

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts Department,  
Duliajan, DISTRICT: DIBRUGARH  
ASSAM, PIN: 786602

M/s.  
India

TENDER NOTICE NO.: DCO1338P11/BB

Date: 14.03.2011

OIL INDIA LIMITED invites SEALED TENDERS from experienced and approved Contractors/Firms for the under mentioned work:

DESCRIPTION OF WORK/ SERVICE.	LOCATION	CONTRACT PERIOD	i)Bid Closing/ Opening date ii)Earnest money deposit
LAYING OF PIPELINES FROM DEEP TUBE WELLS TO DIFFERENT WATER INJECTION STATIONS, FABRICATION & INSTALLATION OF SURFACE FILTERS , HOOKING UP AND CONSTRUCTION OF PUMP HOUSE AND SURROUNDING FENCING AT DIFFERENT LOCATIONS IN AND AROUND DULIAJAN/ DIGBOI/ MORAN FOR 01 YEAR	Oil's operational area in and around Duliajan, Moran and Digboi.	52 weeks(one year)	26.04.2011 7,300.00 (RUPEES SEVEN THOUSAND THREE HUNDRED ONLY)

- a) Earnest money deposited/Not deposited vide D.Draft/B.Cheque/Money Receipt  
No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_
- b) Security Deposit will be Non-interest bearing 2.1/2% of the total contract price.
- c) Conditional/Non Conditional offer as per letter attached.

2.0 SEALED ENVELOPES Containing the Tender shall be marked with the above Tender Number and description of work and addressed to the

HEAD-CONTRACT  
OIL INDIA LIMITED  
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Contracts Department,  
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All tenderers shall deposit the requisite EARNEST MONEY alongwith the Tender in the form of Demand Draft/Banker's Cheque/Bank Gurantee in favour of M/s Oil India Limited and payable at DULIAJAN. This Earnest Money shall be refunded to all unsuccesssful tenderers, but is liable to be forfeited in full or part, at Company's discretion , as per Clause No. 6 below. Tenders received without Earnest Money in the manner specified above will be summarily rejected.

The bids are to be submitted in duplicate. (One in original and one photocopy of the original).

3.0 Tenders will be received upto 12:45 PM (IST) on the date as mentioned above and opened on the same day at 01:00 PM (IST) at HEAD-CONTRACT's office before any attending tenderers.Tender box is placed at the office of Head(Contracts). However, if the above mentioned closing / opening day of the tender happens to be non-working day due to Bundh / Strike or any other reason,the tenders will be received and opened on the following working day at the same time except on Saturdays.

4.0 The rates shall be quoted per unit as specified in the Schedule of Work (Part II) and shall be in words as well

as in figures. No overwriting shall be allowed, but all corrections may be inserted in the blank space above the corrected word / figure and must be initialed. In case of discrepancy the unit rate quoted in words shall be considered to be correct.

5.0 The Company reserves the right to reject any or all the tenders or accept any tender in full or in part, without assigning any reason.

6.0 (a) No Tenderer must withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable of forfeit his/her/their Earnest Money in full and debarred from further tendering at the sole discretion of the company and the period of debarment will not be less than 6 (six) months.

(b) Once a withdrawal letter is received from any bidder, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

7.0 The tender must be valid for 180 ( One hundred & eighty) days from the date of opening of the tender.

8.0 Conditional tenders are liable to be rejected at the discretion of the Company.

9.0 Tenders can be dropped at the box placed at the office of Contract Department or can be sent by registered post addressed to

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so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay or non-receipt of the same.

10.0 The work may be split up amongst more than one contractor at the sole discretion of the Company.

11.0 The bidders are required to furnish the composition and status of ownership of the firm in whose name tender documents have been purchased/issued along with one or more of the following documentary evidences(which are applicable to the bidder) in support of the same.

01. In case of Sole Proprietorship Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, business and residential address, E-mail and telephone numbers of the owner and copies of Service Tax and Central Excise Registration Certificate.

02. In case of HUF-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return, Family Arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

03. In case of Partnership Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the partners(including the Managing Partner), registered partnership agreement/deed and copies of Service Tax and Central Excise Registration Certificate.

04. In case of Co-Operative Societies-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

05. In case of Societies registered under the Societies Registration Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax and Central Excise Registration Certificate.

06. In case of Joint Stock Companies registered under the Indian Companies Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of Service Tax and Central Excise Registration Certificate.

07. In case of Trusts registered under the Indian Trust Act - Copies of Telephone/Electricity/Mobile Bill, PAN,

latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed and copies Service Tax and Central Excise Registration Certificate.

12.0 The selected tenderer will be required to enter into a formal contract, which will be based on their tender i.e O.I.L's Standard Form of Contract.

13.0 The successful tenderer shall furnish a Security Deposit in the form of Demand Draft / Banker's Cheque / Cash as specified above before signing the formal contract. The Security Deposit will be refunded to the Contractor after satisfactory completion of the work, but a part or whole of which shall be used by the Company in realization of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason. This Security Money shall not earn any interest.

14.0 The amount of retention money shall be released after 6 (six) months from the date of completion certificate from the concerned department.

15.0 The work shall have to be started within seven days from the date of work order.

16.0 Time will be regarded as the essence of the Contract and the failure on the part of the Contractor to complete the work within the stipulated time shall entitle the Company to recover liquidate damages and / or penalty from the Contractor as per terms of the tender /contract.

17.0 The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

#### 18.0 DISCOUNTS / REBATES.

1.1 Unconditional Discounts/ Rebates if any given in the bid or along with bid will be considered for evaluation.

1.2 Post bid or conditional discounts / rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate, the contract shall be awarded after taking into consideration such discount / rebate. These provisions shall be incorporated suitably in the Bid Document

#### 19.0 BACKING OUT BY BIDDER

In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2(two) years from the date of withdrawal of bid.

#### 20.0 BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA

In case LOA issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the Bid Security shall be forfeited and the bidder shall be debarred for 2(two) years from the date of default.

#### 21.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

HEAD-CONTRACT  
For HEAD-CONTRACTS

OIL INDIA LIMITED  
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 Duliajan, DISTRICT: DIBRUGARH  
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WORKS CONTRACT

DCO1338P11/BB

DESCRIPTION OF WORK/SERVICE :-

LAYING OF PIPELINES FROM DEEP TUBE WELLS TO DIFFERENT WATER INJECTION STATIONS, FABRICATION & INSTALLATION OF SURFACE FILTERS , HOOKING UP AND CONSTRUCTION OF PUMP HOUSE AND SURROUNDING FENCING AT DIFFERENT LOCATIONS IN AND AROUND DULIAJAN/ DIGBOI/ MORAN FOR 01 YEAR

GENERAL CONDITIONS OF CONTRACT(GCC)

MEMORANDUM OF AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ Between OIL INDIA LIMITED a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the District of Dibrugarh, Assam ( hereinafter called Company ) of the one part and Shri/Smti \_\_\_\_\_ and Shri/Smti \_\_\_\_\_ carrying on business as partners /proprietor under the firm name and style of M/s. \_\_\_\_\_ with the main Office at \_\_\_\_\_ in the District of \_\_\_\_\_ aforesaid ( hereinafter called 'Contractor') on the other part.

WITNESSETH:

1. a) The contractor hereby agrees to carry out the work set down in the Schedule of work which forms part-II of this Contract in accordance with the 1968 General Conditions of Contract of Oil India Limited and General Specifications read in conjunction with any drawings and Particular Specifications & instructions which forms Part-III of the contract utilizing any materials/services as offered by the Company as per Part-IV of the contract at \_\_\_\_\_ .

b) In this Contract all words and expressions shall have the same meaning as are respectively assigned to them in the 1968 General Conditions of Contract of Oil India Limited which the Contractor has perused and is fully conversant with before entering into this Contract.

c) The clauses of this contract and of the specifications set out hereunder shall be paramount and in the event of anything herein contained being inconsistent with any term or terms of the 1968 General Conditions of Contract of Oil India Limited, the said term or terms of the 1968 General conditions of Contract to the extent of such inconsistency, and no further, shall not be binding on the parties hereto.

2. The contractor shall provide all labour, supervision and transport and such specified materials described in part-II of the Contract including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for these. The work executed and materials supplied shall be to the satisfaction of the Company's Engineer and Contractor's rates shall include for all incidental and contingent work which although not specifically mentioned in this contract are necessary for its completion in a sound and workman like manner.

3. The Company's Engineer shall have power to:

a) Reduce the rates at which payments shall be made if the quality of work although acceptable is not upto the required standard set forth in the OIL Standard Specifications which have been perused and fully understood by the Contractor.

b) Order the Contractor to remove any inferior material from the site and to demolish or rectify any work of inferior workmanship, failing which the Company's Engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expenses.

c) Order the Contractor to remove or replace any workman who he (The Engineer) considers incompetent or unsuitable; the Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the Contractor.

d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate execution and maintenance of the works and the Contractor shall carry out and be bound by the same.

e) Order deviations in Part II and III of this Contract. All such deviation orders shall be in writing and shall show the financial effect, if any, of such deviation and whether any extra time is to be allowed. The rates to be applied for such Deviation Order shall be the same for those appearing in Company's Schedule of Rate in force on the date of issue of such Deviation Order, to which the contractor has no objection.

4. The Contractor shall have no claim against the company in respect of any work which may be withdrawn but only for work actually completed under this contract. The contractor shall have no objection to carry out work in excess of the quantities stipulated in Part-II if so ordered by the company at the same rates, terms and conditions.

5. The Company reserves the right to cancel this Contract at any time upon full payment of work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract upto the date of cancellation of the Contract. The valuation of the work done and the materials collected shall be estimated by the company's Engineer in presence of the contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if Contractor fails to turn up despite reasonable notice which will be binding on the Contractor.

6. The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the under noted Acts :-

- i) The Mines Act.
- ii) The Minimum Wages Act, 1948.
- iii) The Workman's Compensation Act, 1923.
- iv) The Payment of wages Act, 1963.
- v) The Payment of Bonus Act, 1965.
- vi) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed thereunder.
- vii) Employees Pension Scheme, 1995.
- viii) Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
- ix) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- x) AGST Act.
- xi) Service Tax Act.

or any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the Contract Labour appointed by the Contractor. Such Statutory increase in the wage rates of Contract Labour shall be borne by the contractor.

7. The Contractor shall clear away all rubbish and surplus material from the site on completion of work and shall leave the site clean and tidy.

8. The duration of the contract shall be 52 weeks from the commencement date mentioned in the work order. The contractor must complete the work within the contract period. During the currency of the job, the work progress must be commensurate with the time elapsed. In the event of any delay on the contractor's part, he/she will be liable to pay to the company liquidated damages at the rate of 1/2% (Half p.c ) per week of the contract price of the item(s) delayed in completion and the maximum value of the liquidated damage will be 7.5% of the contract price of the item(s) delayed provided the item(s) delayed are not critical for commissioning and final utilization of the work. If, however, the item(s) delayed in completion are critical for commissioning and final utilisation of the work then the contractor will be liable to pay liquidated damages by way of penalty

at the rate of 1/2% (Half percent) per week of delay of the total contract cost subject to a maximum of 7.5% of total contract cost.

The Chief Engineer's certificate as to the criticality or otherwise of an item shall be final.

The payment of liquidated damages/penalty may be reduced or waived at the sole discretion of the Company whose decision in this regard will be final.

In the event of there being undue delay in execution of the Contract, the Company reserves the right to cancel the Contract and / or levy such additional damages as it deems fit based on the actual loss suffered by the company attributable to such delay. The company's decision in this regard shall be final.

9. In order to promote, safeguard and facilitate the general operational economic in the interest of the Company during the continuance of this contract the Contractor hereby agrees and undertakes not to take any direct or indirect interest and or support, assist, maintain or help any person or persons engaged in antisocial activities, demonstration, riots, or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's works or and its neighbourhood.

10. The tendered all-inclusive Price (i.e. the Contract price) is Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only.) but the Company shall pay the Contractor only for actual work done at the all inclusive rates set down in the Schedule of work part II of this Contract.

On account payment may be made, not oftener than monthly, upto the amount of 92.5% of the value of work done. Final payment will be made only after satisfactory completion of the work. Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's Engineer before any such final payment is made.

11. The contractor employing 20 (twenty) or more workmen on any day preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules & regulations framed under the Contract Labour (Regulation & Abolition) Act.

12. Wages shall be paid by the Contractor to the workmen directly without any intervention of any Jamadars or Thekadars and that the Contractor shall ensure that no amount by way of commission or otherwise be deducted/ recovered by the Jamadar from the wages of the workmen.

13. The Company for any reason whatsoever and of which the company shall be sole judge may terminate this Contract with a 24 hours notice in writing to the Contractor and in the event of Company's so doing the clause 5 here of shall prevail and the accounts between the parties will be in accordance therewith finalised.

14. The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within any company's fenced area.

15. The Contractor shall ensure that all men engaged by him/her are provided with appropriate protective clothing and safety wear in accordance with regulation 89(a) and 89(b) in the Oil mines Regulations 1984. The Company's representative shall not allow/accept those men who are not provided with the same.

16. All Statutory taxes levied by the Central and State Government or any other competent authority from time to time will be borne by Contractor and the amount of the contract specified in the contract is inclusive of all tax liabilities.

17. The Contractor shall deploy local persons in all works.

18. The Contractor shall not engage minor labour below 18 (eighteen) years of age under any circumstances.

19. The Contractor and his/her workmen shall strictly observe the rules and regulations as per Mines Act. (latest editions).

20. Special Conditions

a) The amount of retention money shall be released after 6(six) months from the date of issue of completion certificate from concerned department.

b) The contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers' payment.

c) Contractor(s) whosoever is liable to be covered under the P.F. Act and contract cost is inclusive of P.F., must ensure strict compliance of provisions of Provident Fund and Miscellaneous Provisions Act, 1952 in addition to the various Acts mentioned elsewhere in this contract. Any contractor found violating these provisions will render themselves disqualified from any future tendering. As per terms of the contract, if applicable, the Contractor must deposit Provident Fund Contribution (covering Employee's & Employer's share) with the competent authority monthly under their direct code. The Contractor shall be required to submit documentary evidence of deposit of P.F. Contribution to the Company. In case of failure to provide such documentary evidence, the Company reserves the right to withhold the amount equivalent to applicable P.F. Contribution.

#### 21. ARBITRATION :

Any dispute under this contract will be settled through Arbitration as per Indian Arbitration and Conciliation Act, 1996.

Place of Arbitration : DULIAJAN .

#### 22. FORCE MAJEURE :

Force Majeure (exemption) Clause of the International Chamber of Commerce (ICC Publication No. 421) is hereby incorporated in this contract.

#### 23. LB VERIFICATION REPORT AND SECURITY REVIEW :

Contractor will be required to submit the verification report to ascertain character and antecedents from the Civil Administration towards the persons engaged under this contract to the Head of the user Department before engagement.

24. In case of any doubt or dispute as to the interpretation of any clause herein contained, the decision of the Company's Engineer shall be final and binding on the contractor.

#### 25. SET OFF CLAUSE :-

"Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited)."

#### 26.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

#### 27.0 LIQUIDATED DAMAGES FOR DELAY IN MOBILISATION AND/ OR COMPLETION OF WORKS AND SERVICES

27.1 In normal case of works /service contracts, liquidated damages will be applicable @ 0.5% of the contract value per week or part thereof, for delay in contract mobilization /completion date subject to a maximum ceiling of 7.5% of contract value .

IN WITNESS whereof the parties hereunto set their hands seals the day and year first written above :-

SIGNED & DELIVERED FOR AND  
ON BEHALF OF

-----  
(Signature of Contractor or  
his legal Attorney)

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----- by the hand

-----  
(Full Name of Signatory)

of -----  
its Partner/Legal Attorney

-----  
(Seal of Contractor's Firm)

And in presence of

-----  
(Signature of witness)

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Date : \_\_\_\_\_

-----  
(Full Name of Signatory)

Address:

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(Signature of Acceptor)

SIGNED & DELIVERED FOR & ON  
BEHALF OF OIL INDIA LIMITED

Designation \_\_\_\_\_

Date \_\_\_\_\_

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts Department,  
Duliajan, DISTRICT: DIBRUGARH  
ASSAM, PIN: 786602

**WORKS CONTRACT**

Tender No. DCO1338P11/BB

SOQ - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Work	Unit in Words	Quantity	Rate per Unit (Figures & Words)	Amount
10	"Transportation of pipes with valves, pipe fittings etc.including loading and offloading from Field Engg. Yard/Materials Stores to various locations for a distance within 10 Km. and not beyond 10 Km. Size of the pipe = 150mm NB, Weight = 29.0 Kg/metre, Total Length of the pipe =0.5 Km,Average distance = 3 Km Total. Ton-Km= 29.0x0.5x3=43.5."	Ton-Kilometre	43.500		
20	"Same as indicated in item No.10 but for a distance between 10 Km to 70 Km and. Total length of pipe = 4.5 Km. Average distance = 15 Km. Total ton-km = 29.0 X 4.5 X 15 = 1957.5"	Ton-Kilometre	1,957.500		
30	"Carrying of pipes by manual labour from dumps and stringing and aligning them along the route of the pipeline. Size of the pipe = 150mmNB"	Meter	2,500.000		
40	"Swabbing and cleaning of inside of pipe prior to welding. Size of pipe =150 mm. NB."	Meter	2,500.000		
50	"Welding of pipe with conventional welding including flanges, swages,	Joint	250.000		

	bends etc into a continuous length using 03 (three) runs of welding. Size of the pipe = 150 mm NB(MS)"		
60	"Same as indicated in item No.50 but Size of the pipe = 100 mm NB (MS)."	Joint	40.000
70	"Screwing of pipes with threaded coupling, unions, flanges etc. to make a continuous line. Lines must stand a hydraulic test pressure of 15 kg/cm2. Size of pipe = 150mm NB."	Meter	50.000
80	"Fabrication of meter bends with gradual and smooth curvature which shall have minimum of five weld joints to suit the alignment. Size of pipe = 150 mm NB"	Number	23.000
90	"Installation of 150 mm NB valves/ flow meters/ NRVs including transportation of the same from OIL's yard / Go down to the work site without causing any damage to the item (s). The job includes welding of two nos. of companion flanges by proper alignment avoiding any stress either on the valve or on the line and final bolting up of the valves in proper way with the companion flanges with proper gasket. Size=150 mm NB"	Number	25.000
100	"Same as Item no 90 but Size of pipe = 100 mm NB"	Number	15.000
110	"Fabrication /installation of pipe support with base plate out of 100 mm NB pipe over ground as per alignment of the pipeline."	Number	85.000
120	"Scrapping/cleaning exterior surface of pipe lines including valves and fittings thoroughly with wire brush and applying one coat of primer and	Square meter	1,179.000

	one coat of blue/green colour paint as per relevant BIS specification over the pipeline. Size of pipe = 150 mm. NB."		
130	"Excavation of open trenches to accommodate the following pipelines as per alignment. Pipe size= 150 mm. NB."	Meter	2,500.000
140	"Crossing of asphalted /graveled road and providing necessary casing pipe. The trench is to be back filled and rammed properly with gravel stone at contractor's cost. Casing Size = 200mm NB"	Meter	90.000
150	"Lowering of finished pipe into the trenches for their subsequent hook up. Care should be taken that the pipes are lowered without the use external force to avoid damage to the pipes. In case of any such damage the contractor shall repair/ replace such damaged portion or repair the surface free of cost. After lowering the pipe, the trenches should be back filled with previously dugout earth including ramming to restore the surface into original condition. Size of pipe= 150 mm NB"	Meter	2,500.000
160	"Hooking up/commissioning of newly laid lines with existing suction manifold at water injection/water supply stations. These junctions are to be exposed by excavating earth. Necessary welding/cutting associated jobs are to be carried out by the contractor. Size of the pipe = 150mm"	Number	5.000
170	"Fabrication of surface filters out of 250mm NB/150mm NB/100mm NB/50mm NB M.S. pipes along with	Number	5.000

	inlet/delivery/bleed valve flanges bends fittings etc.and applying one coat of primer and one coat of good quality paint over the entire surface filter."		
180	"Installation of surface filters over support near Deep Tube Well pump house and hooking up with the Deep Tube Well pump head and 6" delivery line including fittings and fixing of valves, check valves, pressure gauge. Bleed line with valve, bends, spocket, socket etc."	Number	5.000
190	"Brick Soling of the Surface filter and surrounding area of the pump house including PCC grouting of the Surface filter. Brick, sand, cement etc. are to be supplied by the contractor."	Job	5.000
200	"Hydraulic testing of the laid lines."	Job	5.000
210	"Construction of the Deep tube well pump house ( Size: 4.165 mtrs X 3.555 mtrs X 1.00 mtrs approx) as per OIL drawing No:7961 "	Number	5.000
220	"Erection of 2400 mm height jingle wire fencing with 50 mm dia. Pipe post grouting at an interval of 2000 mm and at top fixing 3 lines of barbed wire, also providing at steel gate of size (1500 x 2400 mm). Perimeter of fencing (4 x 10.00 x 2.40) m."	Number	5.000

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Total Amount(Rs):

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Note :- Bidder must include all liabilities including statutory liabilities in their quoted rates.

OIL INDIA LIMITED  
 (A Govt. of India Enterprise)  
 Contracts Department,  
 Duliajan, DISTRICT: DIBRUGARH  
 ASSAM, PIN: 786602

## WORKS CONTRACT

### Special Conditions of Contract(SCC)

Tender No.: DCO1338P11/BB

#### Standard conditions of work:

- 1.0 All materials such as pipes, valves, flanges, pipe fittings, bolts & nuts, casing pipes etc. will be supplied by the company free of charge from Field Engg Yard/ Materials Deptt at Duliajan/ Moran
- 2.0 All tools & tackles, Welding / cutting machines with all accessories and consumables, welder, transportation of welding / cutting sets from place to place, pump and its accessories for hydraulic testing , accessories for digging trenches, etc will have to be arranged by the contractor.
- 3.0 No accommodation and electricity will be provided by the company to the contractor.
- 4.0 Water for hydraulic testing will be supplied by OIL .
- 5.0 Any material found defective due to poor workmanship will have to be replaced by the contractor at his own cost.
- 6.0 Security and responsibility of all company's materials will have to be borne by the contractor once these are handed over to the contractor till the same are returned to the company after completion of work(s).
- 7.0 The contractor shall not engage minor labourer below eighteen (18) years of age under any circumstances.
- 8.0 Any non technical / local problem arising in the work site shall have to be settled by the contractor at his own cost.
- 9.0 The contractor should report to the departmental officer at least twice in a week.
- 10.0 Measurement of the work done against each work order shall be carried out within seven days of its completion and the contractor should be present at the time of measurement and the same should be vetted by company's representatives.

#### Safety Precautions:

- 1.The contractor personnel have to abide by all relevant statutory safety and environment rules , regulations , applicable codes and standards ( i.e. OMR, OISD standards, BIS etc.). Also the contractor will have to supply the necessary PPEs like safety boots, gum boots, hand gloves, safety goggles, safety helmet, safety belts, etc. to his workmen and should ensure strict use of the same.
2. Necessary Cold / Hot work permits are to be obtained from authorized personnel before starting of the job(s).
3. While carrying out welding and cutting jobs, the contractor should strictly enforce the guidelines as stated in OMR - 1984 and SOP-OIL, Vol-II.
4. The oxy acetylene cutting sets will have to be fitted with flash back arrestors in the regulator side as well as nozzle side.
5. The job of pipe line laying will have to be executed as per strict compliance of regulations enforced by State

Pollution Control Board.

6. The contractor shall engage only skilled, capable and competent personnel who are fully conversant with the job. Before starting the job, the contractor shall submit the list of competent personnel with valid certificates, who will carry out the job.
7. During transportation of line pipes by road, they should be tied up securely with rope/ chain on trailers, to prevent toppling over of pipes on bumpy roads. The pipes should be unloaded carefully to prevent damage at the ends/ body of the pipes.
8. The trenching operation should be just ahead of welding operation. This will avoid deep trenches remaining open for many days, creating safety hazards to villagers and their cattle.
9. Before lowering the pipeline in the trench, it should be ensured that no person is present inside the trench. In case the sides cave in, the pipeline should be kept adequately supported before removing loose soil from underneath.
10. Utmost care is to be observed in deciding the number of the tripods with chain pulley blocks for a particular section of pipeline to be lowered. Also the capacity of the chain pulley blocks must be minimum 1.5 times the weight of the pipeline section it is going to lift.
11. Necessary sign boards/ warning signals etc should be used while working. The said sign boards/ warning signals shall have to be arranged by the contractor.
12. First aid box is to be carried by contractor's personnel while carrying out the job.
13. Under no circumstances LPG should be used for gas cutting purpose.
14. The contractor shall clear away all the rubbish and surplus materials from the site on completion of work and shall have to leave the site clean and tidy.
15. Tool Box Meeting to be regularly held.
16. The contractor have to ensure complete safety of the personnel engaged by him, and of all the equipment they will handle and must take full responsibility for their safety.
17. The contractor have to ensure the quality and reliability of all the tools, equipment and instruments they use.
18. The contractor have to provide suitable facility such as Drinking Water, Toilets, Lighting, Canteen etc for their working personal.
19. The contractor personnel have to take every possible care to keep the environment clean and free from pollution.
20. The contractor personnel should understand the implication of the known hazards related to the work undertaken by them and the necessity of having an emergency plan ready to counter them, should anything go wrong.
21. While providing the services, the contractor personnel have to follow the procedures and systems taking all control measures in all the stages of works to avoid any untoward incidents/accidents .
22. The contractor shall have to report all sorts of near misses, incidents and accidents to Installation Manager / departmental representative of Field Engineer dept.
23. For any clarification with regard to the above, the contractor may contact Head-Field Engineering / concerned Engineer / DSO of Field Engineering Department.
24. All the personnel to be engaged for the job under this contract should first undergo safety training prior to starting the job. The safety training will be conducted by DSO(FE) and same has to be recorded in writing.
25. The contractor shall prepare a written Safe Operating Procedure (SOP) for the work to be carried out ,including an assessment of risk ,wherever possible and safe methods to deal with it. The copy of the same to be submitted to Departmental Safety Officer.
26. All the persons deployed by the contractor for working in the mine must undergo vocational training, initial medical examination, PME. The contractor shall issue cards stating the Name of the Contractor and the work and its validity period, indicating VT and IME.
27. In accordance to the 10th Conference guidelines ,the Contractor shall submit quarterly returns (by 10 th of April, July, October and January) to DGMS indicating - Name of the firm, Nature of work, Type of deployment of work person, Number of persons deployed, How many work persons hold VT certificate, How many work persons undergone IME and type of medical coverage given to the work persons.

**LAYING OF PIPELINES FROM DEEP TUBE WELLS TO DIFFERENT WATER INJECTION STATIONS, FABRICATION & INSTALLATION OF SURFACE FILTERS , HOOKING UP AND CONSTRUCTION OF PUMP HOUSE AND SURROUNDING FENCING AT DIFFERENT LOCATIONS IN AND AROUND DULIAJAN/ DIGBOI/ MORAN FOR 01 YEAR**

Salient Features Of Eligibility Criteria :For IEB No. DCO1338P11

**Bid Rejection Criteria & Bid Evaluation Criteria for the tender**

**AA) Bid Rejection Criteria**

I) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

i) Bidder must have relevant experience in carrying out similar nature of job with PSUs / State or Central Government organisation/ in last 7 (Seven) years from date of bid opening. Should have successfully completed similar works of value-

a. Single contract of minimum value of Rs.11, 72,164/-

OR

b. Two contracts of minimum value of Rs. 7, 32,602/- each

OR

c. Three contracts of minimum value of Rs. 5, 86,082/- each

ii. Average annual financial turnover during the last 3 (three) financial years, ending 31st March 2010, should be at least Rs. 4, 39,561/-

iii. Bidder must submit all necessary documents related to experience and turnover. (Bidder has to provide requisite credential document of having experience of successful completion of similar nature of job in State Govt., Central Govt. or PSU in last seven years)

OR

The bidder may collaborate with second party. In such case either the bidder or the collaborator (second party) or jointly must have requisite work experience as per the BRC/BEC clause no: A / (I) of BEC/BRC. The second party shall collaborate with only one bidder against this tender. If two or more bidders are found collaborating with same second party, all such bids will be liable for rejection. The bidders have to submit the registered agreement/deed of collaboration with the collaborator specifying following points:-

a) The second party will not collaborate with any party other than the bidder during the contract period for the same/similar services.

b) The collaborator (second party) has to take all the responsibility along with the bidder as per the terms and conditions of NIT.

c) Skilled supervisor having at least 5 years experience should be engaged and necessary documentary evidence in respect of experience to be furnished otherwise the bid is liable for rejection.

**II) TECHNICAL REQUIREMENT FOR BIDDERS**

1. The bidders should have experience of the pipe line laying of 150mm NB or above.
2. The bidders must have experience in civil construction job as the contract includes pump house construction.
3. The bidders must have experience in fabrication job as the contract includes fabrications of surface filter etc.
4. The bidder must possess the following requisite tools/ equipment:-
  - I. Engine driven welding generator of not more than 7 years vintage and welding current range: 60- 160 Amp.
  - II. At least two (02) sets of oxy- acetylene cutting equipment.
  - III. Truck & Trailer of not more than 7 years vintage for transportation of pipes.
  - IV. Minimum four (04) nos chain pulley blocks of 3-5 Ton capacity with suitable tripod.
  - V. Grinding machine.

Note :

" **Similar nature of Job**" mentioned above means experience of the pipe line laying of 150mm NB or above, experience in civil construction job, experience in fabrication job of surface filter etc.

#### DOCUMENTARY EVIDENCE

III. For proof of Annual Turnover, any one of the following documents/ photocopies must be submitted along with the bid:-

- i) A certificate issued by a practicing Chartered/ Cost Accountants Firm with membership no. certifying the Annual Turnover and nature of business.
- ii) Audited balance sheet and Profit and Loss account.

IV. For proof of requisite experience, any one of the following documents/photocopies must be submitted along with the bid:-

i) The bidders to provide copy of Certificate of Completion (COC/ Certificate of Payment (COP)) of Jobs successfully completed, ending bid closing date, showing gross value of job done in the last 07 years. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.

ii) Certificate issued by any other company/ organisation in last 7 (seven) years, ending bid closing date, showing :

- a) Gross value of the job done and
- b) Nature of Job done
- c) Time period covering the financial years as per NIT.

V) Non submission of documents as specified in BRC above will result in rejection of bids.

VI) Bid documents purchased from OIL only will be considered as valid. Documents directly downloaded from WEBSITE or any other source will be summarily rejected. Bidder to submit the purchased bid document from OIL duly signed with seal, while submission of offers with credentials.

VI) Bidder(s) must also furnish PAN NO. (Attested copy required), VAT REGD NO. (Attested copy required), SERVICE TAX REGD.NO, BANK A/C NO, P.F. CODE, Vendor Code(for existing vendors)

**BB) BID EVALUATION CRITERIA (BEC):**

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.
2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts Department,  
Duliajan, DISTRICT: DIBRUGARH  
ASSAM, PIN: 786602

**WORKS CONTRACT**

Schedule of company's Plants, Materials and Equipments

Tender No.: DCO1338P11/BB

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1. PIPES, VALVES, FLANGES, PIPE FITTINGS, BOLT & NUT, GASKET, CASING PIPES.

To  
 HEAD-CONTRACTS  
 Oil India Limited  
 DULIAJAN

SUB:SAFETY MEASURES  
Tender No : DCO1338P11/BB

Description of work/service :

LAYING OF PIPLINES FROM DEEP TUBE WELLS TO DIFFERENT WATER INJECTION STATIONS, FABRICATION & INSTALLATION OF SURFACE FILTERS , HOOKING UP AND CONSTRUCTION OF PUMP HOUSE AND SURROUNDING FENCING AT DIFFERENT LOCATIONS IN AND AROUND DULIAJAN/ DIGBOI/ MORAN FOR 01 YEAR

Sir,

We hereby confirm that we have fully understood the safety measures to be adopted during execution of the above contract and that the same have been explained to us by the concerned authorities. We also give the following assurances.

a) Only experienced and competent persons shall be engaged by us for carrying out work under the said contract.

b) The names of the authorised persons who would be supervising the jobs on day to day basis from our end are the following

- i) \_\_\_\_\_
- ii) \_\_\_\_\_
- iii) \_\_\_\_\_

The above personnel are fully familiar with the nature of jobs assigned and safety precautions required.

c) Due notice would be given for any change of personnel under item(b) above.

d) We hereby accept the responsibility for the safety of all the personnel engaged by us and for the safety of the Company's personnel and property involved during the course of our working under this contract. We would ensure that all the provisions under the Oil Mines Regulations,1984 and other safety rules related to execution of our work would be strictly followed by our personnel. Any violation pointed out by the Company's Engineers would be rectified forthwith or the work suspended till such time the rectification is completed by us and all expenditure towards this would be on our account.

e) We confirm that all persons engaged by us would be provided with the necessary Safety Gears at our cost.

f) All losses caused due to inadequate safety measures or lack of supervision on our part would be fully compensated by us and the Company will not be responsible for any lapses on our part in this regard.

(Seal)

Yours Faithfully

Date\_\_\_\_\_

M/s\_\_\_\_\_

CONTRACTOR

FOR & ON BEHALF OF