

NIT FOR TENDER NO. CGI6858P22

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

<u>Tender No</u>	<u>Bid Closing Date & Time</u>	<u>Service Description</u>
CGI6858P22	28.05.2021 At <u>11.00 A.M.</u>	Contract pertaining to shifting job of complete CoEES office

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

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BID REJECTION CRITERIA & BID EVALUATION CRITERIA FOR THE TENDER

(A) BID REJECTION CRITERIA (BRC):

(I) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

A. FINANCIAL CRITERIA:

(i) Annual financial turnover of Bidder as per audited annual reports in any of preceding 3(Three) financial years from original bid closing date should **be at least Rs.6,93,300.00**

(ii) Net Worth of the bidder should be Positive for preceding financial / accounting year.

(iii) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. **However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year 2020-21 has actually not been audited as on original bid closing date.**

B. TECHNICAL CRITERIA (Past Experience)

(i) Bidder must have relevant experience of having successfully completed one "similar works" of minimum value of **Rs. 11,55,500.00** with PSUs or Central Govt. or State Govt. Organization or any reputed public limited company, in previous 5 (Five) years reckoned from original bid closing date.

Similar Works mentioned above means experience of having successfully completed "shifting of office items including highly sophisticated laboratory equipment in PSUs/Central Govt./State Govt/ Other reputed private organization" during last 5 years to be reckoned from the original bid closing date.

C. DOCUMENTARY EVIDENCE

(i) For proof of Annual turnover, photocopy of any one of the following documents must be submitted along with the bid:

(a) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number, UDIN and Firm Registration Number(FRN)), certifying the Annual turnover & Net worth as per format prescribed.

(b) Audited Balance Sheet and Profit and Loss account.

(c) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(ii) For proof of requisite Experience, photocopy any one of the following documents must be submitted along with the bid:

(a) In case of OIL contractor, copy of 'Certificate of Completion (COC)'or either 'Certificate of Payment (COP)'or Service Entry Sheets, for the jobs successfully completed, during last 5(five) years ending Bid opening date showing gross value of job done. It may be clearly noted that simply mentioning of OIL COC Number/ or Work order will not be accepted.

(b) Any such experience of executing rate or maintenance or service contract which is still running and the contract value or quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC will also be taken in to consideration provided that the bidder has submitted satisfactory work or supply or service execution certificate issued by end user.

(c) Certificate issued by PSUs or Central Govt. or State Govt. Organization in last five years from date of bid opening, showing:

(a) Gross value of job done; and

(b) Nature of job done; and

(c) Time period covering as per the NIT.

(d) FORM 16(A) has to be submitted in case of private companies.

(e) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.

(iii) ALL THE SUPPORTING DOCUMENTS IN COMPLIANCE TO BRC REQUIREMENTS UNDER CLAUSE A, B & C ABOVE SHALL BE SCANNED AND UPLOADED ALONG WITH THE TECHNICAL BID. NON- SUBMISSION OF THE DOCUMENTS AS SPECIFIED IN BEC ABOVE WILL RESULT IN REJECTION OF BIDS.

~~(iv) Bid documents purchased from OIL only will be considered as valid. Documents directly downloaded from WEBSITE or any other source will be summarily rejected.~~

(v) Bidder(s) must also furnish PAN NO., GST REGD NO., BANK A/C NO. Existing OIL's vendors shall only mention their Vendor Code along with PF Code.

D. ADDITIONAL EVALUATION/ TERMS & CONDITIONS

(i) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

(ii) OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

(iii) Bidders are advised not to indicate any separate discount. Discount if any should be merged with the quoted offer. Discount of any type indicated separately will not be taken into account for evaluation purpose. However, in the event of such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

(iv) In case, if L-1 bidder happens to be more than one, contract will be awarded on the basis of draw of lots.

E. GENERAL:

1 In case bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BRC.

2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses must be received on or before the deadline given by the company, failing which the offer will be will be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.

3 If any of the clauses in the BRC contradict with other clauses of bidding document elsewhere, the clauses in the BRC shall prevail.

4 Bidders should note that the documents/information submitted by the bidder(s) against the tender are presumed to be genuine, authentic and true copy of the originals. However, in case at any stage of tendering process or during execution of the contract or after expiry of contract, if it is detected that bidder has submitted forged or fabricated documents or furnish false information towards fulfilment of any of the tender/contract conditions, Company shall immediately reject the bid of such bidder(s) or cancel/ terminate the contract, as the case may be and forfeit EMD/SD submitted by the bidder. Besides, the bidder shall be dealt as per the Banning Policy (available in OIL's website) of Company.

5 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & Tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.

6 OIL will not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and will not entertain any correspondence in this regard.

7 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

F BID EVALUATION CRITERIA (BEC):

6.1 The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

6.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total cost of various works envisaged under the contract.

6.3 In case of identical bidding amongst more than one bidder, the successful bidder will be selected by Draw of Lots.

ANNEXURE-AA:

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s_____ (Name of the bidder) for the last three(3) completed accounting years up to _____ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)

Place:

Date:

Seal:

Membership Code and Registration No.

UDIN

Signature

*****End of BEC-BRC******
