

OIL INDIA LIMITED
DULIAJAN

(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN – 786602, ASSAM

OIL INDIA LIMITED invites sealed tender from experienced Contractors/Firms for the following services in its oilfields in Assam.

Tender No. / Tender Fee	Service Requirements	Sale of Bid Document / Earnest Money / Bid Closing Date
DCO5673P10/BB Rs. 500	Electrical wiring and installation work of permanent nature in Company's premises in and around Duliajan, Moran, Digboi, Arunachal Pradesh and drilling site and security camps on item rate basis for a period of two years. All electrical items required for wiring job except tools, drill machine, ladders, PPE shall be supplied by company.	11.12.2009 to 11.01.2009 Rs.6700.00 12.01.2010

The details of the tender are available in website www.oil-india.in

(A.C.BHATTA)
HEAD-CONTRACTS

[Tender No. DCO5673P10](#)

OIL INDIA LIMITED
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DULIAJAN

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Earnest money: Rs. 6,700.00

Tender fee : Rs. 500.00

NOTE: BID CLOSING AND OPENING DATE FOR THE ABOVE TENDER:
12.01.2010

2.0 The complete set of bidding documents (non-transferable) for the above tender may be purchased from the office of the HEAD-CONTRACT w.e.f. **11.12.2009 to 11.01.2010** during working hours by interested bidders on submission of written application to the Head-Contract, Oil India Limited, Duliajan-786602, Assam and on payment of non-refundable tender fee mentioned against the tender through Demand Draft/Banker's Cheque, Pay-in-slip from any Nationalized Bank in favour of Oil India Limited, payable at Duliajan. Cost of the tender documents may also be deposited in cash in favour of Oil India Limited in UCO Bank, Canara Bank, UBI & SBI of Duliajan branch and proof of such deposit must be furnished along with the application for tender documents. Application received after the above mentioned period will not be considered.

3.0 Bid Rejection Criteria & Bid Evaluation Criteria for the tender.

A) BID REJECTION CRITERIA (BRC):

I) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

i) Bidder must have relevant experience in carrying out similar nature of job with PSUs / Central Govt. / State Govt. Organization/ Reputed Private Organisation (Acceptance of experience of Reputed Private Organisation at the sole discretion of OIL) in last 7(seven) years from date of bid opening.

Should have successfully executed similar works of value-

1. Single contract of minimum value of Rs. 10, 74,160.00

OR

2. Two contracts of minimum value of Rs. 6, 71,350.00 /- each.

OR

3. Three contracts of minimum value of Rs. 5, 37,080.00/- each.

ii) Average Annual financial turnover during the last 3(Three) years, ending 31st March 2009, should be at least Rs. 4, 02,810.00 /-

iii) Bidder must submit all necessary documents related to experience and turnover, otherwise bid will be rejected. (Duly Attested)

iv) Bidders shall quote directly and not through their agent. Offers made by their agents on behalf of their principals will be rejected. Similarly, bids received from unsolicited parties shall be rejected.

v) Any offer containing incorrect information will be rejected.

II) TECHNICAL PART

A. The bidder should submit the following documents. The bid shall be rejected if any of the following documents are not submitted by the bidder.

1) Valid Electrical Contractor's license issued by State Licensing Board, Govt. of Assam.

2) Bidder must have experience in carrying out internal electrification jobs of permanent nature in offices, housing areas for a period of two years without any break in between. Necessary documentary evidence to be submitted with the bid.

3) The offer will be summarily rejected if the quoted price more or less than **20%** of our estimated value.

4) The contractor should submit an undertaking on the firms's letter head that in the event of award of contract, the contractor shall abide by all the terms of the contract and Company shall have the right to take any action as deemed fit against the contractor in the event of non compliance to terms of contract.

5) List of personnel viz Supervisors, Electricians and Wiremen, having valid electrical license issued by Assam State Licensing Board, to be engaged by bidder in the event of a contract. All the persons should have minimum 2 years of experience in carrying out Electrical wiring job in residence and offices.

Note-

"Similar nature of job" mentioned above means, experience in carrying out internal electification work of permanent nature like, surface, conceal wiring, fixing of lights, fans, switchboard etc in houses, ofices and other utilities. (The value of work mentioned above is excluding the cost of electrical items required for wiring job.)

A) For proof of Annual turnover, any one of the following document/photocopy must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/ Cost Accountants Firm, with membership no. certifying the Annual Turnover and nature of business.

ii) Audited Balance Sheet and Profit and Loss account.

B) For proof of requisite Experience, any one of the following document/photocopy must be submitted along with the bid: -

i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)' of jobs successfully completed, showing

gross value of job done. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.

ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department in last seven years ending bid closing date showing:

(a) Gross value of job done; and

(b) Nature of job done; and

(c) Time period covering the financial year(s) as per the NIT.

v) Non- submission of the documents as specified in BRC above will result in **rejection** of bids.

B) BID EVALUATION CRITERIA (BEC):

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

3. **Discount:** Bidders are advised not to indicate any separate discount. Discount if any, should be merged with the quoted price. Discount of any type indicated separately will not be taken in to account for evaluation purposes. However, in the event such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

4. a. Bidder(s) must also furnish the followings.

1. NAME OF FIRM

2. DETAIL ADDRESS

3. TELEPHONE NO.

4. MOBILE NO.

- 5. E-MAIL**
- 6. FAX NO.**
- 7. CONTACT PERSON**
- 8. CONTACT PERSON'S CONTACT NO.**
- 9. TAX EXEMPTION CERTIFICATE NO.(Attested copy required)**
- 10. CST REGD.NO. (Attested copy required)**
- 11. LOCAL SALE TAX REGD.NO. (Attested copy required)**
- 12. PAN NO. (Attested copy required)**
- 13. VAT REGD, NO. (Attested copy required)**
- 14. BANK ACCOUNT NO.**
- 15. BANK ACCOUNT TYPE.**
- 16. BANK NAME**
- 17. BANK ADDRESS**
- 18. SERVICE TAX REGD.NO. (Attested copy required)**
- 19. P.F.CODE NO. (Attested copy required)**

(Or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them. In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).

- 20. VENDOR NO. (IF AVAILABLE)**

b. **Solvency Certificate from Bank**

5.0 C) GENERAL

a) In case bidder takes exception to any clause of Tender Document not covered under BEC / BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

b) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses

covered under BRC also and such clarification fulfilling the BRC clauses must be received on or before stipulated days from the date of clarification sought by the Company, failing which the bid will be rejected.

c) In case any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

d) The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

(A.C.BHATTA)
HEAD-CONTRACTS

Dtd. 21.11.09

For RESIDENT CHIEF EXECUTIVE

Copy: Head-ELECTRICAL, with a request to provide the Internal Estimate before schedule Bid opening time if not provided before

Head-EPA (DIG)

Head-Moran

HEAD-CONTRACTS

[Tender No. DCO5673P10](#)