

**OIL INDIA LIMITED**  
**DULIAJAN**  
(A Government of India Enterprise)  
**P.O. DULIAJAN – 786602, ASSAM**

**OIL INDIA LIMITED (OIL)** invites sealed Bids from experienced Contractors / Firms for the following services :

IFB No/ Bid Document Cost	Service Requirements	Sale of Bid Document/ Earnest Money/ Bid Closing Date
<b>DCO7574P10/BB</b> <b>Rs. 500</b>	SERVICE CONTRACT FOR CUTTING AND DISPOSAL OF GRASS AT ALL INSTALLATIONS OF FIELD ENGG DEPTT IN AND AROUND DULIAJAN WITHIN A RADIUS OF 60 KMS for 02 years.	<b>12.04.2010 to 17.05.2010</b> <b>Rs. 3,100.00</b> <b>18.05.2010</b>

Bid Documents (non-transferable) can be obtained from the office of Head (Contracts), Oil India Limited, P.O. Duliajan, Assam-786602 from MONDAY to FRIDAY between 08:00am to 11:00am on application alongwith Bid Document Cost (non-refundable) through a Crossed Demand Draft / Banker's cheque in favour of 'Oil India Limited' payable at Duliajan. Applicants can also deposit the tender fee directly in UBI/UCO Bank/SBI/Allahabad Bank/Canara Bank/Indian Overseas Bank/Union Bank/Indian Bank of Duliajan Branch and proof of such deposit must be furnished along with the applications for tender documents. The details of IFB are available at Website [www.oil-india.com](http://www.oil-india.com).

**Salient Features Of Eligibility Criteria :For IFB No.DCO7574P10**

**AA) BID REJECTION CRITERIA (BRC):**

The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

**I) BIDDERS EXPERIENCE**

i) Bidder must have relevant experience in successfully carrying out similar nature of job(s) of the following magnitude with PSUs / Central Govt. /State Govt. Organization in last 7(seven) years from date of bid opening.

1. Single contract of minimum value of Rs. 5, 00,000/-

OR

2. Two contracts of minimum value of Rs. 3, 00,000/- each.

OR

3. Three contracts of minimum value of Rs. 2, 50,000/- each.

**Note- "Similar nature of job"** mentioned above means, experience in carrying out grass cutting work

ii) The Bidders Average Annual financial turnover during the last 3(Three) years, ending 31st March 2009, should be at least Rs. 1, 90,000/-

iii) Bidder must submit all necessary documents (duly self certified) related to experience and turnover in duplicate, otherwise bid will be rejected.

A) For proof of Annual turnover, any one of the following document/photocopy must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/ Cost Accountants Firm, with membership no. certifying the Annual Turnover and nature of business.

ii) Audited Balance Sheet and Profit and Loss account.

B) For proof of requisite Experience, any one of the following document/photocopy must be submitted along with the bid: -

i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)' of jobs successfully completed, showing gross value of job done, ending bid closing date. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.

ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department in last seven years ending bid closing date showing:

(a) Gross value of job done; and

(b) Nature of job done; and

(c) Time period covering the financial year(s) as per the NIT.

**II) The bidder must also provide documents regarding P.F. Code, Service tax No, PAN details,VAT regd. No, Bank details, solvency certificate etc.**

**BB) BID EVALUATION CRITERIA (BEC):**

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the Bid Document.

**Date :** 30.03.2010

**HEAD-CONTRACTS  
For RESIDENT CHIEF EXECUTIVE**

Copy: Head-FE, with a request to provide the Internal Estimate before schedule Bid opening time if not provided before

Head-EPA (DIG)

Head-Moran/ NOTICE BOARD

**HEAD-CONTRACTS**

**DCO7574P10**

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