

OIL INDIA LITED
(A Govt. of India Enterprise)
PS.8, SONAPUR

TENDER NOTICE NO.: **G287532P10 DATED 05.04.2010 SEALED** Tenders are invited from Govt. approved & experienced /reputed contractors/Firms for the under mentioned work.

DESCRIPTION OF WORKS/SERVICE	LOCATION	CONTRACT PERIOD	i). Bid Closing/ Opening date ii) Earnest money deposit iii) Security money deposit
Proposal for Hiring patrolling services using supervisory and logistic Support in and around Pipeline Right of way (ROW) of Oil India Limited from Main Line Km Post 783 to Main Line Post 920 and ROU of this Section of Approx. 8 Km stretching through Jalpaiguri, Darjeeling, Uttar Dinajpur, Kishanganj of West Bengal/Bihar for a period of two years.	Pipeline ROW/ ROU of OIL INDIA LIMITED From PL Km: 783 to PL Km920.	For a period of 02 (Two) Years.	i. 19.04.2010/21.04.2010. ii. Rs.15,000/- iii. 2.5%

2. Sealed envelopes containing the Tender shall be marked with the above Tender Number and description of work, bid/tender opening date and addressed to the **Chief Engineer Pipeline (Ops.) PS.8, Sonapur**. All tendered shall deposited the requisite Earnest money along with Tender in the form of Demand Draft /Banker's Cheque/Bank Guarantee in favour of M/s. Oil India Ltd. Payable at Guwahati. This Earnest money shall be refunded to all unsuccessful Tenders, but is liable to be forfeited in full or part, at Company's discretion, Tenders received without Earnest money in the manner specified above will be summarily rejected.

3.0. Tenders will be received upto 2.00 PM (IST) on **19.04.2010** at the office of **Chief Engineer Pipeline (Ops.) PS.8, Sonapur** and opened on **21.04.2010** at PHQ, Noonmati at 2.30 P.M. at the office of the at the office of the **Chief Manager Admin. Pipeline** in the presence of attending tenderers. Tenders can be dropped in the tender box placed in front of the Office of the **Chief Engineer Pipeline (Ops.) PS.8, Sonapur**. However, if the above mentioned closing/opening day of the tender happens to be non-working day due to Bundh/Strike or any other reason, the tenders will be received and opened on the following working day at the same time except on Saturdays.

4.0. For registered contractors with OIL, all requests for tender papers may be accompanied with A/C Crossed Postal order/Demand Draft/Cash of **Rs.500.00 (Rupees Five Hundred)** only (non-refundable), issued in favour of Oil India Limited payable at Guwahati/CEPL(OPS)PS.8. The cost of the Tender paper and the earnest money may also be deposited in draft to the Sr. Manager (F&A), PHQ, Noonmati on certification from **Chief Engineer Pipeline (Ops.) PS.8, Sonapur** on or before **19.04.2010** Tender documents may be had and the OIL General Conditions of Contracts, the Standard Specifications and relevant drawings may be seen in the office of the **Chief Engineer Pipeline (Ops.) PS.8, Sonapur** on working days during the office hours. The Company reserves the right to reject any/all application(s) without assigning any reason. **Cost of Tender paper @Rs.500/-each Non-refundable.**

5.0. The rates shall be quoted per unit as specified in the schedule of work (Part-II) and shall be in words as well as in figures. No over-writing shall be allowed, but all corrections may be inserted in the blank space above the corrected words/figure and must be initialed. In case of discrepancy, the rates, quoted in words shall be considered to be correct. Company reserves the right to reject any or all the tendered or accept any tender in full or in part, without assigning any reason.

6.0. Before tendering, the Tender is advised to inspect the work site with permission from the **Chief Engineer Pipeline (Ops.) PS.8, Sonapur** or his representative to assess the nature and extent of the work and the conditions, under which it will be carried out, may also seek such clarification from his office as deemed necessary.

7.0. The Company reserves the right of rejecting any or all tenders or accepting and tenders in part without assigning any reason, the tender papers if personally not collected after notification will be sent to the applicant by registered post. However, company will be not responsible for any delay or non-receipt of the same.

8.0. a) No tender must withdraw the tender after its Public opening. Any such withdrawal either make the tender liable to forfeit his Earnest Money in full, and be debarred from further tendering as the sole discretion of the Company and the period of debarment in no case be less then 6 (Six) months in such case OIL registered contractor shall be debarred from tendering for a minimum period of 6 (Six) months. Conditional tenders are liable to be rejected at the discretion of the Company.

b) Once a withdrawal letter is received from any bidder the offer will be treated as withdrawn and no further claim/ correspondence will be entertained in this regard.

9.0. The tender must be valid for 180 days from the date of opening of tender.enders can be dropped at the box placed at the office of Contract Department or can be sent by registers post addressed to

10.0. Conditional tenders are liable to be rejected at the discretion of the Company.

11.0. The work may be split-up among more than one contractor at the sole discretion of the Company.

12.0. The work shall have to be started 7 (seven) days from the date of work order.

13.0. Time shall be regarded as the essence of the contract and the failure on the part of the contractor to complete the work within the stipulated time shall entitle the Company to recover liquidated damage and/or penalty for the contractor as per term of the tender contract.

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14.0. The Schedule tender will be required to enter into a formal contract which will be based on his tender on the OIL Standard Form of contract.

15.0. The successful tenders (s) shall furnish a security deposit in form of Bank Draft as specified above before signing the formal contract. The security deposit together with Earnest Money will be treated as security money and will be refunded to the contractor after satisfactory completion of the work, but part or whole of which shall be used by the Company in realization of liquidated damage if any, or for adjustment of compensation/loss due to the Company for any reason. This security money shall not earn any interest.

16.0. Tenders may be sent by registered post addressed to the so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay on-receipt of the same.

CHIEF ENGINEER PIPELINE (OPS.) PS.8
OIL INDIA LIMITED
PUMP STATION NO. 8, SONAPUR
POST BOX NO.16
SILIGURI – 734001 (WEST BENGAL)

17.0. The amount of retention money shall be released after 6 (Six) months from the date of issue of completion certificate from concerned department and this money shall not earn any interest.

18.0. The bidders are required to furnish the composition & status of ownership of the firm in whose name tender documents have been purchased/issued along with one more of the following documentary evidences (which are applicable to the bidder) in support of the same.

1.0. In case of Sole Proprietorship Firm-Copies of Telephone/Electricity/Mobile bill, PAN, latest Income Tax Return indicating therein the name, business and residential address, E-mail & telephone numbers of the owner and copies of Service Tax & Central Excise Registration Certificate, P.F. Code, ESI Code.

02. In case of UHF-Copies of Telephone/Electricity/Mobile Bill, PAN latest Income Tax Return, Family arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

03. In case of partnership Firm-copies of Telephone/Electricity/Mobil Bill, PAN, latest Income tax Return including therein the name, residential address, E-mail and telephone numbers of all the parties (including the Managing Partner), registered partnership agreement/Deed and copies of Service Tax and Central Excise Registration Certificate.

04. In case of Co-Operative Societies-copies of Telephone/ Electricity/Mobil Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or person who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

05. In case of Societies registered under the Societies Registration Act-Copies of Telephone/Electricity/Mobil Bill, PAN, latest Income tax Return indicating therein the name, residential address, E-mail and Telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax & Central Excise Registration Certificate.

06. In case of joint stock Companies registered under the Indian Companies Act-Copies of Telephone/Electricity/Mobil Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail & Telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Register of Companies, Memorandum and Articles & copies of service Tax and Central Excise Registration Certificate.

07. In case of trusts registered under the Indian Trust Act – Copies of Telephone/Electricity/Mobil Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the registrar of the state, Trust Deed and copies Service Tax and Central Excise Registration Certificate.

Contd...P/-3

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19.0. DISCOUNTS/REBATES.

- 1.1. Unconditional Discounts/rebates if any given in the bid or along with bid will be considered for evaluation.
- 1.2. Post bid or conditional discounts/rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate, the contract shall be awarded after taking into consideration such discount/rebate. These provisions shall be incorporated suitably in the Bid Document.

20.0. BACKING OUT BY BIDDER

In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2(two) years from the date of withdrawal of bid.

21.0 BACKING OUT BY L1 BIDDER AFTER ISSUE OF LOA

In case LOA issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the Bid Security shall be forfeited and the bidder shall be debarred for 2(two) years from the date of default.

22.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

CHIEF ENGINEER PIPELINE (OPS.)PS.8
FOR.: GENERAL MANAGER (PIPELINE SERVICES)

DISTRIBUTION

GM (PLS)

HEAD-P/L OPS.

SR.M (F&A)

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OIL WEB.

NEWS PAPER/LOCAL DAILY.

