

NIT FOR TENDER NO. CGI 0093P23

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
E mail: ramanujd@oilindia.in

E-Tender

OIL INDIA LIMITED invites Competitive Bid(CB) through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Tender Fee	Bid Closing Date & Time	Service Description
CGI 0093P23	NIL	28.06.2022 At 11.00 A.M.	Hiring of AMC services and Break-Down Maintenance services of 4 Units of Mainline Pump Packages at PS3 Jorhat (003-PA-CF-103 A/B/C) and PS-5 Noonmati (005-PA-CF-108) for a period of 3(Three)yrs under PIPELINE Mechanical Maintenance section, Oil India Limited.

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

BID REJECTION / EVALUATION CRITERIA:

(A) BID REJECTION CRITERIA (BRC):

(I) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

A. Financial capability: Bidders must have:

(A.1) Annual financial turnover as per Audited Annual Reports in any of the preceding three (3) financial years should be at least **Rs.57,53,900.00**

FOR CONSORTIUM:

At least one member of the consortium to meet the above criteria of 50% turnover. The other members of consortium should meet minimum 25% turnover requirement.

(B) Net Worth should be positive for the preceding financial year.

(C) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -

- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth
OR
ii) Audited Balance Sheet along with Profit & Loss account.

NOTE: -Considering the time required for preparation of Financial Statements, if the last date of preceding financial/ accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial/ accounting year excluding the preceding financial/ accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking certifying that the balance sheet/ Financial Statements for the financial year 2021-2022 (or as the case may be) has actually not been audited so far.

For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -

- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth. *In addition to membership number & Firm Registration Number, UDIN is also to be specified in the certificate of Turnover & Net worth issued by the CA.*
OR
ii) Audited Balance Sheet along with Profit & Loss account.

(c) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN (Firm Registration Number) is not available. However, bidder needs to provide documentary evidence for the same.

(B) **Experience:** Bidders must have:

The following minimum criteria shall be met by the bidder failing which their bid/offer will be rejected:

Experience of having successfully carried out “One similar work costing not **less than Rs 40,28,000** in previous 7 years (to be reckoned from the original bid closing date).”

Definition of ‘SIMILAR WORK’:

Similar completed work means carrying out installation & commissioning / annual maintenance of Horizontal Split Case Multistage BB3 Pumps & associated Equipments) with any PSU/ Oil & Gas Company / Power sector or any reputed organization/Central Govt./ State Govt. Organizations during last 7 (seven) years ending bid closing date.

Note: -

1) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC

2) In case of tenders for Annual rate contracts / Maintenance and Service contracts, if the prospective bidder is executing rate / maintenance /service contract which is still running and the contract value / quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed

value in the BEC such experience will also be taken into consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by end user.

In case the start date of the requisite experience is prior to the preceding 07 (seven) years' period reckoned from the original bid closing date but completion is within the preceding 07 (seven) years' period reckoned from the original bid closing date, then the value / duration of only that part of SIMILAR Work will be considered which has been executed within preceding 07 (seven) years' period reckoned from the original bid closing date. This value / duration should meet the minimum criteria prescribed in the BEC. In such cases, the bidder must submit relevant document(s) certified by the end user or a certificate issued by a practicing Chartered / Cost Accountant Firm (with Membership Number & Firm Registration Number) clearly indicating the value / duration of such experience.

If the prospective bidder has executed contract(s) in which SIMILAR work is a component, and the value / duration of Similar work executed satisfies the minimum criteria prescribed in the BEC, then such experience will also be taken into consideration provided that the bidder submits the breakup of the works executed under such contract(s) clearly indicating the value / duration of SIMILAR work, which must be certified by the end user.

Documentary Evidence for proof of experience:

i. For proof of requisite experience of SIMILAR work, self-attested photocopies of following documents must be submitted along with the bid: Contract document / Work order showing details of work supported with Completion Certificate issued by PSUs / Govt. Organisation / Public Limited Companies or any reputed organization/Central Govt./ State Govt. Organizations for the similar work mentioned above confirming the following:

- a. Gross value of work done
- b. Nature of Job done.
- c. Contract start and completion date.

OR

ii. In case similar work is done for OIL, the bidder shall submit documentary evidence in the form of copies of Final Service Entry Sheet (SES) and copies of Work Order /Purchase order/ Contract document.

iii) Following documentary evidence in support of work experience as spelt out in clauses above must be submitted along with techno-commercial bid.

a) Agreement/MOU with Siemens certified vendor/channel partner for LV & MV drives. (Valid certificate to be produced by the certified vendor/channel partner).

b) Experience in MV & LV harmonic drive maintenance.

c) Experience in calibration of instruments with respect to master instruments traceable to NABL accredited laboratories. Valid NABL accredited calibration certificate to be provided.

Price bids shall be opened in respect of only the techno-commercially acceptable bidders whose bids have been found to be substantially responsive. A substantially responsive bid is one that meets the terms and conditions of the Tender and / or the acceptance of which bid will not result in indeterminate liability on OIL.

Bidders are required to quote for all the items as per Price Bid Format; otherwise the offer of the bidder will be straightway rejected.

If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

The quantities shown against each item in the "Price Bid Format" shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual number of days/parameter, as the case may be.

Price Bids of the techno-commercially acceptable bidders will be evaluated on overall lowest cost basis (L-1 offer) i.e. considering the total quoted price inclusive of all liabilities and GST as per Price Bid Format.

Based on the evaluation of techno-commercially qualified bidders, the job will be awarded to the L-1 bidder.

The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.

Conditional and unsolicited discount will not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition will be considered for computing the contract price.

In case of identical overall lowest offered rate by more than 01 (one) bidder, the selection will be made by "Draw of lots" between the parties offering the same overall lowest price.

BID REJECTION CRITERIA (BRC):

[C] Deviation to the following provision of the tender document shall make the bid liable for rejection:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

Note: All documents relating to above clause No. (A),(B) and (D) must be submitted along with techno-commercial bid. These documents shall have to be produce by the bidder as and when asked for:

(D) Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any, if /applicable.

- b) PAN no.(photocopy of the PAN card required).
- c) Service Tax registration No.
- d) VAT registration no. , if applicable.
- e) Bank account No. with name of Bank, Type of account, Bank address.
- f) P.F. Account No. / Code.

(E) BID EVALUATION CRITERIA (BEC):

- i. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- ii. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.
- iii. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders
- iv. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

COMMERCIAL:

Bidder shall submit the offer under "Single Stage Two Bid "System - "Technical bid" and the "Price Bid".

The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected.

Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.

The Technical Bid should not have any price indication.

Validity of the bid shall be minimum 120 days. Bids with lesser validity will be rejected.

Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.

Any bid containing false statement will be rejected.

The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- a) Performance Security Clause
- b) Force Majeure Clause
- c) Termination Clause
- d) Settlement of disputes Clause
- e) Liquidated Damages Clause.
- f) Acceptance of Jurisdiction and applicable law.
- g) Tax liabilities clause.

- h) Insurance clause.
- i) With holding clause.
- j) Liability clause.
- k) Set off clause

GENERAL:

1.0 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.

1.1 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily be rejected.

1.2 In case, any of the clauses in the BEC/BRC contradict with other clauses of Bid Document elsewhere, then the clauses SCC shall prevail.

1.3 Bidder shall fulfil all the relevant clauses applicable for this e-Tender.

1.4 The original copy of documents submitted by bidders(s) shall have to be produced by bidder(s) to OIL as and when asked for.

1.5 Original Bid closing date will be considered for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

ANNEXURE-AA:

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s_____ (Name of the bidder) for the last three (3) completed accounting years up to_____(as the case may be) are correct.

YEAR	TURNOVER (₹)	NET WORTH (₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

End of BEC-BRC