



OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam
E-mail:material@oilindia.in, Fax No.91-374-2800533

OIL INDIA LIMITED invites sealed tenders for the following:

Tender No.	B. C. Date	Material Description
DID4679P12/TR	15.03.2012	High End PC = 30 Nos & Workstation = 4 Nos. (SINGLE STAGE-TWO BID SYSTEM)

2.0 Bid documents (Non transferable) can be purchased from 30.01.2012 till one day prior to the respective B.C. Dates on payment of tender fee of Rs.1,000.00 (excepting for PSUs and SSI units registered for the item) each through Crossed Demand Draft in favour of M/s. Oil India Limited payable at the place of purchase of tender document from

- a. Head - Materials, Oil India Limited, P.O. Duliajan, Assam -786602
- b. Head -Calcutta Branch, Oil India Limited, 4,India Exchange Place, Kolkata - 700001
- c. Senior Adviser(Contract & Purchase), Oil India Limited, Plot No. 19, Sector- 16 A, NOIDA-201301
- d. Addl. Chief Materials Manager (Pipeline), Oil India Limited,PO: Udayan Vihar, Guwahati - 781171.

3.0 Detailed tender document will be available in OIL's website
www.oil-india.com

4.0 To be eligible for issue of tender documents, the applicant must meet the following qualifying criteria (documentary evidence to be provided) :

i. Successful execution of a single order of value not less than the amount shown below for supply of similar items during last five years:

Tender No.	Single Order Value in Lakhs (Rs.)
DID4679P12/TR	21.45

ii. Annual turnover of the firm in any of the last three financial years or current financial year should be more than the amount as below :

Tender No.	Annual Turnover in Lakhs (Rs.)
DID4679P12/TR	42.90

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Tender No. & Date : DID4679P12/TR 18.01.2012

Tender Fee : INR 1,000.00
Bid Security Amount : INR 86,000.00

Bidding Type : Two Bid

Bid Closing On : 15.03.2012 at 13:00 hrs. (IST)
Bid Opening On : 15.03.2012 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Press tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 0C000095	High End Desktop PC's TECHNICAL SPECIFICATION	30	NO
	Sl. Items Detailed Specification		
	1 Make & Model Vendor should mention the Make & Model		
	2 Processor Intel® Quad Core(TM) i7-960, 3.2 GHz, 8MB Cache or higher		
	3 Chipset Integrated Intel® X58 Express chipset		
	4 Memory expandable slots Minimum 8-GB(2x4GB) DDR3 1066MHz upto 16 GB RAM with atleast four DIMM slots		
	5 Hard Disk Drive & controller Minimum 320 GB SATA 7200rpm or higher		
	6 Optical Drive Preferably same make & color as CPU Drive box).Complete with driver software on CD/DVD media,standard accessories and cables		
	7 External Graphics card 2GB Nvidia GeForce to be fitted in the motherboard alongwith a redundant slot		
	8 Ethernet and IPV6 complaint Integrated 10/100/1000 Mbps Ethernet Controller		
	9 Expansion Slots a. One PCI Express* 2.0 b. One PCI Express 2.0		
	10 Audio & Integrated HD audio controller with 1 set of sound		

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Item No./ Mat. Code	Material Description	Quantity	UOM
	external stereo speaker with minimum 2 watts output		
11	I/O Interface Front I/O Ports 2 x USB 2.0 ports Headphone and Microphone Jacks Rear I/O Ports: 1 x VGA (D-sub) video port 6 x USB 2.0 ports 1 x Fast Serial Port Headphone and Microphone Jacks		
12	System Chassis Tower Model		
13	Monitor OEM 19" diagonal Flat Panel LCD Monitor(1280 x 1024 Resolution) with standard accessories and cables (Preferably same & Display make & color as CPU box)		
14	Keyboard 104 Keys OEM keyboard with new Indian Rupee logo Preferably same make & color as CPU box)		
15	Mouse OEM USB optical scroll mouse with mouse pad Preferably same make & color as CPU box)		
16	Power supply 240-watts power supply with surge protection and 85% efficiency, Energy Star 5.0 compliant		
17	OS Preloaded Genuine Microsoft © Windows 7 professional 64 bit with recovery CD/DVD and latest service pack in DVD/CD media & documentation		
18	OS Support & certification a. Windows 7 professional b. Energy Star 5.0 certified with 85% efficient power supply c. The system should be certified by Schlumberger for latest version of Petrel and Eclipse and supporting Documents to be provided by the Vendors.		
19	Power management & DMI System with Power management features & Desktop Management Interface implementation		
20	Others a. Power Cables b. All system drivers, monitor drivers and operating system on DVD/CD media c. Power Extension spike guard with 4nos. of 5 Amps output d. Patch cord - Min. 3m length with Branded		
	Factory made.		

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Item No./ Mat. Code	Material Description	Quantity	UOM
20 0C000095	<p>Specification for Workstation</p> <ol style="list-style-type: none"> 1. Make/Model: Vendor should mention the Make & Model 2. Processor: Dual Intel® Xeon® E5620 2.40 GHz, 12M cache, 5.86 GT/s QPI or higher 3. RAM : Minimum 24 GB(6X4GB) DDR3 RDIMM Memory, 1333 MHz, ECC expandable upto 48 GB with atleast 8 DIMM Slots 4. HDD : : Minimum 2 X 300 GB(15000RPM) SAS Hard Drive, All SAS drives, RAID 0 drive total configuraion. 5. Network : 2 (Two) Nos 10/100/1000 Mbps Ethernet interface Controller card with RJ-45 Port. 6. Optical : Minimum 16X DVD + /-RW with Dual Layer Drive Write Capabilities (Preferably same make & colour as CPU box) Complete with driver software on CD/DVD media, standard accessories and cables. 7. Slots : Min 1 No. free PCI and min 1 No. free PCI-X Slots 8. Graphics : 6GB nVIDIA Quadro 6000 compatible with Dual Card monitor system to be fitted in the motherboard alongwith a redundant slot. 9. Standard : USB 2.0 (minimum two on front panel, minimum 6 on I/O back panel) 10. Monitor : OEM Dual Monitor 24 inches diagonal Flat Panel LCD Monitor & Display (1920 x 1080 Resolution) with standard accessories and cables (Preferably same make & color as CPU box) 11. Keyboard : USB 104 Key Standard Keyboard (Preferably same make & colour as CPU box) 12. Mouse : USB Optical Scroll Mouse (Preferably same make & colour as CPU box) 13. Operating: Preloaded Genuine Microsoft ® Windows 7 System professional 64 bit with recovery CD/DVD and latest service pack in DVD/CD media & documentation 14. Chassis : Vertical Tower 15. Other : <ol style="list-style-type: none"> a) Power supply: Redundant power supply (230V AC, 50Hz) 	4	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
	b) Power Cables c) Power Extension spike guard with 4nos. of 5 Amps output d) Patch cord - Min. 3m length with Branded Factory made e) All drivers on CD/DVD media f) Certification: i) The system should be certified by Schlumberger for latest version of Petrel and Eclipse and supporting Documents to be provided by the Vendors. Vendor should supply certified graphics driver for major leading commercial workstation applications. ii) Energy Star 5.0 certified.		
	Annual Maintenance Contract		
30	Annual Maintenance Contract	1	AU

Standard Notes: (1) VALIDITY : Your offer must be valid for 120 days from the date of bid opening. Offer with inadequate validity will be rejected.

(2) The offer should be submitted in Triplicate.

(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.

In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

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Special Notes : A) Bid document has also been displayed in OIL's Website (www.oil-india.com) to understand the requirement only. Parties interested to participate against this tender shall have to purchase the tender documents from any of OIL's designated offices mentioned in the tender notification.

PSUs and SSI units are provided tender document free of cost, however they have to apply to OIL's designated office to purchase the tender documents before the last date of sale of tender document mentioned in the tender. On fulfillment of eligibility criteria the tender documents are provided free of cost to PSUs and SSI units.

Proof of purchase of tender document must be submitted along with the offer, failing which offers will be treated as unsolicited.

B) BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

In addition to BEC / BRC as per General Terms and Conditions vide annexure-MM/TENDER/LP/01/06 for indigenous Tenders, the following clause will be applicable against this tender.

Other terms and conditions of the enquiry shall be as per per General Terms and Conditions vide annexure-MM/TENDER/LP/01/06 for indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradict the Clauses of the tender or MM/TENDER/LP/01/06 elsewhere, those in the BEC / BRC shall prevail.

1.0 BID REJECTION CRITERIA (BRC)

(A) TECHNICAL :

1. The bid shall conform generally to the specifications and terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

2. Bid(s) not complying with Delivery, installation & commissioning, warranty and penalty clauses will be rejected.

3. The Bidder has to be OEM/Joint Venture of OEM/Subsidiary of OEM/Authorized Dealer of OEM. Joint Venture companies, subsidiaries and authorized dealers must submit Authorisation certificate (in original) from OEM, as per Annexure-A, attached herewith, stating that the OEM will provide support directly or through the particular dealer during the warranty period including replacement of spares and the validity of the certificate should be for a minimum period of 5 years and 6 months from the date of submission of offers/bids, failing which, their offer will be rejected.

4. The Bidder should provide an Undertaking of authenticity of IT Hardware/Software supplies,(in original), from OEM, as per Annexure-B, should be attached, stating that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software, shall be used, failing which, their offer will be rejected.

5. The Bidder must quote for all the items, Failing which, their offer will be rejected.

6. Printed Technical Brochure/Product Catalogue for the make/model offered must be attached with the Bid. Bids not accompanied by technical brochures/catalogues will be rejected.

7. During the warranty/ AMC period, bidder must depute one engineer exclusively at

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Duliajan.

8. In case, any of the clauses in the BRC contradict with other clauses of Bid document elsewhere, then the clauses in the BRC shall prevail.

(B) COMMERCIAL :

i). Bids are invited under "Single Stage Two Bid System". Bidders shall prepare the technical and commercial bids in triplicate separately and shall put these in two separate envelopes marked as "Techno-commercial "Unpriced Bid" and "Priced Bid". Both the envelopes containing the "Unpriced Bid" and "Priced Bid" should be superscribed with Bid Closing Date., enquiry no, bidder's name and brief description of materials, and sealed and then put inside another envelope superscribing the enquiry no., Bid Closing Date, bidder's name and brief description of materials. The "Unpriced Bid" shall contain all techno-commercial details except the prices which shall be kept blank. The "Priced Bid" must contain the price schedule and the bidder's commercial terms and conditions. The bid bond in original should be submitted along with the technical bid.

Any offer not complying with the above submission procedure will be rejected

ii). Bid Security :

All the Bids must be accompanied by Bid Security of Rs 86,000.00. Please refer General Terms and Conditions vide annexure-MM/TENDER/LP/01/06 for indigenous Tenders for details. Any bid not accompanied by a proper Bid Security (in Original) in conformity with Clauses 6.1 and 6.2.1 of MM/TENDER/LP/01/06 will be rejected outright without any further reference. For exemption for submission of Bid Security, please refer Clause No. 6.8 of MM/TENDER/LP/01/06. The Bid Security shall be valid for six months from the date of bid opening.

iii). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

iv). Performance Bank Guarantee :

The successful bidder shall furnish the Performance Security within 30 days of the receipt of Letter of Intent / order.

a) The successful Bidder will have to provide Performance Bank Guarantee @ 10% of Total cost of material.

b) The successful Bidder will have to provide Performance Bank Guarantee @ 10% of 4 years AMC charges. The PBG for AMC shall be submitted prior to expiry of 1 year warranty period.

For exemption for submission of Performance Bank Guarantee, please refer Clause No. 7.11 of MM/TENDER/LP/01/06. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever concludes earlier. Bidder must confirm the same in their bid.

v). The Bank Guarantee should be allowed to be encashed at all branches within India.

vi). Validity of the bid shall be minimum 120 days from the Bid Closing Date. Bids with lesser validity will be rejected.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the technical specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below:

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(A) TECHNICAL :

1. Prior to the detailed evaluation, Company will determine the substantial responsiveness of each bid to the requirement of the Bidding Documents. A substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations or reservation.

2. The bids conforming to the technical specifications and considered to be responsive will be further evaluated as per the Bid evaluation criteria after subjecting to the Bid rejection criteria as given above.

3. For evaluation of bids, the total cost of all items i.e Item No. 10 to 30 including installation & commissioning, warranty and AMC charges will be considered. All the items shall be procured from the same source.

(B) COMMERCIAL :

i) To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii) Commercial bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "commercial bid".

iii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Annexure-A

Sample authorisation letter from OEM
(To be typed on the letterhead of the Issuing Company)

Ref. No _____ Date _____

The Head (Materials)
Oil India Limited,
Duliajan-786 602

Sir,

Sub: Authorisation Certificate
Ref: Your tender enquiry No. _____ Dated _____.

We hereby authorize M/s _____ to quote and provide onsite warranty support, AMC support, including replacement of spares, for the above tender, on our behalf.

This certificate is valid up to _____ (For 5 years and 6 months from the date of bid submission).

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Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory
Name :
Designation :
Phone No.
Place :
Date :
(Affix Seal of the Organization here)

Annexure-B

Sample undertaking of authenticity letter from OEM
(To be typed on the letterhead of the Issuing Company)

Ref. No _____ Date _____

The Head (Materials)
Oil India Limited,
Duliajan-786 602

Sir,

Sub: Undertaking of authenticity of IT Hardware/Software supply

Ref: Your tender enquiry No. _____ Dated _____.

With reference to the systems being quoted to you vide our quotation No. cited above, we hereby undertake that all the components/ parts/ assembly/ software used in the systems under the above like Hard disk, Monitors, Memory, etc., shall be original, new components/ parts/ assembly only, from respective OEMs of the products and that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software, are being used or shall be used.

We also undertake that in respect of licensed operating system, it shall be sourced from the authorised source (Authorised Microsoft Channel).

In case of default and we are unable to comply with above at the time of delivery or during installation, for the IT Hardware/ **Software billed, we agree to take back the systems without** demur, if already supplied and return the money, if any, paid to us by you in this regard.

We also take full responsibility of both Parts & Service SLA as per the content, even if there is any defect by our authorized Service Centre/ Reseller/SI, etc.

Yours faithfully,
For (type name of the firm here)

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Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here).

C) Delivery, Installation & Commissioning Terms

Delivery, installation and commissioning should be completed within 45 days of confirmed order.

D) Warranty Service Terms

1. Comprehensive on-site warranty for a period of minimum 1 year from the date of commissioning of the systems.

2. Preventive & corrective maintenance of all hardware supplied including replacement of defective parts during warranty period, at no extra cost.

3. The defective parts under warranty should be first repaired / replaced and thereafter the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty within the stipulated period, will attract penalty, as mentioned in penalty clause.

4. Bidder has to provide following services during warranty period:

* Installation and maintenance of MS Windows Operating System, office products, SAP GUI, Anti Virus & certain custom client applications. S/W will be provided by OIL.

* Installation and configurations of peripherals

* Backup, formatting and restoration of systems, as and when required

* Restore PCs in case of malfunction due to Virus, including installation of Anti-Virus software

5. During the warranty period, bidder must depute one engineer exclusively at Duliajan.

6. The engineers deputed for warranty services should report everyday at 07.00 AM at Duliajan. In case the engineer is not in a position to report for duty, a replacement engineer should be deputed within 24 hours, for attending to warranty services. If the engineer does not report for duty, penalty as mentioned in penalty clause will be levied and necessary action, as deemed fit, will be initiated by OIL.

7. Bidder will have to arrange its own accommodation for its engineers at Duliajan.

8. Bidder will have to arrange its own transport facility for the engineer to attend service calls, and for movement of spare parts

E) Annual Maintenance Contract (AMC) Terms

1. Comprehensive on-site maintenance including replacement of spares for a period of 4 years after expiry of Warranty.

2. Preventive & corrective maintenance of all hardware supplied, including replacement of defective parts, during AMC period, at no extra cost.

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3. The defective parts under AMC should be first repaired / replaced and thereafter the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty within the stipulated period, will attract penalty, as mentioned in penalty clause.

4. All visits (including transport to and from Duliajan and accommodation at Duliajan) by bidder's personnel for AMC related work shall have to be borne by the successful bidder.

5. The charges for Annual Maintenance Contract (AMC) should be quoted on yearly basis and will be considered for commercial evaluation. However, if it is found that the AMC charges are quoted unrealistically / unreasonably low in comparison to the equipment cost, vendor will be required to furnish detailed support plan and methodology to maintain the system as per this **tender requirement. In case, it is found unacceptable then OIL** will inevitably be compelled to exercise alternative options by readjusting the AMC charges from the total Cost, at its own discretion.

6. Payment against AMC will be made on half-yearly basis, after **successful completion of the period.**

7. Periodic maintenance of all hardware supplied should be done on half-yearly basis.

8. One engineer for AMC services should be stationed at Duliajan for the maintenance of Desktop and Workstation.

F) Penalty Terms

1. In case bidder fails to repair or replace a defective part(s) under warranty services mentioned in warranty/AMC service clause, within 24 hours, from the time of reporting the **breakdown, a penalty @ Rs.200 per day / per system will be** levied. In case of absence of the engineer for more than 24 hours, a penalty of Rs. 500/- per engineer will be levied on per day basis. If for any reason, the bidder fails to provide services within seven successive days from the date of reporting, the period of warranty/AMC will be extended by that **number(s) of days, at no extra cost, in addition to the above** penalty, subject to a maximum of 15% of the total order/AMC value.

G) Payment Terms:

1. 70% after complete delivery
2. 30% after installation and commissioning
3. Payment against AMC will be made on half-yearly basis, after **successful completion of the period.**

H) General Terms & Conditions

At the time of delivery if the quoted model becomes obsolete then bidder should replace it with latest model of same configuration or higher with the same quoted price and terms & conditions after approval from competent authority in OIL.