

**OIL INDIA LIMITED**  
**DULIAJAN**  
(A Government of India Enterprise)  
**P.O. DULIAJAN – 786602, ASSAM**

**OIL INDIA LIMITED (OIL)** invites sealed tenders from experienced Contractors / Firms for the following services :

<b>Tender No/ Tender Fee</b>	<b>Service Requirements</b>	<b>Sale of Bid Document/ Earnest Money/ Bid Closing Date</b>
<b>DCL6351P10/AG Rs 500</b>	<b>Maintenance and upkeepment of different Production Installations for a period of 2(two) years</b>	<b>19.02.10 to 15.03.2010 Rs. 6,500.00 16.03.2010</b>
<b>DCL6635P10/AG Rs 500</b>	<b>Services of 5 Nos.CONTRACT LABOUR in connection with 2D Seismic Camp Maintenance.</b>	<b>19.02.10 to 15.03.2010 Rs. 4,500.00 16.03.2010</b>

The details of tenders are available at Website [www.oil-india.com](http://www.oil-india.com).

Bid Documents (non-transferable) can be obtained from the office of Head (Contracts), Oil India Limited, P.O. Duliajan, Assam-786602 on application alongwith Tender Fee (non-refundable) through a Crossed Demand Draft / Banker's cheque in favour of 'Oil India Limited' payable at Duliajan. Applicants can also deposit the tender fee directly in UBI/UCO Bank/SBI/Allahabad Bank Canara Bank of Duliajan Branch and proof of such deposit must be furnished along with the applications for tender documents. The details of tenders are available at Website [www.oil-india.com](http://www.oil-india.com).

**Salient Features Of Eligibility Criteria for Tender No. DCL6351P10:**

**1.0 BID REJECTION CRITERIA**

1.1 The bid shall conform generally to the specifications and terms and conditions given in the Tender Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the Techno-Commercial Bid.

1.2.1 Bidder must have experience of successfully completed similar job(s) of following magnitude in the last seven years as on bid closing date with PSU/ Central /State Govt. Organisation(s)

- i) Must have executed a minimum value of Rs 10,70,000.00 (Rupees ten lakh seventy thousand only) in a single contract,  
OR
- ii) Must have executed a minimum value of Rs 6,70,000.00 (Rupees six lakh seventy thousand only) each in two separate contracts,  
OR
- iii) Must have executed a minimum value of Rs 5,30,000.00 (Rupees five lakh thirty thousand only) each in three separate contracts.

**Note: Similar Job(s) Mentioned in para 1.2.1 means the following nature of jobs -**

Grass cutting/ cleaning/ upkeepment/ maintenance of oil field equipment/ pipeline works or other labour oriented jobs.

1.2.2 The bidder should have an average annual turnover during the last three years ending 31.03.2009 at least of Rs. 4,00,000.00 (Rupees four lakh only).

1.2.3 Bid will be rejected if not accompanied with adequate documentary proof (Refer Note-1 below) in support of experience and turnover as mentioned in Para 1.2.1 and 1.2.2.

Note-1:-

A) For proof of Annual turnover, the following documents/ photocopy must be submitted along with the bid:

- i) A certificate issued by a practicing Chartered/ Cost Accountants' Firm, certifying the Annual Turnover and nature of business, and
- ii) Audited Balance Sheet and Profit and Loss account.

B) For proof of requisite Experience, any one of the following document/ photocopy must be submitted along with the bid:

- i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)'/ 'Service Entry Sheet (SES)' of jobs successfully executed during the last 7 (seven) years ending bid closing date showing gross value of job done.
- ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department/ State Govt. Enterprise during the last 7 (seven) years ending bid closing date showing:
  - (a) Gross value of job done,
  - (b) Nature of job done, and
  - (c) Contract period.

1.2.3 The bidder shall submit Bank Account number, VAT Regd. No., Provident Fund Code number (Direct Code)/ or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them (with documentary evidence). In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).

## **2.0 BID EVALUATION CRITERIA (BEC):**

2.1 The bids conforming to the specifications, terms and conditions stipulated in the tender documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below.

2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation. Comparison of offers will be done on total evaluated cost on the basis of rates quoted in the Price Bid Format.

2.3 In case of identical lowest offered rate by more than 1 (one) bidder, the selection will be made by draw of lot between the parties offering the same lowest price.

## **Salient Features Of Eligibility Criteria for Tender No. DCL6635P10:**

### **1.0 BID REJECTION CRITERIA (BRC):**

1.1 The bid shall conform generally to the specifications and terms and conditions given in the Tender Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the Techno-Commercial Bid.

1.2.1 Bidder must have experience of successfully completed similar job(s) of following magnitude in the last seven years as on bid closing date with PSU/ Central /State Govt. Organisation(s)

- i) Must have executed a minimum value of Rs 7,20,000.00 (Rupees Seven Lakh Twenty Thousand only) in a single contract,

OR

ii) Must have executed a minimum value of Rs 4,50,000.00 (Rupees Four Lakh Fifty Thousand only) each in two separate contracts,

OR

iii) Must have executed a minimum value of Rs 3,60,000.00 (Rupees Three Lakh Sixty Thousand only) each in three separate contracts.

Note: **Similar Job(s) Mentioned in para 1.2.1 means the following nature of jobs -**

Grass cutting/ cleaning/ upkeepment/ maintenance of Seismic field equipment or other labour oriented jobs.

1.2.2 The bidder should have an average annual turnover during the last three years ending 31.03.2009 at least of Rs. 2,70,000.00 (Rupees Two Lakh Seventy Thousand only).

1.2.3 Bid will be rejected if not accompanied with adequate documentary proof (Refer Note-1 below) in support of experience and turnover as mentioned in Para 1.2.1 and 1.2.2.

Note-1:-

A) For proof of Annual turnover, the following documents/ photocopy must be submitted along with the bid:

i) A certificate issued by a practicing Chartered/ Cost Accountants' Firm, certifying the Annual Turnover and nature of business, and

ii) Audited Balance Sheet and Profit and Loss account.

B) For proof of requisite Experience, any one of the following document/ photocopy must be submitted along with the bid:

i) In case of OIL contractors, copy of 'Certificate of Completion (COC)/ 'Certificate of Payment (COP)/ 'Service Entry Sheet (SES)' of jobs successfully executed during the last 7 (seven) years ending bid closing date showing gross value of job done.

ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department/ State Govt. Enterprise during the last 7 (seven) years ending bid closing date showing:

(a) Gross value of job done,

(b) Nature of job done, and

(c) Contract period.

1.2.4 The bidder shall submit Bank Account number, VAT Regd. No., Provident Fund Code number (Direct Code)/ or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them (with documentary evidence). In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).

## **2.0 BID EVALUATION CRITERIA (BEC):**

2.1 The bids conforming to the specifications, terms and conditions stipulated in the tender documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below.

2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation. Comparison of offers will be done on total evaluated cost on the basis of rates quoted in the Price Bid Format.

2.3 In case of identical lowest offered rate by more than 1 (one) bidder, the selection will be made by draw of lot between the parties

**( A. C. Bhatta )**  
**HEAD ( CONTRACTS )**