

OIL INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
DULIAJAN-786602, ASSAM

NOTICE INVITING TENDER

OIL INDIA LIMITED (OIL) invites sealed tenders under single stage single bid system from Experienced Contractors / Firms for the following services:-

Tender No.	Description of service	Earnest money	Bid closing/ opening date
DCL 2618P09/BD	HIRING OF Services for Catering Meal, Tea & Snacks at Company's Canteen building and Catering Tea & Snacks in the Main office including various installations under Digboi Field for a period of Two years.	Rs. 2,500.00	07.04.2009

ELIGIBILITY CRITERIA OF BIDDERS FOR ISSUING TENDER DOCUMENTS

A) BID REJECTION CRITERIA (BRC):

The bid shall conform generally to the specifications and terms and conditions given in the Bidding Documents. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. Average annual financial turnover during the last three years ending 31st March,2008 or previous financial year should be at least Rs. 1.50 Lakhs.
2. Experience of having successfully completed similar work during last seven (7) years ending 31st March, 2008 or the month before the bid closing date with PSUs / State / Central Govt. organizations should be either of the following.
 - a) Three completed works of minimum value Rs. 2.00 Lakhs each.
 - b) Two completed works of minimum value Rs. 2.40 Lakhs each
 - c) One completed work of minimum value Rs. 3.75 Lakhs.

Note - Similar work means providing catering services in canteen etc.

3. Credentials to above must be submitted along with the offer.
4. The bidder must provide attested copies of P.F. Registration Certificate (if applicable), VAT No., Service Tax Regd. No., Bank A/c. No. and Vendor Code No. (if any with OIL),Pan No. Documentary evidence in support of above, must be submitted, otherwise the bid will summarily be rejected.

B. Bid Evaluation Criteria(BEC):

The bids conforming to the terms and conditions stipulated in the bidding documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per Bid Evaluation Criteria given below:

To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted in Part - II of the tender.

2. Interested bidders may purchase the complete set of tender documents (non-transferable) from the following address (during working hours) on submission of an application and tender fee of Rs. 500.00 (Non-refundable) in the form of Demand Draft / Banker's Cheque from any Nationalised Bank in favour of OIL INDIA LIMITED and payable at Duliajan.

HEAD-CONTRACTS

OIL INDIA LIMITED, DULIAJAN.

3. Sale of tender document: **From 19.03.2009 to 06.04.2009.**

4. OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.