

**OIL INDIA LIMITED
KG BASIN PROJECT, KAKINADA**

Date : 31.07.2019

**ENGAGEMENT OF RETIRED OIL SECTOR PSU OFFICERS / GOVT. OFFICIALS AS
CONSULTANT (LAND & COORDINATION) ON CONTRACT BASIS AT KG BASIN
PROJECT, KAKINADA (AP).**

1.0 Oil India Limited intends to engage a Consultant for Land related matters and for Coordination role on contract basis in its KG Basin Project Office at Kakinada on consolidated honorarium for a period of one year. Applications are invited from interested candidates for engagement as Consultant (Land & Co-ordination) in Oil India Limited.

2.0 Job Responsibilities :

- (a) To attend Land related matters including acquisition of Land (both permanent and on Lease), restoration of Land, etc.
- (b) To liaise with all land owners towards preparation of agreements on renewal of lease of land, negotiation with land owners from time to time.
- (c) To liaise with District Administration and pursue the CSR activities, preparation of estimates, obtain utilisation certificates, etc.
- (d) To attend all public issues and solve the problems for uninterrupted operations.
- (e) Liaisoning with other Departments of Govt of AP for any other matters.
- (f) To prepare the drafts for approval of the competent authority for payment of Land Lease / Rent etc, and proposals for sanctioning of funds under CSR.
- (g) To maintain all land related documents in a systematic manner as well as CSR related documents.
- (h) To meet the Public Representatives as well as District Officers along with Officers of OIL to solve any environmental issues, if any, occurred in the OIL's locations.
- (i) Any other assignment that may be required to be undertaken from time to time.

NB : The above list is only indicative and not exhaustive.

3.0 Eligibility :

- (a) The incumbent should have either retired from oil sector PSUs at a level of Deputy General Manager or retired Govt. Gazetted Officer of a minimum Thasildar level preferably from Andhra Pradesh Govt. having minimum 15 years of experience of handling liaison / coordination / Land related matters.
- (b) The age of the incumbent should not be more than 70 years as on 15.07.2019.
- (c) The candidates should not have any disciplinary cases / criminal cases during his service career.
- (d) Candidates having Telugu as mother Tongue will be given preference.

4.0 Period of Contract : One year extendable by one more year depending on the requirements of the Company.

5.0 Place of Posting : Kakinada, Andhra Pradesh.

6.0 Honorarium and Facilities :

- (a) Contract Remuneration of Rs. 40,000 /- per month.
- (b) Local conveyance @ Rs. 6,000/- per month.
- (c) Mobile & Landline Telephone Reimbursement for due discharge of official responsibilities subject to a maximum of Rs. 1,750/- per month or actual whichever is lower.
- (d) Travel / Boarding during all official tours outside the place of posting will be as per entitlement of the Grade 'A' executives of OIL.
- (e) Incidentals Rs. 250/- per day for the actual number of days worked for OIL outside the place of posting.
- (f) Paid leave entitlement of 10 (ten) days for 06 (six) months.

7.0 Selection Procedure : Selection will be based on personal interaction by a Selection Committee.

8.0 Please note that no TA / TA will be paid.

9.0 Interested and eligible persons may send their duly filled in application (in prescribed format given below) to Executive Director (KGB & BEP), Oil India Limited, 3rd Floor, 11-4-7, Nookamma Temple Street, Ramaraopeta, Kakinada – 533004 or via email KGB_CONS@oilindia.in on or before 15.08.2019 by 17:00 hours.