

**OIL INDIA LIMITED**  
**DULIAJAN**  
(A Government of India Enterprise)  
**P.O. DULIAJAN – 786602, ASSAM**

**OIL INDIA LIMITED (OIL)** invites sealed bids from experienced Contractors / Firms for the following services :

IFB No/ Bid Document Cost	Service Requirements	Sale of Bid Document/ Earnest Money/ Bid Closing Date
1.DCO1729P12/BB  Rs. 500	Compound cleaning at Duliajan Power Station, Electrical office inside Industrial area, Sub-stations, Switch Yards at various OCSs and GCSs in operating Area at Duliajan at maximum radial distance of 35 km from Duliajan Industrial Area for a period of 03 years	02.05.2011 to 23.05.2011  Rs.9000.00  24.05.2011

Bid Documents (non-transferable) can be obtained from the office of Head (Contracts), Oil India Limited, P.O. Duliajan, Assam-786602 from MONDAY to FRIDAY on application alongwith Bid Document Cost (non-refundable) through a Crossed Demand Draft / Banker's cheque in favour of 'Oil India Limited' payable at Duliajan. Applicants can also deposit the Bid Document Cost directly in UBI/UCO Bank/SBI/Allahabad Bank/Canara Bank/Indian Overseas Bank/Union Bank/ Indian Bank of Duliajan Branch and proof of such deposit must be furnished along with the applications for Bid Documents. The details of IFB are available at Website [www.oil-india.com](http://www.oil-india.com).

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**1.0 Salient Features Of Eligibility Criteria :For IFB No. . DCO1729P12**

Bid Rejection Criteria & Bid Evaluation Criteria for the tender

**I)** The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

i) Bidder must have relevant experience in carrying out similar nature of job of following magnitude with PSUs / Central Government / State Government in last 7 (Seven) years from date of bid opening. Should have successfully completed similar works of value-

- a. Single contract of minimum value of Rs.13, 63,000/-  
OR
- b. Two contracts of minimum value of Rs. 8, 52,000/- each  
OR

- c. Three contracts of minimum value of Rs. 6, 81,000/- each
- ii. Average annual financial turnover during the last 3 (three) financial years, ending 31st March 2010, should be at least Rs. 5, 11,000/-
- iii. Bidder must submit all necessary documents related to experience and turnover.

Note :

" **Similar nature of Job**" mentioned above means experience in carrying out compound cleaning and grass cutting [i) Experience in cutting grass, shrubs, vegetation and removal of weeds. ii) Digging of earth pit and preparation of flower beds. iii) Supply of Jati Bamboo, Cow dung and flower seeds.]

### **DOCUMENTARY EVIDENCE**

II. For proof of Annual Turnover, any one of the following documents/ photocopies must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/ Cost Accountants Firm with membership no. certifying the Annual Turnover and nature of business.

ii) Audited balance sheet and Profit and Loss account.

III. For proof of requisite experience, any one of the following documents/photocopies must be submitted along with the bid:-

i) The bidders to provide copy of Certificate of Completion (COC/ Certificate of Payment (COP)) of Jobs successfully completed, ending bid closing date, showing gross value of job done in the last 07 years. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.

ii) Certificate issued by any other company/ organisation in last 7 (seven) years, ending bid closing date, showing :

- a) Gross value of the job done and
- b) Nature of Job done
- c) Time period covering the financial years as per NIT.

IV) *Non submission of documents as specified in BRC above will result in rejection of bids.*

V) **Bid documents purchased from OIL only will be considered as valid. Documents directly downloaded from WEBSITE or any other source will be summarily rejected. Bidder to submit the purchased bid document from OIL duly signed with seal, while submission of offers with credentials.**

VI) Bidder(s) must also furnish PAN NO. (Attested copy required), VAT REGD NO. (Attested copy required), SERVICE TAX REGD.NO, BANK A/C NO, P.F. CODE, Vendor Code(for existing vendors)

**BB) BID EVALUATION CRITERIA (BEC):**

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.
2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.
3. In case of identical lowest offered rate by more than 1(One) bidder, the selection will be made by draw of lot between the parties offering the same lowest price.
4. Price per cut for item No. 10, 20, and 30.

DCO1729P12



**Date :** 20.04.2011

**HEAD-CONTRACTS**  
**For RESIDENT CHIEF EXECUTIVE**

Copy: HEAD-ELECTRICAL, with a request to provide the Internal Estimate before schedule Bid opening time if not provided

Head-EPA (DIG)  
Head-Moran/ NOTICE BOARD

**HEAD-CONTRACTS**