



Oil India Limited
(A Govt. of India Enterprise)

Plot No. 19, Sector 16A, Noida – 201301, U.P.
Phone: 0120 –2419000
Fax: 0120-2419120
E-mail: oilindia@oilindia.in
Web Site: www.oil-india.com

Forwarding Letter

Enquiry No.	OIL/62/7/ENQ-115
Date	03.12.2021
Bid Closing Date	03.01.2022 at 14 :30 Hrs (IST)
Bid Opening Date	03.01.2022 at 15 :00 Hrs (IST)
Bid Security	Not applicable

Sirs,

- 1.0 We, Oil India Limited (OIL) is a premier Public Sector oil company under the administrative control of Ministry of Petroleum and Natural Gas, Govt. of India intend to dispose of 03 Nos. of old vehicles available at OIL House, Oil India Limited, Plot No.19, Sector-16A, NOIDA. Detail of each vehicle available for sale is provided in the Bidding Format enclosed as Annexure –II to this tender.
- 2.0 Sealed quotation is invited from the interested bidders for purchase of vehicles enlisted in Annexure-II.
- 3.0 The items available for sale may be inspected by the interested parties at site with prior permission from authorized representative of OIL during working hours (excluding holidays) before submission of their offer. Time for inspection & name of contact person are as under:

Date & Time for inspection: From 06.12.2021 to 31.12.2021

(From 10.00 AM to 5.00PM)

Administration Dept., Oil India Limited, Plot no.19, Sector-16A, Noida-201301

12.0 **Terms and Conditions:** Terms and conditions of the tender is enclosed vide Annexure-I.

Offers must conform in all respects to the terms & conditions of the tender. Deviations, if any, must be clearly and specifically stated.

13.0 **Bid Rejection Criteria :**

13.1 Bids with inadequate validity will be rejected.

13.2 Bids received after Bid Closing date and time will be rejected.

13.3 Bid must be accompanied by Bid Security Declaration as per format prescribed in PROFORMA-I

13.4 Bids containing incorrect statement and / or incomplete information will be rejected.

13.5 Bidders must quote price above or equal to minimum ceiling price (floor price) fixed for each vehicle. Offer quoting price lower than minimum ceiling price will be rejected straightway.

13.6 Bidders shall have to quote a lump-sum amount against each item as specified in the bidding format(ANNEXURE-II). Offers received in any other format will be considered as non-responsive & will be rejected.

14.0 **Bid Evaluation Criteria:**

14.1 Commercial evaluation of bids will be done item wise and order will be placed on the highest bidder for each item.

14.2 In the event of computational error between unit price and total price, unit price shall prevail and shall be adopted for evaluation.

14.3 Similarly, in the event of discrepancy between words and quoted figure, words will prevail.

Thanking you,

Yours faithfully,
OIL INDIA LIMITED



(Mrs. Anurag Gohain)
Deputy General Manager (Materials)
For General Manager (C & P)
For Chairman & Managing Director

BIDDING FORMAT (PRICE SCHEDULE)

Tender No. OIL/62/7/ENQ-115 Dated 03.12.2021

Sr. No.	Description of Items	Qty.	Minimum Ceiling Price (Floor Price)	Unit Rate to be quoted by the bidder (Rs.)	GST	Total Price including GST
			F	A	B	C: A+B
1.	Vehicle no. UP-16AE-0593 (Petrol) Make: TOYOTA ALTIS Class of Vehicle: LMV Type of body: Saloon Colour: Silver mica Met Date of Registration: 16.06.2011	1	Rs. 2,35,000/-			
2.	Vehicle no. DL- 10CE-9249 (Petrol) Make: COROLLA ALTIS Class of Vehicle: LMV Type of body: Saloon Colour: Silver mica Met Date of Registration: 25.07.2015	1	Rs. 4,20,000/-			
3.	Vehicle no. DL- 3CAY-8967(Petrol) Make: HONDA CIVIC1.8 V MT Class of vehicle: LMV Type of body: Saloon Colour: A Silver M Date of Registration: 16.06.2011	1	Rs. 1,50,000/-			

