



ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम)

Oil India Limited

(A Government of India Enterprise)

Duliajan – 786 602, Assam

- 1.0 OIL INDIA LIMITED, a Navratna Public Sector Undertaking is the pioneer and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude Oil, Natural Gas and Manufacture of LPG with its field Headquarters at Duliajan, Dist. Dibrugarh, Assam
- 1.1 Oil India Limited intends to engage a Liaison Officer (Consultant) in Frontier Basin on short term contract basis in its OALP, DSF NELP and nominated PEL areas on consolidated honorarium for an initial period of 01 (one) year, extendable by 06 (six) months at a time upto maximum period of 02 (two) years. **Applications are invited from interested candidates, who have retired from any OIL sector PSUs, for engagement as Liaison Officer (Consultant) on contract basis in Frontier Basin of Oil India Limited as per the terms & conditions mentioned below.**
- 2.0 Post: Liaison Officer (Consultant)
- 3.0 No. of Post: 01(one)
- 4.0 Job Responsibilities:
- Providing assistance in obtaining all mandatory statutory clearances viz. PEL, Forest clearance, NBWL clearance and Environmental clearances from the Govt. organizations for carrying out exploration activities such as seismic surveys, establishment of Drilling locations and other allied installations.
 - Assist in multiple site visits and liaising with various departments from the states of Assam, Arunachal Pradesh, Nagaland, Mizoram and Tripura and site visit activities.
 - Assist in identification and demarcation of the areas related to various statutory clearances in OIL's PEL, NELP , DSF and OALP areas of North-Eastern Region.
 - Assist in regular follow up at various levels of the Government Departments to expedite the clearance requests.
- NB: The above list is only indicative and not exhaustive.
- 5.0 Eligibility:
- The incumbent should have retired from any Oil sector PSUs and have relevant working experience as mentioned in the Clause-4 above.
 - The age of the incumbent should be not more than 65 years as on 28.02.2020.

6.0 Period of Contract:

Initial period of 01 (one) year, extendable by 6 months at a time for a maximum period of 02 (two) years based on requirement of the Company and performance of the individual.

7.0 Place of Posting:

Frontier Basin, Field Headquarters, Duliajan.

8.0 Honorarium and Facilities:

- a) Contract remuneration @ Rs. 40,000/- per month.
- b) Local Conveyance @ Rs. 6,000/- per month.
- c) Mobile & Landline Telephone reimbursements for due discharge of official responsibilities subject to a maximum of Rs. 1750/- per month or actual, whichever is lower.
- d) Travel/Boarding during all official tours outside the place of posting will be as per entitlement of the Grade- A executives of OIL.
- e) Incidentals @ Rs. 250/- per day for the actual number of days worked for OIL outside the place of posting.
- f) Paid Leave entitlement of 20 days for 12 months.
- g) Incumbent will work in line with the regular executives of the Company.

9.0 Selection Process:

Selection will be based on personal interaction by a Selection Committee.

- 10.0 Interested and eligible persons may send their duly filled in application (in prescribed format given below) to **GM (Personnel), Personnel Department, Oil India Limited, Duliajan, Dibrugarh, Assam-786602 and should reach on or before 28.02.2020 by 23.59 hours.**
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APPLICATION FOR ENGAGEMENT AS CONSULTANT

Please affix your recent
passport size photograph

Position applied for	
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1.	Name of the Applicant:	
2.	Father's Name:	
3.	Date of Birth:	
4.	Gender:	
5.	Address for Communication:	
6.	Permanent Address (if different from address for communication):	
7.	Telephone/ Mobile No.	
8.	E-mail ID	

9. EDUCATIONAL QUALIFICATIONS					
S. no.	Degree	College/Institution	Year of Passing	Specialization/ Discipline	Class / Division
a.	Graduation				
b.	Post-Graduation				
c.	Others (if any)				
d.	Any other academic details				
e.	Member of Professional Bodies				

10. EXPERIENCE DETAILS						
S. no.	Name of the organization	Position held	Grade of the Position last held	Period of Service		Nature of duties
				From	To	
a.						
b.						
c.						
d.						
e.	Write-up on relevant experience (maximum 300words)					

DECLARATION

I hereby certify that the particulars furnished as above are true, correct and complete in all respects. In case of information provided by me being found incorrect or false, my appointment may be cancelled at any time without informing me.

Date :

Place :

Signature of Applicant

Please enclose copy of the following documents along with the application:

1. Date of Birth Proof
2. Educational Qualification Mark sheets
3. Documentary proof for Work Experience.