

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

M/s.
India

TENDER NOTICE NO.: DCO7570P10/BB

Date: 30.03.2010

OIL INDIA LIMITED invites SEALED TENDERS from experienced and approved Contractors/Firms for the under mentioned work:

DESCRIPTION OF WORK/ SERVICE.	LOCATION	CONTRACT PERIOD	i)Bid Closing/ Opening date ii)Earnest money deposit
Service contract for security lighting, electrification of security barracks and canteen at drilling and workover sites within the state of Assam for a period of three years	Various Drilling and work over locations within the state of Assam	03 years	18.05.2010 21,500.00 (RUPEES TWENTY-ONE THOUSAND FIVE

- a) Earnest money deposited/Not deposited vide D.Draft/B.Cheque/Money Receipt
No. _____ dated _____ of _____
- b) Security Deposit will be Non-interest bearing 2.1/2% of the total contract price.
- c) Conditional/Non Conditional offer as per letter attached.

2.0 SEALED ENVELOPES Containing the Tender shall be marked with the above Tender Number and description of work and addressed to the

HEAD-CONTRACTS
OIL INDIA LIMITED
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All tenderers shall deposit the requisite EARNEST MONEY alongwith the Tender in the form of Demand Draft/Banker's Cheque/Bank Gurantee in favour of M/s Oil India Limited and payable at DULIAJAN. This Earnest Money shall be refunded to all unsuccesssful tenderers, but is liable to be forfeited in full or part, at Company's discretion , as per Clause No. 6 below. Tenders received without Earnest Money in the manner specified above will be summarily rejected.

The bids are to be submitted in duplicate. (One in original and one photocopy of the original).

3.0 Tenders will be received upto 12:45 PM (IST) on the date as mentioned above and opened on the same day at 01:00 PM (IST) at HEAD-CONTRACTS's office before any attending tenderers.Tender box is placed at the office of Head(Contracts). However, if the above mentioned closing / opening day of the tender happens to be non-working day due to Bundh / Strike or any other reason,the tenders will be received and opened on the following working day at the same time except on Saturdays.

4.0 The rates shall be quoted per unit as specified in the Schedule of Work (Part II) and shall be in words as well as in figures. No overwriting shall be allowed, but all corrections may be inserted in the blank space above the corrected word / figure and must be initialed. In case of discrepancy the unit rate quoted in words shall be

considerated to be correct.

5.0 The Company reserves the right to reject any or all the tenders or accept any tender in full or in part, without assigning any reason.

6.0 (a) No Tenderer must withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable of forfeit his/her/their Earnest Money in full and debarred from further tendering at the sole discretion of the company and the period of debarment will not be less than 6 (six) months.

(b) Once a withdrawal letter is recived from any bidder, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

7.0 The tender must be valid for 180 (One hundred & eighty) days from the date of opening of the tender.

8.0 Conditional tenders are liable to be rejected at the discretion of the Company.

9.0 Tenders can be dropped at the box placed at the office of Contract Department or can be sent by registered post addressed to

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so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay or non-receipt of the same.

10.0 The work may be split up amongst more than one contractor at the sole discretion of the Company.

11.0 The bidders are required to furnish the composition and status of ownership of the firm in whose name tender documents have been purchased/issued along with one or more of the following documentary evidences(which are applicable to the bidder) in support of the same.

01. In case of Sole Proprietorship Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, business and residential address, E-mail and telephone numbers of the owner and copies of Service Tax and Central Excise Registration Certificate.

02. In case of HUF-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return, Family Arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

03. In case of Partnership Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the partners(including the Managing Partner), registered partnership agreement/deed and copies of Service Tax and Central Excise Registration Certificate.

04. In case of Co-Operative Societies-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

05. In case of Societies registered under the Societies Registration Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax and Central Excise Registration Certificate.

06. In case of Joint Stock Companies registered under the Indian Companies Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of Service Tax and Central Excise Registration Certificate.

07. In case of Trusts registered under the Indian Trust Act - Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed

and copies Service Tax and Central Excise Registration Certificate.

12.0 The selected tenderer will be required to enter into a formal contract, which will be based on their tender i.e O.I.L's Standard Form of Contract.

13.0 The successful tenderer shall furnish a Security Deposit in the form of Demand Draft / Banker's Cheque / Cash as specified above before signing the formal contract. The Security Deposit will be refunded to the Contractor after satisfactory completion of the work, but a part or whole of which shall be used by the Company in realization of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason. This Security Money shall not earn any interest.

14.0 The amount of retention money shall be released after 6 (six) months from the date of completion certificate from the concerned department.

15.0 The work shall have to be started within seven days from the date of work order.

16.0 Time will be regarded as the essence of the Contract and the failure on the part of the Contractor to complete the work within the stipulated time shall entitle the Company to recover liquidate damages and / or penalty from the Contractor as per terms of the tender /contract.

17.0 The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

18.0 DISCOUNTS / REBATES.

1.1 Unconditional Discounts/ Rebates if any given in the bid or along with bid will be considered for evaluation.

1.2 Post bid or conditional discounts / rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate, the contract shall be awarded after taking into consideration such discount / rebate. These provisions shall be incorporated suitably in the Bid Document

19.0 BACKING OUT BY BIDDER

In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2(two) years from the date of withdrawal of bid.

20.0 BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA

In case LOA issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the Bid Security shall be forfeited and the bidder shall be debarred for 2(two) years from the date of default.

21.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

HEAD-CONTRACTS
For HEAD-CONTRACTS

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 Contracts Department,
 Duliajan, DISTRICT: DIBRUGARH
 ASSAM, PIN: 786602

WORKS CONTRACT

DCO7570P10/BB

DESCRIPTION OF WORK/SERVICE :-

Service contract for security lighting, electrification of security barracks and canteen at drilling and workover sites within the state of Assam for a period of three years

GENERAL CONDITIONS OF CONTRACT(GCC)

MEMORANDUM OF AGREEMENT made this _____ day of _____ Between OIL INDIA LIMITED a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the District of Dibrugarh, Assam (hereinafter called Company) of the one part and Shri/Smti _____ and Shri/Smti _____ carrying on business as partners /proprietor under the firm name and style of M/s. _____ with the main Office at _____ in the District of _____ aforesaid (hereinafter called 'Contractor') on the other part.

WITNESSETH:

1. a) The contractor hereby agrees to carry out the work set down in the Schedule of work which forms part-II of this Contract in accordance with the 1968 General Conditions of Contract of Oil India Limited and General Specifications read in conjunction with any drawings and Particular Specifications & instructions which forms Part-III of the contract utilizing any materials/services as offered by the Company as per Part-IV of the contract at _____ .

b) In this Contract all words and expressions shall have the same meaning as are respectively assigned to them in the 1968 General Conditions of Contract of Oil India Limited which the Contractor has perused and is fully conversant with before entering into this Contract.

c) The clauses of this contract and of the specifications set out hereunder shall be paramount and in the event of anything herein contained being inconsistent with any term or terms of the 1968 General Conditions of Contract of Oil India Limited, the said term or terms of the 1968 General conditions of Contract to the extent of such inconsistency, and no further, shall not be binding on the parties hereto.

2. The contractor shall provide all labour, supervision and transport and such specified materials described in part-II of the Contract including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for these. The work executed and materials supplied shall be to the satisfaction of the Company's Engineer and Contractor's rates shall include for all incidental and contingent work which although not specifically mentioned in this contract are necessary for its completion in a sound and workman like manner.

3. The Company's Engineer shall have power to:

a) Reduce the rates at which payments shall be made if the quality of work although acceptable is not upto the required standard set forth in the OIL Standard Specifications which have been perused and fully understood by the Contractor.

b) Order the Contractor to remove any inferior material from the site and to demolish or rectify any work of inferior workmanship, failing which the Company's Engineer may arrange for any such work to be

demolished or rectified by any other means at the Contractor's expenses.

c) Order the Contractor to remove or replace any workman who he (The Engineer) considers incompetent or unsuitable; the Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the Contractor.

d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate execution and maintenance of the works and the Contractor shall carry out and be bound by the same.

e) Order deviations in Part II and III of this Contract. All such deviation orders shall be in writing and shall show the financial effect, if any, of such deviation and whether any extra time is to be allowed. The rates to be applied for such Deviation Order shall be the same for those appearing in Company's Schedule of Rate in force on the date of issue of such Deviation Order, to which the contractor has no objection.

4. The Contractor shall have no claim against the company in respect of any work which may be withdrawn but only for work actually completed under this contract. The contractor shall have no objection to carry out work in excess of the quantities stipulated in Part-II if so ordered by the company at the same rates, terms and conditions.

5. The Company reserves the right to cancel this Contract at any time upon full payment of work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract upto the date of cancellation of the Contract. The valuation of the work done and the materials collected shall be estimated by the company's Engineer in presence of the contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if Contractor fails to turn up despite reasonable notice which will be binding on the Contractor.

6. The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the under noted Acts :-

- i) The Mines Act.
- ii) The Minimum Wages Act, 1948.
- iii) The Workman's Compensation Act, 1923.
- iv) The Payment of wages Act, 1963.
- v) The Payment of Bonus Act, 1965.
- vi) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed thereunder.
- vii) Employees Pension Scheme, 1995.
- viii) Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
- ix) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- x) AGST Act.
- xi) Service Tax Act.

or any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the Contract Labour appointed by the Contractor. Such Statutory increase in the wage rates of Contract Labour shall be borne by the contractor.

7. The Contractor shall clear away all rubbish and surplus material from the site on completion of work and shall leave the site clean and tidy.

8. The Contractor must complete the work within 156 weeks of the written order to commence work. During the currency of the job, the work progress must be commensurate with the time elapsed. In the event of any delay on the contractor's part, he/she will be liable to pay to the company liquidated damages at the rate of 1/2% (Half p.c) per week of the contract price of the item(s) delayed in completion and the maximum value of the liquidated damage will be 7.5% of the contract price of the item(s) delayed provided the item(s) delayed are not critical for commissioning and final utilization of the work. If, however, the item(s) delayed in completion are critical for commissioning and final utilisation of the work then the contractor will be liable to pay liquidated damages by way of penalty at the rate of 1/2% (Half percent) per week of delay of the total contract cost subject to a maximum of 7.5% of total contract cost.

The Chief Engineer's certificate as to the criticality or otherwise of an item shall be final.

The payment of liquidated damages/penalty may be reduced or waived at the sole discretion of the Company whose decision in this regard will be final.

In the event of there being undue delay in execution of the Contract, the Company reserves the right to cancel the Contract and / or levy such additional damages as it deems fit based on the actual loss suffered by the company attributable to such delay. The company's decision in this regard shall be final.

9. In order to promote, safeguard and facilitate the general operational economic in the interest of the Company during the continuance of this contract the Contractor hereby agrees and undertakes not to take any direct or indirect interest and or support, assist, maintain or help any person or persons engaged in antisocial activities, demonstration, riots , or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's works or and its neighbourhood.

10. The tendered all-inclusive Price (i.e. the Contract price) is Rs. _____
(Rupees _____

_____ only.) but the Company shall pay the Contractor only for actual work done at the all inclusive rates set down in the Schedule of work part II of this Contract.

On account payment may be made, not oftener than monthly, upto the amount of 92.5% of the value of work done. Final payment will be made only after satisfactory completion of the work . Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's Engineer before any such final payment is made.

11. The contractor employing 20 (twenty) or more workmen on any day preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules & regulations framed under the Contract Labour (Regulation & Abolition) Act.

12. Wages shall be paid by the Contractor to the workmen directly without any intervention of any Jamadars or Thekadars and that the Contractor shall ensure that no amount by way of commission or otherwise be deducted/ recovered by the Jamadar from the wages of the workmen.

13. The Company for any reason whatsoever and of which the company shall be sole judge may terminate this Contract with a 24 hours notice in writing to the Contractor and in the event of Company's so doing the clause 5 here of shall prevail and the accounts between the parties will be in accordance therewith finalised.

14. The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within any company's fenced area.

15. The Contractor shall ensure that all men engaged by him/her are provided with appropriate protective clothing and safety wear in accordance with regulation 89(a) and 89(b) in the Oil mines Regulations 1984. The Company's representative shall not allow/accept those men who are not provided with the same.

16. All Statutory taxes levied by the Central and State Government or any other competent authority from time to time will be borne by Contractor and the amount of the contract specified in the contract is inclusive of all tax liabilities.

17. The Contractor shall deploy local persons in all works.

18. The Contractor shall not engage minor labour below 18(eighteen) years of age under any circumstances.

19. The Contractor and his/her workmen shall strictly observe the rules and regulations as per Mines Act. (latest editions).

20. Special Conditions

a) The amount of retention money shall be released after 6(six) months from the date of issue of completion certificate from concerned department.

b) The contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers' payment.

c) Contractor(s) whosoever is liable to be covered under the P.F. Act and contract cost is inclusive of P.F., must ensure strict compliance of provisions of Provident Fund and Miscellaneous Provisions Act, 1952 in addition to the various Acts mentioned elsewhere in this contract. Any contractor found violating these provisions will render themselves disqualified from any future tendering. As per terms of the contract, if applicable, the Contractor must deposit Provident Fund Contribution (covering Employee's & Employer's share) with the competent authority monthly under their direct code. The Contractor shall be required to submit documentary evidence of deposit of P.F. Contribution to the Company. In case of failure to provide such documentary evidence, the Company reserves the right to withhold the amount equivalent to applicable P.F. Contribution.

21. ARBITRATION :

Any dispute under this contract will be settled through Arbitration as per Indian Arbitration and Conciliation Act, 1996.

Place of Arbitration : DULIAJAN .

22. FORCE MAJEURE :

Force Majeure (exemption) Clause of the International Chamber of Commerce (ICC Publication No. 421) is hereby incorporated in this contract.

23. LB VERIFICATION REPORT AND SECURITY REVIEW :

Contractor will be required to submit the verification report to ascertain character and antecedents from the Civil Administration towards the persons engaged under this contract to the Head of the user Department before engagement.

24. In case of any doubt or dispute as to the interpretation of any clause herein contained, the decision of the Company's Engineer shall be final and binding on the contractor.

25. SET OFF CLAUSE :-

"Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited)."

26.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

27.0 LIQUIDATED DAMAGES FOR DELAY IN MOBILISATION AND/ OR COMPLETION OF WORKS AND SERVICES

27.1 In normal case of works /service contracts, liquidated damages will be applicable @ 0.5% of the contract value per week or part thereof, for delay in contract mobilization /completion date subject to a maximum ceiling of 7.5% of contract value .

IN WITNESS whereof the parties hereunto set their hands seals the day and year first written above :-

SIGNED & DELIVERED FOR AND

Contractor

4

Company

ON BEHALF OF

(Signature of Contractor or his legal Attorney)

----- by the hand

(Full Name of Signatory)

of -----
its Partner/Legal Attorney

(Seal of Contractor's Firm)

And in presence of

(Signature of witness)

Date : _____

(Full Name of Signatory)

Address:

(Signature of Acceptor)

SIGNED & DELIVERED FOR & ON
BEHALF OF OIL INDIA LIMITED

Designation _____

Date _____

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

WORKS CONTRACT

Tender No. DCOZ570P10/BB

SOQ - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Work	Unit in Words	Quantity	Rate per Unit (Figures & Words)	Amount
10	Erection cum installation of security lighting, details as per ANNEXURE - I, Srl. No. 1 (in drilling locations)	Number	90.000		
20	Dismantling of Existing security lighting (in drilling rigs), Details as per ANNEXURE - I, Srl. No. 2	Number	90.000		
30	Erection cum installation of security lighting, details as per ANNEXURE - I, Srl. No. 3 (in work over wells)	Number	120.000		
40	Dismantling of Existing security lighting (in work over well), Details as per ANNEXURE - I, Srl. No. 4	Number	120.000		
50	Dismantling and erection of additional lighting poles with light fittings if required as per ANNEXURE - I , Srl. No. 5 (in drilling and work over rigs)	Number	90.000		
60	Installation/dismantling of ceiling fans in barrack and canteen as per ANNEXURE - I , Srl. No. 7 (in drilling locations)	Number	120.000		
70	Attending break down reports as per ANNEXURE - I , Srl. No. 6 (in drilling and work over rigs)	Number	240.000		

Total Amount(Rs):

Contractor

1

Company

Note :- Bidder must include all liabilities including statutory liabilities in their quoted rates.

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WORKS CONTRACT

Special Conditions of Contract(SCC)

Tender No.: DCO7570P10/BB

A) SCOPE OF WORK

- Transportation of step tubular poles, cables, flood light fittings, wiring materials, earthing materials etc. from location to location/electrical office/contractor's storage yard including loading and unloading of all materials.
- Erection of poles, stringing of cables and installation of flood light fittings and connections.
- Earthing of Genset, power distribution board/system, barrack and canteen etc.
- Wiring of security barrack and canteen in drilling rigs.
- Connection of Generator/alternator to distribution board/system and than various power supply connections from distribution board/system as per single line diagram.
- Insulation resistance and earth resistance testing and commissioning of the generator, DB, area lights, barrack and canteen electrification.
- Dismantling and transfer of complete security lighting materials at the time of withdrawal of security from drilling and work over rigs.
- Transportation and erection of poles with other materials for additional security lighting as and when required.
- Attend and rectify electrical breakdown report in drilling and workover locations in the following items, when only security personnel present in the site:
 - A) Gen set for alternator, control panel, change over switch, cable etc.
 - B) Power distribution board/system.
 - C) HPSV Flood light fittings, cables.
 - D) Security barrack.
 - E) Canteen.

B) MANPOWER:

- The manpower (skilled and unskilled) engaged by the contractor should have full working knowledge on erection of poles, stringing of over head cables, industrial and domestic wiring, fixing and testing of HPSV/halogen/incandescent light fittings, temporary wiring of bamboo structured barrack, earthing of generator and different equipments, generator and power distribution board connections. Skilled manpower engaged by the contractor should have capability to trouble shoot various types of generator and lighting circuits electrical problem
- Contractor shall obtain OIL's approval for technical personnel. All personnel (Technically skilled and unskilled) shall undergo MVT training conducted by OIL before deployment.
- Bio-data of technical personnel must be submitted before 15 days from the date of deployment for OIL's approval.
- Contractor should be able to provide transportation and manpower to execute minimum of two jobs at a time.
- Personnel(skilled and unskilled) deployed by the contractor shall be changed/replaced by the contractor if OIL ask to do so. OIL shall not be required to give any reason for such request/instruction.
- Qualification of technical personal: -

1. Supervisor: Should have valid Electrical Supervisor's Certificate of Competency, minimum three parts viz PART NO 1, 2 and 4 issued by State Licensing Board, Government of Assam.

2. Technician: Should have valid Electrical workman's permit part no I and II issued by State Licensing Board,

Government of Assam with authorization.

· The contractor's persons shall submit one undertaking as per enclosed ANNEXURE # A before execution of the contract.

C) TRANSPORTATION:

· Transportation of man and material required for security lighting from location to location/ electrical office or contractor's storing yard within the states of Assam shall be in the scope of the contractor.
 · Cost of material damaged or lost during transportation or during custody by contractor shall be recovered from contractor's bill. Value of such material damaged/lost shall be decided by OIL.

D) TOOLS AND TACKLES:

· Tools and tackles, meters, instrument required to execute the jobs shall be supplied by the contractor and shall be of standard make and must conform to IS or relevant standard.

· Whenever OIL inspector/ Engineer wishes to inspect, contractor shall produce the tools and tackles for inspection. Items must be replaced suitably whenever found defective.

· Any additional Tools/ Instruments required for working shall have to be arranged by the contractor.
 · Contractor should keep the following minimum tools and instruments in good working condition during the contract period.

1. Two legged aluminum extension ladder-double ladder length (Max. 28 ft.-Min. 16ft.), 4 legged aluminum ladder: 6 ft long(height).
2. Standard electrician's tool kit
 3. Spade
 4. Crowbar
 5. Fung
 6. Ropes
7. Hacksaw blade with frame
 8. Insulation tester #500V
 9. Multimeter
 10. Earth resistance tester.

E) PERSONAL PROTECTIVE EQUIPMENT (PPE):

· Contractor shall provide all safety gadgets to his work-persons. The condition of all PPE and other safety gadgets provided by the contractor to his work persons shall be in proper/ good condition.

· The contractor's personnel while on duty/ work must use the following personal protective equipment.

i) Safety Shoe

ii) Safety belt

iii) Helmet

· Any violation of above, the contractor will not be allowed to execute job and for any delay, contractor will be penalized accordingly.

F) SAFETY MEASURE TO BE TAKEN BY THE CONTRACTOR:

· While carrying out job, contractor personnel must isolate live parts by switching off incoming power supply or by removing fuses. Testing tools like test lamp, must be used before going to start a job for confirmation of non availability of power.

· When a ladder is used, extra labourer shall be engaged for holding the ladder and if the ladder is used for carrying materials as well, suitable footholds and handholds shall be provided on the ladder and the ladder shall be

given on inclination not steeper than 45° from horizontal.

· The contractor shall submit one undertaking on safety measures to be adopted at site that had himself aware of all electrical and other hazards associated with the execution of the contract and has understood the necessary safety requirements to be adopted and that he/she shall not violate :-

1. Stated safety procedures
2. Statutory rules and regulation
3. Shutdown procedure
4. Company(OIL) and departmental procedure while execution of the contract and carry out any job that he/she shall be responsible and accountable for violation.

Enclosed ANNEXURE B for few general HSE points to be adopted by the contractor.

G) EXPERIENCE:

· The bidders should have experience of successful execution of electrification jobs in Government Department or Public Sector Undertaking during the last 7 years.

H) SOME GENERAL CONDITIONS:

- The work shall not be sublet/sub contract to any other party.
- The execution of work is to be carried out in such a manner that it does not interfere unnecessarily with the public convenience. Any claim arising out of any such dispute shall be the responsibility of the contractor.
- The contractor shall have no objection for carrying out jobs on any Sundays, Holidays (both company's and national) and on local 'Bandhs'. However, at the discretion of OIL's engineer, time for execution of the job may be relaxed depending on operational urgency and severity of 'Bandhs'.

I) MATERIALS AND CONSUMABLES:

All materials and consumables required against this contract will be supplied by OIL, excluding tools and safety gears as specified in point no. 'D' & 'E' which shall be under the scope of the contractor.

J) STATEMENT OF APPROXIMATE QUANTITIES, VARIATIONS, ADDITIONS, ALTERATIONS, DRAWING AND SPECIFICATIONS:

- The quantities noted are approximate and no claim shall be made against the company for reduction or enhancement of quantity.
- OIL have power to make any alterations in or additions to the original specification and instructions that may appear to be necessary or advisable during the progress of the work. The contractor shall be bound to carry out the work in accordance with any instructions which might be given to him in writing by OIL Engineer in charge and such alterations shall not invalidate the contract.

K) OFFICE ACCOMMODATION:

- Contractor should arrange for office cum store accommodation at Duliajan (within a radius of 4 Km from OIL industrial area), where he can be contacted in case of requirement/ emergency (24 hours a day) with a permanent telephone number.
- Contractor shall arrange boarding, lodging and medical facility for his personnel.

L) QUALITY OF WORK:

· Contractor shall abide by all instructions of OIL Engineer and carry out standard quality jobs/works to satisfaction of OIL Engineer.

- OIL shall reserve the right to ask the contractor to re-do poor quality job at no extra cost to OIL.

M) COLLECTION/ATTENDING OF REPORT:

- The contractor or his representative shall visit the office of Chief Engineer (Electrical - Rig) on all working days at 7:00 AM to collect in which area jobs are to be undertaken by the contractor.

- Jobs shall be attended and executed as and when required (Requisitioned by OIL).

N) PENALTY:

If the contractor fails to start, delay in completing breakdown report, unsatisfactory performance/non-performance of any job, OIL reserves the right to carry out jobs in a particular area and the contractor will be penalized accordingly as under:

Delay in starting/completion	Penalty imposed
Upto 6 hrs	NIL
Upto 7-12hrs	10% of item value
Beyond 12 hrs	30% of item value

O) SPECIAL CONDITION :

The jobs mentioned in the contract are of need base and not of regular nature. Prompt action shall be required from the contractor for execution of any job.

10.0 List of Materials & Equipments to be issued to contractor : Not applicable

11.0 Tender Document to be issued to following contractor:

12.0 Model, Make, Mfg. Year of vehicle: Not applicable

Schedule of service, units & quantity

Requisition No. Department: ELECTRICAL (DJN)

ITEM Sl. No. Schedule of works Unit Qty

- 1 Erection cum installation of security lighting, details as per ANNEXURE # I , Srl. No. 1 (in drilling locations) NO 90
- 2 Dismantling of Existing security lighting (in drilling rigs), Details as per ANNEXURE # I, Srl. No. 2 NO 90
- 3 Erection cum installation of security lighting, details as per ANNEXURE # I , Srl. No. 3 (in work over wells) NO 120
- 4 Dismantling of Existing security lighting (in work over well), Details as per ANNEXURE # I, Srl. No. 4 NO 120
- 5 Dismantling and erection of additional lighting poles with light fittings if required as per ANNEXURE # I , Srl. No. 5 (in drilling and work over rigs) NO 90
- 6 Installation/dismantling of ceiling fans in barrack and canteen as per ANNEXURE # I , Srl. No. 6 (in drilling locations) NO 120
- 7 Attending break down reports as per ANNEXURE #I , Srl. No. 7 (in drilling and work over rigs) NO 240

ANNEXURE # I

1.0 Schedule of works, item#1: To provide security lighting in drilling sites.

Job Details:

- Dismantling of 5/6 nos of 9 mtrs stepped tubular poles, light fittings and cables and other related materials required for security lighting at one location.
- Transportation of above with other accessories (material list as per table-1) to a new drilling location in the state of Assam.
- Erection of all 5/6 nos poles with bracket without base plate. One sixth of the pole to be buried and base of the pole to be tighten by putting bricks or pebbles.
- Stringing of up to 100 mtrs of 4x6 mm² screened PVC/EPR cable with GI wire over poles from generator house to distribution board and then up to 250 mtrs of 3x1.5 mm² PVC/EPR cable to different light fittings.
- Connection of Generator/alternator to distribution board/system and than various power supply connections from distribution board/system as per single line diagram.
- Generator and power distribution board/system earthing to be done with suitable GI wire/strap connecting to a maximum of 10 nos of electrodes.
- Installation of up to 6 nos of HPSV floodlight fittings with control gear box on top of the pole brackets.
- Wiring of security barrack comprising materials as per table-2.
- Wiring of canteen comprising materials as per table-3.
- Measurement of insulation resistance of generator, cable etc.
- Measurement of earth resistance.
- Testing of generator, all light fittings, sockets and all tripping components.

TABLE -1

MATERIALS LIST FOR AREA LIGHTING:

SL NO	NAME OF MATERIALS	SPECIFICATION	QUANTITY(MAXIMUM)
1	STEP TUBULAR POLE	9 Mtrs	5 Nos
2	POWER DISTRIBUTION BOARD/SYSTEM		1 No
3	HPSV LIGHT FITTINGS	400W	6 Nos

- 4 CONTROL GEAR BOX 400W 6 Nos
- 5 EARTH ELECTRODE 10 Nos
- 6 EARTHING GI WIRE 100 Mtrs
- 7 PVC/EPR CABLE 3 x1.5 mm² 250 Mtrs
- 8 PVC/EPR CABLE 4 x 6 mm² 100 Mtrs

TABLE-2

MATERIALS LIST FOR SECURITY BARACK WIRING:

- | SL NO | NAME OF MATERIALS | SPECIFICATION | QUANTITY |
|-------|------------------------|-----------------------|----------|
| 1 | MAIN SWITCH | 250V,20A Porcelain | 1 No |
| 2 | RCD | 25A,100mA | 1 No |
| 3 | MCB DISTRIBUTION BOARD | 4 WAY | 1 No |
| 4 | WOODEN BOARD | 10" x 12" | 4 Nos |
| 5 | WOODEN BOARD | 4" x 4" | 2 Nos |
| 6 | SWITCH SOCKET | 5 A,250V | 6 Nos |
| 7 | TUMBLAR SWITCH | 5 A,250V | 12 Nos |
| 8 | PENDENT HOLDER | | 12 Nos |
| 9 | LAMP | UPTO 100W,250V | 20 Nos |
| 10 | CAUTION BOARD* | 400V | 2 Nos |
| 11 | EARTH ELECTRODE | | 1 No |
| 12 | EARTHING WIRE | 8 SWG | 20 Mtrs |
| 15 | PVC CABLE | 3X2.5 mm ² | 400 Mtrs |

TABLE -3

MATERIALS LIST FOR CANTEEN WIRING:

- | SL NO | NAME OF MATERIALS | SPECIFICATION | QUANTITY |
|-------|------------------------|--------------------|----------|
| 1 | MAIN SWITCH | 250V,20A Porcelain | 1 No |
| 2 | RCD | 25A,100mA | 1 No |
| 3 | MCB DISTRIBUTION BOARD | 4 WAY | 1 No |
| 4 | WOODEN BOARD | 10"x12" | 3 Nos |
| 5 | SWITCH SOCKET | 5 A,250V | 4 Nos |
| 6 | TUMBLAR SWITCH | 5 A,250V | 6 Nos |
| 7 | PENDENT HOLDER | | 6 Nos |
| 8 | LAMP | UPTO 100W,250V | 10 Nos |
| 9 | CAUTION BOARD | 400V | 2 Nos |

10 EARTH ELECTRODE 1 No
 11 EARTHING WIRE 8 SWG 20 Mtrs
 12 PVC CABLE 3X2.5 mm² 200 Mtrs

2.0 Schedule of works, item#2: To dismantle security lighting in drilling sites.

Job Details:

- . Dismantling of all light fittings, cables, tubular poles with brackets, electrodes as listed in table -1.
- . Dismantling of cables from generator and distribution board.
- . Dismantling of complete canteen and barrack wiring as listed in table 2 and 3.
- . Dismantling of complete earthing system with electrodes.
- . Loading of all security lighting materials and transportation to other drilling location or yard.
- . Proper/adequate care shall be taken while dismantling and transportation against damage or loss of material.
- . For any loss or damage of material actual cost of the material shall be deducted from contractor's account.
- . Few items are partly exempted, mainly used in barrack and canteen wiring from loss or damage:
 - 1) PVC cable : 30% of its total handed over length.
 - 2) Pendant holder : 50% of its total quantity.
 - 3) Earthing wire : 50% of the total length.

3.0 Schedule of works, item#3: To provide security lighting in work over well.

Job Details:

- . Transportation of tubular Poles and other accessories to the new work over well in the state of Assam
- . Erection of maximum of five nos of 9/7 mtrs stepped tubular poles with bracket without base plate. One sixth of the pole to be buried and base of the pole to be tighten by putting bricks or pebbles.
- . Connection of Generator/alternator to distribution board/system and then various power supply connections from distribution board/system as per single line diagram.
- . Generator and power distribution board/system earthing to be done with suitable GI wire connecting to maximum of 10 nos of electrodes.
- . Installation of maximum 6 nos of HPSV/halogen floodlight fittings with control gear box on top of pole brackets.
- . Stringing of upto 100 mtrs of 4x6 mm² screened PVC/EPR cable with GI wire over poles from generator house to distribution board and then up to 200 mtrs of 3x1.5 mm² PVC/EPR cable to different light fittings.
- . Measurement of insulation resistance of generator, cable etc.
- . Measurement of earth resistance.
- . Testing of generator, all light fittings, sockets and all tripping components.

4.0 Schedule of works, item#4: To dismantle security lighting in work over sites.

Job Details:

- . Dismantling of all light fittings, cables, poles with bracket, electrodes as per table no 1.
- . Removal of complete earthing system.
- . Loading of all materials and transportation to next work over well or yard.
- . Proper/adequate care shall be taken while dismantling and transportation against damage or loss of materials.

5.0 Schedule of works, item#5: Erection/dismantling of additional lighting poles with light fittings if required.

Job Details:

- . Dismantling of 5 nos of 9 mtrs stepped tubular poles, light fittings and cables at one location.
- . Transportation of 9 mtrs tubular Poles and other accessories to other drilling locations in the state of Assam or vice versa.
- . Erection of maximum of five nos of stepped tubular poles with bracket without base plate. One sixth of the pole to be buried and base of the pole to be tighten by putting bricks or pebbles.
- . Installation of up to 5 nos of HPSV light fittings on top of pole brackets or vice versa.
- . Stringing of up to 250 mtrs of 3x1.5 mm² screened PVC/EPR cable over poles or vice versa.

6.0 Schedule of works, item#6: To install/dismantle ceiling fans in drilling sites.

Job Details:

Job Details:

- Installation or dismantling of maximum 8 nos of ceiling fans in the security barrack and 2 nos in the canteen.
- Transportation of ceiling fans are in the scope of IR and security department(OIL/CISF).
- Installation of ceiling fans are need base and shall be fixed only properly grouted steel structure in barrack and canteen.
- Proper safety precautions shall be taken while installing a ceiling fan like ground clearance, tightening of blades, locking pins, proper hooks etc.

7.0 Schedule of works, item#7: Security lighting breakdown report in drilling or work over sites as per ANNEXURE C format .

Job Details:

- Trouble shooting, rectification and replacement of spares etc. in generator house, power distribution board/system, area lighting and barrack lighting with own transportation.
 - a)Generator house reports includes troubleshooting of no power, low and unequal alternator output voltage and rectification of the same, replacement and maintenance of components in alternator control panel like fuse, fuse base and carrier, MCCBs, RCBOs, meters, etc. and rectification or maintenance of change over switch problem.
 - b)Power distribution board/system reports includes replacement or maintenance of incoming and all out going plugs and sockets, main switch, fuse and fuse base and carrier, RCCBs, MCBs, meters etc.
 - c)Area lighting reports includes troubleshooting and replacement of spares like lamps, ignitors, ballasts etc in HPSV light fittings and replacement of cable against short circuit or open circuit.
 - d)Security barrack report includes maintenance or replacement of any item listed in the table no 2 in the security barrack wiring.

ANNEXURE # C
OIL INDIA LTD
SECURITY LIGHTING BREAKDOWN REPORT
REPORT /NOTIFICATION NO:

LOCATION NAME OF THE RIG BRIEF DESCRIPTION OF THE REPORT TIME AND NAME OF THE COMPLAINER JOB COMPLETION REPORT WITH TIME (FROM CONTRACTOR) REMARKS

SIGNATURE OF CONTROLLING OFFICE

ANNEXURE #A

PROFORMA UNDERTAKING FROM CONTRACTORS PERSONNEL

I _____ S/o _____ having permanent residence at _____ Dist. _____ am working as their employee. Now, I have been transferred by M/s _____ for carrying out the contract job under Contract No. _____ which has been awarded in favour of my employer M/s _____ .

I hereby declare that I will not have any claim for employment or any service benefit from OIL by virtue of my deployment for carrying out contract job in OIL by M/s _____

I am an employee of _____ for all practical purposes and there is no privity of Contract between OIL and me.

Signature

Place:
Date:

1. Name:
Designation:
Date:

2. 1. Name:
Designation:
Date:

ANNEXURE # B

- 1. It will be solely the Contractor's responsibility to fulfil all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating.
- 2. Every person deployed by the contractor in a mine must wear safety gadgets to be provided by the contractor.

The Contractor shall provide proper Personnel Protective Equipment as per the hazard identified and risk assessed for the job and conforming to statutory requirement and company PPE schedule. Safety appliances like protective footwear, Safety Helmet and Full Body harness has to be DGMS approved. Necessary supportive document shall have to be submitted as proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may apply to the Company (OIL) for providing the same. OIL will provide the safety items, if available. But in turn, OIL will recover the actual cost of the items by deducting from Contractor's Bill. . However, it will be the Contractor's sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work.

All the safety gears mentioned above are to be provided to the working personnel before commencement of the work.

3. The Contractor shall prepare written Safe Operating Procedure (SOP) for the work to be carried out, including an assessment of risk, wherever possible and safe methods to deal with it/them. The SOP should clearly state the risk arising to men, machineries & material from the mining operation / operations to be done by the contractor and how it is to be managed.

4. The contractor shall provide a copy of the SOP to the person designated by the mine owner who shall be supervising the contractor's work.

5. Keep an up to date SOP and provide a copy of changes to a person designated by the Mine Owner/Agent/Manager.

6. Contractor has to ensure that all work is carried out in accordance with the Statute and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner. For work of a specified scope/nature, he should develop and provide to the mine owner a site specific code of practice in line.

7. All persons deployed by the contractor for working in a mine must undergo Mines Vocational Training, initial medical examination, PME. They should be issued cards stating the name of the contractor and the work and its validity period, indicating status of MVT, IME & PME. MVT to the person deployed by the contractor against this contract shall be imparted free of cost by OIL.

8. The contractor shall submit to DGMS returns indicating - Name of his firm, Registration number, Name and address of person heading the firm, Nature of work, type of deployment of work persons, Number of work persons deployed, how many work persons hold VT Certificate, how many work persons undergone IME and type of medical coverage given to the work persons.

9. The return shall be submitted quarterly (by 10th of April, July, October & January) for contracts of more than one year. However, for contracts of less than one year, returns shall be submitted monthly.

10. It will be entirely the responsibility of the Contractor/his Supervisor/representative to ensure strict adherence to all HSE measures and statutory rules during operation in OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager / Safety Officer / Engineer / Official / Supervisor/Junior Engineer for safe operation.

11. Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the contractor only.

12. Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the contractor.

13. The contractor shall have to report all incidents including near miss to Installation Manager / departmental representative of the concerned department of OIL.

14. The contractor has to keep a register of the persons employed by him/her. The contractor's supervisor shall take and maintain attendance of his men every day for the work, punctually.

15. If the company arranges any safety class / training for the working personnel at site (company employee, contractor worker, etc) the contractor will not have any objection to any such training.

16. The health check up of contractor's personnel is to be done by the contractor in authorized Health Centres as per OIL's requirement & proof of such test(s) is to be submitted to OIL. The frequency of periodic medical examinations should be every five years for the employees below 45 years of age and every three years for employees of 45 years of age and above.

17. To arrange daily tool box meeting and regular site safety meetings and maintain records.

18. Records of daily attendance, accident report etc. are to be maintained in Form B, E, J (as per Mines Rules 1955) by the contractor.

19. A contractor employee must, while at work, take reasonable care for the health and safety of people who are at the employee's place of work and who may be affected by the employee's act or omissions at work.

20. A contractor employee must, while at work, cooperate with his or her employer or other persons so far as is necessary to enable compliance with any requirement under the act or the regulations that is imposed in the interest of health, safety and welfare of the employee or any other person.

22. Contractor's arrangements for health and safety management shall be consistent with those for the mine owner.

23. In case Contractor is found non-compliant of HSE laws as required company will have the right for directing the contractor to take action to comply with the requirements, and for further non-compliance, the contractor will be penalized prevailing relevant Acts/Rules/Regulations.

24. When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company will have the right to direct the contractor to cease work until the non-compliance is corrected.

25. The contractor should prevent the frequent change of his contractual employees as far as practicable.

26. The contractor should frame a mutually agreed bridging document between OIL & the contractor with roles and responsibilities clearly defined.

27. For any HSE matters not specified in the contract document, the contractor will abide the relevant and prevailing Acts/rules/regulations/ pertaining to Health, Safety and Environment.

28.0 Bid Rejection Criteria & Bid Evaluation Criteria for the tender

AA) BID REJECTION CRITERIA (BRC):

The bids shall conform generally to the terms and conditions given in the Bidding Documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

I) BIDDER'S EXPERIENCE

i) Bidder must have relevant experience in successfully carrying out similar nature of job(s) of the following magnitude with PSUs / Central Govt. /State Govt. Organization in last 7(seven) years from date of bid opening.

1. Single contract of minimum value of Rs. 34, 40,000/-
OR
2. Two contracts of minimum value of Rs. 21, 50,000/- each.
OR
3. Three contracts of minimum value of Rs. 17, 20,000/- each.

Note- "**Similar nature of job**" mentioned above means, experience in carrying out security lighting, electrification work and other utilities.

ii) The Bidder's Average Annual financial turnover during the last 3(Three) years, ending 31st March 2009, should be at least Rs. 12, 90,000/-

iii) Bidder must submit all necessary documents (duly self certified) related to experience and turnover in duplicate, otherwise bid will be rejected.

A) For proof of Annual turnover, any one of the following document/photocopy must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/ Cost Accountants Firm, with membership no. certifying the Annual Turnover and nature of business.

ii) Audited Balance Sheet and Profit and Loss account.

B) For proof of requisite Experience, any one of the following document/photocopy must be submitted along with the bid: -

i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)' of jobs successfully completed, showing gross value of job done ending bid closing date. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.

ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department in last seven years ending bid closing date showing:

(a) Gross value of job done; and

(b) Nature of job done; and

(c) Time period covering the financial year(s) as per the NIT.

II) TECHNICAL REQUIREMENT FOR BIDDERS

The bidder should submit the following documents. The bid shall be rejected if any of the following documents are not submitted by the bidder.

1) Valid Electrical Contractor's license issued by State Licensing Board, Govt. of Assam.

2) Bidder must have experience in carrying out electrification and security lighting jobs. Necessary, documentary evidence must be submitted with the bid.

3) List of personnel viz Supervisors, Electricians and Wiremen, having valid electrical license issued by Assam State Licensing Board, to be engaged by bidder in the event of a contract.

III) The bidder must also provide documents regarding P.F. Code, Service tax No, PAN details, VAT regd. No, Bank details, solvency certificate etc.

BB) BID EVALUATION CRITERIA (BEC):

The bids conforming to the terms and conditions stipulated in the Bid Documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the Bid Documents.

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

WORKS CONTRACT

Schedule of company's Plants, Materials and Equipments

Tender No.: DCO7570P10/BB

To
 HEAD-CONTRACTS
 Oil India Limited
 DULIAJAN

SUB:SAFETY MEASURES
Tender No : DCO7570P10/BB

Description of work/service :

Service contract for security lighting, electrification of security barracks and canteen at drilling and workover sites within the state of Assam for a period of three years

Sir,

We hereby confirm that we have fully understood the safety measures to be adopted during execution of the above contract and that the same have been explained to us by the concerned authorities. We also give the following assurances.

a) Only experienced and competent persons shall be engaged by us for carrying out work under the said contract.

b) The names of the authorised persons who would be supervising the jobs on day to day basis from our end are the following

i) _____

ii) _____

iii) _____

The above personnel are fully familiar with the nature of jobs assigned and safety precautions required.

c) Due notice would be given for any change of personnel under item(b) above.

d) We hereby accept the responsibility for the safety of all the personnel engaged by us and for the safety of the Company's personnel and property involved during the course of our working under this contract. We would ensure that all the provisions under the Oil Mines Regulations,1984 and other safety rules related to execution of our work would be strictly followed by our personnel. Any violation pointed out by the Company's Engineers would be rectified forthwith or the work suspended till such time the rectification is completed by us and all expenditure towards this would be on our account.

e) We confirm that all persons engaged by us would be provided with the necessary Safety Gears at our cost.

f) All losses caused due to inadequate safety measures or lack of supervision on our part would be fully compensated by us and the Company will not be responsible for any lapses on our part in this regard.

(Seal)

Yours Faithfully

Date_____

M/s_____

CONTRACTOR
 FOR & ON BEHALF OF