

TENDER REFERENCE NO: DCO7920P11

**OIL INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN-786602, ASSAM**

NOTICE OF INVITING TENDER

OIL INDIA LIMITED invites tender for the under mentioned service: -

Tender No.	Description of service	Earnest money	Bid Closing date & time	Bid opening date & time
DCO7920P11	Hiring of Services to operate 8 Nos. Company owned buses for 3(three) years (extendable by another one year).	Rs. 21000/-	12.10.2010 (1245 HRS IST)	12.10.2010 (1300 HRS IST)

2.0 SALIENT ELIGIBILITY CRITERIA:

2.1 The average Annual financial turnover of the Bidder(s) during last **03 years** ending **31.03.2009** should be at least **Rs.12.70 lakhs (Rupees Twelve lakhs & Seventy Thousand)**.

2.2 The Bidder(s) must have experience of having successfully completed **similar works** during last **7 years** ending **31.08.2010** should be either of the following:

(a) Three similar completed works costing not less than the amount equal to **Rs 17 lakhs (Rupees Seventeen lakhs)** each

Or

(b) Two similar completed works costing not less than the amount **Rs 21.20 lakhs (Rupees Twenty One lakhs & Twenty Thousand)** each

Or

(c) One similar completed works costing not less than the **Rs 33.90 lakhs (Rupees Thirty Three lakhs & Ninety Thousand)**.

2.3 IMPORTANT NOTE TO BIDDER(S):

i) **"Similar" services means:**

(a) Providing Services in skilled category with professional HMV drivers possessing PSV badge and conductors possessing valid license.

Or

(b) Providing services of 48-52 seater buses or heavy trucks or trailers or cranes or any other heavy vehicles with operating crews having valid licenses.

ii) **For proof of Annual turnover**, any one of the following documents or its photocopy (attested) must be submitted along with the bid:

(a) A certificate issued by a practicing Chartered / Cost Accountants' Firm, with membership No. certifying the Annual Turnover and nature of business.

(b) Certified copy of audited Balance Sheet and Profit & Loss account.

TENDER REFERENCE NO: DCO7920P11

iii) **For proof of requisite Experience**, any one of the following documents or its photocopy (attested) must be submitted along with the bid:

(a) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)' of jobs successfully completed, showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO (contract) Number will not be accepted.

(b) Certificate issued by any other Public Sector Undertaking / Govt. Department for the work(s) in last seven years ending **31.08.2010** showing:

(A)Gross value of job done; and

(B)Nature of job done; and

(C)Time period covering the duration as mentioned above.

3.0 Bidder(s) shall submit the Permanent Account Number (PAN), Service Tax registration number, Bank Account Details, PF code number along with documentary evidences from appropriate authority.

4.0 Interested bidders may purchase the complete set of tender documents (non-transferable) from the following address (during working hours) on submission of application and non-refundable tender fee of **Rs. 2000.00 (Rupees Two thousand only)** in the form of Demand Draft / Banker's Cheque from any Nationalised Bank in favour of OIL INDIA LIMITED and payable at Duliajan. Applicants can also deposit the tender fee directly in UBI / UCO / SBI / ALLAHABAD / CANARA/ INDIAN/ INDIAN OVERSEAS Bank (Duliajan Branch) and proof of such deposit must be furnished along with the application of tender documents. Detailed Tender Document is available at OIL's website www.oil-india.com for viewing purpose only.

OFFICE OF THE HEAD-CONTRACTS
OIL INDIA LIMITED, DULIAJAN, DISTRICT: DIBRUGARH (ASSAM)

5.0 Sale of tender document: **From 10.09.2010 to 11.10.2010.**

6.0 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

Date : 03.09.2010

HEAD-CONTRACTS
For RESIDENT CHIEF EXECUTIVE