other consumables at the well sites as well as at the camp site shall be the Bidder's responsibility. Any shutdown of operation due to non-availability of above shall be on the Bidder's account.
- (iv) The Bidder shall also provide fuel for all of their vehicles and other stationary engines.
- (v) All sorts of lubricants for day-to-day operation shall be supplied by the Bidder. Also, various spares required for uninterrupted operation shall be stocked/supplied by the Bidder.
- (vi) The Bidder shall deploy individual units in different well locations on a single day based on job requirement to carry out more than one number of jobs simultaneously.
- (vii) **Maintenance of Well Servicing Units:** Bidder shall be entitled for a maintenance period of 03 (Three) days (cumulative 72 hours) for the overall well service package in a calendar month. The maintenance of all the units should be carried out together at the Bidder's base. Maintenance period does not include the mobilization of the units from well site to base. Any leftover hours or days shall not be carried forward to subsequent month.
- (viii) **Interchanging CT Reel.** As per company's instruction, bidder shall be allowed only 03 (Three) days i.e. a cumulative of 72 hours to change the one size of reel

to another. The bidder, at its discretion, may change the reel either at well site or at their base. If any mobilization of CTU is required from well site to base, the bidder shall mobilize the CTU to the base. During this period the bidder is entitled for rental charge and shifting charge, as applicable. If the bidder fails to carry out the job within the stipulated period, it will be treated as shutdown and penalty as per SCC will be applicable.

**Note:** Bidder to provide CT reel interchanging procedure/Standard operating procedure along with the offer.

**9.0 GENERAL STATUTORY REQUIREMENTS FOR SAFETY NORMS:**

- a. All the moving/rotating parts like belts, couplings, drive lines etc., of the equipment should be well guarded.
- b. SRV of the pumps and air reservoir tanks should be tested regularly and records of such testing should be kept available all the time.
- c. Proper color codes as per safety norms should be applied on the high-pressure lines, gas lines and water lines.
- d. Anchoring and grouting of the delivery & bleed lines of the pumps should be done before running the pump.

**Note: Any other item/assembly not incorporated above and needed for meeting the scope of work in the tender should be provided by the Bidder.**

**10.0 TRANSPORTATION SERVICES**

Transportation of Bidder's personnel & their material from camp site to well site and between work sites shall be the responsibility of the Bidder. All vehicles deployed for this purpose should be in prime condition.

**11.0 FIRE FIGHTING AND SAFETY EQUIPMENT/SERVICES:**

**Safety:** Bidder shall observe such safety regulations in accordance with acceptable oilfield practice and applicable Indian Laws. Bidder shall take all measures reasonably necessary to provide safe working conditions and shall exercise due care and caution in preventing fire, explosion and blow out and maintain fire and well control equipment in sound condition at all times. Bidder shall conduct such safety drills, Tool box meetings, BOP tests, etc. as may be required by company at prescribed intervals.

- i) Bidder shall provide all Fire extinguishers DCP, Foam sprayer, Sand buckets etc. as specified under OISD - STD - 189 and OMR.
- ii) Fire protection at well sites shall be the responsibility of the Bidder. Necessary action shall be taken and prior arrangements to be made for providing competent persons trained in the field of fire-fighting (certificate/diploma holders) at the well site.

- iii) Documentation, record keeping of all safety practices should be conducted as per international/Indian applicable laws, act, regulations etc., as per standard Oilfield practice and these records should be made available for inspection at any point of time. The H.S.E (Health Safety and Environment) policy as well as emergency procedure manual should be kept at site. Compliance of these shall be the sole responsibility of the Bidder.
- iv) **First Aid Kit:** An adequate and approved first aid kit shall be provided at work site with all medicines as recommended by St. John Ambulance.
- v) **SECURITY SERVICES:** Bidder shall provide adequate security personnel to safeguard their own equipment & accessories at camp & work site. In case of any security issue, the Bidder has to lodge FIR in the nearby Police Station and submit a copy of receipt to OIL along with a forwarding letter, then only OIL may activate its security services to solve the situation.
- vi) **CAMP AND OTHER ESTABLISHMENT:** Suitable camp facilities for Bidder's personnel including catering services shall be Bidder's responsibility.
- vii) **TEMPORARY CAMPING FACILITIES:** Cases where Bidder is required to shift its base/ crew to suitable locations other than the designated base camp, halting charges shall be applicable. Bidder should arrange its own accommodation for its crew in such cases.
- viii) **COMMUNICATION SYSTEM:** Suitable communication system is to be provided by the Bidder for effective communication from well as well as from base camp.

**12.0 PERSONNEL TO BE DEPLOYED (Per well servicing Package)**

- i) The Bidder will provide competent, qualified and adequately experienced personnel for carrying out jobs as mentioned in scope of work correctly and efficiently. Personnel provided by the Bidder must observe all safety and statutory norms applicable to the Company. Their performance must be to the satisfaction of the Company and the Bidder must be willing and ready to replace, at their own expenses, any of their personnel who are not found suitable by the Company.
- ii) Jobs involving more than 12 hrs, requisite manpower to be deployed by the bidder.
- iii) Maintain a highly skilled technical staff to render the services and capable of making the best use of the equipment so as to ensure the highest degree of accuracy and reliability of the works/data gathered.
- iv) BIDDER shall submit CVs of the personnel to the COMPANY for approval prior to the commencement of the operation.
  - The personnel of the Bidder other than Indian nationals shall possess MHA (Ministry of Home Affairs) clearance and the Bidder shall ensure that the MHA clearance is obtained at his own responsibility and cost prior to any expatriate personnel mobilized to the field.
  - Personnel provided by the Bidder must observe all safety and statutory norms applicable to the Company.

- Personnel deployed by the Bidder should be fluent in English/local language.

The following skilled personnel required for execution of the contract shall have to be deployed by the Bidder against 01 set of unit.

<b>POSITION</b>	<b>MINIMUM EXPERIENCE</b>	<b>NUMBER OF PERSONNEL</b>
<b>Engineer In-charge</b>	As per 13.1 below	<b>1</b>
Overall Supervisor	As per 13.1 below	1
Coiled Tubing Operator	As per 13.1 below	1
Nitrogen Pumper Operator	As per 13.1 below	1
Fluid Pumper Operator	As per 13.1 below	1
Asst. Operator for Equipment	As per 13.1 below	3
Helper	As per 13.1 below	3

**Note:**

- i) The above list of personnel indicates the minimum requirement. The Bidder will need to make provisions for additional manpower that may be required for execution of the Contract smoothly.
- ii) The Engineer In-Charge, Overall Supervisor, Coiled Tubing Operator, Nitrogen Pumper Operator, Fluid Pumper Operator are categorized as key personnel. However, OIL shall have the discretion to review and identify the key personnel for execution of the contract prior to issuance of mobilization notice to the successful bidder.

**13.0 COMPANY'S REQUISITES**

- Bidder shall, prior to mobilization, furnish to Company a list of all personnel who are to perform the Services. The list shall show each person's qualifications, details of work history and previous employment with dates, training courses attended, and copies of all pertinent certifications. Personnel must have good skill in writing and speaking English.
- If the Bidder plans to change any personnel from the list submitted and approved during mobilization inspection, the Bidder shall notify Company in advance of the intended change and give Company the above-mentioned particulars of the new personnel. Only after getting the approval for change of personnel from OIL, the Bidder shall deploy such personnel for operation.
- Company reserves the right to reject any person on such list, and any subsequent changes to the list.

**13.1 QUALIFICATION AND EXPERIENCE OF PERSONNEL:** The qualifications and experience of the personnel are to be as under:

The age of the personnel should not be more than **60 (Sixty) years** during the Contract period.

1) **ENGINEER IN-CHARGE:**

- i) Shall be an engineering graduate (from an AICTE recognized institute, if graduated from India) with sound health, must have minimum **08 years'** experience in well servicing/Well Intervention operation out of which 05 years' experience in well servicing operation with CTU, FPU with heating facility.
- ii) Shall be well conversant with operation and maintenance of equipment deployed and safety regulations.
- iii) Shall possess valid IWCF Level 4/IADC WellSharp Well Servicing Coiled Tubing or equivalent certificate during the time of mobilization. Shall renew the certificate within 04 (FOUR) months from the date of expiry of the certificate. The certificate shall remain valid during entire duration of the contract period.
- iv) Shall have good skill in writing and speaking English.

2) **OVERALL SUPERVISOR:**

- i) Shall be an engineering graduate (from an AICTE recognized institute, if graduated from India) or equivalent with sound health, must have minimum of **07 years'** work experience in E&P business out of which 05 years' experience in well servicing operation with CTU, FPU with heating facility.  
or  
Shall be Engineering Diploma holder with sound health, must have minimum of **10 years'** work experience in E&P business out of which 07 years' experience in well servicing operation with CTU, FPU & NPU.
- ii) Shall be well conversant with operation and maintenance of equipment deployed and safety regulations.
- iii) Shall have good skill in writing and speaking English.
- iv) Shall possess valid IWCF Level 4/IADC WellSharp Well Servicing Coiled Tubing or equivalent certificate during the time of mobilization. Shall renew the certificate within 04 (FOUR) months from the date of expiry of the certificate. The certificate shall remain valid during entire duration of the contract period.
- v) Valid MVT (Mines Vocational Training) certificate is preferable. However, declaration shall be provided by the Bidder that Bidder's personnel shall be released for MVT training.

3) **COILED TUBING OPERATOR:**

- i) Shall be science graduate/engineering diploma holder or equivalent, with sound health and have minimum of **05 years'** work experience in operation and maintenance of Coiled tubing Unit in oil/gas wells.

or

Shall be High School or equivalent passed with sound health, must have minimum of **07 years** of experience in operation and maintenance of Coiled tubing Unit in oil/gas wells.

- ii) Should be capable of writing and speaking English.
- iii) Should be conversant with well control methods to take independent decisions in case of well emergencies.
- iv) Valid **MVT** (Mines Vocational Training) certificate is preferable. However, declaration shall be provided by the Bidder that Bidder's personnel shall be released for MVT training.
- v) Shall possess valid IWCF Level 3/IADC WellSharp Well Servicing Coiled Tubing or equivalent certificate during the time of mobilization. Shall renew the certificate within 04 (FOUR) months from the date of expiry of the certificate. The certificate shall remain valid during entire duration of the contract period.

4) **NITROGEN PUMPER OPERATOR:**

- i) Shall be science graduate/engineering diploma holder or equivalent, with sound health and have minimum of **05 years** of work experience in operation and maintenance of Nitrogen Pumping Unit in oil/gas wells.

or

Shall be High School or equivalent passed with sound health, must have minimum of **07 years** of experience in operation and maintenance of Nitrogen Pumping Unit in oil/gas wells.

- ii) Should be capable of writing and speaking English.
- iii) Should be conversant with well control methods to take independent decisions in case of well emergencies.
- iv) Shall possess valid IWCF Level 3/IADC WellSharp Well Servicing Coiled Tubing or equivalent certificate during the time of mobilization. Shall renew the certificate within 04 (FOUR) months from the date of expiry of the certificate. The certificate shall remain valid during entire duration of the contract period.
- v) Valid MVT (Mines Vocational Training) certificate is preferable. However, declaration shall be provided by the Bidder that Bidder's personnel shall be released for MVT training.

5) **FLUID PUMPER OPERATOR:**

- i) Shall be science graduate/engineering diploma holder or equivalent, with sound health and have minimum of **05 years** of work experience in operation and maintenance of Fluid Pumping Unit in oil/gas wells.  
or  
Shall be High School or equivalent passed with sound health, must have minimum of **07 years** of experience in operation and maintenance of Fluid Pumping Unit in oil/gas wells.
- ii) Should be capable of writing and speaking English.
- iii) Should be conversant with well control methods to take independent decisions in case of well emergencies.
- iv) Valid **MVT** (Mines Vocational Training) certificate is preferable. However, declaration shall be provided by the Bidder that Bidder's personnel shall be released for MVT training.
- v) Shall possess valid IWCF Level 3/IADC WellSharp Well Servicing Coiled Tubing or equivalent certificate during the time of mobilization. Shall renew the certificate within 04 (FOUR) months from the date of expiry of the certificate. The certificate shall remain valid during entire duration of the contract period.

6) **ASSTT. OPERATOR FOR EQUIPMENT:**

- i) Shall be high school passed and ITI certificate holder or equivalent, with sound health and have minimum **03 years** work experience in operation and maintenance of Coiled Tubing Unit, and Fluid Pumping Unit in oil and gas wells.
- ii) Preferably should be capable of writing and speaking English and local language.
- iii) Valid MVT (Mines Vocational Training) certificate is preferable. However, declaration shall be provided by the Bidder that Bidder's personnel shall be released for MVT training.

7) **HELPER:**

- i) Shall be high school pass with sound health and have minimum **02 years** work experience in oil and gas industry.
- ii) Preferably should be capable of writing and speaking English and local language.
- iii) Valid **MVT** (Mines Vocational Training) certificate is preferable. However, declaration shall be provided by the Bidder that Bidder's personnel shall be released for MVT training.

**NOTES:**

- 1) An undertaking from all the personnel as per Performa (Annexure-II) should be forwarded after deployment of manpower **prior to mobilization**.

- 2) Regarding the date of birth, educational qualification and experience of the personnel, the Bidder shall substantiate their claim with valid educational and experience certificates.
- 3) For degree/diploma/certificate/standards awarded by any Educational Institutes other than Indian Institutes, the Bidder shall furnish a brief description about the educational system of that country.
- 4) The personnel deployed by the Bidder should comply with all the safety norms applicable during operation.
- 5) For driving the vehicles/units on road, the Bidder shall ensure that the driver possesses necessary valid and proper licenses conforming to Indian Motor Vehicle Act.
- 6) **Medical Fitness:**  
  
The Bidder shall ensure that all the Personnel deployed under the contract shall have had a full medical examination from qualified and registered doctor in accordance with accepted medical standards prior to commencement of the Well Servicing Operation.
- 7) **Training Courses:**
  - ❖ The Bidder shall ensure that all the Bidder Personnel performing services hereunder shall have attended all safety and operational training courses such as mines vocational training or equivalent required by applicable law and as is generally consistent with international petroleum industry practice and/or as otherwise required by the Company.
  - ❖ The Bidder shall, if requested, forthwith produce valid and current certificates of completion or attendance for the Company's inspection.
- 8) Personnel should be versed in fire-fighting etc.
- 9) Overall Supervisor shall co-ordinate day to day operations smoothly and in professional manner. He shall visit Company's representative office everyday for taking necessary instruction for the operation.
- 10) Bidder should deploy other personnel which shall include drivers, security men, (both at well site and camp site), services of unskilled labour.
- 11) On/off duty details of well servicing and associated service personnel should be indicated.
- 12) Employment of personnel other than personnel mentioned above shall be at the discretion of the Bidder to run all operations at work site and camp successfully.
- 13) The Bidder shall forward the list of personnel deployed along with bio-data/qualification/experience/track record of the personnel prior to mobilization of the equipment with all supporting documents. Any additional manpower deployed by the Bidder shall be at the expense of the Bidder.
- 14) The age of the personnel should not be more than 60 (Sixty) years during the Contract period.

- 15) The Bidder shall be responsible for arranging relief of personnel during vacation, statutory off days, sickness etc. entirely at their cost. However, the relief personnel also must have the experience as indicated above. Moreover, the Bidder will have to obtain prior approval from the Company for the relief personnel of the Bidder at least 02 (Two) days in advance.
- 16) Company reserves the right to instruct for removal of any Bidder's personnel who in the opinion of company is technically not competent or not rendering the services faithfully, or due to other reasons. The replacement of such personnel will also be fully at cost of the Bidder and the Bidder shall have to replace within 15 (Fifteen) days for personnel of Indian origin and 45 (Forty-five) days for foreign residents. The deported personnel shall be allowed to continue the job till the replacement arrives with the discretion of the Company.
- 17) All charges for personnel are included in Day rates. No separate charges shall be payable for the personnel deployed.

**END OF SOW/TOR**

**PRE-QUALIFICATION CRITERIA (PQC)**

**1.0 ELIGIBILITY CRITERIA:**

**The Vendor (Applicant for Empanelment) must be incorporated/constituted in India and must maintain more than or equal to 20% local content (LC) for the offered services to be eligible to bid against this tender.**

Regarding calculation of local content and submission of documents during bidding & execution of contracts, provision of **Public Procurement (Preference to Make in India) Order, 2017 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India as revised vide Order No. P45021/2/2017-PP (BE-II) dated 16th September 2020 (and as amended time to time) with modifications as notified vide MoP&NG Order No. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26th April 2022** (including subsequent amendments thereof, if any), shall be applicable.

**The Vendor must submit the following along with their application for empanelment:**

- (i) Undertaking to comply with the above mentioned minimum local content requirement.**
- (ii) Copy of their Certificate of Incorporation/constitution in India.**

**2.0 TECHNICAL EVALUATION CRITERIA:**

**2.1 EXPERIENCE CRITERIA:** The Vendor should meet the following experience criteria:

The Vendor shall have experience of completing at least 15 (Fifteen) nos. of Well Stimulation/Well Servicing/Well Intervention jobs relating to oilfield operations with the help of Vendor's own/leased coiled tubing unit having CT reel of 1.5" OD or higher under a single contract for a continuous period of minimum 01 (One) year during the last 07 (Seven) years reckoned from the Application Submission Closing date.

**2.1.1** In support of the experience criteria under **Clause No. 2.1 above**, the Vendor shall furnish the following documentary evidence:

- (a) Contract document/Work Order/Service Order showing detailed scope of work

**AND**

- (b) Job Completion Certificate (JCC) or Service Entry Sheet (SES) or Certificate of Payment (COP) issued by the Client and supported by Client's certified Job Report showing the following:

- (i) Work Order No./Contract No.,
- (ii) Nature/Number/Description of jobs done, and
- (iii) Contract period and date of completion.

**Notes:**

- (i) In case requisite experience is against **OIL's Contract**, Vendor shall only require to categorically specify **OIL's Contract Number** and **date**.
- (ii) Only Letter of Intent (LOI)/Letter of Award (LOA) or Work Order(s)/Client's Feedback Form are not acceptable as evidence of experience.
- (iii) Mere award of contract(s) will not be counted towards experience. Successful completion of the awarded contract(s) to the extent of the parameter(s), as stipulated under **Clause No. 2.1** will only be treated as acceptable experience.
- (iv) Work executed through 'sub-contracting' shall not be considered for evaluation.
- (v) Work executed by a Vendor for its own organization/parent subsidiary/co-subsiary/sister-subsiary/Joint Venture cannot be considered as experience for the purpose of meeting PQC.
- (vi) Application will be rejected if not accompanied with adequate documentary proof in support of Work experience as mentioned in **Clause 2.1** above.
- (vii) If the prospective Vendor is executing a contract as per Clause No. 2.1 which is still running and quantity of the jobs executed prior to Application submission closing date is equal to or more than the minimum prescribed numbers of jobs as mentioned in **Clause 2.1**, such experience shall qualify for evaluation.
- (viii) Oil India Limited (OIL) reserves the right to contact the Client(s) referred by the Vendor for authentication of the documents submitted by the Vendor. OIL may contact the clients/operators under intimation/copy to the respective Vendor. OIL will not be responsible for Client(s) not conforming or not replying to OIL's request for information. If OIL does not get an affirmative response within the stipulated time, then such Vendor's application will be considered as non-responsive. It will be the responsibility of the Vendor to take up the matter with his client(s) and arrange for the confirmation as desired by OIL.

**2.1.2** Vendors who themselves do not meet the experience criteria as stipulated in Clause No. 2.1 above, can also bid under the categories as listed below:

**(I) Eligibility criteria in case applications are submitted based on technical experience of Parent/Subsidiary Company:**

Offers of those Vendors who themselves do not meet the experience criteria as stipulated in clause no. 2.1 above can also be considered provided the Vendor is a subsidiary company of the parent company [supporting company, which holds more than fifty percent of the paid-up equity share capital of the Vendor] who fulfils the experience criteria. Similarly, bid from parent company can also be considered on the strength of requisite experience of its subsidiary [supporting company, in which the Vendor holds more than fifty percent of the paid-up equity share capital]. However, the parent/subsidiary company (as the case may be) of the Vendor should on its own meet the experience as stipulated in the PQC and should not rely for meeting the experience criteria on its sister subsidiary/co-subsidiary company or through any other arrangement like Technical Collaboration agreement etc.

In case of Vendor who is a subsidiary company dependent upon the experience of the parent company or vice-versa with a view to ensure commitment and involvement of the parent/subsidiary company (Supporting Company) for successful execution of the contract, the participating Vendor should enclose a Parent/Subsidiary Agreement (as per format enclosed) and also a parent/subsidiary Guarantee (as per format enclosed) to OIL for fulfilling the obligation under the Agreement, along with the application.

**(II) Eligibility criteria in case application is submitted based on technical experience of Sister-subsidiary/Co-subsidiary Company:**

Offers of those Vendors who themselves do not meet the experience criteria as stipulated in Clause No. 2.1 above can also be considered based on the experience of their sister-subsidiary/co-subsidiary company (Supporting Company) within the ultimate parent/holding company subject to meeting the following conditions:

- (i) Provided that the sister-subsidiary/co-subsidiary company and the participating company are both wholly owned subsidiaries of an ultimate parent/holding company either directly or through intermediate wholly owned subsidiaries of the ultimate parent/holding company or through any other wholly owned subsidiary company within the ultimate/holding parent company. Documentary evidence to this effect to be submitted by the ultimate parent/holding company along with the Application for Empanelment.
- (ii) Provided that the sister subsidiary/co-subsidiary company on its own meets the experience criteria stipulated in the PQC and not through any other arrangement like Technical Collaboration agreement etc.
- (iii) Provided that with a view to ensure commitment and involvement of the ultimate parent/holding company for successful execution of the contract, the participating Vendor must submit an agreement, as per format furnished, between them and their ultimate parent/holding company, along with the Application.

**Notes to Para 2.1.2(I) & 2.1.2(II) above:** In the situations mentioned in Paras No. (I) and (II) above, the supporting company shall not be allowed to submit their separate/independent application against this EOI. In such case, all such applications shall be rejected. Also, applications having technical support from the same entity shall be rejected. **Further, Vendors shall submit the following along with application for empanelment:**

- (i) A certificate from the Statutory Auditor of the Vendor to establish the relationship and equity percentage holding between participating vendor and the supporting company. The certificate should be duly concurred/endorsed by the Company Secretary or one of the Directors of the company concerned.

The above certificate should not be more than 30 days old as on the original bid closing date.

- (ii) An undertaking to comply with the following at the time for formal tendering based on this EOI:

(a) The Supporting Company shall provide an additional Performance Security (as per prescribed format), equivalent to 50% of the value of the Performance Security which is to be submitted by the bidding company in case of award of Contract.

(b) In cases where the Supporting Company do not have Permanent Establishment in India, the bidding company can furnish this additional Performance Security on behalf of the supporting company in addition to their own Performance Security as per tender. In such case, bidding company shall furnish an undertaking that their foreign based supporting company / ultimate parent company is not having any Permanent Establishment in India in terms of Income Tax Act of India.

(c) Undertaking from the supporting company to the effect that in addition to invoking the Performance Security submitted by the Contractor, the additional Performance Security provided by the supporting company shall be invoked by OIL due to non-performance of the Contractor.

**(III) Application from Joint Venture Company:**

- (i) In case the Vendor is Joint Venture Company, they must be registered in India and incorporated under the Companies Act 1956/Companies Act 2013/ Limited Liability Partnership Act 2008 and any amendment thereunder. They should meet the technical qualification requirements as under:

A. The JV on its own shall meet the experience criteria as per Clause No. 2.1.

or

B. Any member of the JV having a stake of at least 26% in the JV, on its own shall meet experience requirement as per Clause No. 2.1.

**Notes:**

- a) In case of (B) above, the following should be submitted along with the application for empanelment:
- (i) an undertaking from the Joint Venture partner, based on whose experience the JV seek qualification, shall be submitted with the Application for Empanelment stating that they shall maintain minimum 26% shareholding in the JV during the entire duration of empanelment and execution of the contract (if awarded).
  - (ii) Undertaking to comply with the following at the time for formal tendering based on this EOI:
    - The supporting Company/JV Partner [on whose strength/support the Vendor is bidding] to provide additional Performance Security (as per prescribed format) equivalent to 50% of the value of the Performance Security which is to be submitted by the bidding company in case of award of Contract. In cases where supporting company do not have Permanent Establishment in India, the bidding company can furnish Performance Security equivalent to 150% of the value of the Performance Security which is to be submitted by the bidding company. In such case the bidding company shall furnish an undertaking that their supporting company/JV partner is not having any Permanent Establishment in India in terms of Income Tax Act of India.
    - Undertaking from the supporting company/JV partner to the effect that in addition to invoking the performance security submitted by the contractor, the performance security provided by supporting company/JV partner shall be invoked by OIL due to non-performance of the contractor.
- b) Experience of the JV or its member (as the case may be) relying on the experience of its supporting company/subsidiary/co-subsidiary/ sister-subsidiary/ parent/ holding/ affiliating/ associate company or through any other arrangement like technical collaborator for meeting the technical criteria shall not be considered for evaluation.
- c) Documents showing the existing shareholdings of the JV Partners must be submitted along with the application for empanelment.

- (ii) **Constitution of Joint Venture:** The members of the JV should not be more than three. If after submission of application/bid, a JV leader effects any alterations/changes in the constitution or replacement or inclusion or expulsion of any partner(s)/member(s) of the Joint Venture which had originally submitted the application/bid, the application/bid of such a JV shall be liable for rejection.
- (iii) Indian Vendors whose proposal for Joint Venture involves foreign equity participation or payment of royalty and / or lump sum for technical know-how and wherever Govt. approval is necessary, **are required to submit their application submitted to SIA/RBI along with the application** and copy of Govt. approval prior to the date of price bid opening (during formal tender). Confirmation to this effect and declaration on the same should be provided as part of their application.
- (iv) Members of the JV are not allowed to quote separately/independently/or through any other arrangement like part of any other 'JV/Subsidiary/Parent company/Sister-subsidiary/Co-subsidiary' against this EOI. All the applications received in such a case shall be summarily rejected. Further, all applications from parties with technical support from the same Principal shall be rejected.

**(IV) Application from Consortium of Companies:**

In case the Vendor is a Consortium of Companies, the following requirement should be complied by the consortium:

- (i) Any member of the consortium on its own shall satisfy the minimum experience requirement as per Clause No. 2.1 above and shall not rely on its consortium partners, subsidiary/parent company/co-subsidiary or through any other arrangement like Technical Collaboration agreement for meeting the experience criteria.
- (ii) Application from Consortium of Companies shall be submitted with a Memorandum of Understanding (MoU) among the consortium members duly executed by the Authorized Executives of the consortium members and notarized. This MoU must accompany the application. The MoU must state that the Consortium Member on whose experience/strength the Consortium is participating, is bound to execute the full part of the contract which falls under/related to the experience submitted by them against Clause No.2.1 of PQC above. Moreover, the MoU must clearly define the role/scope of work of each partner/member and should clearly define the leader of consortium. Memorandum of Understanding (MOU) must also state that all the members of consortium shall be jointly and severally responsible for discharging all obligations under the contract. However, the leader of the consortium must submit an undertaking along with the application towards unconditional acceptance of full responsibility for executing the 'scope of work' of this EOI document. In case of award, such MOU shall be kept valid through the entire contract period, including extensions, if any.
- (iii) Only the Leader of the consortium should register against the EOI in OIL's Vendor Enlistment Portal and submit the application on behalf of

the Consortium. The other members of the Consortium shall ratify all the acts and decisions of the Leader of Consortium, which are taken in connection with and/or during the evaluation of the application/tender and execution of the contract.

- (iv) During formal tender, the Bid Security shall be in the name of the Leader of the consortium on behalf of consortium with specific reference to consortium bid and with name(s) & address(es) of Consortium members. Similarly, the Performance Security shall be in the name of the Leader on behalf of the Consortium.
- (v) The leader of the consortium on behalf of the consortium shall coordinate with OIL during the period the application/bid is under evaluation as well as during the execution of works in the event contract is awarded and he shall also be responsible for resolving dispute/ misunderstanding/ undefined activities, if any, amongst all the consortium members. If the leader of the consortium changes during execution of the contract (if awarded), the contract shall be liable for termination.
- (vi) Any correspondence exchanged with the leader of consortium shall be binding on all the consortium members.
- (vii) Payment shall be made by OIL only to the leader of the consortium towards fulfilment of contract obligations.
- (viii) In case of consortium bids, the application/bid shall be signed/digitally signed in line with EOI/tender stipulation by the leader of consortium. The power of attorney from each member authorizing the leader for signing and submission of Application/Bid on behalf of individual member must accompany the application/bid.
- (ix) Documents/details submitted with the application/bid pertaining to qualification of the Vendor must be furnished by each partner/ member of consortium and should be complete in all respects clearly bringing up their experience especially in the form of work in their scope.
- (x) The leader of the consortium must confirm unconditional acceptance of full responsibility of executing the “Scope of Work” of this EOI. This confirmation must be submitted along with the application.
- (xi) **Constitution of Consortium:** The members of the consortium should not be more than 03 (Three). If during evaluation of application/bid, a consortium leader proposes any alterations/changes in the constitution or replacement or inclusion or expulsion of any partner(s)/member(s) of the consortium which had originally submitted the application/bid, to drive some advantages/benefits based on any development(s) having come to his knowledge at any time, the application/bid of such a consortium shall be liable for rejection. Similarly, under such a situation the contract shall be liable for termination, if already awarded.
- (xii) **Signing of Contract:** In the event of award of contract to the consortium, the contract to be signed by all the members of the consortium and the liability of each one of them shall be jointly and severally.

- (xiii) Members of the consortium are not allowed to quote separately/ independently/or through any other arrangement like part of any other JV/Consortium against this EOI/tender. All the applications/bids received in such case shall be summarily rejected. Further, all applications/bids from parties with technical support from the same Principal shall be rejected.
- (xiv) Certified copies (attested by Director/Company Secretary/Authorised Signatory) of Board resolutions/Partnership resolutions passed by respective Board of Directors of the companies/Partners of the LLP agreeing to enter into such consortium with each other for submission of application for the EOI and also authorizing designated executives of each company/LLP to sign the MOU, to be provided along with the application.
- (xv) The MOU/Agreement should be legally valid i.e. it should be on a non-judicial stamp paper and notarized. In case of involvement of overseas Vendor/consortium partner, the MOU/Agreement need not be on a non-judicial stamp paper, however it should be notarized.

**2.1.3** Vendors quoting on the technical strength of Parent/Subsidiary/Sister-Subsidiary/Consortium member/Joint Venture partner Company's experience (who qualifies the technical requirement as per the tender qualifying criteria) should provide the respective services from the identified party (Supporting Company) on whose strength the Vendor meets the qualifying criteria including key personnel for a minimum duration of 50% of the Contract period during execution of the contract. **Declarations in this regard from the Vendor as well as the Supporting Company are required to be submitted along with the application for empanelment as per format enclosed.**

**2.1.4** Any party who is extending support by way of entering into Joint Venture agreement or MOU with another party shall not be allowed to submit an independent application against this EOI. Under such situation both the applications shall be rejected.

**2.1.5** Vendors to note that "If any Vendor (individual/Parent/Subsidiary/Sister-Subsidiary/Co-Subsidiary/ Joint Venture/Consortium) provides documents of jobs/contracts executed outside India against **Clause no. 2.1 above**, then OIL reserves the right to ask the Vendor to get the aforesaid documents endorsed by Indian Embassy of the country where the job/contract was executed and it will be binding on the Vendor to provide the same to OIL within stipulated time period."

**2.2** **VINTAGE OF THE EQUIPMENT OFFERED:**

**2.2.1** The vintage of the equipment along with the major components **shall have minimum residual life of at least 5 (Five) years reckoned from the original Bid Closing Date (BCD, of the formal tender floated based on this EOI) and duly certified by Third Party Inspection Agency (TPIA).**

At the bid submission against formal tender to be floated based on this EOI, the Vendor shall submit relevant documents of the units which shall contain the make & model details, the date of manufacture of the equipment and proof of ownership. The Vendor shall also submit an undertaking with technical bid during formal tender (**as per prescribed format**) confirming to provide a certificate issued by Third Party Inspection (TPI) agency certifying a minimum 05 years' residual life of individual equipment to be reckoned from the original BCD, during mobilization of contract.

**2.2.2** In case of **brand-new equipment** for which the Vendor has placed purchase order but awaiting its delivery, the Vendor shall submit the following along with the technical bid during formal tender:

- (a) scanned copy of original certificate from the OEM clearly indicating the committed date of readiness of the equipment for shipment after due inspection.
- (b) An undertaking confirming that the provided equipment & accessories are brand new, unused and is not in any manner refurbished in part or in whole.

**2.2.3** In case of **leased units or proposed purchase of the units (other than brand new)**, Vendor shall submit the following along with the technical bid during formal tender:

- (a) scanned copy of duly Notarized original Memorandum of Understanding (MOU)/ Agreement of Lease/Purchase of unit, concluded with the owner of the units especially for this tender clearly stating that all the offered equipment shall have a minimum 05 years' residual life of individual equipment to be reckoned from the original BCD, during mobilization of contract.

**Note:** The above MOU/ Agreement (*in case of leased equipment*) must be valid for the period of contract and any extension thereof. The Vendor shall submit relevant documents of the units which shall contain the make & model details, the date of manufacture of the equipment. In case of purchase of unit, documentary proof of ownership shall suffice.

- (b) an undertaking (**as per prescribed format**) confirming to provide a certificate issued by Third Party Inspection (TPI) agency, for a minimum 05 years' residual life of individual equipment to be reckoned from the original BCD, before mobilization of contract.

**Notes to Para 2.2:**

- (i) The Vendor upon award will have to mobilize the equipment offered by them at the time of bidding and found acceptable by OIL only. In exceptional circumstances, contractor may offer to mobilize equipment with equivalent or higher specifications and newer vintage than the ones offered by them at the time of bidding (and which was found acceptable by OIL), subject to technical compliance as per scope of the tender. However, OIL reserves the right to accept or reject the equipment offered in place of the originally offered equipment.

- (ii) **The Vendor shall submit an undertaking along with the application for empanelment, towards compliance of the above.**

### **2.3 MOBILIZATION PERIOD:**

The Vendors must confirm their compliance in their application to complete the mobilization within **180 (One Hundred & Eighty) days** from the date of issue of Mobilisation Notice. Applications without confirmation of stipulated mobilization time or with mobilization time more than 180 (One Hundred & Eighty) days will be summarily rejected. **The Vendor shall confirm compliance of this in their Application.**

### **3.0 CERTIFICATION OF DOCUMENTS BY INDEPENDENT THIRD-PARTY INSPECTION AGENCIES (TPIA):**

- 3.1** Oil India Limited (OIL) has engaged the following 17 (Seventeen) Independent Inspection Agencies for a period of 04 (Four) years up to 06.06.2028 to verify and certify various documents submitted by the Vendors required against Pre-Qualification Criteria (PQC) / Bid Evaluation Criteria (BEC) of the tender:

<b>Sl. No.</b>	<b>Name of Independent Inspection Agency</b>	<b>Contact E-mail ID</b>
i	M/s Alfred H Knight India Private Limited	a. <a href="mailto:rkjain@ahkgroup.com">rkjain@ahkgroup.com</a> ; b. <a href="mailto:pradeep.mathur@ahkgroup.com">pradeep.mathur@ahkgroup.com</a> ; c. <a href="mailto:info@ahkgroup.com">info@ahkgroup.com</a>
ii	M/s. TUV India Private Limited	a. <a href="mailto:noida@tuv-nord.com">noida@tuv-nord.com</a> b. <a href="mailto:mumbai@tuv-nord.com">mumbai@tuv-nord.com</a> c. <a href="mailto:salim@tuv-nord.com">salim@tuv-nord.com</a>
iii	M/s Conformity India International Private Limited	a. <a href="mailto:mktg@ciindia.in">mktg@ciindia.in</a>
iv	M/s Ravi Energic Private Limited	a. <a href="mailto:baroda@ravienergic.com">baroda@ravienergic.com</a> b. <a href="mailto:tpia@ravienergic.com">tpia@ravienergic.com</a>
v	M/s SGS India Private Limited	a. <a href="mailto:dhaval.vora@sgs.com">dhaval.vora@sgs.com</a> b. <a href="mailto:sgs.india@sgs.com">sgs.india@sgs.com</a>
vi	M/s Assure Quality Management Certification Services Private Limited	a. <a href="mailto:aqmcs@aqmcs.com">aqmcs@aqmcs.com</a>
vii	M/s. IRCLASS Systems and Solutions Private Limited	a. <a href="mailto:industrial_services@irclass.org">industrial_services@irclass.org</a> b. <a href="mailto:Bhavesh.satam@irclass.org">Bhavesh.satam@irclass.org</a>

viii	M/s. TÜV Rheinland (India) Pvt. Ltd.	a. <a href="mailto:Shailesh.deotale@ind.tuv.com">Shailesh.deotale@ind.tuv.com</a> b. <a href="mailto:Kaushal.gohil@ind.tuv.com">Kaushal.gohil@ind.tuv.com</a> c. <a href="mailto:info@ind.tuv.com">info@ind.tuv.com</a> d. <a href="mailto:ravi.kumar@ind.tuv.com">ravi.kumar@ind.tuv.com</a>
ix	M/s Gulf Lloyds (India) Ltd.	a. <a href="mailto:contact@gulflloyds.com">contact@gulflloyds.com</a> b. <a href="mailto:inspection@gulflloyds.com">inspection@gulflloyds.com</a>
x	M/s Baltic Testing India Pvt. Ltd.	a. <a href="mailto:office@balticcontrolindia.com">office@balticcontrolindia.com</a>
xi	M/s Sanmarg Engineering Validation & Assessment	a. <a href="mailto:Amitra@sanmargeva.com">Amitra@sanmargeva.com</a>
xii	M/s Meenar Global Consultants LLP	a. <a href="mailto:sales@mgellp.in">sales@mgellp.in</a>
xiii	M/s Rites Limited	a. <a href="mailto:nrinspn@rites.com">nrinspn@rites.com</a> b. <a href="mailto:info@rites.com">info@rites.com</a> c. <a href="mailto:sbu.ninsp@rites.com">sbu.ninsp@rites.com</a>
xiv	M/s Bureau Veritas (India) Private Limited	a. <a href="mailto:bvindia.corporate@bureauveritas.com">bvindia.corporate@bureauveritas.com</a>
xv	M/s TUV SUD South Asia Private Limited	a. <a href="mailto:Hemant.chavan@tuvsud.com">Hemant.chavan@tuvsud.com</a> b. <a href="mailto:Jayashree.rane@tuvsud.com">Jayashree.rane@tuvsud.com</a>
xvi	M/s Adornment Engineers India Private Limited	a. <a href="mailto:jks@adornmentengineers.com">jks@adornmentengineers.com</a>
xvii	M/s TCRC Inspections Pvt. Ltd.	a. <a href="mailto:admin@tereinspections.com">admin@tereinspections.com</a> b. <a href="mailto:ashismallick@teregroup.com">ashismallick@teregroup.com</a> c. <a href="mailto:tenders@teregroup.com">tenders@teregroup.com</a>

**3.2** Vendors are required to have their documents, as mandated under the PQC, verified and certified by any one of the empanelled Independent Third-Party Inspection Agencies listed above. The Inspection Certificate, duly issued by the selected agency, must be submitted along with the Application. All costs related to verification and certification by the Third-Party Inspection Agencies shall be borne solely by the respective Vendors. Payments in this regard shall be made directly by the Vendors to the Inspection Agencies. OIL shall not be held responsible for any payment-related dispute between the Vendors and the inspection agencies.

**3.3** The verified and certified documents must be submitted along with the Application. Any application submitted with un-verified supporting documents shall not be considered.

**Notes:**

- (i) Vendor's self-declared undertakings, Audited Balance Sheet & Profit-loss statement and/or CA certificate having UDIN are not required to be verified by the TPI agency. If any documents, LOI/LOA/Contracts, etc., submitted towards BEC/BRC experience criteria are issued by Oil India Limited, such documents need not be verified by TPI agency.
- (ii) Undertaking from TPI Agency as per format (**Annexure-II**) enclosed should be submitted along with the Bid.
- (iii) In case of clarifications sought by OIL against BEC, supporting documents (historical in nature) to those submitted in the original application will also have to be verified from the same TPI agency which has originally verified their documents. OIL shall categorically mention the documents that are to be submitted with TPI verification in the clarification sought. In case the Vendor fails to submit the TPI verified documents, as sought by OIL, as part of their clarification, their application will be liable for rejection.

**4.0 GENERAL NOTES:**

- 4.1** Vendors should not be under liquidation/bankruptcy/undergoing any insolvency resolution process as on Application submission closing date. Vendors shall submit undertakings towards compliance of above as per **Annexure-III** along with the Application. If any vendor declines to submit the above undertaking, their application shall be liable for rejection.
- 4.2** The Vendor shall submit an undertaking/declaration as per **Annexure-IV** confirming that they have read and understood OIL's Banning Policy and that, neither they nor any of their allied concerns or partners or associates or directors, or proprietors involved in any capacity, are currently on OIL's Holiday/Banning List. Further, the Vendor shall confirm that neither they nor any of their aforementioned entities have, during the last three years, been involved in any transgression with any company conforming to the Transparency International (TI) approach or with any Public Sector Enterprise of India that could justify exclusion from the EOI/tender process. The Vendor shall also disclose details of all such allied entities, if any, as required under the Banning Policy.
- 4.3** **Document Authenticity Undertaking:** Bidders should note that Company (OIL) may verify authenticity of all the documents /certificates / information submitted by the vendor(s) against the EOI. In case at any stage of EOI/tendering process or Contract execution etc., if it is established that vendor has submitted forged documents / certificates / information towards fulfilment of any of the tender / contract conditions, Company shall immediately reject the application/bid of such vendor/bidder(s) or cancel / terminate the contract besides taking action as per OIL's Banning Policy

available in the OIL's website. Accordingly, service provider/vendor to submit the Undertaking of authenticity of information/documents submitted as per **Annexure-V** enclosed.

- 4.4** To ascertain the substantial responsiveness of the application, the Company reserves the right to ask the vendor for clarification in respect of clauses covered under PQC also and such clarifications fulfilling the PQC clauses in toto must be received on or before the deadline given by the company, failing which the Application will be liable for rejection. However, clarifications if decided to be sought at the option of Company, the same shall be limited to the original submissions only and no independent fresh submission shall be called for/permitted. However, mere submission of such clarification shall not make the application responsive, unless company is satisfied with the substantial responsiveness of the offer.
- 4.5** Vendor(s) must note that requisite information(s)/financial values etc. as required in the PQC & EOI document are clearly understandable from the supporting documents submitted by the Vendor(s); otherwise, Applications shall be rejected.
- 4.6** The originals of such documents [furnished by bidder(s)] shall have to be produced by Vendor(s) to OIL as and when asked for.

**END OF PQC**

**CERTIFICATE OF ANNUAL TURNOVER, NET WORTH & WORKING CAPITAL**

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s ..... (Name of the Applicant) for the last 03 (Three) completed accounting years upto.....**(as the case may be)** are correct.

<b>YEAR</b>	<b>TURN OVER</b>	<b>NET WORTH</b>

Place:

Date:

Seal:

Membership Number:

Signature

Registration No.:

UDIN:

**ANNEXURE-II**

**PROFORMA FOR UNDERTAKING FROM THIRD PARTY INSPECTION AGENCY**  
**(to be submitted on official letter head)**

**TO**  
**M/s OIL INDIA LIMITED**  
**P.O. DULIAJAN-786602**  
**Assam, India**

Sir,

**SUB: OIL's EOI No. \_\_\_\_\_**

M/s \_\_\_\_\_ having registered office at \_\_\_\_\_ intend to participate in the above referred tender of OIL INDIA LIMITED.

The EOI conditions stipulates that the Applicant shall submit documents pertaining to Pre-Qualification Criteria (PQC), duly verified and certified by designated independent Third-Party Inspection Agency.

In this regard this is to certify that copies of documents pertaining to PQC submitted to us by the Applicant/Vendor have been verified and certified by us with originals and found to be genuine and authentic. We have signed and stamped on the copies of all the verified and certified documents having \_\_\_\_ nos. pages.

Note: In the event of any requirement, OIL reserves the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL.

Thanking you,

**Authorised Person's Signature: \_\_\_\_\_**

**Name: \_\_\_\_\_**

**DECLARATION ABOUT APPLICANT'S FINANCIAL STANDING**

**To,  
CGM-CONTRACTS  
OIL INDIA LIMITED  
DULIAJAN - 786602**

**Sub:** Undertaking/Declaration regarding financial standing

**Ref:** EOI No. \_\_\_\_\_

We, \_\_\_\_\_ (name of Applicant), hereby confirm that:

(1) We are neither bankrupt nor undergoing any insolvency resolution process or liquidation or bankruptcy proceeding under any law.

**(OR)**

(2) No insolvency resolution process or liquidation or bankruptcy proceeding is initiated under any law against us.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of the authorised  
signatory of the Applicant)

**ANNEXURE-IV**

**DECLARATION THAT APPLICANT IS NOT UNDER HOLIDAY LIST/DELISTED/BLACKLISTED/DEBARRED**

**To,  
M/s. OIL INDIA LIMITED**

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**EOI NO.** \_\_\_\_\_

**EOI Description:** \_\_\_\_\_

**Sub:** Undertaking/Declaration regarding Holiday List, debarment etc.

- a) We, \_\_\_\_\_ (Name of the Applicant) solemnly affirm that we have read and understood OIL's Banning Policy as available at OIL's website <https://www.oil-india.com/banning-policy> and accept the Banning Policy in toto without any demur, protest, reservations and agree to be bound by the said Policy.
- b) We, hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debarring us/them from carrying on business dealings with OIL.
- c) We, also hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, have not been involved in any previous transgressions in the last 3 years with any other company in any country conforming to the TI (Transparency International) approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- d) We, disclose the following allied concerns, partners or associates or directors or proprietors involved in any capacity in terms of the definition of Allied firms given in the "Banning Policy" of Oil India Limited:

<b>Sl. No.</b>	<b>Name</b>	<b>Address</b>	<b>PAN No.</b>	<b>GST No.</b>	<b>OIL Vendor Code</b>

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of the authorised signatory of the Applicant)

**ANNEXURE-V**

**Format of undertaking by Applicants towards submission of authentic information/documents**

(To be typed on the letter head of the Applicant)

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

**EOI NO. \_\_\_\_\_**

**Sub: Undertaking of authenticity of information/documents submitted**

**To,  
The CGM-Contracts  
Contracts Department,  
Oil India Limited, Duliajan**

**Sir,**

With reference to our application against your above-referred EOI, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited application.

We also agree that, during any stage of the EOI/tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our application/bid at any stage including forfeiture of our PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorized Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

## Annexure-A

### **FORMAT OF AGREEMENT BETWEEN APPLICANT AND THEIR PARENT COMPANY/SUBSIDIARY COMPANY (As the case may be)**

**(TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)**

This agreement made this \_\_\_ day of \_\_\_ month \_\_\_ year by and between M/s \_\_\_\_\_ (Fill in the Applicant's full name, constitution and registered office address) hereinafter referred to as Applicant on the first part and M/s. \_\_\_\_\_ (Fill in full name, constitution and registered office address of Parent Company/Subsidiary Company) hereinafter referred to as "Parent Company/Subsidiary Company (Delete whichever not applicable)" of the other part:

#### WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited applications vide their EOI No. \_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ (Applicant) intends to submit application against the said EOI and desires to have technical support of M/s \_\_\_\_\_ [Parent Company/Subsidiary Company -(Delete whichever not applicable)] and whereas Parent Company/Subsidiary Company (Delete whichever not applicable) represents that they have gone through and understood the requirements of subject EOI and are capable and committed to provide the services as required by the applicant for successful execution of the contract, if awarded to the applicant.

Now, it is hereby agreed to by and between the parties as follows:

1. M/s. \_\_\_\_\_ (Applicant) will submit an application/offer to OIL for the full scope of work as envisaged in the EOI document as a main Applicant and liaise with OIL directly for any clarifications etc. in this context.
2. M/s. \_\_\_\_\_ (Parent Company/Subsidiary Company (Delete whichever not applicable)) undertakes to provide technical support and expertise, expert manpower and procurement assistance and project management to support the Applicant to discharge its obligations as per the Scope of work of the EOI/Tender/Contract for which application/offer has been made by the Parent Company/Subsidiary Company (Delete whichever not applicable) and accepted by the Applicant.
3. This agreement will remain valid till validity of Applicant's offer to OIL including extension if any and till satisfactory performance of the contract in the event the contract is awarded by OIL to the Applicant.

4. It is further agreed that for the performance of work during contract period Applicant and Parent Company/Subsidiary Company (Delete whichever not applicable) shall be jointly and severely responsible to OIL for satisfactory execution of the contract.

5. However, the Applicant shall have the overall responsibility of satisfactory execution of the contract awarded by OIL.

In witness whereof the parties hereto have executed this agreement on the date mentioned above.

For and on behalf of  
(Applicant)

M/s. \_\_\_\_\_

Witness:

- 1)
- 2)

For and on behalf of  
(Parent Company/Subsidiary Company (Delete whichever not applicable))

M/s. \_\_\_\_\_

Witness:

- 1)
- 2)

**PARENT COMPANY/SUBSIDIARY COMPANY GUARANTEE (*Delete whichever not applicable*)**

**(TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)  
DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s ..... (mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... hereinafter called “the Guarantor” which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS

M/s Oil India Limited, a company duly registered under the Companies Act 1956, having its Registered Office at Duliajan in the State of Assam, India, hereinafter called “OIL” which expression shall unless excluded by or repugnant to the context thereof, be deemed to include its successor and assigns, invited application against EOI No..... for ..... on ..... M/s ..... (mention complete name), a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... (give complete address) hereinafter called “the Company” which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successor and permitted assigns, have, in response to the above mentioned EOI invited by OIL, submitted their Application number ..... to OIL with one of the condition that the Company shall arrange a guarantee from its parent/subsidiary company guaranteeing due and satisfactory performance of the work covered under the said EOI including any change therein as may be deemed appropriate by OIL at any stage. The Guarantor represents that they have gone through and understood the requirement of the above said EOI and are capable of and committed to provide technical and such other supports as may be required by the Company for successful execution of the same.

The Company and the Guarantor have entered into an agreement dated ..... as per which the Guarantor shall be providing technical and such other supports as may be necessary for performance of the work relating to the said EOI.

Accordingly, at the request of the Company and in consideration of and as a requirement for OIL to enter into agreement(s) with the Company, the Guarantor hereby agrees to give this guarantee and undertakes as follows:

1. The Guarantor (**Parent Company/Subsidiary Company** *Delete whichever not applicable*) unconditionally agrees that in case of non-performance by the Company of any of its obligations in any respect, the Guarantor shall, immediately on receipt of notice of demand by OIL, take up the job without any demur or objection, in

continuation and without loss of time and without any cost to OIL and duly perform the obligations of the Company to the satisfaction of OIL.

2. The Guarantor agrees that the Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Company.

3. The Guarantor shall be jointly with the Company as also severally responsible for satisfactory performance of the contract entered between the Company and OIL.

4. The liability of the Guarantor, under the Guarantee, is limited to the 50% of the annualized contract price entered between the Company and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Company.

5. The Guarantor represents that this Guarantee has been issued after due observance of the appropriate laws in force in India. The Guarantor hereby undertakes that the Guarantor shall obtain and maintain in full force and effect all the governmental and other approvals and consents that are necessary and do all other acts and things necessary or desirable in connection therewith or for the due performance of the Guarantor's obligations hereunder.

6. The Guarantor also agrees that this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of ....., India.

7. The Guarantor hereby declares and represents that this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.

8. The Guarantor represents and confirms that the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

For & on behalf of (Parent Company/Subsidiary Company (Delete whichever not applicable))

Witness:

1. Signature \_\_\_\_\_  
Full Name \_\_\_\_\_  
Address \_\_\_\_\_

M/s \_\_\_\_\_  
Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Common seal of the  
Company \_\_\_\_\_

Witness:

2. Signature \_\_\_\_\_  
Full Name \_\_\_\_\_  
Address \_\_\_\_\_

**FORMAT OF AGREEMENT BETWEEN APPLICANT, THEIR SISTER SUBSIDIARY/CO-SUBSIDIARY COMPANY AND THE ULTIMATE PARENT/HOLDING COMPANY OF BOTH THE APPLICANT/APPLICANT AND THE SISTER SUBSIDIARY/CO-SUBSIDIARY**

(Strike out whichever is not applicable between Ultimate Parent and Holding Company. Similarly strike out whichever is not applicable between Sister Subsidiary and Co-subsidiary Company)

(IN CASE OF INDIAN APPLICANT TO BE EXECUTED ON STAMP PAPER OF REQUISITE VALUE AND NOTORISED)

This agreement made this \_\_\_ day of \_\_\_ month \_\_\_ year by and between M/s. \_\_\_\_\_ (Fill in Applicant's full name, constitution and registered office address) \_\_\_\_\_ hereinafter referred to as "Applicant" of the first part and M/s. \_\_\_\_\_ (Fill in full name, constitution and registered office address of Sister Subsidiary/Co-subsidiary Company of the Applicant) herein after referred to as "Sister Subsidiary/ Co-subsidiary" of the second part and M/s \_\_\_\_\_ (Fill in the full name, constitution and registered office address of the Ultimate Parent/Holding Company's of both the subsidiaries) hereinafter referred to as "Ultimate Parent/ Holding Company" of the third part.

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited applications vide their EOI No. \_\_\_\_\_ for \_\_\_\_\_ and M/s. \_\_\_\_\_ (Applicant) intends to submit application against the said EOI and desires to have a technical support of M/s. \_\_\_\_\_ (Sister Subsidiary/Co-subsidiary Company) and Sister Subsidiary/Co-subsidiary Company represents that they have gone through and understood the requirements of subject EOI and are capable and committed to provide the services as required by the Applicant for successful execution of the contract, if awarded to the Applicant.

Now, it is hereby agreed to by and between all the three parties as follows:

1. M/s. \_\_\_\_\_ (Applicant) will submit an offer to OIL for the full scope of work as envisaged in the EOI document.
2. M/s. \_\_\_\_\_ (Sister Subsidiary/Co-subsidiary Company) undertakes to provide technical support and expertise and expert manpower, material, if any, to support the Applicant to discharge its obligations as per the Scope of work of the tender / Contract for which offer has been made by the Applicant.
3. This agreement will remain valid till validity of Applicant's offer to OIL including extension if any and also till satisfactory performance of the contract in the event the application is accepted and contract is awarded by OIL to the Applicant.
4. Sister Subsidiary/ Co-subsidiary Company unconditionally agrees that in case of award of contract to the Applicant, if the Applicant is unable to execute the contract, they shall, immediately on receipt of notice by OIL, take up the job without any demur or objection, in continuation without loss of time and without

any extra cost to OIL and duly perform the obligations of the Applicant/Contractor to the satisfaction of OIL.

5. The Ultimate Parent/Holding Company also confirms and undertakes that the commitment made by the Sister Subsidiary/ Co-subsidiary company in providing the technical support and technical expertise and expert manpower to support the Applicant for execution of the contract are honoured.
6. The Ultimate Parent/Holding Company also takes full responsibility in getting the contract executed through the Sister subsidiary/ Co-subsidiary company in case the Applicant/Contractor is unable to execute the contract.
7. In witness whereof the parties hereto have executed this agreement on the date mentioned above.

For and on behalf of (Applicant)	For and on behalf of (Sister Subsidiary/ Co- subsidiary)	For and on behalf of (Ultimate Parent / Holding Company)
M/s. Witness	M/s. Witness	M/s. Witness
1) 2)	1) 2)	1) 2)

**Note:** In case of contracts involving - (a) manufacture/supply (b) installation and commissioning (c) servicing and maintenance of any equipment, as the bidding company can draw on the experience of their multiple subsidiary sister/Co-subsidiary company (ies) specializing in each sphere of activity, i.e. (a) manufacture/supply (b) installation and commissioning (c) servicing and maintenance, therefore, in that case, the above format shall be signed by all the sister/Co-subsidiary company(ies) and necessary modifications may be made in the above format to include all sister subsidiaries.

**PARENT/ULTIMATE PARENT/HOLDING COMPANY'S CORPORATE  
GUARANTEE TOWARDS FINANCIAL STANDING**  
**(Delete whichever not applicable)**

(TO BE EXECUTED ON COMPANY'S LETTER HEAD)

**DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s ..... (mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... hereinafter called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited applications/offers vide their EOI No. \_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ (Applicant) intends to submit application against the said EOI and desires to have Financial support of M/s \_\_\_\_\_ [Parent/Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject EOI and are capable and committed to provide the Financial support as required by the Applicant for qualifying and successful execution of the contract, if awarded to the Applicant.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Applicant is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an **annual financial turnover** of minimum ..... during any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
4. **Net worth** of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Applicant for executing the project/job, in case the same is awarded to the Applicant.

The Guarantor represents that:

- (a) This Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Applicant.
- (b) The liability of the Guarantor, under the Guarantee, is limited to the 50% of the annualized contract price entered between the Applicant and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Applicant.
- (c) This Guarantee has been issued after due observance of the appropriate laws in force in India.
- (d) This Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.
- (e) This Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
- (f) The Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

For and on behalf of  
(Applicant)

For and on behalf of  
(Parent/Ultimate Parent / Holding  
Company  
(Delete whichever not applicable))

Witness:

1.

2.

Witness:

1.

2.

**JOINT VENTURE COMPANY'S CORPORATE GUARANTEE TOWARDS  
FINANCIAL STANDING**

(TO BE EXECUTED ON COMPANY'S LETTER HEAD)

**DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s ..... [Name of JV member with more than 50% stake] a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... hereinafter called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS

M/s. Oil India Limited (hereinafter referred to as OIL) has invited applications vide their EOI No. \_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ [Name of the incorporated Joint Venture Company] intends to submit application against the said EOI based on the financial strength of M/s \_\_\_\_\_ [Complete Name of JV member with more than 50% stake] and whereas M/s \_\_\_\_\_ [Complete Name of JV member with more than 50% stake] represents that they have gone through and understood the requirements of subject EOI and are capable and committed to provide the Financial support as required by the Applicant for qualifying and successful execution of the contract, if awarded to the Applicant.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

6. The Guarantor confirms it hold ..... (in percentage, should be more than 50%) stake in the M/s \_\_\_\_\_ [Name of the incorporated Joint Venture Company].
7. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
8. The Guarantor have an annual financial turnover of minimum INR ..... during any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
9. **Net worth** of the Guarantor is minimum INR ..... for the accounting year preceding the original bid closing date.
10. The Guarantor undertakes to provide financial support to ..... [Name (s) of other JV members] for executing the project/job, in case the same is awarded to the M/s \_\_\_\_\_ [Name of the incorporated Joint Venture Company].

The Guarantor represents that:

- (g) This Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to ..... [Name of the incorporated Joint Venture Company].
- (h) The liability of the Guarantor, under the Guarantee, is limited to the 50% of the contract price entered between the M/s \_\_\_\_\_ [Name of the incorporated Joint Venture Company] and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Applicant.
- (i) This Guarantee has been issued after due observance of the appropriate laws in force in India.
- (j) This Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.
- (k) This Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
- (l) The Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

For and on behalf of the Applicant M/s .....	For and on behalf of M/s ..... (Name of JV member with more than 50% stake)
<u>Witness:</u>  1.  2.	<u>Witness:</u>  1.  2.

**FORM OF PERFORMANCE BANK GUARANTEE BY SUPPORTING COMPANY**

**To**  
**M/s OIL INDIA LIMITED (OIL)**  
**CONTRACTS DEPARTMENT**  
**DULIAJAN, ASSAM, INDIA, PIN-786602**

WHEREAS \_\_\_\_\_ (Name and address of Contractor) (hereinafter called "Contractor", which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees) had undertaken, in pursuance of Contract No. \_\_\_\_\_ to execute \_\_\_\_\_ (Brief Description of the Work)(hereinafter called "the Contract").

Further, M/s \_\_\_\_\_ (Name of the ultimate parent) having its registered/head office at \_\_\_\_\_ is the **"Ultimate Parent"** of **"Supporting Company"** M/s.....(Name of the supporting company with address)/M/s.....(Name of the Contractor with address, in case experience is taken from the ultimate parent) (hereinafter referred to as the 'SUPPORTING COMPANY'/ **"ULTIMATE PARENT"**, which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees). Based on the experience/technical strength of the **"Supporting Company"/ "Ultimate Parent"** (whichever is applicable), the CONTRACTOR has qualified for award of contract and has agreed to provide complete technical and other support to the CONTRACTOR for successful completion of the contract as mentioned above, entered between OIL and the CONTRACTOR and OIL having agreed that the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, shall furnish to OIL a performance guarantee for Indian Rupees/US\$ ..... towards providing complete technical and other support to the CONTRACTOR for successful completion of the contract as mentioned above,

AND WHEREAS we have agreed to give the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the **"ULTIMATE PARENT/SUPPORTING COMPANY"**, up to a total of (Amount of Guarantee in figures) \_\_\_\_\_ (in words \_\_\_\_\_), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor / **ULTIMATE PARENT/SUPPORTING COMPANY** before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_.

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:

BANK EMAIL ID:

BANK TELEPHONE NO:

IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_

Designation \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Witness \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Note:**

The Bank Guarantee issuing bank branch shall ensure the following:

a. The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:

(i) MT 760 / MT 760 COV for issuance of Bank Guarantee

(ii) MT 760 / MT 767 COV for amendment of Bank Guarantee

The above message / intimation shall be sent through SFMS (indicating the Contract Number) by the BG issuing bank branch to ICICI BANK LTD., Duliajan Branch; IFS Code – ICIC0000213; SWIFT Code – ICICINBBXXX; Branch Address: Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602.

b. Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank of India shall not be acceptable.

**CHECKLIST-I****APPLICATION CHECKLIST****(EOI No. \_\_\_\_\_)**

This Questionnaire duly filled in should be returned along with the Application for Empanelment.

<b>Sl. No.</b>	<b>Description</b>	<b>Bidder's Confirmation</b>
1.	Vendor's name and address:	
2.	Participating Structure: (Whether participating on the strength of Self/Parent/Subsidiary/Sister-Subsidiary/JV Partner/Consortium member)	
3.	Indicate the name of the Supporting Company - Parent/Subsidiary/Sister-Subsidiary/JV Partner/Consortium member	
4.	Indicate Name & Contact No. (Telephone/E-mail) of person signing the Application.	Name: Contact No.: Email:
5.	Confirm acceptance of all the terms and conditions of the EOI.	
6.	Confirm that all the requisite documents mentioned in the PQC have been submitted.	
7.	Confirm that the required documents mentioned in the PQC are TPI verified (wherever required)	
8.	Confirm that audited financial statements or CA certificates as mentioned in the EOI have been submitted.	

Vendor confirms that in case of conflicting versions of various terms & conditions at different places, the confirmation furnished as above shall be considered over-riding and final, and any other deviation indicated elsewhere shall be treated as redundant.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Office Stamp \_\_\_\_\_