

OIL INDIA LIMITED
DULIAJAN

(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN – 786602, ASSAM

OIL INDIA LIMITED invites sealed tender from experienced Contractors/Firms for the following services in its oilfields in Assam.

Tender No. : DCO4279P10/BB

Service Requirements: HIRING THE SERVICE OF ONE NO BRAND NEW CRAWLER MOUNTED HYDRAUylic EXCAVATOR POWERED BY DIESEL ENGINE DEVELOPING 89 HP@2200 RPM AND FITTED WITH 4.6 M BOOM ,2.1 ARM,0.64 CUM BUCKET, 360 DEGREE SWING AND LIFTING CAPACITY 2.8 TON FOR A PERIOD OF 4 YEARS

Earnest money : Rs. 36,000.00

Bid Closing Date: 08.09.2009

Bidding documents for the above tender can be obtained from the office of the HEAD-CONTRACT, Oil India Limited, Duliajan – 786602, from **08.08.2009 to 07.09.2009** on submission of application together with tender fee of **Rs. 500/-** through Demand/ Banker's Cheque/ Pay-in-Slip in favour of 'Oil India Limited', payable at Duliajan.

The details of the tender are available in website www.oil-india.com

(A.C.BHATTA)
HEAD-CONTRACTS

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Earnest money: Rs. 36,000.00

Tender fee : Rs. 500.00

**NOTE: BID CLOSING AND OPENING DATE FOR THE ABOVE TENDER:
08.09.2009**

2.0 The complete set of bidding documents (non-transferable) for the above tender may be purchased from the office of the HEAD-CONTRACT w.e.f. **08.08.2009 to 07.09.2009** during working hours by interested bidders on submission of written application to the Head-Contract, Oil India Limited,Duliajan-786602, Assam and on payment of non-refundable tender fee mentioned against the tender through Demand Draft/Banker's Cheque, Pay-in-slip from any Nationalized Bank in favour of Oil India Limited, payable at Duliajan. Cost of the tender documents may also be deposited in cash in favour of Oil India Limited in UCO Bank, Canara Bank, UBI & SBI of Duliajan branch and proof of such deposit must be furnished along with the application for tender documents. Application received after the above mentioned period will not be considered.

3.0 Bid Rejection Criteria & Bid Evaluation Criteria for the tender.

AA) BID REJECTION CRITERIA (BRC):

I) The bids shall conform generally to the terms and conditions given in the bidding documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in PART-III of this tender.

Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected.

i) Bidder must have relevant experience in carrying out similar nature of job with PSUs / Central Govt. /State Govt. Organization in last 7(seven) years from date of bid opening.

Should have successfully executed similar works of value-

1. Single contract of minimum value of Rs. 57, 76,000 /-

OR

2. Two contracts of minimum value of Rs. 36, 10,000/- each.

OR

1. Three contracts of minimum value of Rs. 28, 88,000/- each.

ii) Average Annual financial turnover during the last 3(Three) years, ending 31st March 2008, should be at least Rs.21, 60,000/-

iii) Bidder must submit all necessary documents related to experience and turnover, otherwise bid will be rejected.

II. TECHNICAL PART

1. The Bidder(s) must offer the services of 1(one) Nos. Brand new Crawler mounted Excavator.

2. Bidder must specify the make, model and year of manufacturer of the offered Excavator.

3. Bidder has to provide leaflet/Technical literature of the offered Excavator.

4. Minimum experience for OPERATOR for operating the offered Crawler should be 4 (four) years in river bed operation for handling sand only in Govt. /Semi Govt. organization/PSU.

5. Offered specification should be as per NIT specification and any deviation from NIT for the following data/ specifications, bid will be rejected.

5.1 (a) Lifting Weight : Minimum 2.8 Ton
 (b) Swing Speed : Maximum 12 RPM
 (C) Arm : Minimum 2.1 M

6. Bidder has to purchase the excavator from OEM or from authorized dealer of OEM. Certificate for dealership from OEM has to be produced along with the offer.

Note-

“Similar nature of job” mentioned above means experience in providing crawler service with operator having experience of minimum 04(four) years

I) For proof of Annual turnover, any one of the following document/photocopy must be submitted along with the bid: -

- i) A certificate issued by a practicing Chartered/ Cost Accountant’s Firm, with membership no. certifying the Annual Turnover and nature of business.
- ii) Audited Balance Sheet and Profit and Loss account.

II) For proof of requisite Experience, any one of the following document/photocopy must be submitted along with the bid: -

- i) In case of OIL contractors, copy of 'Certificate of Completion (COC)/ 'Certificate of Payment (COP)' of jobs successfully completed, showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.
- ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department in last seven years ending bid closing date showing:
 - (a) Gross value of job done; and
 - (b) Nature of job done; and
 - (c) Time period covering the financial year(s) as per the NIT.

iii) Non- submission of the documents as specified in BRC above will result in rejection of bids.

BB) BID EVALUATION CRITERIA (BEC):

The bids conforming to the Technical Specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

(i) Fixed charge per month (Crawler for 24 hrs. with drivers & crew for 8-hrs. duty)	→ (A)
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(ii) Running charge per hr	→ (B)
(iii) Over time rate per hour for driver (Beyond 8 hours of normal duty)	→ (C)
(iv) Over time rate per helper per hour (Beyond 8 hours of normal duty)	→ (D)
(v) Inter location movement rate within OIL's operation area	→ (E)

Rates under (i) & (ii) above are inclusive of the applicable 12.50% AVAT (The crew to be engaged by the contractor for normal duty of eight hours is to consist of one driver; one helper and one supervisor for each unit)

2.2 For ascertaining overall ranking, the total bid price will be worked out taking the quantum indicated above and the rates quoted for the particular item. The Bid Price per Unit will be worked out as below: -

BID PRICE PER UNIT= 48 X A+{ B X 8760 }+{ C X 973 }+{ D X 973} + 24 x E

TOTAL BID PRICE = BID PRICE PER UNIT

(Considering uniform quantity of average run of 8760 Hrs and 973 hrs. of O.T each for a operator & helper for 48 months for the services of each Unit and 24 Nos. inter-locations movement within OIL’s operational area).*****

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

3. Discount: Bidders are advised not to indicate any separate discount. **Discount if any, should be merged with the quoted price. Discount of any type indicated separately will not be taken in to account for evaluation purposes.** However, in the event such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

4. A) Bidder(s) must also furnish the followings.

1. **NAME OF FIRM**
2. **DETAIL POSTAL ADDRESS**
3. **TELEPHONE NO.**
4. **MOBILE NO.**
5. **E-MAIL**
6. **FAX NO.**
7. **CONTACT PERSON**
8. **CONTACT PERSON'S CONTACT NO.**
9. **TAX EXEMPTION CERTIFICATE NO. (Attested copy required)**
10. **CST REGD.NO. (Attested copy required)**
11. **LOCAL SALE TAX REGD.NO. (Attested copy required)**
12. **PAN NO. (Attested copy required)**
13. **VAT REGD, NO. (Attested copy required)**
14. **BANK ACCOUNT NO.**
15. **BANK ACCOUNT TYPE.**
16. **BANK NAME**
17. **BANK ADDRESS**
18. **SERVICE TAX REGD.NO. (Attested copy required)**
19. **P.F.CODE NO. (Attested copy required)**
(Or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them. In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).)
20. **VENDOR NO. (IF AVAILABLE)**

B) Solvency Certificate from Bank

CC) GENERAL

a) In case bidder takes exception to any clause of Tender Document not covered under BEC / BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised

by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

b) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses must be received on or before stipulated date mentioned in the letter of clarification sought by the Company, failing which the bid will be summarily rejected.

c) In case any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

d) The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

Dtd. 16.07.09

(A.C.BHATTA)
HEAD-CONTRACTS
For RESIDENT CHIEF EXECUTIVE