

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan-786 602(Assam)**

OIL INDIA LIMITED, a premier Public Sector Enterprise of Govt. of India engaged in drilling and exploration activities for hydrocarbon invites Sealed quotations under Single Bid tendering system from experienced and established firms / contractors of Arunachal Pradesh, meeting the requisite criteria for the under mentioned work.

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**Description of Works**

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**Tender No.DCC7628P11**

Earth filling, dressing-levelling, hardstanding an area of 8.0 x 25.0 m for placing Oil / Gas Separator and 04 nos of Rectangular Tanks; dressing-levelling, hardstanding an area of 3mx12m for placing Steam Jacket Ground X-mass tree; earth filling,dressing-levelling, hard standing an area of 3.0m x 4.0 m for placing of Bowser Loading Pump; Dressing-levelling & hardstanding an area of 3.0m x 4.0 m for Bowser Loading Pad; constn of Flare Pit Area (20m x 20m), erection of Asbestos sheet wall (16' high) around the flare pit and making approach roads from main well plinth to flare pit earthen bundh & earthen bundh to flare pit by earth filling & placing sand bags on trackways; constn of earthen bundh around the flare pit area upto 1.50 m height to prevent crude oil overflow to neighbouring areas; erection of Security fencing with Jingle Wire around the flare pit area;constn & laying of RCC precast slabs (Double layer) for 04 nos of tanks;constn of Brick wall tank dyke (half wall) around the tank bundh; earth filling in one drain at the Boiler area; erection of Security Fencing with Jingle wire & Balli posts around the boiler area;erection of Asbestos sheet wall (10m long x 3.60 m high high) at the frontside of Boiler parallel to Namsai-Mudoi Road;Dressing-levelling & hardstanding of Boiler Area 20m x10m; Constn of temporary Security hut (10 ft x 10ft) inside Boiler boundary Area; Constn of one no. pucca latrine & urinal near Boiler area. 16. Sinking of tube well in the Boiler area; Cutting VSP Pit and making & placing pipe structure, bamboo palasiding surrounding the pipe structure and placing sand bags around the bamboo palasiding; Additional miscellaneous works (drains, sheds, foundations, bamboo palasiding, sand bagging etc.) for future production activities at Loc-NSA, AP including supply of all materials except cement, MS rods, binding wire, AC sheets, CGI sheets.

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2.0 The interested contractors / firms should send the applications for issue of tender documents addressed to HEAD (CONTRACTS), OIL INDIA LIMITED, Duliajan-786602, District - Dibrugarh, Assam. Application may be sent by post. However, for the delay in receipt or non-receipt of the same, Head (Contracts) will not be responsible.

3.0 **Issue of Tender Documents**

Prescribed Tender Documents (non-transferable) are to be purchased from the office of HEAD (CONTRACTS), OIL INDIA LIMITED, P.O. DULIAJAN - 786602, within office working hours from 9<sup>th</sup> April'2010 to 19<sup>th</sup> April' 2010, on application along with non-refundable Tender Fee amounting to Rs.500.00 (Rupees Five Hundred only) through a Crossed Demand Draft / Banker's Cheque in favour of "Oil India Limited" payable at Duliajan. Applicant can also deposit the tender fee directly in UBI / UCO / SBI / ALLAHABAD / CANARA / INDIAN OVERSEAS Banks (Duliajan Branch) and proof of such deposit must be furnished along with the application of tender documents. The details of tenders are available at Website [www.oil-india.com](http://www.oil-india.com).

#### 4.0 **Eligibility Criteria**

Interested contractors / firms shall have to submit the following documents along with the bid -

(a) Experience of having successfully completed similar works with CPWD, Railways, APWD, APPWD, MES, NRL, ONGCL, OIL or any other Government Organization / Public Sector Undertaking. The minimum value of contract job executed successfully during the last Five (05) years as on the last date of the month previous to the bid closing date:

One single contract job of value of Rs.2.00 Lacs

(b) Company has the right to check the original certificates / documents at any point of time if desired and the required documents should be produced for authentication.

#### 5.0 **Note:**

(a) **“Similar work”** mentioned in Para-4.0(a) above means the following:

- (i) Earth work in cutting/filling, making hard standing surface, erection of GCI Sheet Wall/Asbestos Sheet Wall, Shed, Brick Wall, Septic Tank, Erection of Jingle Wire Fencing, Bamboo Palasiding work, Sinking of Tube Well.
- (ii) Construction RCC foundations, RCC buildings, Boundary walls, Bridges.
- (iii) Construction of gravel / WBM / Premixed roads.

(b) Documentary evidences of job experiences as stated above should be in the form of Completion Certificate(s) and should be supported with respective attested photocopies of Letter of Intent / Letter of Allotment / Work-Order / Notice to Proceed with Work.

(c) Non-submission of the documents as specified in all the paragraphs above will result in rejection of bids.

#### 6.0 **Ernest Money**

All tenderers shall deposit the requisite EARNEST MONEY of Rs.5,000.00 (Rupees Five thousand only) along with the Tender Document in the form of Demand Draft / Banker's Cheque / Bank Guarantee in favour of Oil India Limited and payable at Duliajan. Earnest money can also be deposited in cash in favour of Oil India Limited directly in UBI / UCO / SBI / ALLAHABAD / CANARA / INDIAN OVERSEAS Banks (Duliajan Branch) and proof of such deposit must be furnished along with the aforesaid tender document. Oil registered “A” class contractors need not deposit Earnest money. This Earnest money shall be refunded to all unsuccessful tenderers, but is liable to be forfeited in full or part, at Company's discretion as per clause below.

**Tenders received without earnest money or inadequate amount or not in the manner specified above will be summarily rejected**

7.0 Before submission of bids, the tenderer is advised to inspect the work site with permission from Head (Civil) or his representative, to assess the nature and extent of work and the conditions under which it will be carried out. He may also seek such clarification from this office as are deemed necessary.

8.0 No bidder shall withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable to forfeit his Earnest Money in full and be debarred from further tendering at the sole discretion of the Company and the period of debarment in no case shall be less than 2 (Two) years.

9.0 The tender must be valid for 180 (One Hundred and Eighty) days from the date of opening of the Techno-Contractual Bid.

10.0 Conditional tenders are liable for rejection at the sole discretion of the Company.

11.1 The bidder should not quote their rates for individual items. They should offer their overall rate only as a percentage of Company's internally estimated cost within the limit of (-10%) on the OIL SOR and the internal estimated contract cost. However the bids with rates quoted at below (-10%) on the OIL SOR and above internal estimated cost will be rejected outright. In case of any identical situation, the L-1 bidder will be decided through draw of lots.

11.2 The rates shall be quoted as a percentage of the Grand Total (mentioned in Part-II) and shall be in words as well as in figures. No overwriting shall be allowed. However, in case of any correction, same should be initialed. In case of discrepancy, the percentage rate quoted in words shall be considered to be correct.

#### 12.0 **Time Schedule**

The time allowed for completing the work will be twenty (03) weeks reckoned from the date of issue of work order. Time is the essence of the Contract and failure on part of the contractor to complete the work within the stipulated time, shall entitle the Company to impose liquidated damages and / or penalty from the contractor as per terms of the Contract.

#### 13.0 **Security Deposit**

The successful bidder(s), shall deposit the requisite Security Deposit @ 2.50% of the Contract price in the form of Demand Draft / Banker's Cheque / Bank Guarantee in favour of Oil India Limited and payable at Duliajan before signing the formal Contract Agreement. The Security deposit shall be refunded to the contractor after satisfactory completion of the work, but part of whole of which shall be used by the Company in realization of LD or claims, if any, or for adjustment of compensation due to the Company for any reason. The Security Money shall not earn any interest.

#### 14.1 **Submission of Bids**

**Tenders will be received upto 12.45 P.M. (IST) on 20/04/2010 (IST) at the Office of the Head – Contracts, Oil India Limited, Duliajan, Assam as well as at the Office of the Head – EPA, Digboi and will be opened on 22/04/2010 at 1.00 PM (IST) at the Office of the Head-Contracts, Duliajan (Assam). before any attending tenderers.**

**Tender Box is placed in the office of the Head - Contracts, Oil India Limited, Duliajan & as well as at the office of the Head – EPA, Oil India Limited, Digboi.**

15.0 **Opening of Bids**

The Bid(s) shall be opened at 13.00 hours (IST) on **22<sup>nd</sup> April'2010** in the presence of the attending bidder or their authorized representative at the office of the Head-Contracts, Oil India Limited, Duliajan.

16.0 The work may be split up amongst more than one Contractor at the sole discretion of the Company.

17.0 OIL INDIA LIMITED reserves the right to curtail/ enhance the scope of the work stated above or cancel, if required.

18.0 The amount of retention money shall be released after six (06) months from the date of issue of completion certificate by the concerned department.

19.0 OIL INDIA LIMITED reserves the right to accept or reject any or all tenders in part or in total without assigning any reasons.

20.0 Issuance of Tender Document will not construe that such bidders are automatically considered qualified.

21.0 Bidder(s) must also furnish the followings:

- a) **NAME OF FIRM** :
- b) **DETAIL POSTAL ADDRESS** :
- c) **MOBILE / TELEPHONE NO** :
- d) **E-MAIL ADDRESS( If available):**
- e) **FAX NO (If available)** :
- f) **CONTACT PERSON** :
- g) **VENDOR CODE(If available)** :

**HEAD (CONTRACTS)**  
**For RESIDENT CHIEF EXECUTIVE**

**Copy** : GGM(S)/GM(F&A)  
: Head-Civil/Head-Moran ] For information please.  
: Head(EPA)/CEPO(AP) ]  
: Head- Security:- Please arrange to provide Security Service  
on **22/04/2010** from 12.30 PM(IST) onwards.

**HEAD (CONTRACTS)**