

NOTICE INVITING TENDER

OIL INDIA LIMITED (OIL) invites sealed tender under single stage single bid system from Experienced Contractors / Firms for the following service:-

Tender No.	Description of service	Earnest money	Bid closing/ opening date
DCO5532P10/BD	Hiring of Services for Cutting of Grass, Shrubs, Wild vegetation etc. in LPG Recovery & Filling Plants for a period of two (02) years.	Rs. 2000/-	10.11.2009

I. BID REJECTION CRITERIA (BRC)/ BID EVALUATION CRITERIA(BEC)

Tender No. : DCO 5532 P10/BD

A.BID REJECTION CRITERIA (BRC):

The bid shall conform generally to the specifications and terms and conditions given in the Bidding Documents. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. Average annual financial turnover during the last three years ending 31st March,2009 or previous financial year should be at least **Rs. 1.30 Lakhs**.
2. Experience of having successfully completed similar work during last seven (7) years ending 31st March, 2009 or the month before the bid closing date with **PSUs / State / Central Govt. organizations** should be either of the following.
 - a) Three completed works of minimum value **Rs. 1.75 Lakh** each.
 - b) Two completed works of minimum value **Rs. 2.15 Lakh** each
 - c) One completed work of minimum value **Rs. 3.45 Lakh**.

Note - Similar work means the following -

“The party must have a minimum of 02 (Two) years of experience in providing services for grass cutting jobs in hazardous installations like LPG Plant, Oil/Gas field installations only. Experience of providing service in offices / areas like Civil, Medical, Security etc. will not be considered as similar work”.

2. Credentials to above must be submitted along with the offer.
3. The bidder must provide attested copies of P.F. Registration Certificate (if applicable), Service Tax Regd. No., Bank A/c. No. and Vendor Code No. (if any with OIL)
Documentary evidence in support of above, must be submitted, otherwise the bid will summarily be rejected.

B. Bid Evaluation Criteria(BEC)

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per Bid Evaluation Criteria given below;

To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted in Part - II of the tender.

II. Interested bidders may purchase the complete set of tender documents (non-transferable) from the following address (during working hours) on submission of application and tender fee of Rs. 500.00 (Non-refundable) in the form of a crossed Demand Draft / Banker's Cheque from any Nationalized Bank in favour of OIL INDIA LIMITED and payable at Duliajan.

HEAD-CONTRACTS
OIL INDIA LIMITED, DULIAJAN

III. Sale of tender documents: From 22.10.09 to 10.11.2009.

IV. OIL will not be responsible for delay, loss or non-receipt of application (for bidding document) sent by mail and will not entertain any correspondence in this regard.

