

IMPORTANT NOTE

BID DOCUMENT HAS BEEN DISPLAYED BELOW TO UNDERSTAND THE REQUIREMENT ONLY. PARTIES INTERESTED TO PARTICIPATE AGAINST THIS TENDER SHALL HAVE TO PURCHASE THE TENDER DOCUMENTS FROM ANY OF OIL'S DESIGNATED OFFICES MENTIONED IN THE TENDER NOTIFICATION GIVEN BELOW. PROOF OF PURCHASE OF TENDER DOCUMENT MUST BE SUBMITTED ALONGWITH THE OFFER, FAILING WHICH OFFERS WILL BE TREATED AS UNSOLICITED.



OIL INDIA LIMITED invites sealed tenders for the following:

Tender No.	B. C. Date	Material Description
DIS3226P12/TR	20.10.2011	SERVO SUPER PLUS 20W40 or EQUIVALENT = QNTY. 60480 LITRE

2.0 Bid documents (Non transferable) can be purchased from 08.09.2011 till one day prior to the respective B.C. Dates on payment of tender fee of Rs.1,000.00 (excepting for PSUs and SSI units registered for the item) each through Crossed Demand Draft in favour of M/s. Oil India Limited payable at the place of purchase of tender document from

- Head - Materials, Oil India Limited, P.O. Duliajan, Assam -786602
- Head -Calcutta Branch, Oil India Limited, 4,India Exchange Place, Kolkata - 700001
- Senior Adviser(Contract & Purchase), Oil India Limited, Plot No. 19, Sector- 16 A, NOIDA-201301
- Addl. Chief Materials Manager (Pipeline), Oil India Limited,PO: Udayan Vihar, Guwahati - 781171.

3.0 Detailed tender document will be available in OIL's website
www.oil-india.com

4.0 To be eligible for issue of tender documents, the applicant must meet the following qualifying criteria (documentary evidence to be provided) :

i. Successful execution of a single order of value not less than the amount shown below for supply of similar items during last five years:

Tender No.	Single Order Value in Lakhs (Rs.)
DIS3226P12/TR	21.52

ii. Annual turnover of the firm in any of the last three financial years or current financial year should be more than the amount as below :

Tender No.	Annual Turnover in Lakhs (Rs.)
DIS3226P12/TR	43.03

OIL INDIA LIMITED

(A Govt. of India Enterprise) Fax No. 91-0374-2800533
P.O. Duliajan-786602, Assam E-mail:material@oilindia.in

Tender No. & Date : DIS3226P12/TR 27.08.2011

Bid Security Amount : INR 86,000.00 OR USD 0.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 20.10.2011 at 13:00 hrs. (IST)

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Performance Guarantee : Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 85100775	LUBRICANTS FOR USE AS CONSUMABLES IN ENGINES, COMPRESSORS, PUMPS, WORKSHOP EQUIPMENT AND OTHER EQUIPMENT ENGAGED IN <u>DRILLING, PRODUCTION, TRANSPORT AND EXPLORATION OF HYDROCARBON.</u> BRAND: I.O.C. - Servo Super Plus 20 W 40 Gulf - SDMO 20 W 40 Elf - Performance HDC 20 W 40 Bharat Shell - Shell Rimula D20 W 40 Castrol - CRD 20 W 40 BPCL : MAK T 20 W 40 Valvoline - XLD 20W40 OR EQUIVALENT Level as per viscosity grade : Level 2 (210 Ltrs./Cask)	60480	L

- Standard Notes:**
- Rate quoted must be firm for delivery. Offer with condition of price variation on any score whatsoever would be summarily rejected without any further reference.
 - Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
 - If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
 - Offers must be valid for acceptance for the minimum period of 120 days, unless otherwise specified, counted from the Bid Closing Date as indicated in the covering page. Offers without the minimum validity period will be rejected. In the absence of any categorical mention regarding validity of the offer, it will be construed that the offer is valid as called for in the covering page and it will be incumbent on the bidders to accept order, if any, when placed within such validity.
 - THE OFFER SHOULD BE SUBMITTED IN TRIPLICATE.

6. To evaluate the inter-se ranking of the offers. Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

7. In the event of receipt of only a single offer against the tender within B.C. Date, OIL reserves the right to extend the B.C. Date as Deemed fit by the company. During the extended period, the bidders who have already submitted the Bids On or Before the original B.C. Date, shall not be permitted to revise their quotation.

8. Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

9. For order with F.O.R. Duliajan term, 100% payment against dispatch document will not be entertained. In this regards please refer payment terms in ANNEXURE - TENDER/LP/01/06.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC) -

i). The party should preferably be a Manufacturer of the product. In case the bidder is not a manufacturer, he should be a dealer / supplier of the product. The authorized dealer / supplier should produce authority letter in original from its manufacturer along with the bid. Such authority letter should be valid for the entire period of execution of the order.

ii). The manufacturer should have at least 5 years of manufacturing experience with bulk supply records to PSUs/Central Govt. Undertakings/Public Limited Companies. Documentary evidences in support of the order executed with quantity should be submitted to OIL. OIL reserves the rights to verify the same.

iii). The manufactured product should be strictly as per OIL's specification provided along with the bid.

iv). The material should be supplied in the original packing of the manufacturer with markings conforming to the tender specification.

v). Bid security shall be submitted alongwith bid. If bid security in ORIGINAL is not received within bid closing date , the bid submitted will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 6.8 of General Terms and Conditions for Indigenous Tenders vide ANNEXURE-MM/TENDER/LP/01/06. The Bid Security shall be valid for six months from the date of bid opening.

vi). Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. For exemption for submission of Performance Bank Guarantee, please refer Clause No. 7.11 of General Terms and Conditions for Indigenous Tenders vide ANNEXURE-MM/TENDER/LP/01/06. The Performance Bank Guarantee must be valid for 12 months from the date of despatch. Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.