

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

M/s.
India

TENDER NOTICE NO.: DCO9048P11/BD

Date: 11.08.2010

OIL INDIA LIMITED invites SEALED TENDERS from experienced and approved Contractors/Firms for the under mentioned work:

DESCRIPTION OF WORK/ SERVICE.	LOCATION	CONTRACT PERIOD	i)Bid Closing/ Opening date ii)Earnest money deposit
ANNUAL MAINTENANCE CONTRACT FOR AUTOMATED BULK HANDLING PLANT FOR HANDLING CEMENT AT DULIAJAN, NIA.	NEW INDUSTRIAL AREA	FOUR YEARS	14.09.2010 45,000.00 (RUPEES FORTY-FIVE THOUSAND ONLY)

- a) Earnest money deposited/Not deposited vide D.Draft/B.Cheque/Money Receipt
No. _____ dated _____ of _____
- b) Security Deposit will be Non-interest bearing 2.1/2% of the total contract price.
- c) Conditional/Non Conditional offer as per letter attached.

2.0 SEALED ENVELOPES Containing the Tender shall be marked with the above Tender Number and description of work and addressed to the

Head-Contracts
OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

All tenderers shall deposit the requisite EARNEST MONEY alongwith the Tender in the form of Demand Draft/Banker's Cheque/Bank Gurantee in favour of M/s Oil India Limited and payable at DULIAJAN. This Earnest Money shall be refunded to all unsuccesssful tenderers, but is liable to be forfeited in full or part, at Company's discretion , as per Clause No. 6 below. Tenders received without Earnest Money in the manner specified above will be summarily rejected.

The bids are to be submitted in duplicate. (One in original and one photocopy of the original).

3.0 Tenders will be received upto 12:45 PM (IST) on the date as mentioned above and opened on the same day at 01:00 PM (IST) at Head-Contracts's office before any attending tenderers.Tender box is placed at the office of Head(Contracts). However, if the above mentioned closing / opening day of the tender happens to be non-working day due to Bundh / Strike or any other reason,the tenders will be received and opened on the following working day at the same time except on Saturdays.

4.0 The rates shall be quoted per unit as specified in the Schedule of Work (Part II) and shall be in words as well as in figures. No overwriting shall be allowed, but all corrections may be inserted in the blank space above the corrected word / figure and must be initialed. In case of discrepancy the unit rate quoted in words shall be

considerated to be correct.

5.0 The Company reserves the right to reject any or all the tenders or accept any tender in full or in part, without assigning any reason.

6.0 (a) No Tenderer must withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable of forfeit his/her/their Earnest Money in full and debarred from further tendering at the sole discretion of the company and the period of debarment will not be less than 6 (six) months.

(b) Once a withdrawal letter is recived from any bidder, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

7.0 The tender must be valid for 180 (One hundred & eighty) days from the date of opening of the tender.

8.0 Conditional tenders are liable to be rejected at the discretion of the Company.

9.0 Tenders can be dropped at the box placed at the office of Contract Department or can be sent by registered post addressed to

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so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay or non-receipt of the same.

10.0 The work may be split up amongst more than one contractor at the sole discretion of the Company.

11.0 The bidders are required to furnish the composition and status of ownership of the firm in whose name tender documents have been purchased/issued along with one or more of the following documentary evidences(which are applicable to the bidder) in support of the same.

01. In case of Sole Proprietorship Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, business and residential address, E-mail and telephone numbers of the owner and copies of Service Tax and Central Excise Registration Certificate.

02. In case of HUF-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return, Family Arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

03. In case of Partnership Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the partners(including the Managing Partner), registered partnership agreement/deed and copies of Service Tax and Central Excise Registration Certificate.

04. In case of Co-Operative Societies-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

05. In case of Societies registered under the Societies Registration Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax and Central Excise Registration Certificate.

06. In case of Joint Stock Companies registered under the Indian Companies Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of Service Tax and Central Excise Registration Certificate.

07. In case of Trusts registered under the Indian Trust Act - Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed

and copies Service Tax and Central Excise Registration Certificate.

12.0 The selected tenderer will be required to enter into a formal contract, which will be based on their tender i.e O.I.L's Standard Form of Contract.

13.0 The successful tenderer shall furnish a Security Deposit in the form of Demand Draft / Banker's Cheque / Cash as specified above before signing the formal contract. The Security Deposit will be refunded to the Contractor after satisfactory completion of the work, but a part or whole of which shall be used by the Company in realization of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason. This Security Money shall not earn any interest.

14.0 The amount of retention money shall be released after 6 (six) months from the date of completion certificate from the concerned department.

15.0 The work shall have to be started within seven days from the date of work order.

16.0 Time will be regarded as the essence of the Contract and the failure on the part of the Contractor to complete the work within the stipulated time shall entitle the Company to recover liquidate damages and / or penalty from the Contractor as per terms of the tender /contract.

17.0 The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

18.0 DISCOUNTS / REBATES.

1.1 Unconditional Discounts/ Rebates if any given in the bid or along with bid will be considered for evaluation.

1.2 Post bid or conditional discounts / rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate, the contract shall be awarded after taking into consideration such discount / rebate. These provisions shall be incorporated suitably in the Bid Document

19.0 BACKING OUT BY BIDDER

In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2(two) years from the date of withdrawal of bid.

20.0 BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA

In case LOA issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the Bid Security shall be forfeited and the bidder shall be debarred for 2(two) years from the date of default.

21.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

HEAD-CONTRACTS
For HEAD-CONTRACTS

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 Contracts Department,
 Duliajan, DISTRICT: DIBRUGARH
 ASSAM, PIN: 786602

WORKS CONTRACT

DCO9048P11/BD

DESCRIPTION OF WORK/SERVICE :-

ANNUAL MAINTENANCE CONTRACT
 FOR AUTOMATED BULK HANDLING
 PLANT FOR HANDLING CEMENT
 AT DULIAJAN, NIA.

GENERAL CONDITIONS OF CONTRACT(GCC)

MEMORANDUM OF AGREEMENT made this _____ day of _____ Between OIL INDIA LIMITED a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the District of Dibrugarh, Assam (hereinafter called Company) of the one part and Shri/Smti _____ and Shri/Smti _____ carrying on business as partners /proprietor under the firm name and style of M/s. _____ with the main Office at _____ in the District of _____ aforesaid (hereinafter called 'Contractor') on the other part.

WITNESSETH:

1. a) The contractor hereby agrees to carry out the work set down in the Schedule of work which forms part-II of this Contract in accordance with the 1968 General Conditions of Contract of Oil India Limited and General Specifications read in conjunction with any drawings and Particular Specifications & instructions which forms Part-III of the contract utilizing any materials/services as offered by the Company as per Part-IV of the contract at _____ .

b) In this Contract all words and expressions shall have the same meaning as are respectively assigned to them in the 1968 General Conditions of Contract of Oil India Limited which the Contractor has perused and is fully conversant with before entering into this Contract.

c) The clauses of this contract and of the specifications set out hereunder shall be paramount and in the event of anything herein contained being inconsistent with any term or terms of the 1968 General Conditions of Contract of Oil India Limited, the said term or terms of the 1968 General conditions of Contract to the extent of such inconsistency, and no further, shall not be binding on the parties hereto.

2. The contractor shall provide all labour, supervision and transport and such specified materials described in part-II of the Contract including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for these. The work executed and materials supplied shall be to the satisfaction of the Company's Engineer and Contractor's rates shall include for all incidental and contingent work which although not specifically mentioned in this contract are necessary for its completion in a sound and workman like manner.

3. The Company's Engineer shall have power to:

a) Reduce the rates at which payments shall be made if the quality of work although acceptable is not upto the required standard set forth in the OIL Standard Specifications which have been perused and fully understood by the Contractor.

b) Order the Contractor to remove any inferior material from the site and to demolish or rectify any work of inferior workmanship, failing which the Company's Engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expenses.

c) Order the Contractor to remove or replace any workman who he (The Engineer) considers incompetent or unsuitable; the Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the Contractor.

d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate execution and maintenance of the works and the Contractor shall carry out and be bound by the same.

e) Order deviations in Part II and III of this Contract. All such deviation orders shall be in writing and shall show the financial effect, if any, of such deviation and whether any extra time is to be allowed. The rates to be applied for such Deviation Order shall be the same for those appearing in Company's Schedule of Rate in force on the date of issue of such Deviation Order, to which the contractor has no objection.

4. The Contractor shall have no claim against the company in respect of any work which may be withdrawn but only for work actually completed under this contract. The contractor shall have no objection to carry out work in excess of the quantities stipulated in Part-II if so ordered by the company at the same rates, terms and conditions.

5. The Company reserves the right to cancel this Contract at any time upon full payment of work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract upto the date of cancellation of the Contract. The valuation of the work done and the materials collected shall be estimated by the company's Engineer in presence of the contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if Contractor fails to turn up despite reasonable notice which will be binding on the Contractor.

6. The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the under noted Acts :-

- i) The Mines Act.
- ii) The Minimum Wages Act, 1948.
- iii) The Workman's Compensation Act, 1923.
- iv) The Payment of wages Act, 1963.
- v) The Payment of Bonus Act, 1965.
- vi) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed thereunder.
- vii) Employees Pension Scheme, 1995.
- viii) Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
- ix) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- x) AGST Act.
- xi) Service Tax Act.

or any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the Contract Labour appointed by the Contractor. Such Statutory increase in the wage rates of Contract Labour shall be borne by the contractor.

7. The Contractor shall clear away all rubbish and surplus material from the site on completion of work and shall leave the site clean and tidy.

8. The duration of the contract shall be 208 weeks from the commencement date mentioned in the work order. The contractor must complete the work within the contract period. During the currency of the job, the work progress must be commensurate with the time elapsed. In the event of any delay on the contractor's part, he/she will be liable to pay to the company liquidated damages at the rate of 1/2% (Half p.c) per week of the contract price of the item(s) delayed in completion and the maximum value of the liquidated damage will be 7.5% of the contract price of the item(s) delayed provided the item(s) delayed are not critical for commissioning and final utilization of the work. If, however, the item(s) delayed in completion are critical for commissioning

and final utilisation of the work then the contractor will be liable to pay liquidated damages by way of penalty at the rate of 1/2% (Half percent) per week of delay of the total contract cost subject to a maximum of 7.5% of total contract cost.

The Chief Engineer's certificate as to the criticality or otherwise of an item shall be final.

The payment of liquidated damages/penalty may be reduced or waived at the sole discretion of the Company whose decision in this regard will be final.

In the event of there being undue delay in execution of the Contract, the Company reserves the right to cancel the Contract and / or levy such additional damages as it deems fit based on the actual loss suffered by the company attributable to such delay. The company's decision in this regard shall be final.

9. In order to promote, safeguard and facilitate the general operational economic in the interest of the Company during the continuance of this contract the Contractor hereby agrees and undertakes not to take any direct or indirect interest and or support, assist, maintain or help any person or persons engaged in antisocial activities, demonstration, riots, or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's works or and its neighbourhood.

10. The tendered all-inclusive Price (i.e. the Contract price) is Rs. _____
(Rupees _____

_____ only.) but the Company shall pay the Contractor only for actual work done at the all inclusive rates set down in the Schedule of work part II of this Contract.

On account payment may be made, not oftener than monthly, upto the amount of 92.5% of the value of work done. Final payment will be made only after satisfactory completion of the work. Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's Engineer before any such final payment is made.

11. The contractor employing 20 (twenty) or more workmen on any day preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules & regulations framed under the Contract Labour (Regulation & Abolition) Act.

12. Wages shall be paid by the Contractor to the workmen directly without any intervention of any Jamadars or Thekadars and that the Contractor shall ensure that no amount by way of commission or otherwise be deducted/ recovered by the Jamadar from the wages of the workmen.

13. The Company for any reason whatsoever and of which the company shall be sole judge may terminate this Contract with a 24 hours notice in writing to the Contractor and in the event of Company's so doing the clause 5 here of shall prevail and the accounts between the parties will be in accordance therewith finalised.

14. The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within any company's fenced area.

15. The Contractor shall ensure that all men engaged by him/her are provided with appropriate protective clothing and safety wear in accordance with regulation 89(a) and 89(b) in the Oil mines Regulations 1984. The Company's representative shall not allow/accept those men who are not provided with the same.

16. All Statutory taxes levied by the Central and State Government or any other competent authority from time to time will be borne by Contractor and the amount of the contract specified in the contract is inclusive of all tax liabilities.

17. The Contractor shall deploy local persons in all works.

18. The Contractor shall not engage minor labour below 18 (eighteen) years of age under any circumstances.

19. The Contractor and his/her workmen shall strictly observe the rules and regulations as per Mines Act. (latest editions).

20. Special Conditions

a) The amount of retention money shall be released after 6(six) months from the date of issue of completion certificate from concerned department.

b) The contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers' payment.

c) Contractor(s) whosoever is liable to be covered under the P.F. Act and contract cost is inclusive of P.F., must ensure strict compliance of provisions of Provident Fund and Miscellaneous Provisions Act, 1952 in addition to the various Acts mentioned elsewhere in this contract. Any contractor found violating these provisions will render themselves disqualified from any future tendering. As per terms of the contract, if applicable, the Contractor must deposit Provident Fund Contribution (covering Employee's & Employer's share) with the competent authority monthly under their direct code. The Contractor shall be required to submit documentary evidence of deposit of P.F. Contribution to the Company. In case of failure to provide such documentary evidence, the Company reserves the right to withhold the amount equivalent to applicable P.F. Contribution.

21. ARBITRATION :

Any dispute under this contract will be settled through Arbitration as per Indian Arbitration and Conciliation Act, 1996.

Place of Arbitration : DULIAJAN .

22. FORCE MAJEURE :

Force Majeure (exemption) Clause of the International Chamber of Commerce (ICC Publication No. 421) is hereby incorporated in this contract.

23. LB VERIFICATION REPORT AND SECURITY REVIEW :

Contractor will be required to submit the verification report to ascertain character and antecedents from the Civil Administration towards the persons engaged under this contract to the Head of the user Department before engagement.

24. In case of any doubt or dispute as to the interpretation of any clause herein contained, the decision of the Company's Engineer shall be final and binding on the contractor.

25. SET OFF CLAUSE :-

"Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited)."

26.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

27.0 LIQUIDATED DAMAGES FOR DELAY IN MOBILISATION AND/ OR COMPLETION OF WORKS AND SERVICES

27.1 In normal case of works /service contracts, liquidated damages will be applicable @ 0.5% of the contract value per week or part thereof, for delay in contract mobilization /completion date subject to a maximum ceiling of 7.5% of contract value .

IN WITNESS whereof the parties hereunto set their hands seals the day and year first written above :-

SIGNED & DELIVERED FOR AND
ON BEHALF OF

(Signature of Contractor or
his legal Attorney)

----- by the hand

(Full Name of Signatory)

of -----
its Partner/Legal Attorney

(Seal of Contractor's Firm)

And in presence of

(Signature of witness)

Date : _____

(Full Name of Signatory)

Address:

(Signature of Acceptor)

SIGNED & DELIVERED FOR & ON
BEHALF OF OIL INDIA LIMITED

Designation _____

Date _____

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

WORKS CONTRACT

Tender No. DCO9048P11/BD

SOQ - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Work	Unit in Words	Quantity	Rate per Unit (Figures & Words)	Amount
10	AMC for first year	Years	1.000		
20	AMC for 2nd year	Years	1.000		
30	AMC for 3rd year	Years	1.000		
40	AMC for 4th year	Years	1.000		
50	TAILEND DRIVE BEARING	Number	4.000		
60	HEAD END DRIVE BEARING	Number	4.000		
70	UPPER CASING BEARING	Number	4.000		
80	LOWER CASING BEARING	Number	4.000		
90	HEAD PULLEY BEARING	Number	2.000		
100	TAIL PULLEY BEARING	Number	2.000		
110	CIRCULAR KNIFE SET (10PER SET)	Set	2.000		
120	UNIVERSAL JOINT	Number	2.000		
130	DRIVE BELT FOR UPPER KNIFE	Number	4.000		
140	DRIVE BELT FOR LOWER KNIFE	Number	4.000		
150	SNUB PULLEY BEARING	Number	4.000		
160	IDLERS BEARING	Number	8.000		
170	DRUM DRIVE BEARING	Number	4.000		
180	KNIFE DOUBLE FLANGED BEARING	Number	4.000		
190	575 WIDE ENDLESS BELT CONVEYOR,18.26M LO	Number	1.000		
200	DRIVE BELT FOR TUMBLER	Number	12.000		
210	200MM(NOMICAL BORE) X 160 MM LONG	Set	4.000		
220	200MM(SQUARE BORE) X 220 MM LONG	Set	4.000		
230	100MM(NOMICAL BORE) X 1000 MM LONG	Set	4.000		
240	TRANSMISSION CHAIN FOR DRIVES,1" SIMPLEX	Number	4.000		
250	MATERIAL CHAIN FOR DRIVES,3" DUPLEX TYPE	Number	1.000		
260	TRANSMISSION GEARBOX ,MODELA337	Number	4.000		
270	SET OF SPRINGS	Set	4.000		
280	SCREEN PLATE	Set	4.000		
290	RUBBER GASKET	Set	4.000		

300	FLUIDISING NOZZLES FOR BODY	Number	40.000
310	FLUIDISING NOZZLES FOR INNER TUBE	Number	18.000
320	HANGER WITH BEARING	Number	16.000
330	DRIVE BELT-C65	Number	8.000
340	FILTER BAG	Number	32.000
350	TP SWITCH FUSE UNIT-32A	Number	8.000
360	AUXILARY CONTACT FOR ABOVE SWITCH	Number	4.000
370	HRC FUSE 400A	Number	4.000
380	HRC FUSE 50A	Number	12.000
390	HRC FUSE 25A	Number	12.000
400	HRC FUSE 32A	Number	12.000
410	HRC FUSE 20A	Number	12.000
420	HRC FUSE 16A	Number	24.000
430	HRC FUSE10A	Number	24.000
440	HRC FUSE6A	Number	12.000
450	HRC FUSE2A	Number	16.000
460	AMMETER,0-10-60A	Number	4.000
470	AMMETER,0-5-30A	Number	4.000
480	AMMETER0-30-18A	Number	4.000
490	AMMETER0-20-120Av	Number	4.000
500	AMMETER0-400A	Number	4.000
510	VOLTMETER0-500V	Number	4.000
520	CURRENT TRANSFORMER4000/5A	Number	4.000
530	CURRENT TRANSFORMER 15/5A	Number	4.000
540	CURRENT TRANSFORMER 30/5A	Number	4.000
550	CURRENT TRANSFORMER20/5A	Number	4.000
560	AIR BREAK CONTACTOR	Number	4.000
570	AIR BREAK CONTACTOR	Number	4.000
580	AIR BREAK CONTACTOR	Number	12.000
590	COIL OF 220 V AC (9A COTACTOR)	Number	4.000
600	COIL OF 220 V AC (16A COTACTOR)	Number	8.000
610	COIL OF 220 V AC (25A COTACTOR)	Number	8.000
620	OVERLOAD RELAY	Number	4.000
630	OVERLOAD RELAY	Number	4.000
640	OVERLOAD RELAY	Number	4.000
650	OVERLOAD RELAY	Number	4.000
660	OVERLOAD RELAY	Number	4.000
670	AMMETER SELECTOR SWITCH	Number	8.000
680	AMMETER SELECTOR SWITCH	Number	8.000
690	PUSH BUTTON	Number	4.000
700	PUSH BUTTON	Number	4.000
710	LED TYPE INDICATING LAMP SUITA	Number	4.000
720	LED TYPE INDICATING LAMP SUITA	Number	4.000
730	LED TYPE INDICATING LAMP SUITA	Number	4.000
740	LED TYPE INDICATING LAMP SUITA	Number	4.000
750	LED TYPE INDICATING LAMP SUITA	Number	4.000
760	LOCAL/REMOTE SELECTOR SWITCH	Number	8.000
770	DP MINATURE CIRCUIT BREAKER	Number	8.000
780	3 HP/1400 RPM,TEFC MOTOR	Number	3.000
790	3 HP/1000 RPM,TEFC MOTOR	Number	3.000

800	1 HP/1400 RPM,TEFC MOTOR	Number	4.000
810	5 HP/1400 RPM,TEFC MOTOR	Number	4.000
820	0.25 HP/1400 RPM,TEFC MOTOR	Number	4.000
830	10 HP/1400 RPM,TEFC MOTOR	Number	4.000
840	1.5 KW UNBALANCED,TEFC MOTOR	Number	4.000
850	COMPACTOR DRIVE UNIT (IMPORTED MOTOR)	Number	4.000
860	TUMBLER DRIVE UNIT (IMPORTED MOTOR)	Number	4.000
870	REWINDING CHARGES UPTO 5HP	Number	4.000
880	REWINDING CHARGES UPTO 10HP	Number	4.000
890	REWINDING CHARGES UPTO 15 HP	Number	3.000
900	CONTROL GEAR	Number	8.000
910	LAMPS	Number	24.000
920	LOAD CELL capacity 3T Each for w/pod	Set	4.000
930	LOAD CELL capacity 1.5 TEach for w/pod	Set	4.000
940	Junction box card for channel 1 and chan	Set	4.000
950	Digital indicator	Set	4.000
960	Transformer	Set	4.000
970	Power supply card	Set	4.000
980	ADC CARD	Set	4.000
990	ADC CARD	Set	4.000
1000	RELAY CARD	Set	4.000
1010	KEY PAD	Set	4.000
1020	PNEUMATIC PULSE VALVE	Number	8.000
1030	SEQUENTIAL TIMER	Number	4.000
1040	ELECTROMECH LINER ACTUATOR	Number	4.000
1050	ROTARY ACTUATOR	Number	4.000
1060	LIMIT SWITCH	Number	8.000
1070	1" SOL. VALVE ,2WAY	Number	4.000
1080	1/4"SOL. VALVE ,2WAY	Number	8.000
1090	1/4"SOL. VALVE	Number	8.000
1100	PRESS SWITCH	Number	4.000
1110	DI MODULE	Number	4.000
1120	DO MODULE	Number	4.000
1130	AI MODULE	Number	4.000
1140	BASS MODULE	Number	4.000
1150	LED TYPE INDICATING LAMP SUITABLE FOR MI	Number	12.000
1160	8 WAY SELECTOR SWITCH	Number	4.000
1170	8 WAY RELAY BOARD	Number	8.000
1180	C C/O RELAY	Number	12.000
1190	MONITING BASE FOR ABOVE RELAY	Number	12.000
1200	2 WAY SELECTOR SWITCH	Number	8.000
1210	SMPS	Number	4.000
1220	Feed Conveyor Coupling	Number	50.000
1230	Feed Conveyor Oil Seal	Number	14.000
1240	Feed Conveyor Simplex 1" Chain Sproket	Number	5.000
1250	Blender Coupling -1	Number	1.000
1260	Blender Coupling -2	Number	1.000
1270	Blender Rubber Bushing	Number	32.000

1280	Rotary Feeder- Flange Type Bearing	Number	4.000
1290	Auto Bag Splitter 3 HP 2840 RPM Motor	Number	1.000
1300	Tube Chain Conveyor Sproket-Head	Number	2.000
1310	Tube Chain Conveyor Sproket-Tail	Number	1.000
1320	Tube Chain Conveyor Sproket-Corner	Number	4.000
1330	V-Screen Clamp	Number	3.000
1340	Helix conveyor Drive Pulley	Number	2.000
1350	Receiving Pod Type 150 class 4" Ball Val	Number	2.000
1360	Receiving Pod Type 150 class 1/2" Ball V	Number	2.000

Total Amount(Rs):

Note :- Bidder must include all liabilities including statutory liabilities in their quoted rates.

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 Contracts Department,
 Duliajan, DISTRICT: DIBRUGARH
 ASSAM, PIN: 786602

WORKS CONTRACT

Special Conditions of Contract(SCC)

Tender No.: DCO9048P11/BD

TERMS OF REFERENCE AND SCOPE OF WORK

Automated Cement Bulk Handling Plant was procured from M/S Mechem Industries Calcutta vide purchase order no. 136395/FDP7 dated 27/03/04. The plant has been under annual maintenance contract since commissioning and the AMC has been operating since then for last four years. The existing AMC is expiring in September 2010 and new AMC contract has to be in place for continuing the maintenance of the plant.

2.0 SCOPE OF WORK

The scope of Annual & Maintenance Contract will be as follows.

- I. Periodic maintenance
- II. Preventive maintenance
- III. Predictive maintenance
- IV. Break-down maintenance

2.1 Operative Condition of the plant:

Contractor need to keep the plant operative all the time irrespective of Sundays and Holidays as per the requirement with their manpower as indicated under Section 3.0.

2.2 Periodic Maintenance:

- 1. All equipment is to be physically inspected every day before start up the plant.
- 2. Check out the all foundation nut and bolts.
- 3. Check out the tension of V-belt drives and adjust if required.
- 4. Greasing and lubrication is necessary as following schedule.

Sl No.	Equipment	Item	Frequency
a	Inclined belt conveyor (2 units)	i) Greasing the pillow boxes for drive & tail end pulleys.	Once/week
		ii) Check the oil level in the gear box V-400 & top up as per level indicator.	Once/week
b	Auto bag slitter	i) Check the oil level in the gear box model (mfd. BONFIGLIOLI) & top up as per level indicator. * Drum drive unit	Once/week

- a) Insulation Check of Motors
 Insulation resistance (IR) of all motor winding is to be checked Once/6 months
 Periodically and if found less, the winding must be dried up per IS-900
- b) All motors provided with pitched ribs for effective cooling and this -do- or as required
 ribs should be cleaned using oil free compressed air.
- c) IR value of all laid cable shall be measured. -do-
- d) Earthing terminals for each motor shall be checked or cleaned.
 Check foundation bolts and fan cover bolts of all motors. -do-
- e) Clean the space between cooling fan & grill of cover. -do-
- f) Check all the starter panels for dust and loose connection -do-
- g) Check contacts of all contactors for wear/ damage -do-
- h) Check complete earthing system and take earth reading -do-
- i) Check TB for MCC interconnection in Control desk -do-
- j) Record motor current and total current while running on load daily
- k) Cleaning of MCC panel exterior with dry cloth daily
- l) Complete Overhauling of all motors every two years or as required
 The frequency indicated above is tentative only. More frequent cleaning/ checking/ overhauling may be required
 depending on the condition of equipment and operating time.
 All maintenance work must be recorded in bound register with comments and signature of attending electrician/
 supervisor.

III. Equipment

- a) Inclined belt conveyer (two nos.)
- i) Adjust the carrying belt tension Once/ 3 months.
 bolts at the tail end of pulleys
- ii) Check the coupling between motor Once/ 3 months.
 and gear box and replace the flexible
 bushing.
- iii) Check the rubber linings for pulleys, Once/ 3 months.
 idler, snub-pulley and replace
 if necessary.
- b) Auto bag slitter
- i) Check the alignment position of Bi-monthly
 the upper & lower knife as per sketch
 & rectify the defects if any.
- ii) Check the universal joint for the Bi-monthly

- Tumble drum & replace if necessary.
- iii) Check the alignment of the Tumble drum along with the guide wheels. Bi-monthly
- iv) Check the drive wheel of Tumble drum and replace if work out. Bi-monthly
- c) Manual bag dumper
- i) Clean the bags of the dust filter with the with the help of dry compressed air and re-fix the bags by tightening the clamps. monthly
- d) Helix conveyors
- i) Check the bearing at both ends and replace if necessary. Bi-monthly
- ii) Check the alignment of the drive pulleys. Bi-monthly
- iii) Replace the V-belt (C-section) Bi-monthly
- iv) Replace the gland packing of the stuffing box at both ends. Bi-monthly
- v) Replace the hanger bearing (Teflon). Bi-monthly
- e) Blenders
- i) Check the alignment of the each unit and rectify as required. Once/2 months
- ii) Replace the flexible coupling bushes and the rope packing. Once/2 months
- iii) Check the tightness of half circle screw ribbons & tighten as necessary. Once/2 months
- f) Tube chain conveyor
- i) Check the alignment of sprockets on machine and gear box & rectify if required. Monthly
- ii) Replace the rubber flexible of L-99 coupling. Bi-monthly
- iv) Check the alignment of the rotary feeders for regulated input to TCC. Monthly
- g) Rotary feeders

- i) Overhauling the rotary feeders once /2months
along with drive unit and replacement
of worn-out parts.

NOTE :

The frequency indicated above is tentative only. More frequent cleaning/ checking/ overhauling may be required depending on the condition of equipment and operating time.

2.4 BREAK DOWN MAINTENANCE:

- a) Immediate action should be initiated when any equipment fail to perform.
b) Any break down of electrical motors ---
1) defective bearing should be replaced immediately;
2) the rewinding of motors should be carried out at contractor's cost immediately.

3.0 Contractor's Personnel:

The contractor will provide the following (minimum) category of personnel for smooth running of the plant.

(i) Chief Supervisor # 1 No.

The person should have minimum 4 year#s working experience of working as Maintenance Supervisor in similar plant.

(ii) Electrical cum Instrumentation Supervisor # 1 No.

The person should have minimum 4 year#s working experience of working as Operator in similar plant. The person should be holding Supervisory certificate of competency issued by the State Government, Chief Electricity Inspectorate for the type of works involved. The electricians and supervisors engaged for the electrical works shall have valid electrical license & experience of minimum three years in carrying out Motor, Starter Installation and repair job. Contractor shall submit the copy of license of his electrician and supervisor to Head (Electrical) with the offer and produce the original for verification after issue of LOI.

(iii) Technician - 1 no :

- (a) He should have the knowledge of instrumentation related job.
(b) He should have the knowledge of electrical related job & should have a valid electrical license for working on motors & starter panels.
(c) He should be able to identify the problems related to the equipments of BHP & rectify.
(d) He should have the capacity to read and write in English.

(iv) Helper # 2 Nos.

(v) Jugalis - as required and assessed by the contractor.

NOTE : The key personnel under the contract will be the Chief Supervisor, Electrical cum Instrumentation Supervisor and the Technician. Prior to deployment of suitable Supervisor and Technician, the contractor must submit the BIO-Data of personnel for OIL#s approval.

4.0 Duration of the Contract:

The duration of Annual & Maintenance contract will be for four (4)years

5.0 Rate of payment :

The following are the rates to be paid to the contractor each year .

- a. For the first year: : Rs. XXXXXXXX.XX
b. For the second year : Rs. XXXXXXXX.XX
c. For the third year : Rs. XXXXXXXX.XX
d. For the fourth year : Rs. XXXXXXXX.XX

Note : Payment will be released at the end of each quarter against submission of invoice. Contractor has to submit 6 sets of invoices. All taxes on the services provided by Contractor should be to contractor's account and will be deducted at source.

6.0 Working hours:

Excepting others, the daily maintenance jobs should be carried out during normal working hours. However, if required and pointed out by OIL#s personal, the maintenance job has to be carried out as per the schedule to be given by OIL.

7.0 Record keeping:

(a) All day to day maintenance work including replacement of parts if any, should be recorded in prescribed format to be provided by Cementing Section of Drilling Department with comments and duly signed by both representatives of OIL & Contractor.

(b) History card against each job is to be maintained.

(c) The contractor has to report the daily progress for Periodic, Preventive, Break down and Routine maintenance jobs on prescribed formats as will be provided by the Cementing Engineers of OIL.

(d) For any replacement of spares as per the contractual agreement has to be done with prior written consent from the concerned respective departmental engineers from Cementing, Electrical & Instrumentation Departments of OIL. Such approved documents are to be produced along with the quarterly invoices.

(e) All the above mentioned documentation and reporting responsibility will be resting on the Chief Supervisor of the contractor.

8.0 Penalty :

(a) In case, the Contractor fails to detect and repair the breakdown of the plant within 72 hours, no payment will be made beyond 72 hours till the plant is made operating condition. Deduction will be made on prorate basis from the rate applicable during the period as mentioned under Clause 8(b) in case of partial shut down of the plant.

(b) The plant consists of two cement screening (one Manual and the other automated) & two blending units with two blenders and one automatic bag splitter . It will be responsibility of the contractor to keep all the units operative at ant point of time. Else penalty will be imposed on prorated basis beynd 72 Hrs as indicated below:

1. Automatic Bag Splitter - 20% of AMC charge prorated on per day basis.
2. Screening Unit No. 1 with Transmission unit - 20% of AMC charge prorated on per day basis.
3. Screening Unit No. 2 with Transmission unit - 20% of AMC charge prorated on per day basis.
4. Blending Unit No. 1 - 20% of AMC charge prorated on per day basis.
5. Blending Unit No. 2 - 20% of AMC charge prorated on per day basis.

(c) The key personnel mentioned under Clause 3.0 have to be present all time during the operation of the plant as well as during the maintenance period through out the entire period of the contract. Penalty will be imposed if any key person found to be not present as per the following guideline.

i) Chief Supervisor for each day in the Quarter - 0.5 % of the prorate day rate of the AMC value of the respective year. This rate is applicable to a maximum of 7 cumulative days in a quarter.

ii) Technician (any one of both technician) for each day in the Quarter - 0.5 % of the prorate day rate of the AMC

value of the respective year. This rate is applicable to a maximum of 7 cumulative days in a quarter.

N.B. :

1. THE ABOVE RATES ARE APPLICABLE FOR THE FIRST SEVEN DAYS AND THE % OF PENALTY WILL BE ADDED FOR EACH KEY PERSONNEL MENTIONED ABOVE, IN CASE MORE THAN ONE KEY PERSONNEL IS ABSENT
2. FOR NEXT CONSECUTIVE SEVEN DAYS, 1% OF the prorate day rate of the AMC value of the respective year WILL BE DEDUCTED FOR ANY KEY PERSONNEL.
3. THE deducting percent WILL BE FURTHER enhanced TO 5% IF ANY OF KEY PERSONNEL COULD NOT BE PROVIDED BY THE CONTRACTOR beyond the days MENTIONED IN 2 ABOVE.
4. FURTHER CONTRACTOR WILL not be paid prorate daily AMC charges IF OPERATION IS SUSPENDED FOR NON AVAILABILITY OF KEY-PERSONNEL AS INDICATED IN CLAUSE 3.0 above.

(d) Penalty will also be imposed on Contractor if the frequency schedule is not maintained as per the schedule mentioned below:

Deduction of 2% of Quarterly AMC rate for each no of non compliance of Periodic & Preventive Maintenance Schedule as mentioned in Clause 2.2 & 2.3 respectively. The deduction will be cumulative for the multiple non-compliance of maintenance schedule on quarterly basis, if any.

(e) Any key person as mentioned under Clause 3.0 is found inside the plant with out the recommended PPE will be considered as absent and penalty will be imposed as per the clause (C) above.

9.0 Other Terms and Conditions

- a. The contractor is required to set up a base office at Duliajan keeping their maintenance personnel.
- b. All kinds of logistic support such as boarding /lodging of maintenance personnel as well as transportation of those personnel between base office & work place will be the responsibility of contractor.
- c. OIL reserves the right to terminate the Contract before expiry of four years at any time if need arises due to contractors poor performance of maintenance. Service fee will be released on pro rata basis to settle financial claim.
- d. The contractor needs to provide adequate safety gear for its & maintenance personnel. Benefit from OIL hospital may be extended to contractors personnel on payment basis.
- e. Bidder is to specify precautionary measures that to be taken in the event of the plant remaining shut down for a prolong period.

10.0 Spares:

Necessary spares will be provided by Contractor. Bidder has to quote landed price at Duliajan for the spares. However, OIL will decide unilaterally if any spare price is found to be very high compared to the market rate, to supply the spare through OIL's procurement channel. Replacement of any component with spares shall have to be justified by contractor and agreed by OIL. All records shall be maintained in this regard by the contractor.

Annexure-II

List of Spares to be provided by the bidder, if required, for the maintenance of the plant during the Contractual Period

S.N	Spares	Unit	Qty
1	TAILEND DRIVE BEARING	NO	4
2	HEAD END DRIVE BEARING	NO	4
3	UPPER CASING BEARING	NO	4

4	LOWER CASING BEARING	NO	4		
5	HEAD PULLEY BEARING	NO	2		
6	TAIL PULLEY BEARING	NO	2		
7	CIRCULAR KNIFE SET (10PER SET)	SET	2		
8	UNIVERSAL JOINT	NO	2		
9	DRIVE BELT FOR UPPER KNIFE	NO	4		
10	DRIVE BELT FOR LOWER KNIFE	NO	4		
11	SNUB PULLEY BEARING	NO	4		
12	IDLERS BEARING	NO	8		
13	DRUM DRIVE BEARING	NO	4		
14	KNIFE DOUBLE FLANGED BEARING	NO	4		
15	575 WIDE ENDLESS BELT CONVEYOR,18.26M LO	NO	1		
16	DRIVE BELT FOR TUMBLER	NO	12		
17	200MM(NOMICAL BORE) X 160 MM LONG SET	SET	4		
18	200MM(SQUARE BORE) X 220 MM LONG SET	SET	4		
19	100MM(NOMICAL BORE) X 1000 MM LONG	SET	4		
20	TRANSMISSION CHAIN FOR DRIVES,1" SIMPLEX	NO	4		
21	MATERIAL CHAIN FOR DRIVES,3" DUPLEX TYPE	NO	1		
22	TRANSMISSION GEARBOX ,MODELA337	NO	4		
23	SET OF SPRINGS	SET	4		
24	SCREEN PLATE	SET	4		
25	RUBBER GASKET	SET	4		
26	FLUIDISING NOZZLES FOR BODY	NO	40		
27	FLUIDISING NOZZLES FOR INNER TUBE	NO	18		
28	HANGER WITH BEARIN	NO	16		
29	DRIVE BELT-C65	NO	8		
30	FILTER BAG	NO	32		
31	TP SWITCH FUSE UNIT-32A	NO	8		
32	AUXILARY CONTACT FOR ABOVE SWITCH	NO	4		
33	HRC FUSE 400A	NO	4		
34	HRC FUSE 50A	NO	12		
35	HRC FUSE 25A	NO	12		
36	HRC FUSE 32A	NO	12		
37	HRC FUSE 20A	NO	12		
38	HRC FUSE 16A	NO	24		
39	HRC FUSE10A	NO	24		
40	HRC FUSE6A	NO	12		
41	HRC FUSE2A	NO	16		
S.N	Spares	Unit	Qty		
42	AMMETER,0-10-60A	NO	4		
43	AMMETER,0-5-30A	NO	4		
44	AMMETER0-30-18A	NO	4		
45	AMMETER0-20-120Av	NO	4		
46	AMMETER0-400A	NO	4		
47	VOLTMETER0-500V	NO	4		
48	CURRENT TRANSFORMER4000/5A	NO	4		
49	CURRENT TRANSFORMER 15/5A	NO	4		
50	CURRENT TRANSFORMER 30/5A	NO	4		
51	CURRENT TRANSFORMER20/5A	NO	4		
52	AIR BREAK CONTACTOR	NO	4		
53	AIR BREAK CONTACTOR	NO	4		
54	AIR BREAK CONTACTOR	NO	12		
55	COIL OF 220 V AC (9A COTACTOR)	NO	4		
56	COIL OF 220 V AC (16A COTACTOR)	NO	8		
57	COIL OF 220 V AC (25A COTACTOR)	NO	8		

58	OVERLOAD RELAY	NO	4		
59	OVERLOAD RELAY	NO	4		
60	OVERLOAD RELAY	NO	4		
61	OVERLOAD RELAY	NO	4		
62	OVERLOAD RELAY	NO	4		
63	AMMETER SELECTOR SWITCH	NO	8		
64	AMMETER SELECTOR SWITCH	NO	8		
65	PUSH BUTTON	NO	4		
66	PUSH BUTTON	NO	4		
67	LED TYPE INDICATING LAMP SUITA	NO	4		
68	LED TYPE INDICATING LAMP SUITABLE FOR 22	NO	4		
69	LED TYPE INDICATING LAMP SUITABLE FOR 22	NO	4		
70	LED TYPE INDICATING LAMP SUITABLE FOR 22	NO	4		
71	LED TYPE INDICATING LAMP SUITABLE FOR 22	NO	4		
72	LOCAL/REMOTE SELECTOR SWITCH	NO	8		
73	DP MINATURE CIRCUIT BREAKER	NO	8		
74	3 HP/1400 RPM,TEFC MOTOR	NO	3		
75	3 HP/1000 RPM,TEFC MOTOR	NO	3		
76	1 HP/1400 RPM,TEFC MOTOR	NO	4		
77	5 HP/1400 RPM,TEFC MOTOR	NO	4		
78	0.25 HP/1400 RPM,TEFC MOTOR	NO	4		
79	10 HP/1400 RPM,TEFC MOTOR	NO	4		
80	1.5 KW UNBALANCED,TEFC MOTOR	NO	4		
81	COMPACTOR DRIVE UNIT (IMPORTED MOTOR)	NO	4		
82	TUMBLER DRIVE UNIT (IMPORTED MOTOR)	NO	4		
83	REWINDING CHARGES UPTO 5HP	NO	4		
84	REWINDING CHARGES UPTO 10HP	NO	4		
85	REWINDING CHARGES UPTO 15 HP	NO	3		
86	CONTROL GEAR	NO	8		
87	LAMPS	NO	24		
88	LOAD CELL capacity 3T Each for w/pod	SET	4		
S.N	Spares	Unit	Qty		
89	LOAD CELL capacity 1.5 T Each for w/pod	SET	4		
90	Junction box card for channel 1 and chan	SET	4		
91	Digital indicator	SET	4		
92	Transformer	SET	4		
93	Power supply card	SET	4		
94	ADC CARD	SET	4		
95	ADC CARD	SET	4		
96	RELAY CARD	SET	4		
97	KEY PAD	SET	4		
98	PNEUMATIC PULSE VALVE	NO	8		
99	SEQUENTIAL TIMER	NO	4		
100	ELECTROMECH LINER ACTUATOR	NO	4		
101	ROTARY ACTUATOR	NO	4		
102	LIMIT SWITCH	NO	8		
103	1" SOL. VALVE ,2WAY	NO	4		
104	1/4"SOL. VALVE ,2WAY	NO	8		
105	1/4"SOL. VALVE	NO	8		
106	PRESS SWITCH	NO	4		
107	DI MODULE	NO	4		
108	DO MODULE	NO	4		
109	AI MODULE	NO	4		
110	BASS MODULE	NO	4		
111	LED TYPE INDICATING LAMP SUITABLE FOR MI	NO	12		

112	8 WAY SELECTOR SWITCH	NO	4	
113	8 WAY RELAY BOARD	NO	8	
114	C C/O RELAY	NO	12	
115	MONITING BASE FOR ABOVE RELAY	NO	12	
116	2 WAY SELECTOR SWITCH	NO	8	
117	SMPS	NO	4	
118	Feed Conveyor Coupling	NO	50	
119	Feed Conveyor Oil Seal	NO	14	
120	Feed Conveyor Simplex 1" Chain Sproket	NO	5	
121	Blender Coupling -1	NO	1	
122	Blender Coupling -2	NO	1	
123	Blender Rubber Bushing	NO	32	
124	Rotary Feeder- Flange Type Bearing	NO	4	
125	Auto Bag Splitter 3 HP 2840 RPM Motor	NO	1	
126	Tube Chain Conveyor Sproket-Head	NO	2	
127	Tube Chain Conveyor Sproket-Tail	NO	1	
128	Tube Chain Conveyor Sproket-Corner	NO	4	
129	V-Screen Clamp	NO	3	
130	Helix conveyor Drive Pulley	NO	2	
131	Receiving Pod Type 150 class 4" Ball Valve	NO	2	
132	Receiving Pod Type 150 class 1/2" Ball Valve	NO	2	

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

WORKS CONTRACT

Schedule of company's Plants, Materials and Equipments

Tender No.: DCO9048P11/BD

Spares that will be provided by the bidder and shall have the sole responsibility to ensure timely delivery of spares as and when required during the entire period of the contract. list of Spares with quantity has been indicated in Annexure - II. It is to be noted that the list as per Annexure II is indicative only and the cost of spares based on this list will be part of evaluation as mentioned under Bid Evaluation Criteria. However, payment will be made against the actual consumption quantity based on this quoted and agreed rate by the bidder under contractual obligation.

To
 HEAD-CONTRACTS
 Oil India Limited
 DULIAJAN

SUB:SAFETY MEASURES
Tender No : DCO9048P11/BD

Description of work/service :

ANNUAL MAINTENANCE CONTRACT
 FOR AUTOMATED BULK HANDLING
 PLANT FOR HANDLING CEMENT
 AT DULIAJAN, NIA.

Sir,

We hereby confirm that we have fully understood the safety measures to be adopted during execution of the above contract and that the same have been explained to us by the concerned authorities. We also give the following assurances.

a) Only experienced and competent persons shall be engaged by us for carrying out work under the said contract.

b) The names of the authorised persons who would be supervising the jobs on day to day basis from our end are the following

- i) _____
 ii) _____
 iii) _____

The above personnel are fully familiar with the nature of jobs assigned and safety precautions required.

c) Due notice would be given for any change of personnel under item(b) above.

d) We hereby accept the responsibility for the safety of all the personnel engaged by us and for the safety of the Company's personnel and property involved during the course of our working under this contract. We would ensure that all the provisions under the Oil Mines Regulations, 1984 and other safety rules related to execution of our work would be strictly followed by our personnel. Any violation pointed out by the Company's Engineers would be rectified forthwith or the work suspended till such time the rectification is completed by us and all expenditure towards this would be on our account.

e) We confirm that all persons engaged by us would be provided with the necessary Safety Gears at our cost.

f) All losses caused due to inadequate safety measures or lack of supervision on our part would be fully compensated by us and the Company will not be responsible for any lapses on our part in this regard.

(Seal)

Yours Faithfully

Date_____

M/s_____

CONTRACTOR
FOR & ON BEHALF OF