



ऑयल इंडिया लिमिटेड

( भारत सरकार का उद्यम )

**Oil India Limited**

(A Government of India Enterprise)

Duliajan – 786 602, Assam

OIL INDIA LIMITED, a Navratna Public Sector Undertaking is the pioneer and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude Oil, Natural Gas and Manufacture of LPG with its field Headquarters at Duliajan, Dist. Dibrugarh, Assam.

2.0 Oil India Limited intends to engage the following personnel on contract basis for its on-land operations in Assam, Mizoram, Rajasthan Fields and KGB Project, Kakinada, purely for temporary requirement as detailed under :

Post Code	Post	Contract Period*	Projecte d Requirements **	Educational Qualification***	Post Qualification Experience as on date of Walk in Interview ****	Contract Hono- rarium per month
CONT/ KGB/ WE/2019-12	Well Engineer on contract for KGB project, Kakinada	Minimum period of six months, extendable by three six months tenures up to a maximum period of two years	02	BE or B. Tech in Petroleum or Mechanical Engineering from a recognized institute and approved by AICTE /UGC.	Minimum three (03) years working experience in upstream oil & Gas industry.	₹ 45,000/-
CONT/ RP/ DE/2019-13	Drilling Engineer on contract for Rajasthan Fields	Minimum period of six months, extendable by three six months tenures up to a maximum period of two years	02	Graduate degree in Engineering or Post Graduate degree in Petroleum Exploration from a recognized institute and approved by AICTE/ UGC.	Minimum five (05) years of post-qualification field experience in Drilling/work-over operations	₹ 50,000/-
CONT/ FB/ GEOP/2019-15	Geophysicist on contract for Frontier Basin	Minimum period of six months, extendable by three six months tenures up to a maximum period of two years	10	Masters in Applied Geophysics or M. Sc Tech in Applied Geophysics from a recognized institute and approved by AICTE /UGC.	Minimum five (05) years working experience in land 2D & 3D seismic data acquisition in an E&P company or with a Geophysical Service Provider.	₹ 50,000/-
CONT/ FB/ CHEM/2019-16	Chemist on contract for Drilling Operations in Mizoram	Minimum period of six months, extendable by one six months tenures up to a maximum period of one year	02	M.Sc. (Chemistry)/ BE or B.Tech (Chemical Engineering) from a recognized institute and approved by AICTE /UGC.	Minimum three (03) years of post-qualification experience in drilling wells	₹ 45,000/-

\* The contract tenure will be extendable depending upon requirement of the company and the performance of the individual

\*\* Projected requirements may change.

\*\*\* BE/B. Tech/Graduation degrees should be of minimum four (04) years duration and Maters degrees/Post graduation degrees should be of minimum two (02) years duration.

\*\*\*\* Experience requirement will be as detailed in para 6.0

Reservation will be as per Govt. of India guidelines

### 3.0 **Age Limit:**

Upper age limit as on the date of walk in interview for the above posts is 65 years.

### 4.0 **Leave:**

The selected candidate(s) shall be entitled for 10 days casual leave during six months engagement.

## 5.0 **Date and Venue of Walk-In Interview:**

Candidates meeting the above criteria should appear for walk-in interview with the duly filled up enclosed 'Bio-Data' form (given as attachment) as per the following schedule:

<b>Post</b>	<b>Date</b>	<b>Reporting time</b>	<b>Venue</b>
Well Engineer on contract for KGB project, Kakinada	19.12.2019	08.30 am to 09.30 am	Door No.2-7A-5B, Sivalayam Street, Near Aditya Junior College Venkat Nagar Kakinada
Drilling Engineer on contract for Rajasthan Fields	16.12.2019	09.00 am to 10.00 am	Oil india Limited, Rajasthan Project, 2A, Saraswati Nagar District Shopping centre, Basni, Jodhpur-342005
Geophysicist on contract for Frontier Basin	19.12.2019	08.30 am to 09.30 am	Conference Room, Narangi Club, Pipeline Headquarters, Oil India Limited, P.O.- Udayan Vihar, Narangi, Guwahati, Assam
Chemist on contract for Drilling Operations in Mizoram	20.12.2019	08.30 am to 09.30 am	Conference Room, Narangi Club, Pipeline Headquarters, Oil India Limited, P.O.- Udayan Vihar, Narangi, Guwahati, Assam

**5.1** The candidates must bring the following documents at the time of walk-in interview failing which he/ she will not be allowed to appear in interview:

- (a) Filled-in Bio Data form.
- (b) Original mark-sheets, pass certificates, caste certificate (if applicable) & experience certificates.
- (b) A set of self-attested photocopies of original mark sheets, pass certificates, caste certificate (if applicable), experience certificate.
- (c) 2 passport size recent photographs.

## 6.0 **Experience Requirement, Job Profile & Responsibilities:**

### **I. Well Engineer on contract for KGB Project, Kakinada**

- The candidates should have experience of either Production testing or Work-over operations/ Drilling in an Upstream Oil and gas company associated with production of crude oil and natural gas. The Engineer should have Field experience of execution of Work-over operations / Production testing and associated planning job.
- Candidate should have experience of working in Work-over Rig and supervise Running in / pulling out Tubing, fishing operations and all Production testing activity at rig site.
- Candidate should have experience of Well Completions Planning and knowledge of various well completions tools used for completing wells for Testing & Hydro Fracturing operations.
- Candidates should have knowledge of relevant DGMS, OMR-2017, OISD rules and regulation of practice for Production and Drilling Engineering works.
- Candidate should have fair working knowledge on contract execution.
- Candidate should have experience of equipment, manpower and consumables planning for work-over and Production testing activities.
- Candidate should have the knowledge of installation of Surface well control equipments such as BOP, X-mass tree, Choke manifold & Flow-tree.
- Candidate should have experience in preparing Trip sheet, kill sheet & tubular tally.
- To execute and support all Work-over operations, Production testing activities related to on-going and upcoming Oilfield Projects of Oil India Limited conforming to safety standards at various locations.

- Oversee field execution of Work-over and testing operations at oilfields and any other related jobs associated with Work-over and Production activity of the Project as Company Man and ensure compliance as per industry practice.
- Ensure compliance of execution of all Work-over and Production related jobs at site as per contract terms & conditions.
- Keeping track of OIL's consumables and equipment's requirement at site and to maintain inventory.
- Examine/analyze/approve job execution program prepared by Service providers as per OIL's policy.
- Planning for various services, equipment & tools for upcoming jobs.
- Preparation of contract SOW and technical specification.
- Ensure conformation to Project safety standards of Oil & Gas installations as per DGMS, OISD, and CIMFR.
- Regular supervision of projects at site. Ensure proper execution of jobs/ SOP by Contractors as Company Man.
- Keeping abreast with latest safety requirements of Oil & Gas installations.

## **II. Drilling Engineer on contract for Rajasthan Fields**

- Candidates should be able to operate AC/SCR, drilling rigs and workover rigs with knowledge on operation of the rigs and down hole complications and be able to take decisions relating to down hole and surface problems in drilling/workover wells, operating draw works & handling of brake.
- The candidate should have knowledge to identify and do the necessary trouble shooting of the rig equipment and tools and have knowledge of HSE & statutory rules & regulations as per Mines Act, OISD rules etc.
- The candidate should be able to detect well control situation and overall management of the well site crew with good inter-disciplinary skills and he/she should be conversant about mud chemicals & maintenance of mud property.
- The candidate must possess a valid Well Control Certificate (IWCF)/Well cap Certificate
- Other things being equal, a candidate having exposure to thermal completion wells shall be given preference
- The selected candidate will function as Company Representative in drilling and work over wells and will be in-charge of well operations.
- The selected candidate will receive and dispatch well consumables/materials at/from well site.
- The selected candidate will send daily progress report regarding all operations at rig site in Company's DPR format.
- The selected candidate will supervise well operations, provide technical guidance and ensure safety in all respects at rig site.
- The selected candidate will hold daily Tool-box meeting, Pit level meeting, Job safety analysis, Fire Drill, BOP Drill etc. as per standard practice.
- The selected candidates will coordinate the activities of all service providers.
- The selected candidate will be responsible to carry out all operations as per the well policy and/or as directed by Company officials designated by HOD.
- The selected candidate will report to Installation Manager/Operation Manager and be guided by him as regards operations and safety related issues.
- The selected candidate will be responsible for maintaining all relevant well records, safety documents and test reports.
- The selected candidates will be responsible for proper functioning of well-site/base camp.
- The selected candidate will be responsible for ensuring compliance of all contractual obligations by the service providers.

## **III. Geophysicist on contract for Frontier Basin:**

- **The candidates should be able to :**
  - Perform quality control (QC) of the seismic data acquired in the field.
  - Monitor compliance with contractual data acquisition and on-site processing as per technical specifications.
  - Liaise with company, contractor & local administration as and when required.
  - Assist the Block Manager's & Acreage Manager's of OIL in all activities for successful execution of 2D & 3D seismic data acquisition in OALP-1 Blocks in North East India.
  - Involve in logistics, liaise with various authorities for permissions, clearances, etc. for timely completion of the work.

**IV. Chemist on contract for Drilling Operation in Mizoram, Frontier Basin:**

- The candidate should have skills to perform during critical conditions like pipe stuck, mud loss, well inflow, etc.
- The candidate should be able to perform laboratory testing to ascertain the performance of drilling fluid.
- Managerial skills to control the key factors of mud engineering, optimal use of proper chemicals, maintaining stock position considering logistics and other factors of Mizoram.
- The selected candidate will be posted in Aizawl base office and work as well-site Chemist as per requirement.
- Completely responsible for chemical activities inside the well-site.
- Attending and rectifying down hole problems.
- Report generation and Monitoring drilling fluid parameters
- Strict vigil on pollution.
- Any other chemical related jobs required to maintain trouble free drilling operation.

**7.0 General Conditions:**

- Candidates will be required to join immediately if selected.
  - No Travelling Allowance/ Daily Allowance will be paid to the candidates for appearing in the interview.
  - The contract engagement will not confer any right on the candidate for regularization in OIL.
  - The candidates should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.
  - The candidate will have to submit a character and antecedents verification certificate from concerned authorities at the time of joining
  - Local conveyance @ Rs. 6,000/- per month will be paid.
  - Mobile & Landline telephone reimbursements for due discharge of official responsibilities subject to a maximum of Rs. 1750/- per month or actual whichever is lower, will be paid.
  - Travel/ boarding during all official tours outside the place of posting will be provided/ arranged by OIL and an incidental of Rs. 250/- per day will be paid for the actual number of days worked for OIL outside the place of posting.
  - Any dispute with regard to the engagement against this advertisement will be under the jurisdiction of Dibrugarh district court only.
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**Experience Details** (Attach documentary proof)

Name & address of the organization	Post held	Period		Key Responsibilities held	Gross Salary drawn
		From	To		

Extra curricular activities/Hobbies:

Any Other information /relevant details you would like to furnish:

I, hereby, declare that all information provided in this application form are true, complete and correct to the best of my knowledge and belief and I have attached self-attested relevant supporting documents along with the application. I understand that in the event of any information being found false at any stage or not satisfying the eligibility criteria according to the requirements of the post, my candidature for the said contractual engagement is liable to be summarily rejected/ cancelled / terminated and action as deemed fit shall be initiated against me.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Applicant