

OIL INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN-786602, ASSAM

NOTICE INVITING TENDER

OIL INDIA LIMITED invites sealed bids under **single stage two bid system** from Experienced Contractors / Firms for the following services in OIL's operational areas in Assam & North Eastern States.

IFB No.	Description of Service
DCO 8360 P11	Hiring of man management services for operation and maintenance of 01(One) No. OIL's Drilling Rig for 2 years (extendable by one year).

2. The salient features of the Bidding Document are as follows:

I	Earnest Money Deposit (EMD)	Rs. 360,000/- (Rupees Three Lacs Sixty Thousand only)
II	Cost of Bidding Document	Rs.5 000/- (Rupees One Thousand only)
III	Duration of Contract	02 (Two) years extendable by one more year.
IV	Sale Period	From 14.06.2010 To 19.07.2010
V	Last Date & Time for receipt of bids	12.45 Hrs.(IST) on 20.07.2010
VI	Bid Opening Date & Time	13.00 Hrs. (IST) on 20.07.2010

Bid Documents (Non-transferable) may be purchased on any working day (Monday to Friday) between 09.00 Hrs. to 11.00 Hrs. during the sale period from the office of **Head-Contracts, Oil India Limited, Duliajan-786602** on application along with a Bid Document cost (non- refundable) of **Rs. 5000.00** in the form of crossed demand draft/ Banker's cheque in favour of OIL INDIA LIMITED, payable at Duliajan. Applicants can also deposit the bid document cost directly to UBI/UCO Bank/SBI/Allahabad Bank/Canara Bank/Indian Bank/IOB Bank and Union Bank Of India of Duliajan Branch and deposit the paying slip in original along with the application for obtaining the bid document.

Sale of tender document : **From 14.06.2010 to 19.07.2010.**
Bid closing / opening date : **20.07.2010.**

3. BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC):

The following technical and commercial BRC/BEC will govern the evaluation of bids received against this tender. A bid determined as non-responsive will be rejected without further evaluation.

A. BID REJECTION CRITERIA (BRC):

The bid shall conform generally to the specifications and terms and conditions given in the bidding documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the bidders without which the same will be considered as non-responsive and rejected.

TECHNICAL:

Bidders must meet the following criteria:

1.0 The bidder must have a minimum of 2(two) years experience for providing man-management services by themselves or of their collaborators for operating deep drilling rig or operating drilling rigs under charter hire in/to OIL/ONGC or any other oil company in India during last 5 (five) years ending 31.03.2010.

1.1 Bidder must submit the following information along with documentary evidence in support of their bid (in case of collaboration / JVC, the documents must be submitted in respect of all the partners / collaborators).

- a) Proof of experience in Drilling
- b) Current areas of operation
- c) Areas where worked
- d) Companies with whom worked

2.0 The bidder who does not have their own experience in drilling but intends to bid on the strength of collaborators /joint venture partner must have experience of handling at least one project in any oil field services with a magnitude of Rs. 2.0 crores in the last 5 years ending 31.03.2010. Documentary evidence to that effect is to be submitted. The collaborators /Joint Venture Partners (On whose strength the bidder is making the bid) however must meet the criteria spelt out in Para 1.0 above.

2.1. The joint venture partnership / collaboration should be through a properly executed MOU and same should be valid for the entire duration of the contract. Collaborator/ JV Partner shall have to provide the manpower and services if and when required by OIL by carrying out the operations as per provision of the contract. An undertaking by both the parties to this effect is to be submitted along with the bid.

2.2 Collaboration / Joint Venture Partnership with a firm who submit offer as independent bidder against this tender will not be acceptable.

3.0 The bidder must have their own P.F. Code No.

4.0 The bidder must confirm the following in their bid:

- a) Experience & Qualification of personnel as per clause 2.0 of section IV.
- b) To provide full services as laid down in Section IV of tender document.
- c) Acceptance of all the terms and conditions as laid down in the Tender

B. COMMERCIAL:

2.1 The bids are to be submitted in a single stage 2(two) bid system i.e. Technical bid (un-priced) and Commercial bid (priced) in separate sealed envelopes submitted together. Both the bids should be identical except that only the Commercial bid should contain the quoted prices. Technical bid must not contain the prices. Complete Bid will be summarily rejected if the Technical Bid contains the prices.

2.2 Price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

2.3 Bid security (i.e.EMD) shall be furnished as a part of Technical bid. The amount of bid security should be as specified above. Any bid not accompanied by a proper bid security will be rejected.

2.4 Bids received after bid closing date and time will be rejected outright.

2.5 The bid documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

2.6 Any bid received in the form of Telex/Cable/Fax/email will not be accepted.

2.7 Bids shall be typed or written in indelible ink. The original bid shall be signed by the bidder or his authorized representative on all pages failing which the bid may be rejected.

2.8 Bids shall contain no interlineations, erasures or overwriting except as necessary to correct the errors made by the bidder, in which case such corrections shall be initialed by the person(s) signing the bid.

However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.

2.9 Any bid containing false statement(s) will be rejected.

2.10 Bidders must quote clearly and strictly in accordance with the Price Schedule (Section VI), otherwise the bid will be summarily rejected.

2.11 Bidder must accept and comply with the following clauses as given in the bidding document in toto failing which offer will be rejected -

- a) Performance Guarantee Bond clause.
- b) Force Majeure clause.
- c) Tax liabilities clause.
- d) Arbitration Clause.
- e) Acceptance of Jurisdiction and Applicable Law.
- f) Liquidated damage cum penalty clause.
- g) Validity of the Bid.
- h) Mobilisation time.

C. GENERAL

3.1 Proforma I - The compliance statement should be duly filled up. In case Bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception, if the Bidder does not withdraw/ modify the deviation when/as advised by Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

3.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses in toto must be received on or before the deadline given by the Company, failing which the offer will be summarily rejected.

3.3 In case, any of the clauses in the BRC contradict with other clauses of Bid document elsewhere, then the clauses in the BRC shall prevail.

D. BID EVALUATION CRITERIA:

1.0 The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid rejection criteria will be considered for further evaluation as per the Bid evaluation criteria given below:

Comparison of offers will be done on total evaluated cost for two years period on the basis of quoted rates as per price format, which will be as under:

Total evaluated cost for two years period for comparison purpose

$$T = (A \times 7) + (B \times 630) + (C \times 300) + D + E$$

Where,

T = Total estimated cost

A = Drill site change rate

B = Operating Day rate

C = Day rate for Utility Services

D = Mobilisation charge (Lumps)

E = One time re-mobilisation charge

Effective Day Rate = $T/730$

Note: The rate for utility services is considered for 300 days only for evaluation purpose. However, the payment will be made on actual.

