

OIL INDIA LIMITED
(A Govt. of India Enterprise)

1.0 OIL INDIA LIMITED, a premier National Oil Company, engaged in the business of Exploration, Production and Transportation of crude oil and natural gas and production of LPG plans to set up a Centre of Excellence for Energy Studies (CoE) at Guwahati.

2.0 Sealed quotations under Single stage Two Bid tendering system are invited from interested property / house owners to provide on lease as per description -

Tender No	Description of Property
<u>DCC 6754P10</u>	Building seismically designed, preferably newly constructed, with carpet area of approximately 1500 SqM to house the proposed Centre of Excellence for Energy Studies, on lease for a period of five (05) years with provision for extension, located preferably on the GS Road, Guwahati with HVAC systems, Lift(s), 100 percent power back up, provision for parking of @ 15 vehicles, fire fighting facilities and 24 hours running water. The total carpet area may be divided into 3~4 floors of individual carpet area @ 350~400 SqM

2.0 Submission of Offers

The offer (Part -A and B), marked at the top with the above Tender Number and superscripted 'Proposed Centre of Excellence for Energy Studies (CoE)', the name and address of the Tenderer and addressed to the HEAD – CONTRACTS, OIL INDIA LIMITED, P.O.DULIAJAN-786602 should be dropped in the tender box at the office of the above, by 12.45 hours (IST) on 22nd February' 2010 **in separate sealed envelopes, duly super scribed:**

PART-A: Techno – Contractual Bid

PART-B: Price Bid – “Do not open with Part – A”.

PART- A shall contain the following

- Description of the property / premises with all details, the exact location of the property, the schedule of the property with area(s), boundaries etc. Copy of as built drawings to be attached
- The in-built facilities available / shall be provided.
- Tie up with other owners of the same building, if any, with detail(s)
- Certification that the property is free from all encumbrances

PART - B shall contain the following

- Price quotation of their offer

Part – A of the offer shall be opened at 13.00 hours (IST) on 22nd February' 2010 in the presence of the attending bidder or their authorized representative.

Date: 01/02/2010

HEAD (CONTRACTS)
For RESIDENT CHIEF EXECUTIVE