

OIL INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN-786 602, ASSAM

OIL INDIA LIMITED invites tender for the under mentioned service:

| Tender (IFB) No. | Description of service | Earnest money (Bid Security) | Bid closing date/time | Bid opening date/time |
|---------------------|---|---|----------------------------------|----------------------------------|
| D05 2028 P12 | Hiring the service of 6(six) numbers readily available Water Tankers with driver's cabin and 12 KL capacity water tank mounted on truck chassis of vintage not earlier than 01/01/2006 for a period of 6(Six) months for sprinkling of water over roads in OIL's operational areas of Assam & Arunachal Pradesh with OIL's offered rates. | Rs.2500.00 per Water Tanker & EMD must be commensurate with number of water tankers offered by the bidder. | 28.06.2011 1245 HRS (IST) | 28.06.2011 1300 HRS (IST) |

2.0 SALIENT ELIGIBILITY CRITERIA:

(a) Bidder(s) must possess the Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) **of vintage not earlier than 01.01.2006** in his/her/their name as on bid closing date.

Photocopies (attested) of Registration certificate(s) of the Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) must be submitted as evidence along with the bid.

(b) One bidder may offer for maximum of six numbers readily available Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) and EMD has to be deposited accordingly. However, priority list will be made for the individual Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated).

2.1 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for; otherwise the Bid shall be rejected.

3.0 APPLICABLE RATES:

| Item Description | Rate |
|--|-------------|
| Fixed Charge per month per Water Tanker including all taxes as applicable for 24 Hours with crew (consisting of at least one HMV Driver & one helper) for 12 hours duty everyday through out the month | Rs.42577.20 |
| Running Charge per Km per Water Tanker at HSD price Rs.38.73 per litre. | Rs.15.13 |
| Driver(s) overtime rate per hour beyond 12 hours of duty. | Rs.21.92 |
| Helper(s) overtime rate per hour beyond 12 hours of duty. | Rs.9.59 |

The above rates include all liabilities including statutory liabilities. Fixed charge above is inclusive applicable AVAT @12.50% (which shall be adjusted with the prevailing rate of AVAT at the time of payment/providing services), wages, insurance, uniform etc. and all other liabilities.

The fixed charge also includes Water Tanker for 24 hours with services of Driver and 01(one)Helper for 12 hours everyday throughout the month and Driver(s) wages of **Rs.8000.00 per month** and Helper(s) wages of **Rs.3500.00 per month**. The above Driver(s) & Helper(s) monthly wages includes any overtime payable to the Driver(s) & Helper(s) beyond the period of 8 hours up to 12 hours everyday. For services of the Water Tanker with Driver (s)/ Helper (s) beyond 12 hours, overtime of Driver(s) will be reimbursed at the rate of **Rs.21.92** per hour & that of Helper(s) will be reimbursed at the rate of **Rs.9.59** per hour per helper by OIL.

3.1 The payment of monthly Salary/ Wages to the driver/drivers/helper/ helpers must be made through A/C payee Cheque. The contractor must also submit a certificate (declaration as per format) duly signed by both the contractor & driver/ drivers/ helpers/ helpers along with the monthly statement-cum-kilometerage bill of each subsequent month in support of payment of the Salary/wages to driver/ drivers/ helper/ helpers as mentioned above.

4.0 Interested bidders may purchase the complete set of tender (bid) documents (non-transferable) from the following address (during working hours) on submission of application and non-refundable tender fee of **Rs. 500.00 (Rupees Five Hundred only)** in the form of Demand Draft / Banker's Cheque from any Nationalised Bank in favour of OIL INDIA LIMITED and payable at Duliajan. Applicants can also deposit the tender fee directly in UNION BANK OF INDIA/UBI / UCO / SBI / ALLAHABAD / CANARA/ INDIAN/ INDIAN OVERSEAS Bank (Duliajan Branch) and copy of such deposit must be furnished along with the application of tender documents. Detailed Tender Document is available at OIL's website www.oil-india.com for viewing purpose only.

OFFICE OF THE HEAD-CONTRACTS
OIL INDIA LIMITED, DULIAJAN, DISTRICT: DIBRUGARH (ASSAM), PIN-786602.

5.0 SALE OF TENDER (BID) DOCUMENT : From 26.05.2011 to 27.06.2011

6.0 BID REJECTION CRITERIA (BRC):

The bid shall conform generally to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the bid will be considered as non-responsive and rejected.

6.1 Bids received without Earnest Money Deposit (EMD) as specified in NIT/ tender document.

6.2 Bids offering Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) other than the model/ specification as mentioned in NIT/ tender document.

6.3 Bids not offering readily available Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated).

6.4 Bids received without documentary evidence in support of possession of the Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) in the name of the bidder as on the bid closing date and as specified in the NIT. Documentary evidence must be in the form of photocopies (attested) of Registration Certificate.

6.5 Bids submitted with communication address of any of OIL's Quarters/Settlement Area/Premises, excluding Public Bus stand and OIL Market. However, this clause shall not be applicable for Son(s)/ Daughter(s) of OIL employees in service who are not dependent of OIL employee as per OIL's policy.

6.6 Bids submitted without proper communication address.

6.7 Bids containing any false statement.

6.8 Bids received with any condition(s) whatsoever and not accepting the rates as specified in SOQ (Part-II) of Tender (Bid) Document.

6.9 Bids received without filled up **(i)** Annexure A **(ii)** a declaration in the form of Court Affidavit (in original) as per enclosed format in Annexure B **(iii)** duly filled up "CHECK LIST" **(iv)** attested copy of deed of partnership specifying power of attorney (in case of partnership firm) **(v)** a declaration by the bidder conforming that the water tanker shall be mobilized within 02(two) months from the date of issuance of LOI by OIL **(vi)** a joint declaration by the bidder's parent who is an OIL employee & bidder (applicable only in case the bidder is Son/Daughter of OIL employee) in the form of a registered Court affidavit (in original) as in Annexure-C of bid document.

6.10 The bid should be submitted on the original tender document supplied by the Company.

6.11 Any bid received by the company after the deadline for submission of bids prescribed by the Company will be rejected.

6.12 Any bid received in the form of Telex/Cable/Fax/E-Mail will not be accepted.

6.13 Bid shall be typed or written in indelible ink and original bid shall be signed by the bidder or their authorized representative on all pages, failing which the bid will be rejected.

6.14 Bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by Bidder, in which case such corrections shall be initialed by the person(s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting the requirement shall be rejected.

6.15 Bidder(s) must write/ type clearly where ever necessary and any ambiguity in this regard, the bid shall be rejected.

6.16 Bidder(s) must submit clear & legible documents as specified and/ or as may be required. A bid will be straightway rejected if the document(s) submitted are not clear & legible.

6.17 The bid documents are not transferable. Offers made by Bidders who have not purchased the bid documents from the Company will be rejected.

6.18 Bid received with validity of offer less than 180 (one hundred eighty) days from the date of bid opening will be rejected.

6.19 Bids received with any conditions whatsoever.

6.20 Bid received without registered deed of Partnership, specifying "power of Attorney" in case bid is submitted in the name of partnership firm.

6.21 If the bidder happens to be an OIL employee in service or dependent of any OIL employee in service. However, this clause will not be applicable for sons/daughters of OIL employee in service who are not dependent of OIL employee as per OIL's policy.

6.22 If the bidder happens to be an employee or dependent of any employee of any Government / Quasi Government / Public Sector Undertaking.

7.0 BID EVALUATION CRITERIA (BEC):

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding documents are considered to be responsive after subjecting to the Bid Rejection Criteria and evaluation will be done as follows:

7.1 Bidder must conform to the OIL's specification for Water Tankers of 12KL Capacity; water tank - mounted on Truck chassis of vintage not earlier than **01.01.2006**.

7.2 Bidder(s) may offer either readily available Water Tanker(s) of the capacity & specification stipulated in the NIT/tender.

Or

Bidder(s) may offer for Truck chassis(s) (on which tankers shall have to be / have been fabricated) of requisite capacity & specification on which the eligible bidder will have to mount water tank for use in OIL as Water Tanker(s). In this case, the offered truck chassis must be used for mounting 12KL Water Tank only.

7.3 All offers for Water Tanker(s) of vintage upto **01.01.2006** (i.e **manufactured not earlier than 01.01.2006**) will be treated at par.

7.4 All offers for Truck chassis(s) (on which tankers shall have to be / have been fabricated) of vintage upto **01.01.2006** (i.e **manufactured not earlier than 01.01.2006**) will be treated at par.

7.5 ~~No preference will be given for later vintage of Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated).~~

7.6 Eligibility list will be prepared for the offers of readily available Water Tankers only without any preference of vintage.

7.7 If eligible offers to required number of readily available Water Tankers are not found; for the balance requirement, offers with Truck chassis(s) (on which tankers shall have to be / have been fabricated) with provision of water tank mounting will be considered for evaluation without any preference of vintage.

7.8 In case valid offers are more than the required number or for any identical situation(s); the selection will be decided by Draw of Lots (lottery).

7.9 One bidder can offer a maximum of six numbers of Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) only. However, priority list will be made for the individual Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated) as given above. Further, even if a bidder offers for six numbers of Water Tanker(s)/ Truck chassis(s) (on which tankers shall have to be / have been fabricated), contract may be awarded for one number of Water Tanker only based on Company's requirement and the priority in selection.

7.10 Only one bid against a party offering individually as well as under proprietorship / partnership firms shall be accepted. If any other bid is found in the name of same individual / proprietorship / partnership firm (s), then the acceptable bid under partnership will only be evaluated and other bid(s) will be rejected.

7.11 Manufacturing & tank body as per specification and placement of readily available Water Tanker should be within 02(two) months from the date of issue of LOI.

7.12 OIL reserves the right for inspection of the vehicle prior to issuance of LOI.

8.0 Contractor(s) shall provide VAT registration number, Service Tax registration number, PAN number, PF code number (Or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them. In case P.F. is required to be deposited later on, the same will be deposited by the bidder), Bank account details with documentary evidences (attested copies) from appropriate authority. In case bidder does not have the VAT Regn. No., Service Tax Regn. No.; the bidder should provide the same prior to issuance of LOI.

9.0 In case that an applicant/contractor has furnished fraudulent document/information, the Bid Security (EMD)/Performance Security (Security Deposit) shall be forfeited and the applicant/contractor shall be debarred for period of 3(three) years from date of detection of such fraudulent act.

10.0 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

DATE: 18.05.2011

HEAD-CONTRACTS
FOR RESIDENT CHIEF EXECUTIVE