

**OIL INDIA LIMITED
CORPORATE HR, NOIDA**

CMD/OIL/PER/14(C)

May 8th 2019

**ENGAGEMENT OF RETIRED OIL SECTOR PSU OFFICERS
AS CONSULTANT (HR) ON CONTRACT BASIS**

- 1.0 Oil India Limited intends to engage a Consultant in HR on contract basis in its Corporate Office, Noida on consolidated honorarium for a period of one year. Applications are invited from interested candidates for engagement as Consultant (HR) in Oil India Limited.
- 2.0 Job Responsibilities:
- (a) Provide advice and recommendations to HR personnel for resolution of contract labour issues, court/vigilance cases related to HR.
 - (b) Assist in formulation of a strategy for LTS (Wage Negotiation) for unionised employees
 - (c) Review the existing OIL Executives' Conduct and Discipline Rules
 - (d) Provide guidance and recommendations on old HR / Industrial Relations matters (more than 100 cases) for resolution
- NB: The above list is only indicative and not exhaustive.
- 3.0 Eligibility:
- (a) The incumbent should have retired from oil sector PSU as Chief General Manager (HR) or Executive Director (HR) having minimum 30 years of experience.
 - (b) The age of the incumbent should not be more than 70 years as on 07/06/2019.
- 4.0 Period of Contract: One year extendable by one more year depending on the requirements of the Company.
- 5.0 Place of Posting: Corporate Office, Noida
- 6.0 Honorarium and Facilities: A consolidated lump-sum monthly honorarium of Rs 1,70,000/- will be paid. Additionally, 20 days paid leave and travel, Boarding and Lodging during all official tours outside the place of posting will be extended as admissible.
- 7.0 Selection Procedure: Selection will be based on personal interaction by a Selection Committee.
- 8.0 Interested and eligible persons may send their duly filled in application (in prescribed format given below) to **CGM(HR), Oil India Limited, Plot No. 19, Sector-16A, Noida-201301** on or before **7th June, 2019** by **1700** hours.



ऑयल इंडिया लिमिटेड

Oil India Limited

**APPLICATION FOR ENGAGEMENT AS
CONSULTANT**

*Please affix your recent
passport size photograph.*

Post applied for	
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1.	Name of the Applicant:	
2.	Father's Name:	
3.	Date of Birth:	
4.	Gender:	
5.	Address for Communication:	
6.	Permanent Address(if different from address for communication):	
7.	Telephone/Mobile No.	
8.	E-mail ID	

9. EDUCATIONAL QUALIFICATIONS					
S.no.	Degree	College/Institution	Year of passing	Specialization/ Discipline	Class/Division
a.	Graduation				
b.	Post -Graduation				
c.	Others(if any)				
d.	Any other academic details				
e.	Member of Professional Bodies				

10. EXPERIENCE DETAILS						
S.no.	Name of the organization	Position held	Grade of the Position last held	Period of Service		Nature of duties
				From	To	
a.						
b.						
c.						
d.						
e.	Write-up on relevant experience (maximum 300 words)					

DECLARATION

I hereby certify that the particulars furnished as above are true, correct and complete in all respects. In case of information provided by me being found incorrect or false, my appointment may be cancelled at any time without informing me.

Date:

Place:

Signature of Applicant