

**OIL INDIA LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)  
DULIAJAN-786602, ASSAM

**NOTICE INVITING TENDER**

OIL INDIA LIMITED invites sealed tenders under single stage composite bid system from Experienced Contractors / Firms for the following services in OIL's operational areas in Assam and Arunachal Pradesh.

Tender No.	Description of service	Earnest money	Bid closing/ opening date
<b>DCL 7902 P08/BD</b>	HIRING OF SERVICES FOR SUPPLY OF LABOURS AT WELL SITES AS TELEPHONE ATTENDANT AND FOR POLLUTION CONTROL JOBS FOR A PERIOD OF 02 (TWO) YEARS	Rs. 24,500/-	<b>26.02.2008</b>

The bidding document (Non-Transferable) may be purchased from the office of Head-Contracts, Oil India Limited, Duliajan-786602 from **01.02.2008 to 25.02.2008** on submission of an application along with Tender Fee (non-refundable) of Rs. 500.00 only through a crossed Demand Draft / Banker's Cheque from any Nationalized Bank in favour of OIL INDIA LIMITED payable at Duliajan.

The details of the tender is displayed in the notice board of Contracts, Chemical department, OIL's offices at Moran & Digboi and also at OIL's website [www.oilindia.in](http://www.oilindia.in)

**BID REJECTION CRITERIA/ BID EVALUATION CRITERIA**

**A.BID REJECTION CRITERIA (BRC):**

The bid shall conform generally to the specifications and terms and conditions given in the Bidding Documents. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. Average annual financial turnover during the last three years ending 31st March,2007 or previous financial year should not be less than Rs. 14.50 Lakhs.

2.Contractors should have experience of carrying out similar type of Labour oriented jobs with PSUs/Central/State Govt.Organizations during last 7(seven)years ending bid closing date as mentioned below.

(a) 3(Three)numbers of similar contracts of minimum value of Rs.19.00 Lakhs each.  
OR

(b) 2(Two) numbers of similar contracts of minimum value of Rs.24.00 Lakhs each.  
OR

(c) 1(One) number of similar contract of minimum value of Rs.39.00 Lakhs each.

Similar type of contract means supply of unskilled labours for working in hazardous areas like oil/gas fields or installations.

3. The bidder must have a valid P.F Code.

4. PAN CARD No.

5. Bank Account No.

Documentary evidence in support of above, must be submitted, otherwise the bid will summarily be rejected.

## **B. BID EVALUATION CRITERIA ( BEC ):**

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per Bid Evaluation Criteria given below;

- 1.To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.
- 2.OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

## **C. GENERAL:**

1. In case bidder takes exception to any clause of Tender Document not covered under BEC / BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.
2. To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses must be received on or before ten days from the date of clarification sought by the Company, failing which the bid will be summarily rejected.
3. In case any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.
4. Any exceptions / deviations to the tender and applicable statutory duties and levies must be spelt out by bidder in their 'Techno-Commercial' bid only.
5. The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.