

To
The Secretary
Oil India Superannuation Benefit Scheme Fund,
Accounts Department,
Oil India Limited,
Duliajan, Assam-786602

Date : _____

SUB : ROC Claim against Annuity Bond No.

of **Late** ; Ex OIL ID

Dear Sir,

This is to inform you that my husband / wife Late
....., who was a pensioner of OISBSF, had expired on Please
arrange to release the ROC amount against his / her above annuity. I am furnishing below my bank
details for settlement of ROC claim and also enclosing attested copy of death certificate and original
copy of identity certificate.

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|------------------|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Name | : | | | | | | | | | | | | | | | | | | | |
| Bank Account No. | : | | | | | | | | | | | | | | | | | | | |
| Bank | : | | | | | | | | | | | | | | | | | | | |
| Branch | : | | | | | | | | | | | | | | | | | | | |
| IFSC | : | | | | | | | | | | | | | | | | | | | |

You are requested to do the needful to settle the ROC claim at the earliest.

Thanking you.

Yours faithfully

(_____)

Signature of Nominee

Mobile No. :

| | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

FULL ADDRESS OF NOMINEE.

| | | | |
|---------------|---------|--------|--|
| NAME : | | C/o : | |
| VILL. / TOWN: | | P.O. : | |
| DIST. : | STATE : | PIN : | |

- Encl: 1) 2 nos. of attested photocopies of Death Certificate
2) NEFT Mandate duly filled and signed
3) Self attested photocopy of the first page of Bank Passbook
4) Original copy of Photo-Identity Certificate issued by Gram Panchayat / Municipality
5) Photocopy of PAN Card

To,
The Branch Manager (P&GS)
L.I.C Of India, P&GS Unit, Jorhat Divisional Office
"Jeevan Prakash", Rajabari
Jorhat -785014, Ph. (0376)2360997

Ref. : Option for NEFT Payment (Direct Credit to Bank A/C)

Dear Sir,

I am interested to receive my annuity amount through NEFT system. For this purpose I furnish below the required details and enclosing a photocopy of Bank Pass book:

1. Name of the Annuitant :-
2. Ex- OIL ID :-
3. Master Policy Annuity No :- 407002017 /
4. PAN No. :-
5. Bank Name :-
6. Bank Address :-
7. Account type: Current/Savings :-
8. Account No (Single) :-
9. Bank IFS Code :-
10. Bank MICR Code :-
11. Tel. No/Mobile No. (Annuitant) :-
12. E-mail ID (Annuitant) :-

Kindly arrange to transfer my Annuity amount as per above details through NEFT system.

Date: -

Signature of the Annuitant

This is to certify that Name, Bank A/C No & Branch, IFS Code, MICR code given above is correct as per our records.

Date: -

Signature of Bank official with
Office Seal