

**OIL INDIA LIMITED**  
**DULIAJAN**  
(A Government of India Enterprise)  
**P.O. DULIAJAN – 786602, ASSAM**

**OIL INDIA LIMITED (OIL)** invites sealed bids from experienced Contractors / Firms for the following services :

IFB No/ Bid Document Cost	Service Requirements	Sale of Bid Document/ Earnest Money/ Bid Closing Date
<b>DCO7506P10/BB Rs. 2000</b>	Operation and Maintenance of Three (3) numbers of 500KW (625 KVA) gas engine driven generating sets with Synchronization facility and their ancillary equipment of vintage 2005, on contractual basis, at the Power House Facility set up at the premises of Tengakhat OCS.( FOR A PERIOD OF 2 (TWO) YEARS WITH A SCOPE OF EXTENSION BY 1(ONE) MORE YEAR AT THE SAME RATES, TERMS & CONDITIONS)	<b>21.6.2010 to 12.07.2010 Rs. 42,000.00 13.07.2010</b>

Bid Documents (non-transferable) can be obtained from the office of Head (Contracts), Oil India Limited, P.O. Duliajan, Assam-786602 from MONDAY to FRIDAY between 08:00am to 11:00am on application alongwith Bid Document Cost (non-refundable) through a Crossed Demand Draft / Banker's cheque in favour of 'Oil India Limited' payable at Duliajan. Applicants can also deposit the Bid Document Cost directly in UBI/UCO Bank/SBI/Allahabad Bank/ Canara Bank/Indian Overseas Bank/Union Bank/ Indian Bank of Duliajan Branch and proof of such deposit must be furnished along with the applications for Bid Documents. The details of IFB are available at Website [www.oil-india.com](http://www.oil-india.com).

**OIL INDIA LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
**DULIAJAN**

OIL INDIA LIMITED invited sealed bids from experienced Contractors/Firms for the following services in its oilfields in Assam.

**IFB No. : DCO7506P10/BB**

**Service Requirements** : Operation and Maintenance of Three (3) numbers of 500KW (625 KVA) gas engine driven generating sets with Synchronization facility and their ancillary equipment of vintage 2005, on contractual basis, at the Power House Facility set up at the premises of Tengakhat OCS. (FOR A PERIOD OF 2 (TWO) YEARS WITH A SCOPE OF EXTENSION BY 1(ONE) MORE YEAR AT THE SAME RATES, TERMS & CONDITIONS)

**Earnest Money:** Rs. 42,000.00

**Bid Document Cost :** Rs. 2000.00

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**NOTE: BID CLOSING AND OPENING DATE FOR THE ABOVE IFB:  
13.07.2010**

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**2.0** The complete Bid Documents (non-transferable) can be obtained from the office of Head (Contracts), Oil India Limited, P.O. Duliajan, Assam-786602 from MONDAY to FRIDAY between 08:00am to 11:00am on application alongwith Bid Document Cost (non-refundable) through a Crossed Demand Draft / Banker's cheque in favour of 'Oil India Limited' payable at Duliajan. Applicants can also deposit the Bid Document Cost directly in UBI/UCO Bank/SBI/Allahabad Bank/ Canara Bank/Indian Overseas Bank/Union Bank/ Indian Bank of Duliajan Branch and proof of such deposit must be furnished along with the applications for Bid Documents.

For Details visit WEBSITE [http:// www.oil-india.com](http://www.oil-india.com)

**3.0 Salient Features Of Eligibility Criteria :For IFB No. DCO7506P10/BB**

Bid Rejection Criteria & Bid Evaluation Criteria for the tender

**AAA) BID REJECTION CRITERIA (BRC):**

I) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

i) Bidder must have relevant experience in carrying out similar nature of job with PSUs / Central Govt. / State Govt. Organization / any other Public Limited Company in last 7(Seven) years from date of bid opening.

Should have successfully executed similar works of value of magnitude-

1. Single contract of minimum value of Rs. 60, 00,000/-

OR

2. Two contracts of minimum value of Rs. 40, 00, 000/- each.

OR

3. Three contracts of minimum value of Rs. 30, 00, 000/- each.

ii) Average Annual financial turnover during the last 3(Three) years, ending 31st March 2009 should be at least Rs.20, 00, 000/-

iii) Bidder must submit all necessary documents related to experience and turnover.

IV) Bidder must undertake that in case of award of contract, man power will be deployed as per terms and conditions of the contract agreement and a detail list of man power along with documentary evidence in support of experience, qualification, supervisory license, wireman license as per statutory requirement will be submitted to OIL for scrutiny.

V) Bidder must have at least 2(Two) years experience in the last 10(Ten) years in operation & maintenance of Gas and or Diesel Engine driven Generating Sets with synchronization facility of capacity 250 KVA (Minimum) with PSUs/ Central Govt. / State Govt. Organization / any other Public Limited Company.

VI) The Bidder must have Dealership / Tie up with Major Equipments of Generating Set viz., Cummins Engine, Stamford Alternator, Lotus Power Gear Control Panel for their back-up service and documentary evidence should be furnished on the above.

(OR)

The Bidder must undertake that in case of award of contract, they will have Tie up with Major Equipments of Generating Set viz., Cummins Engine, Stamford Alternator, Lotus Power Gear Control Panel for their back-up service.

VII) Bidder should have a local area office or a service set up in the vicinity of Duliajan and should have valid land telephone connection.

VIII) Bidder must have vehicles for transportation of men, materials etc.

**IX) The tender is of SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit the Technical bid as per Scope of Work & Technical Specification of the tender and COMMERCIAL BID as per Part -II of the tender document. The "TECHNICAL" and "COMMERCIAL" bids shall be prepared separately and should be kept in two separate envelopes subscribing the tender no., brief description, bid closing date and clearly writing on the cover of the two envelope as "TECHNICAL" and "COMMERCIAL". Both the envelope should then be kept in one envelope, duly sealed, subscribing the tender no., Brief Description and Bid closing date on the cover. The date and Time of Commercial Bid opening will be announced later on. The Earnest money to be deposited with Technical Bid only, otherwise it will be rejected.**

**NOTE:-**

**#Similar nature of job#** mentioned above means experience in carrying out Operation and Maintenance of Gas or Diesel Generating set of capacity 250KVA(minimum) where parallel and synchronization job are involved.

X) For proof of Annual turnover, any one of the following document/photocopy must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/ Cost Accountant#s Firm, with membership no. certifying the Annual Turnover and nature of business.

ii) Audited Balance Sheet and Profit and Loss account.

XI) For proof of requisite Experience, any one of the following document/photocopy must be submitted along with the bid: -

i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)' of jobs successfully completed/ Service Entry Sheets, of jobs successfully completed, during last 7(seven) years ending Bid closing date showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO Number/Workorder will not be accepted.

ii) Certificate issued by any other Public Sector Undertaking / Govt. Department / Public Limited company in last seven years ending bid closing date showing:

(a) Gross value of job done; and

(b) Nature of job done; and

(c) Time period covering the financial year(s) as per the NIT.

XII) For proof of Local Area Office, Telephone No., Vehicle : Bidder must submit all necessary documents related to experience, Local Office, Telephone No, vehicles.

**XIII) Bidder(s) must also furnish PAN NO. (Attested copy required), VAT REGD NO. (Attested copy required), SERVICE TAX REGD.NO, BANK A/C NO, P.F.CODE, Vendor Code(for existing vendors)**

XIV) NON- SUBMISSION OF THE DOCUMENTS AS SPECIFIED IN BRC ABOVE WILL RESULT IN REJECTION OF BIDS.

XV) Bid documents purchased from OIL only will be considered as valid. Documents directly downloaded from WEBSITE or any other source will be summarily rejected

**B) BID EVALUATION CRITERIA (BEC):**

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

**C) GENERAL:**

a) In case bidder takes exception to any clause of Tender Document not covered under BEC / BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

b) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses must be received on or before stipulated date mentioned in the letter of clarification sought by the Company, failing which the bid will be summarily rejected.

c) In case any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

d) The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

**Date :** 22.05.2010

**HEAD-CONTRACTS**  
**For RESIDENT CHIEF EXECUTIVE**

Copy: Head-FE, with a request to provide the Internal Estimate before schedule Bid opening time if not provided before

Head-EPA (DIG)

Head-Moran/ NOTICE BOARD

**HEAD-CONTRACTS**

DCO7506P10

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