

OIL INDIA LIMITED
DULIAJAN

(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN – 786602, ASSAM

OIL INDIA LIMITED invites sealed tender from experienced Contractors/Firms for the following services in its oilfields in Assam.

Tender No. : DCO5272P10/BB

Service Requirements: Health check up of crude oil storage tank no-9A at Central Tank Farm Duliajan by Non Destructive Test. (one month)

Earnest money : Rs. 1000

Bid Closing Date: 3.11.2009

Bidding documents for the above tender can be obtained from the office of the HEAD-CONTRACT, Oil India Limited, Duliajan – 786602, from **19.10.2009 to 02.11.2009** on submission of application together with tender fee of **Rs. 200/-** through Demand/ Banker's Cheque/ Pay-in-Slip in favour of 'Oil India Limited', payable at Duliajan.

The details of the tender are available in website www.oil-india.com

(A.C.BHATTA)

HEAD-CONTRACTS

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**NOTE: BID CLOSING AND OPENING DATE FOR THE ABOVE TENDER:
3.11.2009**

2.0 The complete set of bidding documents (non-transferable) for the above tender may be purchased from the office of the HEAD-CONTRACT w.e.f. **19.10.2009 to 02.11.2009** during working hours by interested bidders on submission of written application to the Head-Contract, Oil India Limited, Duliajan-786602, Assam and on payment of non-refundable tender fee mentioned against the tender through Demand Draft/Banker's Cheque, Pay-in-slip from any Nationalized Bank in favour of Oil India Limited, payable at Duliajan. Cost of the tender documents may also be deposited in cash in favour of Oil India Limited in UCO Bank, Canara Bank, UBI & SBI of Duliajan branch and proof of such deposit must be furnished along with the application for tender documents. Application received after the above mentioned period will not be considered.

3.0 Bid Rejection Criteria & Bid Evaluation Criteria for the tender.

AA) BID REJECTION CRITERIA (BRC):

(I)The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirements will have to be particularly met by the bidders without which the same will be considered non-responsive

and rejected. Also it is to be noted that the bidders must clearly mention in the documentary evidence for requisite experience in the amount of job done in connection with Non Destructive Test (NDT) of crude oil storage tank in Hazardous area marked as Zone-1 (where flammable atmosphere due to presence of gases and vapors are likely to be present which will only be considered for evaluation of the bids).

(i) The bidder must have work-completion certificate from the customer like State Govt., Central Govt. or PSU for successfully completing similar nature of job mentioned in Para (AA) above in State Govt., Central Govt. or PSU in last seven years. The total contract value in last seven years reckoning from the last date of bid submission with PSUs / Central / State Govt. Organizations should be:

Three similar completed works costing not less than the amount equal to Rs.80, 000/- each.

OR

Two similar completed works costing not less than the amount equal to Rs.1, 00,000 each.

OR

One similar completed works costing not less than the amount equal to Rs.1, 60,000 only.

(ii) The average annual financial turn over during the last 3 (three) years, ending 31st March 2009, should be at least Rs.60, 000 only.

(iii) Bidders must submit all necessary documents related to experience and turnover, otherwise the bid will be rejected. (Duly attested)

(iv) Bidders shall quote directly and not through their agents. Offers made by their agents on behalf of their principals will be rejected. Similarly, bids received from unsolicited parties shall be rejected.

(v) Any offer containing incorrect information will be rejected.

(II) TECHNICAL PART:

(A) (i) The bidders shall either own or give an undertaking to possess the essential instruments necessary to carry out the required NDT (Non Destructive Test) of crude oil storage tanks and the last test/calibrated report of the equipments from Govt. Authorised Agency.

(ii) The bidder shall have to declare of possessing or hiring skilled, competent and experienced person to supervise / carry out the above mentioned job smoothly taking all necessary safety precautions as per the HSE policy of OIL while carrying out the NDT of the

tank.Competency/Experience certificate of the skilled supervisor to be submitted alongwith the bid without which the same shall be treated non-responsive.

(iii)The bidder must possess VAT registration certificate.

(B) As a part of experience in support of **Para (AA)** the bidder shall furnish copies of detailed work orders indicating clearly the scope of work, contract value, scheduled and actual completion date etc. without which the same shall be treated non-responsive.

Note:

"Similar nature of job" means the Non Destructive Test of crude oil storage tank in Hazardous area marked as Zone-1 where flammable atmosphere due to presence of gases and vapors are likely to be present in crude oil storage area. The contractor should have carried out above jobs in State Govt., Central Govt. or PSU in last seven years from the bid closing date.

C.(I) For proof of annual turnover, any one of the following documents(attested currently)must be submitted along with the bid:

- (i)A certificate issued by a practicing Chartered / Cost Accountant's Firm, with membership no. certifying the Annual Turnover and nature of business.
- (ii) Audited Balance Sheet and Profit and Loss Account.

C.(II) For proof of requisite Experience, any one of the following document(attested currently)must be submitted along with the bid:-

- i) In case of OIL contractors, copy of 'Certificate of Completion (COC)' / 'Certificate of Payment (COP)' of jobs successfully completed, showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO/Works Contract Number will not be accepted.
- ii) Certificate issued by any other Public Sector Undertaking / Govt. Department in last seven years ending bid closing date showing:
 - (a) Gross value of job done; and
 - (b)Nature of job done; and
 - (c)Time period covering the financial year (s) as per the NIT.

(iii)Non-submission of the documents as specified in BRC above will result in **rejection** of bids.

(BB) BID EVALUATION CRITERIA (BEC) :

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. Schedule of Works, Units, Quantity, Rate and Price) of the tender.

2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

3. **Discount:** Bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted price. Discount of any type indicated separately will not be taken in to account for evaluation purposes. However, in the event such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

4. (A) Bidder(s) must also furnish the followings:

1. **NAME OF FIRM**
2. **DETAIL POSTAL ADDRESS**
3. **TELEPHONE NO**
4. **MOBILE NO**
5. **E-MAIL**
6. **FAX NO**
7. **CONTACT PERSON**
8. **CONTACT PERSON'S CONTACT NO**
9. **TAX EXEMPTION CERTIFICATE NO. (Attested copy required)**
10. **CST REGD NO. (Attested copy required)**
11. **LOCAL SALE TAX REGD. NO. (Attested copy required)**
12. **PAN NO. (Attested copy required)**
13. **VAT REGD. NO. (Attested copy required)**
14. **BANK ACCOUNT NO**
15. **BANK ACCOUNT TYPE**
16. **BANK NAME**
17. **BANK ADDRESS**
18. **SERVICE TAX REGD. NO. (Attested copy required)**
19. **P.F. CODE NO. (Attested copy required)**

OR a declaration by the applicant that provisions of Provident Fund Act is not applicable to them. In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).

20. VENDOR NO. (IF AVAILABLE)

B) Solvency Certificate from Bank

CC) GENERAL

a) In case bidder takes exception to any clause of Tender Document not covered under BEC / BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

b) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses must be received on or before stipulated date mentioned in the letter of clarification sought by the Company, failing which the bid will be summarily rejected.

c) In case any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

d) The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

Dtd. 15.10.09

(A.C.BHATTA)
HEAD-CONTRACTS
For RESIDENT CHIEF EXECUTIVE