



HRAQ/CONT-EX-B/24-163 dated 06/09/2024.

1.0 Oil India Limited (OIL), a Maharatna Public Sector Undertaking is the second largest national upstream Oil & Gas Company with pan India presence and global footprint. Oil India Limited intends to engage 1(one) Consultant (LPG Recovery Plant) on contract for LPG Department, OIL, Duliajan on consolidated honorarium for a period of 06(six) months, extendable by another tenure of 06(six) months up to a maximum period of 01(one) year depending upon requirement of the Company. Applications are invited from interested and eligible candidates for engagement as Consultant (LPG Recovery Plant) on contract in OIL.

2.0 **Job Description/Responsibilities:**

Consultant (LPG Recovery Plant): 1(One) requirement.

- a) Preparing daily work schedules and monitoring progress.
- b) Setting priorities and ensuring execution of works as per priority.
- c) Overall supervision of Instrumentation related activities.
- d) Liaison and coordination with the LPG Operation, Mechanical and Electrical Sections.
- e) Supervising the integration and hooking up of instruments.
- f) Ensure technical conformance and compliance for each job.
- g) Planning for testing and re-commissioning of all individual instruments and equipment.
- h) Overseeing overall testing and re-commissioning of DCS & ESD systems.
- i) Supervising troubleshooting and rectification post-commissioning.
- j) Daily record-keeping and report generation.

NB: The above list is only indicative and not exhaustive.

3.0 **Eligibility:**

- a) Must have retired at least from a position equivalent to OIL Grade C or above in any Oil and Gas Industry.
- b) The age of the applicant should not be more than 65 years as on the last date of receipt of application.
- c) Minimum 10 years working experience in Instrumentation and DCS in Oil & Gas Sector, with at least 03 years' experience in LPG Recovery Plant Instrumentation.
- d) Knowledge of policies, safety protocols, statutory regulation and industry standards pertinent to Oil & Gas Sector in India.

4.0 **Period of Contract:** 06(six) months, extendable by another tenure of 06(six) months up to a maximum period of 01(one) year depending upon requirement of the Company.

5.0 **Place of Posting:** Duliajan, Assam.

6.0 **Honorarium and Facilities:**

Monthly Honorarium	₹50,000/-
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- a) Local conveyance @₹6,000/- per month will be paid.
- b) Mobile & Landline telephone reimbursement for due discharge of official responsibilities subject to a maximum of ₹1,750/- per month or actual, whichever is lower.
- c) Travel/Boarding and Lodging during all official tours outside the place of posting would be extended as per entitlement of the grade last held.
- d) Incidentals of ₹250/- per day for the actual number of days worked for OIL outside the place of posting.
- e) Paid leave of 20 (twenty) days for 01 (one) year engagement i.e. 10 (ten) days for a period of 06 (six) months.
- f) Normal Company holidays of OIL will be applicable.
- g) Incumbent would work in line with regular executives of the Company.
- h) All taxes as applicable will be borne by the individual.

7.0 **Selection Procedure:** Selection will be based on personal interaction with a Selection Committee.

8.0 Please note that no TA/DA will be paid. Further, no reimbursement shall be provided for joining.

9.0 Accommodation must be arranged by the selected candidate.

10.0 Interested and eligible candidates may send their duly filled in application form (in prescribed format along with self-attested requisite documents) at email id **con_app@oilindia.in** on or before 23:59 hours of **05/10/2024**. Applications submitted in any other format other than the prescribed format will be summarily **REJECTED**.

11.0 The shortlisted candidates will be informed through email about the mode of Personal Interaction, scheduled date and time. As such, the candidates are advised to mention a valid e-mail ID and mobile phone number.

12.0 Online applications received after 23:59 hours of **05/10/2024** will be rejected. Applications submitted without supporting documents for proof of date of birth and relevant experience will also be rejected.



Please affix your
recent passport size
photograph

**APPLICATION FOR ENGAGEMENT AS CONSULTANT
(LPG RECOVERY PLANT), DULIAJAN**

1	Name of the applicant				
2	Father's name				
3	Date of Birth				
4	Gender				
5	Caste				
6	Address for communication				
7	Permanent address (if different from address for communication)				
8	Telephone/Mobile Phone No.				
9	E-mail ID (in block letters)				
10	Details of Educational Qualification				
Sl. No.	Degree	College/Institution	Year of Passing	Specialization / Discipline	Class / Division
a.	Graduation				
b.	Post- Graduation				
c.	Others (if any)				
d.	Any other academic details				
e.	Members of Professional Bodies				

11 Experience Details						
Sl. No.	Name of Organization	Position Held	Grade of the Position last Held	Period of Service		Nature of duties
				From	To	
a.						
b.						
c.						
d.						
e.	Write-up on relevant experience (maximum 300 words)					

Declaration

I hereby certify that the particulars furnished above are true, correct, and complete in all respects. In case of information provided by me being found incorrect or false, my appointment may be cancelled at any time without informing me.

Date: _____

Place: _____

Signature of Applicant

Please enclose copy of the following documents along with the application:

1. Proof of Date of Birth.
2. Caste Certificate (if applicable)
3. Proof of educational qualification
4. Proof of relevant experience.

Application in any other format will be summarily rejected.